



WILDWOOD

**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, February 8, 2022 at 5:30 p.m.

Record of Proceedings – **Approved**
via Zoom

I. Roll Call

Chair Garritano called the meeting to order at 5:30 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Bertolino
Council Member Brost
Council Member Dodwell
Council Member Edens
Council Member Hopper
Council Member Nyhan *arrival at 5:38 pm*
Council Member Rambaud

Council Members Absent

City Staff Members in Attendance

City Administrator Steve Cross
Director Public Works Rick Brown
City Attorney John Young
Meeting Recorder Carla Patrick

II. Approval of Minutes

The minutes of the January 4, 2022 meeting were submitted for approval. Council Member Brost motioned for approval of the minutes, and Council Member Dodwell seconded the motion. A voice vote was taken with unanimous support of the motion, excepting an abstention by Council Member Edens. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

Upon request for public comment, none were identified.

At this point, Council Member Edens motioned for an agenda order adjustment to address Closed Session issues requiring the presence of Attorney Young, who needed to leave prior to meeting end. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Executive (Closed) Session pursuant to [RSMo 610.021(1)(12)]

A motion was made by Council Member Hopper to enter Executive Session pursuant to RSMo 610.021(1)(12). Council Member Dodwell seconded the motion

A roll call vote to begin Executive Session was taken with the following results:
Ayes – Bertolino, Brost, Dodwell, Edens Garritano, Hopper, Nyhan and Rambaud
Nays – none
Abstentions – none
Absent – none

Therefore, Chair Garritano declared the motion passed. The Executive Session began at 5:39pm.

Council Member Dodwell motioned to adjourn the Executive Session. Council Member Nyhan seconded the motion.

A roll call vote to adjourn the Executive Session was taken with the following results:
Ayes – Bertolino, Brost, Dodwell, Edens, Garritano, Hopper, Nyhan and Rambaud

Nays – none
Abstentions – none
Absent – none

Therefore, Chair Garritano declared the motion passed. The Executive Session adjourned at 7:18 pm, and the regular meeting reconvened immediately thereafter.

IV. Administration

A. For Information

1. **Update of Deer Management Subcommittee** (Wards – All)

This item was moved to the March 2022 meeting.

2. **Update on Old State Road Issues** (Wards – All)

City Administrator Cross noted an update was provided the City Council at the last meeting. He noted that the process was moving forward quickly with a lit crosswalk, wherein the County will provide the materials and the City will provide installation. The County will also provide roadway restriping for safer traffic flow.

3. **Update on Electric Vehicle Charging Station in Town Center** (Wards – All)

City Administrator Cross noted that meetings with the requisite parties have been postponed, two quotes for materials have been received and he will provide further data/costs at the March meeting.

4. **Update of Accessibility Issues** (Wards – All)

Council Member Clark will address this issue at the March 2022 meeting.

B. For Action

1. **Topics for Inclusion on Future Agendas Review** (Wards – All)

Committee reviewed the topics of Agenda VI for potential inclusion in upcoming meetings. Chair Garritano led the assignment of agenda date selection for each item as shown below in VI. Items Not Ready for Action.

V. Public Works

A. For Information -None

B. For Action Agreement

1. **Extension of 2021 Concrete Street Replacement Contract** (Wards – All)

Public Works Director Brown presented a recommendation of a one year contract extension with Kelpo Contracting, Inc. to complete this year's concrete street/sidewalk project inclusive of a 4.4% increase in unit prices in accordance with the 2021 Construction Cost Index for the St Louis area.

Council Member Dodwell motioned to recommend a one-year contract extension with Kelpo Contracting, Inc. to complete the 2022 Concrete Street and Sidewalk Replacement Project for a not to exceed amount of \$805,000, plus a 10% contingency for additional work as identified by the Department. She included inclusion of this recommendation at next week's City Council meeting. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. **Approval of MDC TRIM Grant for Citywide Tree Inventory** (Wards – All)

Public Works Director Brown announced approval of a TRIM grant (Tree Resource Improvement and Maintenance) for a citywide inventory of street trees. This inventory would be conducted by Davey Resource Group, wherein they would enter the tree data into the web-based program "Treekeeper", which is available for residents to view.

Council Member Edens motioned to recommend entering into an agreement with Missouri Dept of Conservation to receive TRIM grant funds in the amount of \$22,785 to complete a citywide street tree inventory. Council Member Hopper seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. **Proposed Modifications to the Policy on Public Dedication of Private Streets** (Wards – All)

Public Works Director Brown proposed modifications to the Policy on Public Dedication of Private Streets to more directly consider the financial impact of such. The long-term maintenance costs therein will decrease the current level of street maintenance in the future.

This item was postponed to the March 2022, wherein City Attorney Young could be present.

VI. Items Not Ready for Action

1. Review of IT Systems Regarding Ransomware and Other Threats (April)
2. Develop/Review Social Media Policy (July)
3. Review of Potential Native Prairie Grass Planting Areas (June)
4. Develop Policy on Sunshine Requests by Council Members (May-June)
5. Review Juneteenth 2022 as a City Holiday (March)
6. Review of City Clerk and City Administrator Performance Review Process (June)
7. Consideration of Sewer Lateral Insurance Program (August)
8. Develop Resident Survey for 2022 (June)

VII. Miscellaneous - none

VIII. Next Meeting: Tuesday, March 8, 2022 at 5:30 pm

IX. Adjournment

Council Member Dodwell motioned for meeting adjournment and Council Member Hopper seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:56 pm.