



**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, January 3, 2023 at 5:30 p.m.
Record of Proceedings – **Approved**
Council Chambers at City Hall

I. Roll Call

Chair Garritano called the meeting to order at 5:35 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Bertolino
Council Member Clark
Council Member Edens
Council Member Farmer depart meeting @ 6:53 and returned via Zoom @6:59
Council Member Hopper via Zoom
Council Member Jakcsy

Council Members Absent

Council Member Nyhan

City Staff Members in Attendance

City Administrator Steve Cross
Director of Public Works Rick Brown
City Attorney John Young @ 6:40 via Zoom
Meeting Recorder Carla Patrick

II. Approval of Minutes

The minutes of the December 6, 2022 meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

III. Public Participation

Mayor Jim Bowlin spoke in support of a charter provision for City Administrator oversight of Department Heads. James Vanek, Lakeshore Manor Court, spoke to increased safety measures for Old State Road. Lou Salamone, Quinnmoor Drive, spoke in support of inclusion of bowhunters in the deer management plan.

Council Member Farmer motioned for a change in agenda order to accommodate guests supporting certain Public Works action items (B.1 and B.3). Council Member Bertolino seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

IV. Administration

A. For Information

- 1. Update on Accessibility** (Wards – All)
None

B. For Action

- 1. City Administrator Search Process** (Wards – All)
Chair Garritano noted he would forward the job posting to the Committee for their feedback, which he directed to be completed by Monday.
- 2. Social Media Policy** (Wards – All)
The IMLA Social Media policy model for state, county and local governments was provided to initiate the development of such a policy for the City. Committee was requested to submit questions to City Attorney Young, wherein he will provide an updated draft pursuant to the feedback at the next meetings.
- 3. Liquor License Amendments** (Wards – All)

An ordinance draft of amended Chapter 600 regulating the manufacture and sale of alcohol within the City was provided for Committee review.

Council Member Jakcsy motioned for Committee members to submit questions to the City Administrator for further review of this topic at the February meeting. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

4. Review of Charter Provisions for City Administrator/Department Heads (Wards – All)

Discussion included timing for April ballot and requesting a ballot language draft for Committee review.

Council Member Clark motioned for indefinite postponement. Chair Garritano seconded the motion.

A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

V. Public Works

A. For Information – none

B. For Action

1. RFP for Residential Solid Waste Hauler (Ward - All)

Public Works Director Brown reported improved performance by the current provider, Waste Connections in recent months. He, therein, inquired as to whether the Committee wishes to consider changing vendors.

Council Member Jakcsy motioned to initiate preparations for a Request for Proposal for potential future use, while monitoring service issues with current provider. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

2. Public Acceptance of Private Streets Policy (Wards – All)

Public Works Director Brown presented a draft of the amended Policy for Public Acceptance of Private Streets and Alleys for Committee review. The draft included eligibility of all alleyways within the Town Center.

Council Member Edens motioned to approve the Policy for Public Acceptance of Private Streets and Alleys as drafted. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

3. Recommended Projects for Federal Funding Applications (Ward – One and Seven)

Public Works Director Brown presented three projects for consideration in federal funding applications due by February 9th to include (1) roundabout at Old State/Ridge Roads; (2) construction of replacement Bridge #386 on Wild Horse Creek Road; and, (3) construction of replacement Bridge #387 on Wild Horse Creek Road.

Discussion included: federal infrastructure bill, Ellisville’s cost share, and guard rail quote (Old State).

Council Member Hopper motioned to recommend federal funding applications for the Old State/Ridge Road roundabout project. Council Member Bertolinio seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

Council Member Edens motioned to recommend federal funding applications for the two Wild Horse Creek Road bridge right of way and construction projects as presented (bridges #386 and #387). Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

4. Madison Valley Historical Marker (Ward – One)

Public Works Director Brown provided the background for the initiative to change Old State Road to Madison Valley and the requisite historical marker for such.

Council Member Clark motioned to recommend the amended bill authorizing a street name change for Old Slave Road to Madison Valley by the end of 2023, and therein, request of the Historic Preservation Commission to develop a plaque recognizing Elijah Madison to be installed on the nearby public right of way on Wild Horse Creek Road. Council Member Jakcsy seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

5. Deer Management Plan - (Wards – All)

Chair Garritano updated the status of the Plan wherein the City Council had returned the Plan to this Committee for development of a comprehensive, multi-type plan and timeline. The next step is the engagement of Sgt. Brad Wendling to assist with such Plan. He also noted that this Plan will fall under the direction of the City's Public Works Department. An update will be provided at the next meeting.

VI. Topics for Future Agenda's

1. Sewer Lateral Insurance Program (February 2023)
2. Electric Vehicle Charging Stations (February 2023)

VII. Miscellaneous - none

VIII. Next Meeting: Tuesday, February 7, 2023 at 5:30 pm

IX. Adjournment

Council Member Jakcsy motioned for meeting adjournment, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 8:09 pm.