



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Tuesday, April 13, 2021 at 5:30 pm
Via Zoom**

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 5:30 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano
Council Member Dave Bertolino
Council Member Larry Brost
Council Member Lauren Edens
Council Member Joe Farmer
Council Member Rob Rambaud
Council Member Kenneth Remy
Council Member Dan Flaschar

Committee Members Absent:

Staff Members in Attendance:

City Administrator Steve Cross
Director of Public Works Rick Brown
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Meeting Minutes from March 2, 2021

The minutes of the March 2, 2021 meeting were submitted for Committee approval.

Council Member Edens motioned for approval of the March 2, 2021 meeting minutes and Council Member Remy seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

III. Public Participation –

Marilyn Gilbert, 18401 Woodland Meadows Drive spoke to the safety issues of left hand turns onto Woodland Meadows from Highway 100.

Mayor Bowlin spoke to the Council Meeting Start Time ordinance noting the context of flexibility, laws protecting advance notice, and meeting time not Charter mandated in other municipalities.

IV. Public Works

A. For Information – None

B. For Action

1. MoDOT Presentation (Wards One and Six)

A MoDOT Road Safety Assessment for Route 100 inclusive of interim solutions was provided for Committee review. MoDOT representative, Ryan Percy, gave a presentation on these options.

Discussion included timelines, funding, tracking progression, request for No Passing signage, and crosswalk safety at Highway 100/Taylor Road.

A request was made for City staff to draft a progress tracking worksheet for this project.

Council Member Remy motioned for the MoDOT Road Safety Assessment for Route 100 report be provided City Council and Board of Public Safety. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. Waste Connections – One year Extension (Wards – All)

City Administrator Cross reported that the initial two year term of the waste hauling contract with Waste Connections will expire August 1, 2021. The contract provides for three one year extensions providing no notice of cancellation from either party per the terms of the contract. Mr. Cross provided the terms of the contract extension.

Discussion included recycling commitments, increased communication, missed pick up notifications and yard waste options.

Council Member Bertolino motioned to recommend a one year contract extension with Waste Connections per the terms presented at this meeting. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable results. Therefore, Chair Garritano declared the motion passed.

3. Contractor Proposals for 2021 Tree Planting and Ash Tree Treatment (Wards – All)

Public Works Director Brown provided the bids for continuation of treatment and/or replantings for the Emerald Bore Ash Tree Project. The 2021 Budget includes \$65,000 in Capital Projects for this project

Discussion included treatment efficacy monitoring, treatment toxicity, and watering requirements.

Council Member Remy motioned to recommend contracting with St. Louis Tree Pro's for the Spring 2021 Town Center tree plantings for the not to exceed amount of \$13,000 and contracting with Arbor Masters for the treatment of 200 Ash trees for the not to exceed amount of \$25,000. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

V. Administration

A. For Information - None

B. For Action

1. Remote Participation Policy (Wards – All)

City Attorney Young presented a resolution draft establishing policy for remote participation in City Council Meetings.

Discussion included remote participation parameters, priority of physical attendance, closed session inclusion of remote attendees and legal compromises of virtual closed sessions.

Council Member Remy motioned for recommendation to approve the Remote Participation Policy as most currently drafted, inclusive of amending paragraph C.5. permitting remote attendance to six times (instead of three) in calendar year. Council Member Farmer seconded the motion. A voice vote was taken with four supporting votes (Brost, Farmer, Garritano and Remy) and three against votes (Bertolino, Edens, Rambaud). Therefore, Chair Garritano declared the motion passed.

2. Council Meeting Start Time – Ordinance #2598 (Wards – All)

Ordinance #2598 providing for submission to the voters of the City at the municipal election dated April 5, 2022 proposing amendment to the City Charter providing for start times for regular meetings of the City Council was provided for Committee review.

Discussion included language clarification, BOE character limitations and inclusion of the 7:00 pm start time in the language.

Council Member Bertolino motioned to recommend approval of Ordinance #2598 inclusive of language correction of 7:00 pm meeting start time. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Items Not Ready for Action

A. High Priority

1. Social Media Policy (Wards – All)
2. Review of City Flag (Wards – All)

B. Medium Priority

1. Bias Training for City Officials (Wards – All)

VII. Miscellaneous

Council Member Remy requested inclusion of Closed Session Etiquette and Violations in the upcoming meeting agenda.

VIII. Next Meeting

The next meeting of the Administration/Public Works Committee is scheduled for May 4, 2021

X. Adjournment

Council Member Farmer motioned for meeting adjournment. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the meeting adjourned at 8:20 pm.