



WILDWOOD

**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, April 12, 2022 at 5:30 p.m.
Record of Proceedings – **APPROVED**
City Hall Council Chambers and via Zoom

I. Roll Call

Chair Garritano called the meeting to order at 5:30 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Bertolino
Council Member Brost
Council Member Dodwell
Council Member Hopper
Council Member Edens
Council Member Nyhan
Council Member Rambaud

Council Members Absent

City Staff Members in Attendance

City Administrator Steve Cross
Director Public Works Rick Brown
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Minutes

The minutes of the March 8, 2022 meeting were submitted for approval. Council Member Dodwell motioned for approval of the minutes, and Council Member Nyhan seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

IV. Administration

A. For Information

1. **Update of Deer Management Subcommittee** (Wards – All)

Council Member Rambaud's report will be forthcoming.

2. **Update on Old State Road Issues** (Wards – All)

City Administrator Cross provided an update on Old State Road installations to include roadway striping at Ridge Road, and the new crosswalk beacon is functional. He noted the potential parameters of changing the road classification for Old State Road.

3. **Update on Electric Vehicle Charging Station in Town Center** (Wards – All)

City Administrator Cross updated Committee on a potential EV charging station installation in Town Center to include City meetings with three vendors, receipt of preliminary pricing, and Ameren review of potential sites. He noted the potential of the impending federal infrastructure bill, which also bring a standardization in the types of stations.

Discussion included offering multiple charging options, moving forward quickly, and assessing need via hotel/theatre guest survey and status of other local municipalities on such installations. Committee requested of City Administrator Cross to report at next meeting pricing confirmations, due diligence and status at other municipalities.

4. **Update of Accessibility Issues** (Wards – All)

Council Member Clark presented considerations towards City initiatives to best accommodate City residents and guests with disabilities. An action plan and guiding principals will be set after the upcoming potential Committee member appointments.

5. **Review of IT Systems Regarding Ransomware and Other Threats** (Wards – All)

City Administrator Cross provided documentation ensuring the security of the City’s website (CivicPlus) and the services to protect information technology provided by Throttlenet. Mr. Cross indicated he would be obtaining a third party expert verification of the above.

B. For Action - none

V. Public Works

A. For Information – none

B. For Action

1. **Contractor Bids for the 2022 Concrete Street Replacement Project** (Wards – All)

Public Works Director Brown reported that bids were received and reviewed for the annual Concrete Street and Sidewalk Replacement Project (previously approved with Kelpé). The Department recommended contracting with the low bidder, M&H Concrete Contractors. He noted construction prices are significantly higher than past years but are consistent with the current market.

Council Member Edens motioned to contract with M&H Concrete Contractors for the 2022 Concrete Street and Sidewalk Replacement Project in the amount of \$875,000 with a \$10,000 contingency for additional work as identified by the Department. Additional construction inspection and material testing services is estimated at \$25,00 for a total project cost of \$910,000. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. **Contractor Bids for Treatment of Ash Trees** (Wards – 1-5, 7,8)

Public Works Director Brown submitted a recommendation for treatment for Emerald Ash Borers in 189 ash trees by Arbor Masters with them retaining their low bid from 2020.

Council Member Rambaud motioned to contract with Arbor Masters for the treatment of 189 ash trees for the not to exceed amount of \$24,029. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. **Proposed Cost Share Agreement with MoDOT For Route 100 J-Turn Project** (Wards 1, 6)

Public Works Director Brown requested approval for a cost-share agreement with MoDOT for the Route 100 J-Turn Improvement Project, wherein the City’s costs are 50% of the total project cost up to \$1,505,000 and all costs over that amount.

Council Member Bertolino motioned to recommend the City execute a cost-share agreement with MoDOT for the Route 100 J-Turn Improvement Project, wherein MoDOT will pay 50% of the total project cost up to \$1,505,000 and the City will pay 50% of the project cost up to \$1,505,000 and 100% of the cost beyond that amount. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

4. **Proposed Cost Share Agreement with MoDOT for Route 100 Turn Lane Project** (Wards 1,6)

Public Works Director Brown requested approval for a cost-share agreement with MoDOT for the Route 100 Left Turn Improvement Project wherein the City’s costs are 50% of the total project cost, up to \$1,405,000 and all costs over that amount.

Council Member Bertolino motioned to recommend the City execute a cost-share agreement with MoDOT for the Route 100 Left Turn Improvement Project, wherein MoDOT will pay 50% of the total project cost up to \$1,405,000 and the City will pay 50% of the project cost up to \$1,405,000 and 100% of the cost beyond that amount. Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

5. **Consultant Proposal for Materials Testing** (Wards – All)

Public Works Director Brown submitted a recommendation for a city-consultant agreement with Cochran, Inc. for construction materials testing services on Capital Improvements projects for two years beginning 2022.

Council Member Dodwell motioned to recommend the City executing a consultant agreement with Cochran, Inc for construction materials testing services for a two year period beginning 2022. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Items Not Ready for Action

1. Review of Potential Native Prairie Grass Planting Areas (June)
2. Develop Policy on Sunshine Requests by Council Members (June)
3. Develop Resident Survey for 2022 (June)
4. Review of City Clerk and City Administrator Performance Review Process (June-July)
5. Develop/Review Social Media Policy (July)
6. Consideration of Sewer Lateral Insurance Program (August)

City Administrator Cross addressed the request from Council Member Edens to add lighted crosswalks on Strecker Road, since the sidewalk project is currently halted. Mr. Cross indicated that the costs budgeted for the Strecker Road Sidewalk Project included crosswalks, so that could be moved to installation of two crosswalks prior to the continuation of the Project. This topic will be on the agenda of the May meeting.

VII. Miscellaneous

Chair Garritano expressed his appreciation for the service to this Committee by the current members.

VIII. Next Meeting: Tuesday, May 3, 2022 at 5:30 pm

IX. Adjournment

Council Member Bertolino motioned for meeting adjournment and Council Member Rambaud seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:26 pm.