



WILDWOOD

**MEETING OF THE  
ADMINISTRATION/PUBLIC WORKS COMMITTEE**  
Tuesday, January 4, 2022 at 5:30 p.m.  
Record of Proceedings – **APPROVED**  
via Zoom

**I. Roll Call**

Chair Garritano called the meeting to order at 5:34 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano  
Council Member Bertolino  
Council Member Brost  
Council Member Dodwell  
Council Member Hopper  
Council Member Rambaud

Council Members Absent

Council Member Edens  
Council Member Nyhan

City Staff Members in Attendance

City Administrator Steve Cross  
Director Public Works Rick Brown  
City Attorney John Young  
Meeting Recorder Carla Patrick

**II. Approval of Minutes**

The minutes of the December 7, 2021 meeting were submitted for approval. Council Member Nyhan motioned for approval of the minutes, and Council Member Bertolino seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed.

**III. Public Participation**

Upon request for public comment, none were identified.

Council Member Dodwell motioned for an agenda order adjustment to address next the Public Works For Action item regarding the Waste Connections contract. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

**Executive (Closed) Session pursuant to [RSMo 610.021(1)(12)]**

A motion was made by Council Member Hopper to enter Executive Session pursuant to RSMo 610.021(1)(12). Council Member Brost seconded the motion

A roll call vote to begin Executive Session was taken with the following results:

Ayes – Bertolino, Brost, Dodwell, Garritano, Hopper and Rambaud

Nays – none

Abstentions – none

Absent – Edens, Nyhan

Therefore, Chair Garritano declared the motion passed. The Executive Session began at 5:39 pm.

Council Member Bertolino motioned to adjourn the Executive Session. Council Member Brost seconded the motion.

A roll call vote to adjourn the Executive Session was taken with the following results:

Ayes – Bertolino, Brost, Dodwell, Garritano, Hopper and Rambaud

Nays – none

Abstentions – none

Absent – Edens, Nyhan

Therefore, Chair Garritano declared the motion passed. The Executive Session adjourned at 6:18 pm, and the regular meeting reconvened immediately.

#### **IV. Administration**

##### A. For Information

###### 1. **Accessibility** (Wards – All)

Due to time constraints, the progress update on this topic will be moved to the February meeting.

###### 2. Update on Deer Management Subcommittee (Wards – All)

Council Member Rambaud is continuing his work on this update and will present such at the February meeting.

##### B. For Action

###### 1. **Political Consultant Review** (Wards – All)

Pursuant to the direction of this Committee, Mayor Bowlin, Chair Garritano and Council Member Edens reviewed political consultant RFQ submissions, conducted interviews and selected Olympus Political Consulting (Jake Silverman) as their recommendation.

Council Member Dodwell motioned to recommend contracting with Olympus Political Consulting for lobbyist services on behalf of the City, requesting such to be included in the agenda of the City Council meeting of January 10, 2022 and Jake Silverman to be in attendance at that meeting. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

###### 2. **2022 Resident Survey** (Wards – All)

Chair Garritano reviewed the history of the 2015 resident survey, and the need for a periodic measure from residents as a measurable data source. He recommended reducing the number of questions, and therein requested Committee review of the 2015 survey questions with submission of those they believed currently applicable to City Administrator Cross by January 1, 2022. The new survey will be developed and managed internally with City Administrator Cross to provide a survey draft to this Committee at the March meeting.

#### **V. Public Works**

##### A. For Information -None

##### B. For Action Agreement

###### 1. **Waste Connections – Proposed Modification to Solid Waste License** (Wards – All)

See previous Executive (Closed) Session

###### 2. **Proposed City Consultant Agreement with Davey Resource Group for 2022 Arborist Services**

Public Works Director Brown proposed utilizing Davey Resource Group for Arborist Services. He presented the requisite tasks and their respective costs, noting that the street tree inventory expense will be reimbursed through a TRIM grant from Missouri Dept of Conservation.

Council Member Hopper motioned to recommend contracting with Davey Resource Group for on-call arborist services for the not to exceed amount of \$39,000 (with TRIM grand reimbursement, the net cost to the City should not exceed \$17,000). Council Member Dodwell seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

###### 3. **Contractor Bids for 2022 Community Development Block Grant ADA Curb Ramp Project**

Upon review of bids submitted for the 2022 ADA Curb Ramp replacement in Lafayette Trails subdivision, Public Works Director Brown proposed contracting with Spencer Contracting as lowest bidder. This project will be funded under the Community Development Block Grant of \$25,500 with additional funding by the City.

Council Member Bertolino motioned to recommend contracting with Spencer Contracting for the 2022 CDBG ADA Curb Ramp Project for amount of \$34,421.97 with a \$5,000 contingency for additional work as identified by the Public Works Department. Upon completion and review by St. Louis County, the City will be reimbursed \$25,500 in Community Development Block Grant funds. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

**VI. Items Not Ready for Action**

- A. High Priority
  - 1. Review of Fees paid to Hamilton Weber and Engelmeyer & Pezzani
  - 2. EV Charging Station (Ward 8)
  - 3. Review of IT System Re: Ransomware and Other Threats
  - 4. Social Media Policy
  - 5. Review of Potential Native Prairie Grass Planting Areas
  - 6. Review of Policy Re: Public Dedication of Private Streets
- B. Medium Priority
  - 1. Sunshine Requests by Council Members
  - 2. Juneteenth 2022
  - 3. Review of City Administrator/City Clerk Performance Review Process
- C. Low Priority
  - 1. Consideration of Sewer Lateral Insurance Program

**VII. Miscellaneous**

Council Member Dodwell requested a review and timeline for the Items Not Ready for Action at the next meeting. Chair Garritano, on behalf of Council Member Edens, inquired as to potential for curbside leaf pick-up by Waste Connections. City Administrator Cross responded that it would require new equipment and that Waste Connections will bring a new proposal in coming months.

**VIII. Next Meeting:** Tuesday, February 8, 2022 at 5:30 pm

**IX. Adjournment**

Council Member Brost motioned for meeting adjournment and Council Member Rambaud seconded the motion. A voice vote was taken with unanimous support of the motion. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 7:00 pm.