



**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, March 14, 2023 at 5:30 p.m.
Record of Proceedings – **APPROVED**
Council Chambers at City Hall

I. Roll Call

Chair Garritano called the meeting to order at 5:31 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Bertolino
Council Member Clark
Council Member Edens
Council Member Farmer
Council Member Jakcsy
Council Member Nyhan

Council Members Absent

Council Member Hopper

City Staff Members in Attendance

City Administrator Steve Cross
Director of Public Works Rick Brown
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Minutes

The minutes of the February 7, 2023 meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support, excepting an abstention by Council Member Edens. Therefore, Chair Garritano declared the motion passed.

III. Public Participation - none

IV. Administration

A. For Information

- 1. Update on Accessibility (Wards – All)**
None

B. For Action

- 1. City Administrator Search Process (Wards – All)**
This item was discussed in Closed Session.

- 2. Public Information within Council Minutes (Wards – All)**

A resident expressed concern over personal contact data being published within meeting minutes posted on the City's website.

Council Member Farmer motioned to revise the speaker cards to indicate inclusion of a phone number as optional and a disclaimer noted at the bottom that all data provided within the context of the meeting (inclusive of speaker cards) becomes a public record. Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

- 3. Review of Liquor License Amendments (Wards – All)**

Committee considered amendments to the Liquor License policy to include measurements of intoxicated conditions and special event permits approved by administration.

Council Member Farmer motioned to recommend an update of the City's Liquor License Policy. Council Member Nyhan seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

V. Public Works

A. For Information

1. Update – Deer Management Plan (Wards - All)

Current status includes the hiring process for Brad Wendling, (Wildwood Precinct Police Retired), as a consultant, plans for relaying plan to residents, establishment of success metrics and advocating for the increase of archery hunting.

2. Access Restrictions – Turnberry Place Drive at Strecker Road (Ward – 2)

Solutions were discussed for effective control of cut through traffic. Council Member Edens will arrange a meeting with the subdivision trustees and return to this Committee with their solution request.

B. For Action

1. Proposed Consultant Agreement for Engineering/Design of Route 100 Le Turn Lane Project

Public Works Director Brown presented a recommendation for contracting with Horner & Shifrin for engineering/design work of the Route 100 Left Turn Lane Improvement Project.

Council Member Bertolino motioned to recommend contracting with Horner & Shifrin for engineering and design work of the Route 100 Left Turn Lane Improvement Project for the not to exceed amount of \$290,042, which includes \$10,000 for additional work as determined by the Department. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

2. Residential Solid Waste Hauler – Request for Proposal (Wards – All)

This item was discussed in Closed Session.

3. Treatment of Ash Trees (Wards – All)

Public Works Director Brown presented a recommendation for contracting with Arbor Masters for treatment of 110 ash trees.

Council Member Clark motioned to recommend contracting with Arbor Masters for the treatment program of 110 ash trees for the not to exceed amount of \$12,337.50. Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

Executive (Closed) Session pursuant to [RSMo 610.021 (1)(3)(12)(13)]

A motion was made by Council Member Farmer to enter Executive Session pursuant to RSMo 610.021 (1)(3)(12)(13). Council Member Nyhan seconded the motion.

A roll call vote to begin Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Edens, Farmer, Garritano, Jakcsy and Nyhan

Nays – none

Abstentions – none

Absent – Hopper

Therefore, Chair Garritano declared the motion passed. The Executive Session began at 6:54 pm.

Council Member Bertolino motioned to adjourn the Executive Session. Council Member Clark seconded the motion. A roll call vote to adjourn the Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Edens, Farmer, Garritano, Jakcsy and Nyhan

Nays – none

Abstentions – none

Absent – Hopper

Therefore, Chair Garritano declared the motion passed. The Executive Session adjourned at 8:15 pm, and the regular meeting reconvened immediately thereafter.

VI. Topics for Future Agenda's

1. Sewer Lateral Insurance Program (April 2023)
2. Business License Policy Review (April 2023)

3. Public Dedication of Private Streets (April 2023)
4. Social Media Policy (May 2023)
5. Electric Vehicle Charging Stations (June 2023)

VII. Miscellaneous - none

VIII. Next Meeting: Tuesday, April 11, 2023 at 5:30 pm

IX. Adjournment

Council Member Jakcsy motioned for meeting adjournment, and Council Member Farmer seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 8:18 pm.