



WILDWOOD

CITY COUNCIL

WORK SESSION AGENDA

City Hall Council Chambers
16860 Main Street, Wildwood, MO

Monday, November 13, 2023
5:30 P.M.

This meeting of the City Council will be livestreamed
at: <https://www.cityofwildwood.com/1924/Livestream>

This meeting will also be available by video conference at: <https://zoom.us/j/452669612>, or by telephone:
1-312-626-6799, Webinar ID: 452 669 612

- I. CALL TO ORDER
- II. ROLL CALL
- III. MAYOR'S COMMENTS AND ANNOUNCEMENTS
- IV. FOR INFORMATION

A. Department Of Administration

1. City Administrator Reports (Wards – All)

Documents:

[WS - CA REPORTS_11.13.2023.PDF](#)

2. City Investments (Wards – All)

Documents:

[WS - OCTOBER INVESTMENT INFORMATION COMBINED.PDF](#)

3. Trash Hauler Performance Report (Wards – All)

Documents:

[WS - WASTE HAULER PERFORMANCE REPORT_11.13.2023.PDF](#)

4. Review Of 2024 Budget Operating Revenues And Expenditures (Wards – All)
5. Review Of 2024 Budget Capital Improvement Plan (Wards – All)

6. Review Of 2024 Budget 5-Year Capital Improvement Plan (Wards – All)

Documents:

[WS - 2024 BUDGET.PDF](#)

B. Economic Development Committee

1. Economic Development Committee Report (Wards – All)

Documents:

[WS - EDC REPORT_11.13.2023.PDF](#)

C. Historic Preservation Commission

1. 2023 Work Program Update (Wards – All)

Documents:

[WS - HPC WORK PROGRAM.PDF](#)

D. Planning And Parks Committee

1. Development Trends Within Wildwood (Wards - All)

Documents:

[WS - RECENT DEVELOPMENT TRENDS.PDF](#)

2. Holiday Tree Lighting Event – December 2, 2023 (Wards – All)

Documents:

[WS - HOLIDAY TREE LIGHTING EVENT.PDF](#)

3. In-Person And Virtual Recreation Programs (Wards - All)

Documents:

[WS - UPDATE ON EVENTS AND PROGRAMS.PDF](#)

4. Facility Reservations, Event Registrations, And Ongoing And Long-Term Maintenance Costs For Parks And Trail Facilities (Wards – All)

Documents:

[WS - UPDATE ON RESERVATIONS REGISTRATIONS AND MAINTENANCE.PDF](#)

5. Landscaping And Planting Subcommittee (LAPS) (Wards – All)

Documents:

[WS - LANDSCAPE AND PLANTINGS SUBCOMMITTEE.PDF](#)

E. Watershed Erosion Task Force

1. Request For Qualifications (RFQ) For Watershed Management Master Plan (Wards – All)

Documents:

[WS - WATERSHED MANAGEMENT MASTER PLAN RFQ.PDF](#)

2. 2023 Work Program Matrix Updates (Wards – All)

Documents:

[WS - WETF UPDATE ON MATRIX OF TASKS.PDF](#)

F. Board Of Public Safety

1. Temporary Suspension Of Sections Of The Traffic Code For State Route 100 Between State Route T And The Franklin County Line (Wards One And Six)

Documents:

[WS - STATE ROUTE 100 ROAD CONDITIONS_11.13.2023.PDF](#)

G. Administration/Public Works Committee

1. City-Contractor Agreements For 2024 Public Roads, Parks And Trails Maintenance (Wards – All)

Documents:

[WS - CITY-CONTRACTOR AGREEMENTS FOR 2024 PUBLIC ROADS, TRAILS AND PARKS MAINTENANCE .PDF](#)

2. City-Contractor Agreement With Omni Tree Service For Planting Of Street Trees (Wards – All)

Documents:

[WS - CITY-CONTRACTOR AGREEMENT WITH OMNI TREE SERVICE FOR PLANTING OF STREET TREES.PDF](#)

3. City-Consultant Agreement For Final Design Of Main Street Extension Project (Ward Eight)

Documents:

[WS - CITY CONSULTANT AGREEMENT FOR FINAL DESIGN OF MAIN STREET EXTENSION PROJECT.PDF](#)

4. City-Consultant Agreement For Design Of Route 100 J-Turn Project (Wards One And Six)

Documents:

WS - CITY-CONSULTANT AGREEMENT FOR DESIGN OF ROUTE 100 J-TURN PROJECT.PDF

5. City-Consultant Agreement For Easement Acquisition On The Old State Road Shared Use Path (Ward Seven)

Documents:

WS - CITY-CONSULTANT AGREEMENT FOR RIGHT OF WAY ACQUISITION FOR THE OLD STATE ROAD SHARED USE PATH PROJECT.PDF

6. Resolution Recommending Improvements To Old State Road (Wards Six, Seven, And Eight)

Documents:

WS - RESOLUTION RECOMMENDING IMPROVEMENTS TO OLD STATE ROAD.PDF

H. November 13, 2023 City Council Meeting Agenda Items

V. FOR ACTION

A. Department Of Administration

1. Utilization Of Settlement Funds (Wards – All)

Direct Budgetary Impact: \$1,010,724.07

Funding Source: Settlement Funds

Strategic Plan Goal: N/A

Documents:

WS - UTILIZATION OF SETTLEMENT FUNDS_11.13.2023.PDF
WS - UNASSIGNED FUND BALANCE.PDF

2. Approval Of The 2024 City Council Calendar (Wards – All)

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

Documents:

WS - 2024 CALENDAR.PDF

3. Deer Management Fund (Wards – All)

Direct Budgetary Impact: \$1 million

Funding Source: General Fund

Strategic Plan Goal: Public Works/Public Safety

Documents:

[WS - DEER MANAGEMENT FUND_11.13.2023.PDF](#)

B. Planning And Parks Committee

1. 2024 City Recreation Schedule (Wards – All)

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

Documents:

[WS - CITY EVENT AND RECREATION SCHEDULE.PDF](#)

2. Bid Documentation For Mitigation And/Or Demolition For Poertner Park (Ward Six)

Direct Budgetary Impact: \$18,000

Funding Source: Capital Improvement Sales Tax Fund FY2023

Strategic Plan Goal: Enhanced Green Space

Documents:

[WS - POERTNER PARK BIDS.PDF](#)

C. Wildwood Celebration Commission

1. Adoption Of 2024 Budget For Celebrate Wildwood (Wards – All)

Direct Budgetary Impact: \$90,000

Funding Source: Department of Planning and Parks Operating Budget

Strategic Plan Goal: N/A

Documents:

[WS - PROPOSED BUDGET FOR 2024 CELEBRATE WILDWOOD.PDF](#)

D. Formation Of Ad Hoc Project Performance Committee

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

Documents:

[MEMORANDUM.PROJECT PERFORMANCE COMMITTEE.PDF](#)

VI. MISCELLANEOUS

A. Receive And File

1. Approval Of The Planning And Zoning Commission's Action Upon The City's Five (5) Year Capital Improvement Plan, As Required By Chapter 89 Of The Missouri Revised Statutes. (Wards – All)

Documents:

[WS - APPROVAL OF 5 YEAR CAPITAL IMPROVEMENT PROGRAM.PDF](#)

2. P.Z. 21-23 Elizabeth And Brian Vanderheyden, 16560 Birch Forest Drive, Wildwood, Missouri 63011 C/O BKJ Solar, 907 Harbor Oaks Court, Florissant , Missouri 63031

A request for a Conditional Use Permit (CUP) in the R-3 10,000 square foot Residence District, with an associated Planned Environment Unit (PEU), for the installation of roof-mounted solar panels, which are to be so situated on the subject dwelling as to be visible from the adjoining roadway, with such being located on the south side of Birch Forest Drive, west of its intersection with Forest Leaf Parkway (Street Address: 16560 Birch Forest Drive/St. Louis County Locator Number: 23V610034). This request is to be reviewed in accordance with Chapter 415.140 R-3 10,000 square foot Residence District Regulations of the City of Wildwood Zoning Ordinance, which establishes standards and requirements for the installation of solar panels. The requested permit is required due to the panels' placement on the side facing area of the dwelling's roof, thereby causing them to be visible from the adjoining roadway. (Ward Five)

Documents:

[WS - P.Z. 21-23 VANDERHEYDEN SOLAR.PDF](#)

3. P.Z. 23-23 Victoria And Anthony Kuzola, 1541 Clayton Woods Court, Wildwood, Missouri 63011 C/O Kaitlyn Blacklock, Sustainable Solar, L.L.C., 4521 Towne Court, St. Charles, Missouri 63304

A request for a Conditional Use Permit (CUP) in the R-2 15,000 square foot Residence District, with an associated Planned Environment Unit (PEU), for the installation of roof-mounted solar panels, which are to be so situated on the subject dwelling as to be visible from the adjoining roadway, with such being located on the west side of Clayton Woods Court, north of its intersection with Strecker Road (Street Address: 1541 Clayton Woods Court/St. Louis County Locator Number: 22U510404). This request is to be reviewed in accordance with Chapter 415.130 R-2 15,000 square foot Residence District Regulations of the City of Wildwood Zoning Ordinance, which establishes standards and requirements for the installation of solar panels. The requested permit is required due to the panels' placement on the rear facing area of the dwelling's roof, but visible from the adjoining roadway (Strecker Road), given the lot's double frontage. (Ward Two)

Documents:

[WS - P.Z. 23-23 KUZOLA SOLAR.PDF](#)

4. P.Z. 11-23 Susan And Jon Jacobsen, 1503 Lace Bark Court, Wildwood, Missouri

63005, C/O Streib Company, 9225 Watson Industrial Park, Crestwood, Missouri 63126

A request for a Conditional Use Permit (CUP) in the R-1 One Acre Residence District, with a Planned Environment Unit (PEU), for the installation of roof-mounted solar panels, which are to be so situated on the subject dwelling as to be visible from the adjoining roadway, with such being located on the northwest side of Lace Bark Court, at its terminus (Street Address: 1503 Lace Bark Court/St. Louis County Locator Number: 19V210422). This request is to be reviewed in accordance with Chapter 415.110 R-1 One Acre Residence District Regulations of the City of Wildwood Zoning Ordinance, which establishes standards and requirements for the installation of solar panels. The requested permit is required due to the panels' placement on the side facing area of the dwelling's roof, thereby causing them to be visible from the adjoining roadway. (Ward Two)

Documents:

[WS - P.Z. 11-23 JACOBSEN SOLAR.PDF](#)

5. A Request For The On-Going Operation Of An Existing Telecommunications Tower And Facility Authorized By P.Z. 25-97 Sprint Spectrum, L.P. (Marianist Retreat Center); Conditional Use Permit (CUP) In The NU Non-Ur And Obtain The Planning And Zoning Commission's Action On Ban Residence District; East Side Of State Route 109, South Of Old State Road; Under A One (1) Year Renewal Allowed By The Existing Conditions Of This Site-Specific Permit. (Ward Six)

Documents:

[WS - CUP RENEWAL FOR P.Z. 25-97 MARIANIST RETREAT TELECOMMUNICATION FACILITY.PDF](#)

6. The Review And Consideration Of A Request By Jeremiah Kirberg, Being Dated September 13, 2023, Regarding P.Z. 5-22 New Community Church; Amended C-8 Planned Commercial District (Town Center 'Workplace District'); South Side Of Manchester Road, West Of Taylor Road (Street Addresses: 16830, 16832, 16832-A, And 16840 Manchester Road/St. Louis County Locator Numbers: 24V630352, 24V630011, 24V610068, And 24V520202); Which Requests Up To A Twelve (12) Month Extension Of Time To Allow For The Submittal Of The Required Site Development Plan (SDP) For This Project To The Planning And Zoning Commission For Its Review And Action. (Ward Eight)

Documents:

[WS - SDP EXTENSION FOR P.Z. 5-22 NEW COMMUNITY CHURCH.PDF](#)

7. A Review And Consideration Of A Request Regarding P.Z. 28-21 Ashleigh Grove, Cypress Real Estate, L.L.C.; R-3 10,000 Square Foot Residence District, With A Planned Residential Overlay District (PRD) (Town Center 'Neighborhood Edge' District); West Side Of Center Avenue, South Of Its Intersection With Manchester Road (Street Address: 2623 Center Avenue/St. Louis County Locator Number: 24V420032); Which Requests Up To A Twelve (12) Month Extension Of Time To Allow For The Submittal Of The Required Site Development Plan (SDP) For This Project To The Planning And Zoning Commission For Its Review And Action. (Ward Eight)

Documents:

[WS - SDP EXTENSION FOR P.Z. 28-21 ASHLEIGH GROVE.PDF](#)

VII. ADJOURNMENT

City Council will consider and act upon the matters listed above, and such others as may be presented at the meeting and determined to be appropriate for discussion at that time.

Notice is hereby given that the City Council may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: Legal Actions, Causes of Action, Litigation or Privileged Communications Between the City's Representatives and its Attorneys [RSMo 610.021(1)]; Lease, Purchase or Sale of Real Estate [RSMo 610.021(2)]; hiring, firing, disciplining or promoting employees by a public governmental body [RSMo 610.021(3)]; bidding specification [RSMo 610.021(11)]; sealed bids and related documents, until the bids are opened' and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected [RSMo 610.021(12)]; and/or individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment [RSMo 610.021(13)].

The City of Wildwood will provide reasonable accommodations for persons attending City Council meetings. Requests for reasonable accommodations should be made by contacting Megan Eldridge, City Clerk at 636-458-0440 or email at megan@cityofwildwood.com at least 48 hours prior to the start of the meeting.