

CITY OF WILDWOOD  
RECORD OF PROCEEDINGS

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MEETING OF THE HISTORIC PRESERVATION COMMISSION  
WILDWOOD CITY HALL (HOSTED)  
16860 MAIN STREET  
WILDWOOD, MISSOURI 63040  
and on Zoom  
March 25, 2021

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I. Welcome and Roll Call

**Meeting:** Thursday, March 25, 2021, hosted at Wildwood City Hall, via Zoom, at 6:30 p.m.  
**Attending:** Commissioners Scott, Hrubes (*6:43 p.m. arrival*), Rowton, and Bachert, Alternate Quarternik (*6:49 p.m. arrival*), Council Liaisons Clark and Gillani, and Vice-Chair Stevens  
**Absent:** Commissioner Hammond, Alternate Adams, Commission Liaison Broyles, and Chair Wojciechowski  
**Staff:** Director of Planning and Parks Joe Vujnich and Senior Planner Travis Newberry

II. Opening Remarks

Vice-Chair Stevens welcomed everyone to the meeting, which was called to order at 6:30 p.m.

III. Approval of the Historic Preservation Commission February 25, 2020 Meeting Minutes

A motion was made by Commissioner Scott, seconded by Commissioner Rowton, to approve the minutes from its meeting of February 25, 2021. A voice vote was taken on the motion, with a unanimous affirmative result, and Vice-Chair Stevens declared the motion approved by a vote of 6-0.

IV. Public Comment

None

V. New Business

A. Ready for Action – Three (3) Items

1. Interviews of Selected Consultants for the Historic Route 66 Roadside Park (Ward Eight)

- a. Interview #1 – Firm #1 (Held at 6:30 p.m.)
- b. Interview #2 – Firm #2 (Held at 7:15 p.m.)
- c. Interview #3 – Firm #3 (Held at 8:00 p.m.)

Vice-Chair Stevens welcomed each of the representatives of the respective firms at their scheduled times and invited them to present to the Historic Preservation Commission regarding their qualifications and

respond to any questions from the Members and the Department of Planning and Parks may have on their content. A summary of the highlights of each interview will be prepared by the Department and presented to the Commission at its April meeting. Additionally, the video recordings of the interviews will be provided to all Historic Preservation Commission members following tonight's meeting.

Director Vujnich noted no decision would be made at tonight's meeting regarding the selection of a consulting firm for the Historic Route 66 Roadside Park. Thereafter, the interviews were conducted with the three (3) firms in the order established on the agenda.

**B. Not Ready for Action – No Items**

1. Primer on Property Maintenance Codes and Impacts on Historic Structures (Wards – All)
2. Discussion Regarding the Age Threshold Used to Determine Qualification as Historic (Wards – All)
3. Maintenance Bid at Old Pond School (Ward One)

**VI. Old Business**

**A. Ready for Action – No Items**

**B. Not Ready for Action – Seven (7) Items**

1. Discussion Regarding the Future Location for the Essen Log Cabin (Wards – All)
2. Work Program for Historic Route 66 Promotion (Wards – All)
3. Update on Kohn Park Sign (Ward One)
4. Missouri Bicentennial Celebration (2021) – Time Capsule for Cities (Wards – All)
5. Final Action on Location of Orrville Historic Community Marker (Wards One and Three)
6. Update on 2021 Work Program (Wards – All)
7. Review of Manchester Road Shared-Use Path (Ward One)

**VII. Review of Proposed Zoning/Plats/Site Development Plan/Demolition Requests – No Items**

**VIII. Other Matters for Consideration**

None

**IX. Upcoming Meeting Date – April 22, 2021 (Thursday)**

The next meeting is scheduled for Thursday, April 22<sup>nd</sup>, at 6:30 p.m.

**X. Closing Remarks and Adjournment**

A motion was made by Commissioner Hrubes, and seconded by Commissioner Scott, to adjourn the meeting. With a unanimous voice vote, Vice-Chair Stevens declared the meeting adjourned at 8:35 p.m.