

City of Wildwood
Council Planning/Parks Committee
“Planning Tomorrow Today”
Minutes from the
August 16, 2022 Meeting

The Council Planning/Parks Committee meeting was called to order by Chair Bartoni, at 6:30 p.m., on August 16, 2022, at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri. The meeting was held in virtual format (Zoom Webinar).

I. Welcome and Roll Call:

The roll call was taken, with the following results:

PRESENT – (7)

Council Member Clark
Council Member Farmer
Council Member Ottenberg
Council Member Rambaud
Council Member McCutchen
Council Member Gillani
Council Member Bartoni

ABSENT – (1)

Council Member Flaschar

Other City Officials present:

Steve Cross, City Administrator
Melanie Rippetoe, Assistant Director of Planning and Parks
Joe Vujnich, Director of Planning and Parks

II. Approval of Minutes from the Committee’s Meeting of July 19, 2022

A motion was made by Council Member Farmer, seconded by Council Member Clark, to approve the meeting minutes of July 19, 2022, A voice vote was taken to regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 5-0, with two (2) abstentions (Gillani and Rambaud).

III. Public Input (opportunity for the public to speak to any Action Item on Tonight’s Agenda).

No members of the public wished to address the Committee at tonight’s meeting.

IV. Action Items

a.) Planning Matters – Three (3) Items Ready for Consideration

1.) Revised Sound Analysis of State Route 100 and State Route 109 Corridors (Wards One, Four, Five, and Eight)

The Department had hoped to have the revised report from the consultant for presentation and discussion at tonight's meeting, but such is not available at this time, given the discovery of an error in the provided traffic counts at certain locations. He then stated the Department, along with the Department of Public Works, is working to resolve the issue identified with the traffic counts, which will then allow the consultant to complete the revised report. Director Vujnich apologized for the delay and stated the revised report will be provided for the Committee's next meeting.

No discussion was held among Committee Members regarding this matter and no action was taken regarding it.

2.) Residential Subdivision Escrow Process (Wards - All)

Director Vujnich stated the Department wanted to provide information to the Committee regarding the City's subdivision escrow process, particularly given that two (2) major residential subdivisions in the Town Center Area are nearing completion, in terms of home construction, and residents there have expressed certain concerns and asked questions recently. Director Vujnich provided a summary of the purpose of collecting escrow, as part of the subdivision process, the list of improvements that require escrow monies to be provided, and the inspection and release process, all being components of the City's Subdivision and Development Regulations. He stated the Department is providing the information for the benefit of the Committee Members and available for any questions at tonight's meeting

Discussion was held among Committee Members regarding the City coordinating with Homeowners Associations for the strategic use of available escrow monies, particularly in older subdivisions; and the consideration of expanding the extent of improvements that are required to be escrowed for, i.e., irrigation. No action was taken regarding this informational item.

3.) Recent Development Trends within City of Wildwood (Wards - All)

Director Vujnich stated this item is for informational purposes and the Department is available to address any questions the Committee Members might have on this summary.

Discussion was held among Committee Members regarding the removal of the sales trailer associated with the stalled Prime Place development.

b.) Parks Matters – Seven (7) Items Ready for Consideration

1.) Two (2) New Applications of Event Partnership Agreements (Ward Six)

Assistant Director Rippetoe stated the Department is presenting for the Committee's consideration two (2) Event Partnership Agreements for activities planned to be held by outside entities, requesting the use of the City's facilities for such. Assistant Director Rippetoe stated the Department is recommending the Committee support the favorable recommendation and forward such to City Council for its consideration and action.

No discussion was held among Committee Members.

A motion by Council Member Farmer, seconded by Council Member Gillani, to approve the Department's recommendation to accept the two (2) Event Partnership Agreements and forward such to City Council for its consideration and action. A voice vote was taken to approve the motion, with affirmative result. The motion was declared approved by Chair Bartoni.

2.) Cost Estimate of Disc Golf at Glencoe City Park (Ward Six)

Director Vujnich provided a summary of the Committee's past consideration and review of the design components of a disc golf course in Glencoe City Park. He stated the Committee requested a cost estimate be provided, which is being presented to it for consideration tonight. Director Vujnich stated the cost estimate by the City's park designer was higher than expected, and, therefore, the Department is recommending the Committee delay any further consideration on this matter to allow it to investigate alternative design and/or approach, as well as for it to be included in the 2023 budget discussions.

Discussion was held among Committee Members regarding the desire to reduce the cost of this new recreational facility; the inclusion of this project in the City Council's Strategic Plan document; the positive addition disc golf would be to the City's recreational offerings; and the need to delay further consideration of the project, for the reasons stated.

A motion by Council Member Rambaud, seconded by Council Member Clark, to delay further consideration of this project, for the reasons stated. A voice vote was taken to approve the motion, with affirmative result. The motion was declared approved by Chair Bartoni.

3.) Contract Modification with SWT Design for Route 66 Roadside Park (Ward Eight)

Director Vujnich stated a number of circumstances have changed since the original contract amount with SWT Design was set for its scope of work for the planning of the Route 66 Roadside Park. He stated these items have included the City's participation in the Missouri Main Street Connection grant

process, and associated community involvement and interest garnered with it, as well as the enthusiastic engagement of the Rockwood School District in the park planning process, namely the Route 66 Student Task Force, and the student design competition it is spearheading. Director Vujnich noted this increased interest and community participation has led to the need for additional services from SWT Design, which is the reason for the Department's request for contract modifications, in the amount of \$12,765.00, at tonight's meeting. Director Vujnich stated the Department is seeking favorable action on the amendment to this agreement, for the amount stated.

Discussion was held among Committee Members regarding the inclusion of private schools and homeschooled students in the student engagement activities and the Committee's involvement in the park planning process, particularly given its anticipated cost.

A motion by Council Member Ottenberg, seconded by Council Member Gillani, to support the requested contract modification, for the amount stated. A voice vote was taken to approve the motion, with affirmative result. The motion was declared approved by Chair Bartoni.

4.) Hardcourt Area in Community Park - Stormwater Management (Ward One)

Director Vujnich stated that, when the hardcourt area in Community Park was presented to the City Council at a Work Session, its members raised questions regarding the stormwater management component, specifically concerns regarding the extent of amended soils being utilized in the project. Director Vujnich stated, in response to these comments, the Department did engage its stormwater management consultant, Todd Wagner, to provide comment regarding the design. He noted Mr. Wagner expressed concern regarding the extent of the use of amended soils and recommended a vegetative buffer be considered as an alternative at this location. Director Vujnich state that, with this new input, as well as the correction of a drafting error, the Department believes the design as presented with amended soils is still appropriate, and is seeking the input and direction of the Committee regarding such.

Discussion was held among Committee Members regarding the need to have the Metropolitan St. Louis Sewer District (MSD) provide comment regarding the current design; the overall concern regarding the protection of Bonhomme Creek; the various applications of amended soils for stormwater management; and the design of the walkway, as identified by Mr. Wagner and clarified by the City's park designer. No action was taken regarding this item, given additional information was requested.

5.) Swing Set at Anniversary Park and the Addition of a Shade Structures (Ward Four)

Assistant Director Rippetoe provided a summary of the Committee's previous review of the proposed covered swing set in Anniversary Park. She provided an explanation for the discrepancy in the amounts of the three (3) bids provided and the lead times for the two (2) lower bidders, which were

questions posed by the Committee at its June meeting. She also noted, if the Committee desires, the Department can further explore the consideration of additional trees in the park to provide a longer-term solution for shading in certain areas. Assistant Director Rippetoe stated the Department is seeking the Committee's favorable action to proceed with the lowest bidder for the covered swing set in Anniversary Park.

Discussion was held among Committee Members regarding the design of the swing set and the desire to have the Department further research the potential of installing additional trees throughout its system of parks to strategically address future shading needs.

A motion by Council Member Ottenberg, seconded by Council Member Farmer, to proceed with the purchase of the low bid, covered swing set for Anniversary Park. A voice vote was taken to approve the motion, with affirmative result. The motion was declared approved by Chair Bartoni.

6.) Update on In-Person and Virtual Recreation Programs (Wards - All)

The Committee was asked to review the attached Memorandum concerning *Updates on the In-Person and Virtual Recreation Programs* and present any questions the Members might have upon this information.

Discussion was held among Committee Members regarding the protocol for passing out candy at the upcoming Celebrate Wildwood parade.

Director Vujnich advised this item was only an update and no action was needed.

7.) Update on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities (Wards – All)

The Committee was asked to review the attached Memorandum concerning *Updates on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities* and present any questions Members might have upon this information.

c.) Executive Session Pursuant to RSMO 610.021 (2) – No Items for Consideration

V. Not Ready for Action – Parks and Planning Matters – Seven (7) Items

No discussion.

VI. Other Matters – No Items for Consideration

Discussion was held among Committee Members regarding an update on the following items: the turnaround area at the terminus of Birch Forest Drive; the acquisition of property abutting Glencoe City Park; and the name change of Old Slave Road currently under consideration.

VII. Closing Remarks and Adjournment:

A motion by Council Member Farmer, seconded by Council Member Gillani, to adjourn. A voice vote was taken regarding the motion, with unanimous, affirmative result, and it was declared approved by Chair Bartoni at 7:50 p.m.

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