



WILDWOOD

**MEETING OF THE  
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, February 7, 2023 at 5:30 p.m.

Record of Proceedings – **DRAFT**

Council Chambers at City Hall

**I. Roll Call**

Chair Garritano called the meeting to order at 5:33 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano  
Council Member Bertolino  
Council Member Clark  
Council Member Farmer  
Council Member Jakcsy  
Council Member Nyhan

Council Members Absent

Council Member Edens  
Council Member Hopper

City Staff Members in Attendance

City Administrator Steve Cross  
Director of Public Works Rick Brown  
City Attorney John Young via phonenumber  
Meeting Recorder Carla Patrick

**II. Approval of Minutes**

The minutes of the January 3, 2023 meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**III. Public Participation**

Linda Jones and Ben Tucker of Waste Connections, wherein Linda introduced Ben Tucker (their new District Manager) to the Committee.

**IV. Administration**

**A. For Information**

**1. Update on Accessibility** (Wards – All)

Council Member Clark noted that the Public Works Department was working on ADA requirements and that the recent resident survey indicated a substantial number of residents have a disability.

**B. For Action**

**1. City Administrator Search Process** (Wards – All)

Chair Garritano had requested via prior email that Committee Members review the resumes submitted to date and bring to meeting their top prospects. This was a closed session topic.

**V. Public Works**

**A. For Information**

**1. Update – Strecker Road Crosswalk Project** (Wards 2 and 4)

Public Works Director Brown provided status of the Strecker Road Crosswalks to include a current wait for materials (ship date of 3/14) and a contractor completion date of 4/18.

**B. For Action**

**1. Consultant Selection for Route 100 J-Turn Traffic Study** (Ward 1 and 6)

Public Works Director Brown presented a recommendation for GBA, Inc. to complete a conceptual study of the J-Turn Improvement Project on Route 100 in preparation of the installation of such turns at Route 100's intersections with Pond Road and Route T (St. Albans Road). The 2023 Budget includes \$75,000 for this study and GBA has experience with J-turns.

Discussion included confusion concerns as the intersection at Wild Horse Creek will remain a crossover and Rockwood School District has concerns on increased drive times for their buses with J-turns.

Council Member Farmer motioned to recommend contracting with GBA, Inc. to complete a conceptual study of the J-Turn Improvement Project on Route 100 for the not to exceed amount of \$75,000. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**2. Contractor Bids for Concrete Street and Sidewalk Replacement (Wards – All)**

Public Works Director Brown presented a recommendation to contract with Kelpo Contracting for the 2023 Concrete Street and Sidewalk Replacement Project as low bidder for such and their history of successful completion of this project in 2021. The proposed total project cost is below the Budget for such.

Discussion included request for a work location and schedule list.

Council Member Farmer motioned to recommend contracting with Kelpo Contracting for the 2023 Concrete Street and Sidewalk Replacement Project for \$1,136,420.00 with a 10% contingency for additional work as identified by the department. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**3. Contractor Proposals for Landscape Beds Maintenance (Wards – 1,2,4,5,6,7 and 8)**

Public Works Director Brown presented a recommendation to contract with Go Green! Lawn and Landscape for roadway landscape maintenance in specified areas along Route 100 and 109, Manchester and Strecker Roads. Go Green! submitted the low bid in an RFP for this work.

Discussion included request for types of herbicides/pesticides.

Council Member Bertolino motioned to recommend contracting with Go Green! Lawn and Landscape for the maintenance of landscape beds on Routes 100 and 109 and Manchester and Strecker Roads with the agreement period of April 1, 2023 through March 31, 2024 for the not to exceed amount of \$97,290 plus a 10% contingency for additional work as identified by the department. Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**4. RFP – Solid Waste Hauler/Waste Connections Notice (Ward – All)**

This was a closed session topic.

**Executive (Closed) Session pursuant to [RSMo 610.021 (1)(3)(11)(12)]**

A motion was made by Council Member Bertolino to enter Executive Session pursuant to RSMo 610.021 (1)(3)(11)(12).

Council Member Farmer seconded the motion.

A roll call vote to begin Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Farmer, Garritano, Jakcsy and Nyhan

Nays – none

Abstentions – none

Absent – Edens, Hopper

Therefore, Chair Garritano declared the motion passed. The Executive Session began at 6:39 pm.

Council Member Bertolino motioned to adjourn the Executive Session. Council Member Farmer seconded the motion. A roll

call vote to adjourn the Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Farmer, Garritano, Jakcsy and Nyhan

Nays – none

Abstentions – none

Absent – Edens, Hopper

Therefore, Chair Garritano declared the motion passed. The Executive Session adjourned at 7:47pm, and the regular meeting reconvened immediately thereafter.

**VI. Topics for Future Agenda's**

1. Electric Vehicle Charging Stations (April 2023)
2. Sewer Lateral Insurance Program (April 2023)
3. Public Dedication of Private Streets (March 2023)

4. Social Media Policy (March 2023)
5. Business/Liquor License Amendments (March 2023)
6. Deer Management Plan (March 2023)

**VII. Miscellaneous -**

Council Member Clark requested that the topic of Deer Management be included in the next meeting and noted that posts at the Wild Horse Creek culvert were missing.

**VIII. Next Meeting:** Tuesday, March 7, 2023 at 5:30 pm

**IX. Adjournment**

Council Member Farmer motioned for meeting adjournment, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:56 pm.