



**MEETING OF THE  
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

**Tuesday, June 6, 2023 at 5:30 pm**

**City Hall Council Chambers  
16860 Main Street**

**This Meeting will be hybrid, also available via Zoom Webinar Platform:**

**<https://us02web.zoom.us/j/82414140388>**

**Webinar ID 824 1414 0388**

**Dial In Telephone Number 312-626-6799**

**and be Broadcast on the City of Wildwood's YouTube Channel**

**<https://www.youtube.com/channel/UCDrnHWBRdhYZw4KNUPbp1yg>**

- I. Roll Call
- II. Election Of Chair/Vice-Chair
- III. Public Participation
- IV. Approval Of Minutes (May 2, 2023, Meeting)
  - Documents:
    - [05 - MAY, 2023-DRAFT.PDF](#)
- V. Administration
  - A. For Information
    - 1. No Items
  - B. For Action
    - 1. Review Of City's Bi-Annual Gazette Publication (Wards - All)
    - 2. Objectives For Legislative Consultant (Wards - All)
    - 3. Review Of Elevator Repair RFP Submissions (Wards - All)
    - 4. Review Of Phone System RFP Submissions (Wards - All)
    - 5. Hiring Of A Resident Service Representative (Wards - All)
    - 6. Repairs To Wildwood Municipal Building (Wards - All)

7. City Administrator Search (Wards – All)
8. Review Of City's Investment Policy (Wards - All)

#### VI. Public Works

##### A. For Information

1. Update On Waste Hauler Agreements (Wards – All)

##### B. For Action

1. Deer Management - Quote From White Buffalo (Wards – All)
2. Federal Funding Agreement For Valley Road Resurfacing Project (Ward 2)
3. Sanitary Sewer Lateral Repair Program (Wards – All)
4. Proposal From Precision Concrete For Sidewalk Repairs (Ward 2)
5. Policy On The Public Dedication Of Private Streets (Wards - All)

#### VII. Topics For Inclusion On Future Agendas – Proposed Timeframe

- A. Review Of Business License Amendments (Wards – All) –July 2023
- B. Electric Vehicle Charging Stations (Ward 8) – July 2023
- C. Develop/Review Social Media Policy (Wards – All) -July 2023
- D. Possible E-Recycling Event (Wards – All) – July 2023
- E. Proposed Aesthetic Improvements To State Route 109/BA Roundabout Project (Wards 1 And 3) - July 2023
- F. Update On Accessibility (Wards – All) - July 2023

#### VIII. Miscellaneous

IX. Next Meeting: Tuesday, July 11, 2023 At 5:30 Pm

X. Adjournment

**If you would like to submit a comment regarding an item on this meeting agenda, please visit the [Form Center](#).**

The Council Administration/Public Works Committee Will Consider and Act upon the Matters Listed above and Such Others as May Be Presented at the Meeting and Determined to Be Appropriate for Discussion at That Time.

*Notice is hereby given that the Administration/Public Works Committee may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: Legal Actions, Causes of Action, Litigation or Privileged Communications Between the City's Representatives and its Attorneys [RSMO 610.021(1) 1994]; Lease, Purchase or Sale of Real Estate [RSMO 610.021 (2) 1994]; hiring, firing, disciplining or promoting employees by a public governmental body [RSMO 610.021 (3) 1994]; bidding specification [RSMO 610.021 (11) 1994]; sealed bids and related documents, until the bids are opened' and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected [RSMO 610.021 (12) 1994]; and/or individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment [RSMO 610.021 (13) 1994].*

The City of Wildwood will provide reasonable accommodations for persons attending Administration/Public Works Committee Meetings. Requests for reasonable accommodations should be made by contacting Megan Eldridge, City Clerk, at 636-458-0440 or email at [megan@cityofwildwood.com](mailto:megan@cityofwildwood.com) at least 48 hours prior to the start of the meeting.



WILDWOOD

**MEETING OF THE  
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, May 2, 2023, at 5:30 p.m.

Record of Proceedings – **DRAFT**

Council Chambers at City Hall

**I. Roll Call**

Chair Garritano called the meeting to order at 5:31 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano  
Council Member Bertolino  
Council Member Clark  
Council Member Edens  
Council Member Farmer  
Council Member Jakcsy  
Council Member Hopper via Zoom  
Council Member Nyhan

Council Members Absent

None

City Staff Members in Attendance

Interim City Administrator Thomas Lee  
Director of Public Works Rick Brown  
Meeting Recorder Michelle Scherer

**II. Approval of Minutes**

The minutes of the April 11, 2023, meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Jakcsy seconded the motion. Council Member Clark questioned whether the minutes should document the change of location of the Closed Session. Chair Garritano agreed to ask the City Attorney if that is necessary. With no further questions or comments, a voice vote was taken and all voted Aye. Chair Garritano declared the motion passed and the minutes were approved.

**III. Public Participation**

Susan Piazza and Joey Dunlap, representatives of a potential city vendor, Republic Services, introduced themselves and their company. They spoke about long-term residential contracts with other cities and emphasized their desire for a long-term partnership with the City of Wildwood.

**IV. Administration**

**A. For Information**

**1. Update on Accessibility (Wards – All)**

Council Member Clark questioned the status of the City Hall elevator repair. Interim City Administrator Thomas Lee replied with the status of diagnostics, repairs needed, and parts on order. No action was taken.

**V. Public Works**

**A. For Information**

**1. Update – Deer Management Plan (Wards - All)**

Rick Brown updated the group. Retired Sergeant Brad Wendling has been re-hired on a contract basis to manage aspects of the program. The city met with White Buffalo and plans to meet with the Missouri Department of Conservation and the City of Des Peres for further discussion. Details of the process were explained. Council Member Jakcsy questioned timelines and Rick Brown explained details. No action was taken.

**B. For Action**

**1. Solid Waste Agreement (Wards-All)**

Rick Brown presented the details of proposals and alternate proposals for consideration. Options include Meridien Waste providing services to the entire city, or the other option is two separate haulers providing services to the city: Republic Services for the suburban areas, and Gateway Disposal serving rural areas.

Interim City Administrator Thomas Lee described the proposal process. Containers, collections, and options for people with disabilities, and proposals were discussed.  
The item was moved to a closed session for further discussion.

### **Executive (Closed) Session pursuant to [RSMo 610.021 (12)]**

A motion was made by Council Member Farmer to enter Executive Session pursuant to RSMo 610.021 (12).

Council Member Jakcsy seconded the motion.

A roll call vote to begin Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Edens, Farmer, Garritano, Hopper (via conference call), Jakcsy, Nyhan

Nays – none

Abstentions – none

Absent – none

Therefore, Chair Garritano declared the motion passed. The Executive Closed Session began at 6:00 pm.

Council Member Farmer motioned to adjourn the Executive Session. Council Member Jakcsy seconded the motion. A roll call vote to adjourn the Executive Session was taken with the following results:

Ayes – Bertolino, Clark, Edens, Farmer, Garritano, Hopper (via conference call), Jakcsy, Nyhan

Nays – none

Abstentions – none

Absent – none

Therefore, Chair Garritano declared the motion passed. The Executive Session adjourned at 8:00 pm, and the regular meeting reconvened immediately thereafter.

### **Continued discussion on Solid Waste Agreement (Wards- All)**

Council Member Farmer made a motion to make the recommendation to proceed with proposals and negotiations in contracts with Republic Services and Gateway Disposal. He added supporting statements to the motion. Council Member Clark seconded the motion. Council Member Edens, Council Member Jakcsy, and Chair Garritano provided comments supporting the motion. A voice vote was taken and all voted aye in unanimous support. Therefore, Chair Garritano declared the motion passed.

### **VII. Miscellaneous – none**

Council Member Clark asked about improvements on Strecker Road and Turnberry Place, and whether it would be discussed on a future agenda or added to the strategic plan. Rick Brown explained that a traffic count was recently completed, and once results are received and discussed, it can be scheduled on an agenda.

Council Member Clark asked about the progress of the 3107 Culvert replacement. Rick Brown responded that they are working on the project, getting easements through the State Parks, and scheduling construction for summer of 2024.

Council Member Edens questioned whether the city has received complaints about the Prestwick Place crosswalk. Rick Brown responded about the location, that he received none, and number of homes.

Council Member Farmer mentioned that on Hollister Crossing Drive there appears to be a traffic study box. Rick Brown explained that he will investigate.

Chair Garritano acknowledged that Council Member Bertolino is serving at his last Admin Public Works meeting and thanked him for his years of service.

### **VIII. Next Meeting: June 6, 2023, at 5:30 pm**

### **IX. Adjournment**

Council Member Farmer motioned for meeting adjournment, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 8:20 pm.