

City of Wildwood
Council Planning/Parks Committee
“Planning Tomorrow Today”
Minutes from the
February 21, 2023 Meeting

The Council Planning/Parks Committee meeting was called to order by Chair Bartoni, at 6:30 p.m., on February 21, 2023, in the City Council Chambers, at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri.

I. Welcome and Roll Call:

The roll call was taken, with the following results:

PRESENT – (7)

Council Member Clark
Council Member Farmer
Council Member McCutchen
Council Member Rambaud
Council Member Flaschar
Council Member Gillani
Council Member Bartoni

ABSENT – (1)

Council Member Ottenberg

Other City Officials present:

Travis Newberry, Senior Planner
Joe Vujnich, Director of Planning and Parks

II. Approval of Minutes from the Committee’s Meeting of January 24, 2023

A motion was made by Council Member Farmer, seconded by Council Member Clark, to approve the meeting minutes of January 24, 2023, A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 7-0.

III. Selection of A Vice-Chair for the Committee

Chair Bartoni requested nominations for a member of the Committee to serve as its Vice-Chair.

A motion by Council Member Rambaud, seconded by Council Member Flaschar, to nominate Council Member Farmer as the Planning and Parks Committee Vice-Chair. Hearing no other nominations, a voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 6-0, with one (1) abstention (Council Member Farmer).

IV. Public Input (opportunity for the public to speak to any Action Item on Tonight's Agenda).

No members of the public wished to address the Committee at tonight's meeting.

V. Action Items

a.) Planning Matters – Three (3) Items Ready for Consideration

1.) St. Louis County – Digital and E-Plan Submissions Only & Wildwood's MyGov Update [live on March 20, 2023] (Wards – All)

Director Vujnich provided an overview of the recent major change by St. Louis County in how that jurisdiction accepts, reviews, and issues permits for projects that require some type of permit. He stated the City utilizes the services of St. Louis County for all necessary trade permits and associated inspections for work being completed in Wildwood, via its Zoning Authorization and Occupancy Permit processes. Director Vujnich noted, given this circumstance, this change by St. Louis County will have an impact on the City's day-to-day processes, residents seeking authorizations, and the contracting community. He stated this change is overall a positive direction for St. Louis County and the City.

Director Vujnich then provided an update on the City's progress in implementing its own online permitting, inspection, work order, and asset manager program, MyGov, which was authorized by this Committee and City Council. He noted this system will not be directly integrated into the St. Louis County process, but the requirement/allowance for full digital submittals by both agencies will still provide benefits to residents and the contracting community.

Discussion was held among Committee Members regarding the positive benefits of St. Louis County and the City beginning to digitize their respective plan review processes.

Director Vujnich advised this item was only an update and no action was needed.

2.) Center Avenue Bid Specifications and Construction Drawings' Proposal (Ward Eight)

Director Vujnich provided an update regarding Center Avenue and it now being under the City's ownership and maintenance. He stated the Department, at the direction of the Committee, requested Doering Engineering to provide a proposal to update previous plan sheets for the project to proceed, given its past experience and work relative to this roadway. Director Vujnich stated the Department is seeking the endorsement of the Committee for the proposal provided.

Discussion was held among Committee Members regarding proceeding with this work, without soliciting additional bids and considerations regarding including a ten percent (10%) contingency on all future projects.

A motion by Council Member Farmer, seconded by Council Member Flaschar, to authorize the Department to forward a favorable recommendation to City Council regarding the proposal from Doering Engineering to complete the revised engineered plans for Center Avenue. A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 7-0.

3.) Recent Development Trends within City of Wildwood (Wards - All)

Discussion was held among Committee Members regarding the status of the proposal that had previously been presented to the Development and Zoning Review Committee by T.B. Realty for the tract of land at the intersection of Eatherton Road and Crestview Drive.

b.) Parks Matters – Seven (7) Items Ready for Consideration

1.) Wildwood Farmers Market – Manager’s Contract (Wards – All)

Senior Planner Newberry provided an overview of the past several years of the Wildwood Farmers Market under the management of Natalie McAvoy, noting it has been an overall success and improves each year. He stated the Department is recommending the Committee provide a favorable recommendation to City Council to engage Ms. McAvoy to be the Market Manager again for the 2023 Season.

Discussion was held among Committee Members regarding the consideration of the Market Manager offering live music and other similar activities at the weekly markets and engaging the Market Manager to assist in securing vendors for other City events (i.e., Tree Lighting), given her contacts in the community.

A motion by Council Member Flaschar, seconded by Council Member Farmer, to recommend City Council approve a contract with Natalie McAvoy to serve as the Market Manager for the 2023 Wildwood Farmers Market Season. A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 7-0.

2.) E-Bikes - Allowances and Restrictions for Wildwood’s Trail Network (Wards – All)

Director Vujnich provided background information regarding the increase in popularity of E-Bikes in the community and the benefits of such relative to broadening the opportunities for outdoor recreation for certain demographics without the assistance of a motorized mode of transportation.

Acknowledging this benefit, he stated these types of vehicles can also cause issues relative to user conflict, safety considerations, and damage to trail facilities. Director Vujnich stated the Department is seeking the direction of the Committee relative to pursuing the preparation of draft regulations relative to the utilization of E-Bikes on City facilities, which could begin by reviewing how other comparable jurisdictions have addressed this new, popular recreation opportunity.

Discussion was held among Committee Members regarding concerns regarding user conflicts that may occur if E-Bikes are allowed on certain City facilities; concerns regarding the damage E-Bikes might cause on different types of trail facilities; the need to clearly post any regulations relative to E-Bikes at all relevant City facilities; and the consideration of prohibiting E-Bikes on all natural surface trails in the City's trail network.

A motion by Council Member Clark, seconded by Council Member McCutchen, to authorize the Department to create a draft set of regulations relative to E-Bikes, to be presented to the Committee for consideration at a future meeting. A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 7-0.

3.) Bluff View Park – Trail Construction Project by Gateway Off-Road Cyclists - GORC (Ward Six)

Director Vujnich provided an overview of the past work of the Gateway Off-Road Cyclists (GORC) in trail construction at Bluff View Park. He stated a new trail section is being proposed at this park property, which is intended to provide a different route for users on the system of natural surface trails - which can be primarily cyclist at certain times - in order to bypass the new overlook area at the bluff. Director Vujnich stated the intent of this new segment is to protect the bluff area and allow it to maintain its serene and contemplative characteristics for users visiting that portion of the park facility.

Discussion was held among Committee Members regarding the consideration of redesigning the intersection of the proposed and existing trail segments, in order to make it safer and more functional.

A motion by Council Member McCutchen, seconded by Council Member Flaschar, to support the proposed trail improvements at Bluff View Park. A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 7-0.

4.) Bid Results and Recommendation for Hardcourt Area in Community Park (Ward One)

Director Vujnich provided a summary of the review of this hardcourt facility by the Committee and City Council, noting such resulted in the project proceeding to the bidding process. He noted this bidding process is completed and the Department received three (3) competitive bids, two (2) of which are below the budgeted amount. Director Vujnich stated the Department is recommending the

Committee support the selection of the low bidder, Ideal Landscaping, for this project, inclusive of Add Alternate #1 (black coated fencing).

Discussion was held among Committee Members regarding the overall cost of the project; concerns regarding the bid amount, as it relates to no contingency being incorporated into such; and questions relative to the specification regarding the planned amended soils.

A motion by Council Member Flaschar, seconded by Council Member McCutchen, to recommend to City Council the selection of Ideal Landscaping for this project, as presented in the Department's Memorandum. A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 6-1 (Voting Nay: Council Member Clark).

5.) Bid Proposal for Community Park Project – Safety Enhancements (Ward One)

Senior Planner Newberry provided an overview of the safety and accessibility improvements at Community Park that have recently been under consideration by the Committee. He stated the Department is seeking the Committee's endorsement of the proposal being presented to proceed with these park improvements.

Discussion was held among Committee Members regarding the consideration of utilizing Community Development Block Grant (CDBG) funding for this project, given its accessibility components.

A motion by Council Member Clark, seconded by Council Member McCutchen, to authorize the Department to proceed with the proposal, as presented. A voice vote was taken regarding the motion. The motion was declared approved by Chair Bartoni by a vote of 7-0.

6.) Update on In-Person and Virtual Recreation Programs (Wards - All)

The Committee was asked to review the attached Memorandum concerning *Updates on the In-Person and Virtual Recreation Programs* and ask any questions the Members might have upon this information.

Director Vujnich advised this item was only an update and no action was needed.

7.) Update on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities (Wards – All)

The Committee was asked to review the attached Memorandum concerning *Updates on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities* and ask any questions Members might have upon this information.

Director Vujnich advised this item was only an update and no action was needed.

c.) Executive Session Pursuant to RSMO 610.021 (2) – No Items for Consideration

VI. Not Ready for Action – Parks and Planning Matters – Ten (10) Items

No discussion.

VII. Other Matters – No Items for Consideration

Discussion was held among Committee Members regarding the consideration of heated, all-season restroom facilities at Green Pine Parks.

VIII. Closing Remarks and Adjournment:

A motion by Council Member Clark, seconded by Council Member Flaschar, to adjourn. A voice vote was taken regarding the motion, with unanimous, affirmative result, and it was declared approved by Chair Bartoni at 7:35 p.m.