

City of Wildwood, Missouri  
Record of Proceedings



**Watershed Erosion Task Force Meeting**

Wednesday, October 27, 2021

Wildwood City Hall, 16860 Main Street, Wildwood, Missouri 63040

**Meeting #25 Minutes**

The Watershed Erosion Task Force meeting was called to order at 6:00 p.m., on Wednesday, October 27, 2021, being hosted at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri 63040, via the Zoom Webinar Platform.

**I. Roll Call of Task Force Members**

A roll call of members was taken, with the following results:

Present: Citizen Members Bartelsmeyer, Delanty, Sturman, Patton, Bramman, and Holthouse. Council Members Brost, Edens, Ottenberg, Rambaud, Hopper, Gillani (*Arriving at 6:30 p.m.*), and Farmer.

Absent: Citizen Members Berger and Donaldson. Council Member Bertolino.

Staff Present: City Administrator Steve Cross, Director of Planning and Parks Vujnich, Director of Public Works Brown, Senior Planner Newberry, and City Attorney Young.

**II. Welcome and Opening Remarks by Co-Chairs**

Co-Chairs Farmer and Holthouse welcomed everyone in attendance at tonight's meeting.

**III. Approval of Minutes from the September 29, 2021 Meeting**

A motion was made by Council Member Ottenberg, seconded by Council Member Brost, to approve the minutes from the September 29, 2021 Task Force meeting, with the correction that Member Patton was in attendance at it. A voice vote was taken on the approval of the minutes, including the one (1) correction, with no opposition, and then the Co-Chairs declared the minutes approved.

**IV. Public Comment**

None

**V. Discussion of Task Force Members with City Attorney John Young**

Co-Chair Farmer introduced City Attorney Young and invited him to begin his presentation to the Task Force.

City Attorney Young provided a presentation relating to an analysis of certain legal considerations that are relevant to the Task Force's past, current, and future efforts. These items were specifically regarding the City gaining access to private property via various approaches, considerations relating to improvements installed onto private property by the City, and a discussion of various funding mechanisms and the type of projects that could be considered by each.

Discussion was held among Task Force Members regarding the following: the consideration of utilizing a Neighborhood Improvement District (NID) and/or Community Improvement District (CID) to address issues identified by the Task Force; discussion regarding the Charter provisions relating to matters that exceed \$3,500,000.00; clarification regarding what types of projects are considered capital improvements; and considerations relating to various types of easements.

The Co-Chairs and Members thanked Mr. Young for his attendance and thorough presentation at tonight's meeting.

## **VI. Addition of Highlands at Wildhorse Subdivision Erosion Issue to Permitting Process for Critical Locations**

Co-Chair Holthouse invited Council Member Edens to present this matter.

Council Member Edens presented a request for the Task Force to consider adding the identified location within the Highlands at Wildhorse Subdivision to the set of critical location projects the City's consultants have begun the permitting process for such.

Discussion was held among Task Force Members regarding the concern the permitting process would be commenced and completed, but the project would not then be subsequently funded by the City. Discussion was also held regarding the consideration of this matter being presented to the City Council in the form of a proposal from the consultant, and not to exceed a certain amount, but consideration of such not planned to be presented to the Task Force.

A motion by Council Member Edens, seconded by Member Bartelsmeyer, to engage the City's consultants to prepare a proposal, at a cost not to exceed \$7,500.00, to begin the permitting process for the identified critical location within the Highlands at Wildhorse Subdivision, and present such to City Council for its consideration. Hearing no objections among the membership, the Co-Chairs declared the motion passed.

## **VII. Analysis of Work Program Matrix for 2021 and 2022**

Director Vujnich introduced the Work Program Matrix document and stated the Department is seeking any input from the Task Force regarding it.

Discussion was then held regarding the consideration of engaging an alternative soil scientist consultant and the implementation of following up with the residents, who previously reported issues to the City via the Task Force's initial public outreach efforts.

## **VIII. Discussion of Meeting with Evergreen Subdivision Trustees and Next Steps**

Co-Chair Holthouse provided a summary of the Co-Chairs' meeting with the Trustees of the Evergreen Subdivision. Ms. Holthouse noted the individuals acknowledged the general erosion issues impacting the subdivision and expressed a willingness to participate in the Task Force's efforts in addressing such. She stated the Trustees requested the Task Force provide a letter that could be shared with residents within this subdivision outlining the work of the Task Force and the overall issues being reviewed by it, as well as providing recommended next steps for them to consider. Co-Chairs Holthouse and Farmer stated the meeting was positive and productive.

Consensus was reached among the Members that a draft letter, as requested by the Trustees, be prepared and presented to the Task Force at its next meeting.

## **IX. Watershed Erosion Task Force Work Program Items**

- a. Erosion Repairs to Critical Public Locations
  - i. Engineering: Permitting, Design, and Developing Funding Estimates
  - ii. Moving Bedload to Slow Deterioration
- b. Legality of Funding, Access, and Other Private Property Challenges in Watersheds (City Attorney Young)
  - i. Repairing or Upgrading Privately-Held Detention and Retention Basins
  - ii. Stabilizing Creek Banks that are Jeopardizing Private Properties
- c. Supporting Property Owner Creek Repairs/Improvements
  - i. Framing Permitting Process
  - ii. Preapproved Design Details
- d. Improving Detention Basin Effectiveness
  - i. Identifying Priority Basins
  - ii. Implementing Current Standards and Associated Processes
- e. Stormwater Master Plan/Ordinance Review
- f. Public Education Component

No discussion was held among the Task Force regarding these items.

## **X. Watershed Erosion Task Force Organization**

No discussion was held among the Task Force regarding this item.

## **XI. Other Matters for Consideration**

No items were discussed at under this item at tonight's meeting.

## **XII. Next Meeting Date – Wednesday, December 1, 2021, at 6:00 p.m.**

The date for the next meeting of the Task Force was agreed to be set for Wednesday, December 1, 2021.

## **XIII. Closing Remarks and Adjournment**

A motion was made by Council Member Rambaud, seconded by Council Member Ottenberg, to adjourn the meeting. Hearing no objections among the membership, the meeting was declared adjourned by Co-Chairs Farmer and Holthouse at 7:47 p.m.