



**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**
Tuesday, May 3, 2022 at 5:30 p.m.
Record of Proceedings – **APPROVED**
City Hall Council Chambers and via Zoom

I. Roll Call

Chair Garritano called the meeting to order at 5:30 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Bertolino
Council Member Jakcsy
Council Member Hopper (via Zoom)
Council Member Edens
Council Member Nyhan
Council Member Farmer

Council Members Absent

Council Member Teresa Clark

Also Present

Council Member Rambaud (via Zoom)

City Staff Members in Attendance

City Administrator Steve Cross
Director of Public Works Rick Brown
City Attorney John Young
Meeting Recorder Michelle Scherer

II. Election of Committee Chair

Council Member Farmer nominated Council Member Garritano to serve as Committee Chair. Council Member Nyhan seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

III. Approval of Minutes

The minutes of the April 12, 2022 meeting were submitted for approval. Council Member Bertolino motioned for approval of the minutes, and Council Member Edens seconded the motion. A voice vote was taken with unanimous favorable support, excepting abstentions by Council Members Farmer and Jakcsy. Therefore, Chair Garritano declared the motion passed.

IV. Public Participation

Mayor James Bowlin spoke in support of Highway 100 beautification, inclusive of native plantings along the highway to create a more unified appearance within the City.

V. Committee Overview

Chair Garritano reviewed the structure and agenda of this Committee to the recently appointed members.

VI. Administration

A. For Information

1. **Update of Deer Management Subcommittee** (Wards – All)

Council Member Rambaud presented the subcommittee findings via Zoom. He noted an additional report offering lethal methods of deer management will be forthcoming.

2. **Update on Old State Road Issues** (Wards – All)

City Administrator Cross presented updates on the issues relative to Old State Road to include confirmation from Fairhaven subdivision of decision for no island in their upcoming project, an ongoing speed survey on the southern end of Old State Road and that the Wildwood Precinct (police) are gathering accident data on this roadway in response to a prior public comment. Mayor Bowlin announced the new crosswalk with the City's partnership with St Louis County in an interview with Fox 2 News.

3. Update on Electric Vehicle Charging Station in Town Center (Wards – All)

City Administrator Cross updated the Committee on the potential EV charging station installation within the Town Center area, inclusive of an additional vendor consideration. He noted that upcoming nationwide standardizations may be reason to pause on further commitment to a vendor at this time.

4. Update of Accessibility Issues (Wards – All)

There was no update due Council Member Clark's absence.

5. Review of IT Systems Regarding Ransomware and Other Threats (Wards – All)

City Administrator Cross is reviewing vendors and seeking advice from Council Member Hopper.

B. For Action - none

VII. Public Works

A. For Information – none

B. For Action

1. Review of Potential Native Prairie Grass Planting Areas (Wards – All)

Discussion included whether to move forward with the Highway 100 beautification as outlined by Mayor Bowlin earlier in this meeting or the Native Prairie Grass Project previously proposed by Council Member Edens, and the budgetary impact of each.

Council Member Farmer motioned for project review by a landscape architect. Council Member Jakcsy seconded the motion.

Then, Council Member Edens motioned for postponement with a second from Council Member Bertolino. This motion was subsequently withdrawn.

Council Member Farmer restated his above noted motion for further project review. A voice vote was taken with unanimous favorable support to return to this discussion upon receipt of additional project review at a future date. Therefore, Chair Garritano declared the motion passed.

2. Proposed Strecker Road Crosswalk Improvements (Wards 2 and 4)

Public Works Director Brown presented a proposal for pedestrian improvements along Strecker Road to include two crosswalks with Rapid Flashing Beacons and a sidewalk.

Discussion included costs, safety issues, alternative locations for flashing beacons and whether the proposal should be forwarded to the Board of Public Safety prior to going to City Council.

Council Member Farmer motioned to recommend to City Council proceeding with the installation of the proposed Strecker Road Crosswalk Improvements, and that the Board of Public Safety can explore further potential benefits/locations for additional Rapid Flashing Beacon installations. Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion

3. Proposed City-Contractor Agreement with Precision Concrete for Removal of Sidewalk Trip Hazards (Ward 3)

Public Works Director Brown recommended contracting with Precision Concrete Cutting, Inc. for sidewalk trip hazard removal along four roadways (Vintage Oak Drive, Westhampton Woods Drive, Coach View Lane and a portion of Garden Valley Drive). The company's prior work within the City was complemented. Council Member Jakcsy requested review of the Company's survey work data.

Council Member Nyhan motioned to recommend contracting with Precision Concrete for the removal of sidewalk hazards on the streets designated in their proposal for the contract amount of \$41,262.00. Council

Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

- 4. Proposed City-Consultant Agreement with HR Green for Route 109 Traffic Study (Wards 1, 3 and 5)**
Public Works Director Brown recommended contracting with H.R. Green for a traffic study to make recommendations for future improvement to the area of Route 109 from Route BA south to Clayton Road.

Discussion included data collection utilization, data collection timing (prior to end of school) and details of the counting/modeling software used for collection.

Council Member Nyhan motioned to recommend execution of a consultant agreement with HR Green for a traffic study to recommend future improvements for a designated area of Route 109 (Route BA south to Clayton Road) for the not to exceed amount of \$65,000. Council Member Edens seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VIII. Items Not Ready for Action

1. Develop Policy on Sunshine Requests by Council Members (June)
2. Develop Resident Survey for 2022 (June)
3. Review of City Clerk and City Administrator Performance Review Process (June-July)
4. Develop/Review Social Media Policy (July)
5. Consideration of Sewer Lateral Insurance Program (August)

IX. Miscellaneous

Council Member Jakcsy spoke of a recent accident on Allenton Road where there was no roadway shoulder. The Public Works Department added gravel to the roadway shoulder at this location, after Council Member Jakcsy advising Public Works Director Brown of the issue. Council Member Jakcsy herein inquired as to how he would proceed with requests for guard rails or other safety improvements for his ward. He was advised to take these concerns to the Board of Public Safety.

Chair Garritano invited the Committee to take a moment of silence on behalf of Council Member Clark and her family in their recent loss of her Mother.

- X. Next Meeting:** Tuesday, June 7, 2022 at 5:30 pm

XI. Adjournment

Council Member Bertolino motioned for meeting adjournment and Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:20 pm.