



WILDWOOD

**MEETING OF THE  
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, April 11, 2023 at 5:30 p.m.

Record of Proceedings – **APPROVED**

Council Chambers at City Hall

**I. Roll Call**

Chair Garritano called the meeting to order at 5:31 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano

Council Member Bertolino

Council Member Clark

Council Member Edens

Council Member Farmer

Council Member Nyhan

Council Members Absent

Council Member Hopper

Council Member Jakcsy

City Staff Members in Attendance

Interim City Administrator Thomas Lee

Director of Public Works Rick Brown

Meeting Recorder Michelle Scherer

**II. Approval of Minutes**

The minutes of the March 7, 2023 meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the minutes were approved.

**III. Public Participation**

Joe McCarthy of Turnberry Place expressed that he is looking forward to working with the city on potential changes to the intersection of Strecker Road and Turnberry Place. He mentioned previous changes to this intersection, the easement, the increase in traffic, and possible solutions.

**IV. Administration**

**A. For Information**

**1. Update on Accessibility (Wards – All)**

Council Member Clark spoke about upcoming events. The movie night on April 14 will be close captioned for the hearing impaired, and interpreters have been scheduled for 2023 Concerts on Main Street. All parks have brail signage, and Council Member Clark shared an idea for a brail signage trail loop in Community Park.

**B. For Action**

**1. Proposed modifications to Community Room (Wards – All)**

Interim City Administrator Thomas Lee spoke about an updated and streamlined solution to improve audio for public meetings in the community room. Details of the proposal were discussed. Council Member Clark made a motion to approve the proposal. More details were discussed. Council Member Farmer seconded the motion. All voted in favor of the motion. Therefore, Chair Garritano declared the motion passed.

**2. City Administrator search update (Wards – All)**

A motion was made by Council Member Clark to move this topic and the Update on Trash and Recycling to Closed Session after the Public Works Action items. Council Member Nyhan seconded the motion. All voted aye and the motion was approved. The topic was moved to a Closed Session discussion to take place after Public Works items have been discussed.

## **V. Public Works**

### **A. For Information**

#### **1. Update – Deer Management Plan (Wards - All)**

Rick Brown updated the group. The status of the plan includes working on the contract to hire retired police officer Brad Wendling to conduct deer population studies, and to re-engage White Buffalo, Inc.

### **B. For Action**

#### **1. Update on Trash and Recycling RFP (Wards-All)**

This item was moved to a closed session discussion.

#### **2. Sanitary Sewer Lateral Repair Program (Wards- All)**

Rick Brown met with St. Louis County to discuss including Wildwood in the St. Louis County sewer lateral repair program. Details of the program were explained and discussed. Questions about the program were asked and the discussion was tabled with the intent of gathering more information prior to moving the process forward. No action was taken.

#### **3. Contractor Bid for 2023 Asphalt Resurfacing Project (Wards 1 and 5)**

Rick Brown explained the project and sought a recommendation to award the project to N.B. West. The project was discussed. Council Member Bertolino made a motion to award the project to N.B. West. Council Member Nyhan seconded the motion, all voted aye. Therefore, Chair Garritano declared the motion passed.

### **Executive (Closed) Session pursuant to [RSMo 610.021 (3)(11)(12)(13)]**

A motion was made by Council Member Farmer to enter Executive Session pursuant to RSMo 610.021 (3) (11)(12)(13). Council Member Nyhan seconded the motion.

A roll call vote to begin Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Edens, Farmer, Garritano, Nyhan

Nays – none

Abstentions – none

Absent – Hopper, Jakcsy

Therefore, Chair Garritano declared the motion passed. The Executive Closed Session began at 6:17 pm.

Council Member Bertolino motioned to adjourn the Executive Session. Council Member Edens seconded the motion. A roll call vote to adjourn the Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Edens, Farmer, Garritano, and Nyhan

Nays – none

Abstentions – none

Absent – Hopper, Jakcsy

Therefore, Chair Garritano declared the motion passed. The Executive Session adjourned at 7:42 pm, and the regular meeting reconvened immediately thereafter.

## **VII. Miscellaneous – none**

Council Member Farmer mentioned that this may be Council Member Bertolino's last meeting and thanked him for his service to Wildwood.

## **VIII. Next Meeting: May 2, 2023 at 5:30 pm**

## **IX. Adjournment**

Council Member Farmer motioned for meeting adjournment, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:45 pm.