



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Tuesday, July 13, 2021 at 5:30 pm
Via Zoom**

I. Welcome and Roll Call

Acting Chair Bertolinio called the meeting to order at 5:30 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:	Council Member Dave Bertolino	Acting Chair
	Council Member Larry Brost	
	Council Member Lauren Edens	
	Council Member Nathan Hopper	
	Council Member Tracey Nyhan	
	Council Member Rob Rambaud	
Council Members Absent:	Chair Garritano	
	Council Member Dodwell	
Staff Members in Attendance:	City Administrator Steve Cross	
	Director of Public Works Rick Brown	
	City Attorney John Young	
	St Louis County Police Sergeant Brad Wendling	
	Meeting Recorder Carla Patrick	

II. Approval of Meeting Minutes from June 1, 2021

The minutes of the June 1, 2021 meeting were submitted for approval. Council Member Edens motioned for approval of the June 1, 2021 meeting minutes and Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Acting Chair/Council Member Bertolino declared the motion passed.

III. Public Participation – None

IV. Public Works

A. For Information

1. Update on Route 100 and Old State/Ridge Roads Funding Applications

Public Works Director reported that the three funding applications for this area were not successful.

Discussion included that the program favors preservation of existing facilities, notification of relevant HOA's, utilization of the MoDOT cost share program, potential reduction of scope of work on Project 100 projects and mid-year budget review for potential available funds.

B. For Action

1. Consideration of Draft Deer Management Plan (Wards – All)

Public Works Director Brown provided a draft Deer Management Plan for committee review/approval.

Discussion included management alternatives, no feed ordinance parameters, Missouri Dept of Conservation bonus tag program, archery hunting may not yield strong results, statical review and that ordinance modification would be required for combination of lots.

Council Member Rambaud motioned to return the plan to the Deer Management subcommittee for further modifications with all committee members submitting their concerns to Public Works Director Brown within two weeks for utilization in the redraft of the Plan. Council Member Brost seconded the motion. A voice vote was taken with full support, excepting an opposition from Council Member Edens. Therefore, Acting Chair/Council Member Bertolino declared the motion passed.

Upon the time of addressing Agenda Item VII. Miscellaneous, Council Member Rambaud motioned for reconsideration of the above motion. Council Member Edens seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Acting Chair/Council Member Bertolino declared the motion passed.

Council Member Edens motioned to amend the motion with Committee members Rambaud, Bertolino and Brost to return a modified draft Plan to this Committee at the August meeting. Therein, Committee members are to submit questions and concerns to Public Works Director Brown for utilization in the redraft of the Plan. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Acting Chair/Council Member Bertolino declared the amendment passed.

Council Member Rambaud motioned for approval of the motion as amended. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Acting Chair /Council Member Bertolino declared the amended motion passed.

2. Federal Funding Agreement for Old State Road Shared Use Path Project (Ward – Seven)

Public Works Director Brown reported receipt of federal funds for a new shared use path along Old State Road between Nantucket Meadows to Old State Place. Therein, a Federal Aid Program Agreement with MoDOT is required.

Council Member Brost motioned to recommend execution of a Federal Aid Program Agreement with MoDOT for the construction of the Old State Road Shared Use Path Project. Council Member Edens seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Acting Chair/Council Member Bertolino declared the motion passed.

V. Administration

A. For Information

1. EV Charging Stations (Ward – Eight)

City Administrator Cross updated the Committee on the potential installation of an electric vehicle station in Town Center noting that the City has two vendors for consideration and continues to gather data.

B. For Action

1. Election of Committees, Commissions and Task Force Chairs (Wards – All)

City Attorney Young provided a draft of Procedures for Election of Standing Committee Chairs for committee review and approval.

Discussion included consistency for all committees and review of roll call and viva voce elections.

Council Member Edens motioned for adoption of Robert Rules of Order roll call election procedures and Council Member Rambaud seconded such motion.

Then, Council Member Rambaud motioned for amendment to include a fall out option and Council Member Edens seconded this motion.

After further discussion on the motions, both were withdrawn. Attorney Young will draft more definitive options within the roll call election procedures to present at next month's meeting.

2. Use of Metal Detectors for Council Meetings (Wards – All)

City Administrator Cross opened the discussion noting detectors are currently used for Court only, and herein proposed for City Council meetings.

Discussion included inclusion of council members/staff, timeliness of procedures, and other policy details.

Council Member Brost motioned to recommend implementation of metal detectors at City Council meetings, with protocols to be drafted by City Administrator Cross and the Police Department upon City Council approval. Council Member Edens seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Acting Chair/Council Member Bertolino declared the motion passed.

3. American Flag Disposal Box at City Hall (Ward – Eight)

City Administrator Cross presented a request from Boy Scout organization to provide a box at City Hall for the disposal of flags.

Discussion included an accessible location for the box, volume of flags collected by the City and proper flag disposal responsibilities.

Council Member Rambaud motioned for approval of a flag disposal box for resident's access with responsibility for collection and proper flag from the box to be provided by the Boy Scout troop. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable results. Therefore, Acting Chair/Council Member Bertolino declared the motion passed.

VI. Items Not Ready for Action

A. High Priority

1. Workforce Training (Wards – All)
2. Review IT System Ransomware and Other Threats (Wards – All)
3. Social Media Policy (Wards – All)

B. Medium Priority - none

C. Low Priority

1. Review of City Flag (Wards – All)

VII. Miscellaneous

Council Member Rambaud requested reconsideration of the agenda item regarding the Deer Management Plan.

VIII. Next Meeting

The next meeting of the Administration/Public Works Committee is scheduled for August 3, 2021.

IX. Adjournment

Council Member Rambaud motioned for meeting adjournment. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the meeting adjourned at 7:43 pm.