



WILDWOOD

**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, March 8, 2022 at 5:30 p.m.
Record of Proceedings – **APPROVED**
City Hall Council Chambers and via Zoom

I. Roll Call

Chair Garritano called the meeting to order at 5:30 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Brost
Council Member Dodwell
Council Member Edens
Council Member Nyhan
Council Member Rambaud

Council Members Absent

Council Member Bertolino
Council Member Hopper

City Staff Members in Attendance

City Administrator Steve Cross
Director Public Works Rick Brown
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Minutes

The minutes of the February 8, 2022 meeting were submitted for approval. Council Member Brost motioned for approval of the minutes, and Council Member Edens seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

Kathy Rapp, 142 Jubilee Hill Drive, spoke to the need for public dedication of her community's roadways.

IV. Administration

A. For Information

1. **Update of Deer Management Subcommittee** (Wards – All)

Council Member Rambaud's summary report remains in progress. Discussion was held on whether the report should return to the Board of Public Safety next, wherein a majority concluded the report should be submitted to this Committee, then on to Board of Public Safety.

2. **Update on Old State Road Issues** (Wards – All)

City Administrator Cross provided an update on Old State Road installations to include that St Louis County was prepping for roadway striping, the rapid rectangular flashing beacon at the crosswalk will begin installation shortly, the potential of application to EastWest Gateway for a roundabout next year and a review of potential traffic island installation at entrance into Fairhaven Estates (St Louis County).

3. **Update on Electric Vehicle Charging Station in Town Center** (Wards – All)

City Administrator Cross and Public Works Director Brown updated Committee on a potential EV charging station installation in Town Center. He noted two meetings have been held one with Ameren, wherein they were requested to provide a cost estimate for providing service to the site. The other was with a vendor, Neumayer, wherein they were requested to provide a cost estimate for installation of both a Level 2 charge station and a DC fast charge station. Two additional vendors have expressed interest in bidding also.

4. **Update of Accessibility Issues** (Wards – All)

Not yet available.

B. For Action - none

V. Public Works

A. For Information –

1. Status Update on 2022 Concrete Street Replacement Project (Wards – All)

Public Works Director Brown updated the Committee on the project approved last month with Kelpo Contracting for Concrete Street and Sidewalk Replacement. He reported that following the City Council first reading, the City received notice from Kelpo of their inability to proceed with the agreement due to increased materials costs. He noted that other local municipalities have also been impacted by these increases. The City requested an updated proposal from Kelpo for completion of this project prior to the next City Council meeting (March 14).

B. For Action

1. Proposed Modification to the Policy on Public Dedication of Private Streets (Wards – All)

Public Works Director Brown presented the history of the street dedication process, noting that long term maintenance expenses were not specifically a condition of acceptance.

Discussion included need to quantify “fiscal neutrality”, flat growth of the Road & Bridge fund, need for increased revenue sources, slow down on dedication acceptances, potential of federal infrastructure funds, and the struggle for the City and HOA’s to procure contractors (and therein, the potential for a City provided database for such)

Council Member Edens motioned to recommend modifications to the Policy on Public Dedication of Private Streets, wherein the requirements directly consider the financial impacts of acceptance, and a “hold” is placed on alleyway dedications at this time. Council Member Dodwell seconded such motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. Proposed City-Contractor Agreement for Native Plant Maintenance of Stormwater BMP’s (Wards – 1, 5, 8)

Public Works Director Brown presented a recommendation for maintenance at two stormwater management areas located adjacent to Highway 109 and Pond-Grover Parkway, as well as stormwater bio-retention areas adjacent to Highway 109, south of State Route 100. After review of RFP’s, the Department recommends contracting with Go Green! Lawn and Landscape for maintenance of all three areas for the remainder of 2022.

Council Member Dodwell motioned to recommend contracting with Go Green! Lawn and Landscape for maintenance of three stormwater facilities along Highway 109 for the remainder of 2022 and with a renewal option for 2023 and 2024. The cost of this contract would be \$43,200, which is included in the 2022 Budget for stormwater facility maintenance. Council Member Edens seconded such motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. Proposed City-Contractor Agreement for 2022 Asphalt Resurfacing Project (Wards – 5, 6)

Public Works Director presented the roadways scheduled for asphalt resurfacing in 2022 and recommended contracting with N.B. West, as low bidder, for this project.

Council Member Nyhan motioned to recommend contracting with N.B. West for the 2022 Asphalt Resurfacing Project in the not to exceed amount of \$600,000. This allows for potential additional work as determined by the Department, as well as the \$588,639.15 project bid amount. Council Member Edens seconded such motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Items Not Ready for Action

1. Review of IT Systems Regarding Ransomware and Other Threats (April)
2. Review of Potential Native Prairie Grass Planting Areas (June)
3. Develop Policy on Sunshine Requests by Council Members (June)
4. Develop Resident Survey for 2022 (June)
5. Review of City Clerk and City Administrator Performance Review Process (June-July)
6. Develop/Review Social Media Policy (July)
7. Consideration of Sewer Lateral Insurance Program (August)

VII. Miscellaneous –

Council Member Dodwell spoke to the need for left turn restrictions at Truman Road/Highway 100 and the possibility of adding safety signage.

Council Member Garritano requested status on Waste Connections/trash pick-up status. City Administrator Cross noted that while performance may be better due to better weather, it remains unsatisfactory. He reported the City will invoke financial fines for non-performance per contract provisions.

VIII. Next Meeting: Tuesday, April 12, 2022 at 5:30 pm

IX. Adjournment

Council Member Brost motioned for meeting adjournment and Council Member Dodwell seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:20 pm.