



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Tuesday, May 4, 2021 at 5:30 pm
Via Zoom**

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 5:33 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano
Council Member Dave Bertolino
Council Member Larry Brost (@ 6:00)
Council Member Katie Dodwell
Council Member Lauren Edens
Council Member Nathan Hopper
Council Member Tracey Nyhan
Council Member Rob Rambaud

Staff Members in Attendance:

City Administrator Steve Cross
Director of Public Works Rick Brown
City Attorney John Young
Meeting Recorder Carla Patrick

II. Election of Committee Chair

Council Member Bertolino motioned to nominate current Chair, Council Member Garritano. Council Member Edens seconded the motion. No other nominations were received. A voice vote was taken with unanimous favorable support. Therefore, it was declared that Council Member Garritano remains the Committee Chair.

III. Approval of Meeting Minutes from April 13, 2021

The minutes of the April 13, 2021 meeting were submitted for Committee approval.

Council Member Edens motioned for approval of the April 13, 2021 meeting minutes and Council Member Bertolino seconded the motion. A voice vote was taken with favorable support of members present at that meeting, but with abstentions from new members not in attendance at that meeting to include Council Members Dodwell, Hopper and Nyhan. Therefore, Chair Garritano declared the motion passed.

IV. Public Participation – None

V. Public Works

A. For Information – None

B. For Action

1. Contractor Proposal for 2021 Tree Planting (Wards – All)

Public Works Director Brown notified the Committee that the approved vendor for the Spring 2021 tree planting project (STL Tree Pros) cannot accommodate insurance requirements for their proposed price. Therefore, the Department is recommending the bid from Gamma Tree Experts.

Discussion included nursery stock shortages, stock has been placed on hold for the City and a request for the approved tree list.

Council Member Edens recommended contracting with Gamma Tree Experts for the 2021 Spring tree planting project for the not to exceed amount of \$20,000. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. Proposed Purchase of 2022 Chevy Colorado Pickup (Wards – All)

Public Works Director Brown requested the City purchase a 2022 Chevy Colorado truck as a replacement vehicle with funding allocated in the 2021 Budget. The State Cooperative Purchasing Program would be utilized for best cost efficiency.

Discussion included disposal of current truck and addition of snow plow to new truck

Council Member Dodwell motioned to recommend purchase of a 2022 Chevy Colorado truck for use by the City's Public Works Department per the provided quote from John Brown Chevrolet. Council Member Nyhan seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. Federal Funding Agreement for Route 109 at Route BA South Roundabout (Wards one and Three)

Public Works Director Brown requested a funding agreement with MoDOT requisite to secure the federal funds awarded for the construction of a roundabout at State Route 109 and Route BA South. A minimum local match of 20% of eligible costs is required, and the project start would be 2023.

Council Member Dodwell motioned to recommend the City execute a Federal Aid Program Agreement with MoDOT for the design and construction of a roundabout at State Route 109 and Route BA South. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Administration

A. For Information - None

B. For Action

1. Workplace Training (Wards – All)

Council Member Edens presented a request for workplace training for elected officials and City staff inclusive of bias, harassment, diversity and inclusion programs. She provided resources for such.

Discussion included legalities, training type parameters, memberships, Council Member Bertolino offered his assistance, government entity specific programs and need for cyber security training.

Council Member Edens motioned for City staff to bring to Committee relevant workforce training program recommendations for Committee review within sixty (60) days. Council Member Nyhan seconded the motion. A voice vote was taken with unanimous favorable results. Therefore, Chair Garritano declared the motion passed.

2. Electric Vehicle Charging Infrastructure in town Center (Wards – All)

Council Member Rambaud provided data on the potential installation of an electric vehicle charging station in the Town Center.

Discussion included demographics, St Louis City moving to electric fleet, Ameren program for free program assessment of City vehicles, and Ameren subsidy program.

Council Member Bertolino motioned to request that Council Members Edens and Rambaud, along with City Administrator Cross proceed with further research on electric vehicle charging stations and return recommendations to this Committee within thirty (30) days. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. Lobbyist for the City (Wards – All)

Pursuant to City Council’s request, the Committee discussed consideration of engaging a lobbyist to represent the City’s interests in upcoming legislations. Discussion included leveraging the area’s elected representatives/senator to advocate for the City, wayfair legislation, the American Recovery Act, ethics reporting and interview process.

Council Member Rambaud motioned for Mayor Bowlin, Chair Garritano, Council Member Edens and City Administrator Cross to proceed with identifying a list of potential lobbyist candidates, wherein City Administrator Cross will forward such list to the Committee via email for review at the next meeting. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

4. Pickleball Court in the City (Wards – All)

Council Member Flaschar presented a request for installation of pickleball courts within the City.

Discussion included resident requests for recreational facilities, other options such as sand volleyball pits and other hard surface games.

Council Member Rambaud motioned to endorse pursuit of hard surface court options to Planning and Parks. Council Member Hopper seconded the motion. A voice vote was taken with favorable support, excepting opposition of Council Member Brost. Therefore, Chair Garritano declared the motion passed.

VII. Items Not Ready for Action

A. High Priority

1. Social Media Policy (Wards – All)

B. Medium Priority - none

C. Low Priority

1. Review of City Flag (Wards – All)

VIII. Miscellaneous – none

IX. Next Meeting

The next meeting of the Administration/Public Works Committee is scheduled for June 8, 2021.

Discussion was held to move the meeting date to June 1, 2021, which will be determined at a later date.

X. Adjournment

Council Member Dodwell motioned for meeting adjournment. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the meeting adjourned at 7:21 pm.