



WILDWOOD

**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, July 5, 2022 at 5:30 p.m.
Record of Proceedings – **APPROVED**
City Hall Council Chambers

I. Roll Call

Chair Garritano called the meeting to order at 5:30 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Bertolino
Council Member Clark
Council Member Farmer
Council Member Jakcsy
Council Member Nyhan

Council Members Absent

Council Member Edens
Council Member Hopper

City Staff Members in Attendance

City Administrator Steve Cross
Director of Public Works Rick Brown
Assistant City Engineer Dan Rahn
Senior Planner Travis Newberry
Meeting Recorder Carla Patrick

II. Approval of Minutes

The minutes of the June 7, 2022 meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Clark seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

James Vanek, Lakeshore Manor Court, spoke to the need for increased roadway safety measures for Old State Road. Patrick Barnidge, Spiceberry Lane, offered his support of a street name change for Old Slave Road.

IV. Administration

A. For Information

1. **Update on Accessibility** (Wards – All)

Council Member Clark provided potential accessibility questions for inclusion in the upcoming resident survey and examples of accessibility maps (2) for review. The Committee instructed moving forward with this initiative.

2. **Deer Management Subcommittee – Meeting with White Buffalo** (Wards – All)

Pursuant to a prior Committee request, Police Capt. Mundel, City Administrator Cross and Director of Public Works Brown met with representatives of White Buffalo, Inc. on June 29th to obtain parameters to implement a sharp shooting plan as a deer management strategy. Also, a No Feed Ordinance draft will be provided at the August meeting for Committee review. The Committee requested City Administrator Cross obtain feedback on White Buffalo from other municipalities utilizing their services. The Committee requested that a recommendation inclusive of both professional sharpshooter and police department options be presented at the August meeting.

V. Public Works

A. For Information – none

1. **Sewer Lateral Insurance Program** (Wards – All)

Director of Public Works Brown presented the history of the residential sewer lateral repair program in the City, and provided exhibits of such programs currently in place in other St Louis County municipalities. The Committee requested working towards this initiative being placed on the April 2023 voting ballot.

2. **Proposed Street Name Change Request** (Ward 1)

Director of Public Works Brown provided a petition from residents of Old Slave Road requesting the street name be changed to Madison Valley. He then explained the City's process for review of such pursuant to the Municipal Code. It is anticipated that a formal recommendation will be made at the next meeting.

B. For Action

1. **Change Order Request from NB West for Asphalt Price Increase** (Wards – 5 and 6)

Public Works Director Brown notified the Committee of a request from NB West for addition of the Asphalt Cement price index specification to their contract to complete the 2022 Asphalt Resurfacing Project approved in Ordinance #2687. MoDOT tracks such Asphalt Cement increases and 2021/2022 index costs tables were provided for review. The price increase relative to this request for this specific project would be \$32,000.

Council Member Bertolino motioned to recommend approval of a one-time only price adjustment not to exceed \$32,000 to the current contract with NB West for the 2022 Asphalt Resurfacing Project. Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

1. **Proposed Consultant Agreement with HR Green for Design of Route 109/BA Roundabout Project** (Wards 1, 3 and 5)

Public Works Director Brown presented a recommendation for HR Green for design and engineering services for a new roundabout located at State Route 109 and State Route BA South. Funds are budgeted in the Capital Improvement Fund for this design work. The project itself is federally funded and planned for a 2024 construction start.

Council Member Clark motioned to recommend contracting with HR Green, Inc. to complete the design and engineering of a new roundabout at State Route 109 and State Route BA South for a not to exceed amount of \$245,796, plus a \$10,000 contingency for additional engineering work as defined by the PW Department. Council Member Nyhan seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Topics for Future Agenda's

1. Proposed Deer No Feed Ordinance (August 2022)
2. Proposed Revisions to Public Dedication of Private Streets Policy (August 2022)
3. Develop Policy for Sunshine Requests by Council Members (August 2022)
4. Develop 2022 Resident Survey (August 2022)
5. Review of City Clerk and City Administrator Performance Appraisal Process (August 2022)
6. Route 100 and Route 109 Landscaping (August 2022)
7. Develop/Review Social Media Policy (September 2022)

VII. Miscellaneous

Council Member Clark inquired on status of the 3-107 culvert bridge on Wildhorse Creek Road. Director of Public Works Brown reported that the survey work was in progress.

VIII. Next Meeting: Tuesday, August 2, 2022 at 5:30 pm

IX. Adjournment

Council Member Bertolino motioned for meeting adjournment, and Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:06 pm.