



W I L D W O O D

2013

MUNICIPAL

BUDGET

Budget of Revenues and Expenditures for
Fiscal Year Beginning January 1, 2013 Ending December 31, 2013
Adopted Ordinance No. 1905
December 10, 2012



WILDWOOD

CITY OF WILDWOOD 2013 FISCAL YEAR BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Wildwood

Missouri

For the Fiscal Year Beginning

January 1, 2012

Christopher P. Morrell

President

Jeffrey R. Egan

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Wildwood, Missouri for its annual budget for the fiscal year beginning January 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period on year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



WILDWOOD

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WILDWOOD

December 7, 2012

TO: Honorable Mayor Timothy Woerther
City Council Members

FROM: Daniel E. Dubruiel, City Administrator

SUBJECT: **Fiscal Year 2013 Municipal Budget Message**

I am hereby transmitting for your adoption by ordinance the accompanying Municipal Budget of revenues and expenditures for the fiscal year period beginning January 1, 2013 and ending December 31, 2013.

INTRODUCTION

The Municipal Budget for fiscal year 2013 is the product of thorough and thoughtful considerations of public service needs throughout the community, municipal goals and objectives, and fiscal resources anticipated to be available. All elements of the Municipal Budget were prepared and analyzed by City Staff and subsequently reviewed and deliberated by the City Council during a series of dedicated Budget Workshop Sessions, Council Committee meetings and Regular City Council Meetings. The proposed 2013 Municipal Budget was made available for public inspection beginning November 19, 2012 and displayed on the City web-site. A Public Hearing on the proposed 2013 Municipal Budget was conducted at the November 26, 2012 City Council Meeting, followed by First Reading of Ordinance 1905 adopting the 2013 Municipal Budget. Second Reading of Ordinance 1905 and final adoption is to take place at the December 10, 2012 City Council Meeting.

FINANCIAL OVERVIEW

The 2012 Municipal Budget is designed to sustain the City's sound finances while addressing the public service needs of the community in a fiscally responsible manner.

The 2012 Municipal Budget as proposed is **BALANCED** with planned expenditures totaling \$22,024,234 fully funded from a combination of revenues conservatively anticipated to be received during the fiscal year totaling \$15,417,005, plus beginning fund balances projected to total \$22,861,116 for a grand total of funds available during 2013 projected to total \$38,278,121.

Budgeting and accounting of revenues and expenditures is on a fund basis as is the case for public entities in general. The 2013 Municipal Budget is divided among seven (7) funds for budgeting purposes.

The **General Fund** accounts for all financial resources except those required to be accounted for in another fund. The General Fund serves as the operating fund for the City and all Operating Expenditures, including personnel expenses, contracted services, materials, supplies, utilities, insurance, professional services, maintenance, minor equipment, and other routine and planned operating expenses, are accounted for in this fund. A dedicated group of revenues are allocated to the General Fund to support operating expenditures. **IMPORTANTLY**, all budgeted

recurring Operating Expenditures are fully funded from revenues conservatively projected to be received during the course of fiscal year 2013. General Fund Revenues budgeted for 2013 are projected to exceed Operating Expenditures by \$845,346, thus the General Fund itself is balanced. The General Fund is budgeted to have a sizeable \$10,949,235 balance at the end of the fiscal year of which \$2,007,020 (25% of General Fund Budgeted Expenditures) is allocated as an Operating Contingency leaving \$8,942,215 as Unreserved General Fund Balance.

General Fund

	Final 2012 Budget	Budget 2013
Revenues	8,864,625.00	8,873,425.00
Expenditures	8,184,247.00	8,028,079.00
Revenues Over (Under) Expenditures	680,378.00	845,346.00
Transfers In/Out	(5,000,000.00)	-
Reserved for Encumbrances	(7,600.00)	-
Beginning Fund Balance (est)	14,251,604.00	10,103,889.00
Ending Fund Balance (est)	9,924,382.00	10,949,235.00
% change		8.4%

Capital Improvements for 2013 total \$13,996,155 representing 63.5% of total budget expenditures. Capital Improvements are funded from a combination of resources available from six (6) funds.

The **Capital Improvement Sales Tax Fund** is used to account of the financial resources from the City's ½ cent Capital Improvement Sales Tax which by law may be used to support general capital improvements. For 2013, these funds are devoted primarily toward park and recreation trail development with some funds allocated for other Capital Investment, most notably for improvements associated with proposed high speed internet service for un-served and under-served areas of the community. Also, funds from this fund are being transferred to the City Hall Project Fund to pay the annual principal and interest on the 2013 capital lease obligations used to fund in part construction of the new City Hall and Police Facility constructed during 2012.

Capital Improvement Sales Tax Fund

	Final 2012 Budget	Budget 2013
Revenues	2,229,900.00	2,600,000.00
Expenditures	3,188,000.00	5,405,000.00
Revenues Over (Under) Expenditures	(958,100.00)	(2,805,000.00)
Transfers In/Out	(800,000.00)	(219,618.00)
Reserved for Encumbrances	(689,050.00)	-
Beginning Fund Balance (est)	6,126,891.00	5,980,941.00
Ending Fund Balance (est)	3,679,741.00	2,956,323.00
% change		-50.6%

The **Road and Bridge Fund** is used to account for the financial resources from the State of Missouri Motor Fuel/Gas Tax allocation and the allocation from the St. Louis County Road &

Bridge Tax. By law, these funds can only be used to support roadway and bridge construction, maintenance and acquisition. The 2013 Road and Bridge Fund Budget is devoted to roadway improvement projects, bridge reconstruction, roadway capital maintenance and other related capital investment.

Road & Bridge Fund

	Final 2012 Budget	Budget 2013
Revenues	3,905,000.00	3,734,000.00
Expenditures	3,865,489.00	7,963,582.00
Revenues Over (Under) Expenditures	39,511.00	(4,229,582.00)
Transfers In/Out	1,301,000.00	-
Reserved for Encumbrances	(91,579.00)	-
Beginning Fund Balance (est)	4,049,578.00	5,153,010.00
Ending Fund Balance (est)	5,298,510.00	923,428.00
% change		-82.1%

New City Hall Project Fund. This fund was established at the end of 2010 for the purpose of accounting for all financial resources and expenditures for the final design, construction and debt service associated with building the new City Hall and Police Facility. Financial resources accounted for in this fund include the balance of proceeds from the 2010 capital lease Certificates of Participation project financing plus the transfer of up to \$5 million from the General Fund Balance which took place in 2012. Construction of the new building was largely completed at the end of 2012 with some residual project work remaining to be completed and paid for in 2013. Upon completion of construction, this fund is expected to account for annual debt service costs to retire the Certificates of Participation.

The **Special Revenue Funds** consist of two (2) Traffic Generation Assessment (TGA) funds, the East TGA Fund and West TGA Fund, may also be used for qualified Capital Improvements. No expenditures during 2013 are budgeted to be made from either of these funds, and negligible revenue is anticipated to be received during 2013.

The **Town Center Sewer Fund** was originally established in 2005, and is used to account for revenues and expenditures associated with the project to construct new sanitary sewers within a portion of the designated Town Center area of the community and for payment of principal and interest associated with bond issue proceeds used to fund construction of the new sanitary sewers. The bonds will be retired solely from assessments levied over a 20 year period on properties benefited from the new sanitary sewers. The fund currently functions solely as a debt service fund in which assessment payments will be received and bond debt service payments are to be made. Of note, the City issued Refunding Bonds near the end of 2012 in order to take advantage of favorable bond rates and reduce the annual debt service obligations. This enabled the City to increase the bond reserve and generate additional funds to cover delinquent assessments. This financial transaction is reflected in 2012 financial statements.

FISCAL PLANNING

The City of Wildwood operates under a Master Plan originally adopted in 1996. The Master Plan serves as the policy framework and guide to ensure decisions and actions undertaken by the City are consistent with community-based, long-range planning goals and prudent land utilization practices. A comprehensive review of the Master Plan is required every ten years. A formal Master Plan review and update was concluded with adoption of an updated Master Plan February 21, 2006.

The Wildwood City Charter stipulates that it is to be the fiscal policy of the City to conserve public monies while efficiently providing municipal services and infrastructure, to operate the City with a minimum of governmental bureaucracy, and to provide public services by contract utilizing private businesses and other governmental entities when feasible and appropriate. This policy provides the framework for public service delivery and municipal budgetary practices. Accordingly, the City of Wildwood contracts with private vendors to provide public works and maintenance services, recreation programming and numerous other functions, and contracts with St. Louis County government for comprehensive police services, building permitting and inspections and other functions. Fire and emergency ambulance services are provided by separate fire protection districts, public water is provided by a privately owned water utility company, and the St. Louis Metropolitan Sewer District provides sewer service. Public services provided directly by municipal employees include general administration, financial administration, municipal court, planning and zoning, code enforcement, public works administration, and recreation and public events activities.

Consequently, the City government has operated with a minimal number of employees over the years resulting in very low “fixed” overhead expenses for personnel. Personnel costs of salaries and employee benefits represent only 28.5% of overall Operating Expenses for 2013. There are only nineteen (19) authorized full-time employee positions budgeted for in 2013 (no change from the positions budgeted in 2012). The City’s contract with the St. Louis County Police Department allows the City to determine the number of police personnel assigned to the Wildwood Precinct to serve the City. Costs associated with changes in the number of assigned personnel directly affect the annual contract costs to the City under terms of the existing Police Services Agreement. The 2013 Budget is based on the same level of police manning (33 uniformed, 1 civilian) as authorized for 2012.

The City Council adopted new Strategic Goals and Objectives in 2009 which are intended to serve as a policy and program guide for City Officials over a five (5) year timeframe (2009 – 2013). A statement of these Strategic Goals and Objectives may be found elsewhere in this document together with a Status Update on progress toward achieving these Strategic Goals and Objectives. These Strategic Goals and Objectives have influenced the allocation of financial resources and organizational time and attention since adoption.

The City of Wildwood has historically allocated a substantial amount of financial resources toward rehabilitating, replacing, upgrading and expanding its public infrastructure. The annual budgeting of funds for projects has been guided by a “rolling” five (5) year Capital Improvement Plan updated annually with adoption as part of the Municipal Budget. The Capital Improvement Plan for 2013 is included as part of this budget document.

The 2013 Municipal Budget is based to a large measure on the annual goals and objectives intended to be accomplished that have been established by each municipal department and for which financial resources are allocated and identified in the respective department budget detail.

KEY BUDGET DETERMINATIONS

During the course of developing and deliberating the 2013 Municipal Budget, there were several budgetary and programmatic issues of note that merit identification and explanation as to priorities and allocation of financial resources for 2013 and beyond.

- a. New City Hall and Police Facility Construction. A prime City Strategic Goal and Objective was to construct a New City Hall replacing the facility which the City leased from a private real estate owner. Throughout 2009 and 2010, the City engaged in a feasibility analysis and design planning effort under the leadership of a special citizen City Hall Steering Committee. The City Council subsequently endorsed the Committee recommendation that a new City Hall, including a precinct facility for the St. Louis County Police, be built on property owned by the City on Main Street. The City Council then engaged the services of a unique team of Wildwood resident architects to prepare the final design and plans for the new building. In January, 2010, the City Council endorsed the new building design and authorized placing a proposition on the April 6, 2010 municipal election ballot seeking voter authorization to proceed with a new City Hall and Police facility to be built on land owned by the City in Town Center at a cost not to exceed \$8 million. The measure was approved by the voters. The project architects proceeded to complete the building design, and the City proceeded to arrange for partial funding of the project through the issuance of \$3 million of Certificates of Participation capital lease obligations. The financing was completed in November, 2010. The balance of project costs, up to \$5 million, was funded from the General Fund cash balances. Plans and specifications for a new building were completed in spring, 2011 followed by the City seeking competitive bids for project construction. A construction contract was subsequently awarded to the low bidder general contractor in August, 2011. Construction work began in earnest in fall, 2011 and will proceed throughout 2012 with completion planned by the end of the year. The City organization is scheduled to occupy the building by the end of January, 2013 with the County Police scheduled to follow shortly thereafter in February. The move to the new facilities is expected to have a significant impact financially beginning in 2013. The Administration Department and Police budgets are reduced substantially as a result of lease expense savings. These savings are partially off-set by greater building operating expenses for items such as building maintenance, utilities, and insurance, however, the City anticipates a net savings in the General Fund of some \$300,000 attributable largely to the facilities related cost differentials.

- b. Rural Internet System Initiative. For the past several years, the City has explored various options to facilitate extending high speed internet service to the low population density areas of the community which currently have no access to reliable, cost-effective high speed internet service. The lack of service imposes a significant burden on many residents of the area and impacts both the housing market and potential development. Those efforts culminated in 2011 with the City receiving a

proposal from Charter Communications to extend their cable and fiber optic system to provide high speed internet, cable television and phone service to property owners residing in the low density areas of Wildwood. The proposal is based on a public private partnership model under which the City would assume a portion of the cost, some \$3 million, for Charter to extend the system. However, parties were unable to reach a mutually acceptable agreement so ceased further negotiations turning instead to negotiating an arrangement with two (2) wireless internet service providers. Under the contemplated arrangement, the City would assist extension of services by obtaining easement rights and providing poles for transmission equipment to be installed by the providers. The City budgeted \$150,000 in the Sales Tax Capital Improvement Fund to help facilitate this arrangement. At the close of the 2012 fiscal year, reaching an acceptable arrangement with both of the internet service providers appears very likely early in 2013, and completion of a wireless internet service “network” serving currently un-served or under-served areas of the community likely to proceed during 2013 achieving a very long-standing objective.

- c. Economic Climate. After enduring the effects of the recessionary economy over the past three (3) to four (4) years negatively impacting critical sales tax revenue, the City of Wildwood appears to have “turned the corner” in 2012 recovering most of the “lost” annual sales tax revenue over the course of the year. A significant portion of the increased sales tax revenue is due to the modest population increase experienced by the City between 2000 and 2010 which favorably impacted the unique St. Louis County sales tax distribution. The City has budgeted for 2013 in anticipation of a modest (2%) increase in this revenue source.

The City does not levy a municipal real estate tax and therefore has not been negatively impacted by the decline in assessed values over the past four years. Although not a principal source of income, development related revenues are also budgeted to remain depressed as new residential and commercial development has slowed appreciably due to the housing crisis and difficult commercial lending environment. On a more positive note, utility taxes, which as a group represent the second greatest source of revenue, have continued to increase. Importantly, the future economic uncertainty makes it imperative that City Management and the City Council plan expenditures carefully and thoroughly, and then manage the budgeted funds closely exercising effective fiscal discipline in order to live within our means. Maintaining fiscally responsible financial management is one of the City’s top Strategic Goals and Objectives.

- d. Pooled Sales Tax Controversy. There continues to be a cloud of uncertainty that overhangs the recent positive Sales Tax trends for the City, however. The St. Louis County 1% Sales Tax distribution formula has been under fire during the past three (3) years by some area municipalities who wish to modify the formula in order to retain more sales tax revenue generated locally and share less with other municipalities. Unsuccessful attempts took place in the Missouri legislature last spring to alter the distribution formula. At this time, it appears unlikely that any changes to the County Sales Tax distribution formula, which would require state legislation, will be acted upon for implementation prior to 2014. While not directly affecting the 2013 Municipal Budget, it is a fiscal matter that could have implications for future budgets. City Management has formulated contingency financial plans for how the City would address any significant loss of sales tax revenue without having to resort to major tax or fee increases and still

meet its core public service, debt service and contractual obligations in the future should that come to pass.

- e. Capital Project Planning. The 2013 capital improvement budgeting includes planning and preparation for several important project initiatives scheduled to be constructed in the next couple of years are highlighted by: (a) final design and engineering for initial development of the new Community Park site; (b) final design and construction project bidding for the joint project with the Missouri Department of Transportation to upgrade the segment of Hwy. 109 between Hwy. 100 and Clayton Rd. including installation of a new round-a-bout at the intersection of Pond Grover Loop Rd. and another one at the north side ramp at Hwy 100. (c) planning for design and funding of the final segment of the Manchester Road Streetscape Project; (d) participation with neighboring cities of Ellisville and Ballwin on implementing the Manchester Road "Great Streets" Plan beginning with a joint \$5 million project with the Missouri Department of Transportation to install pedestrian, lighting, signage, landscape and traffic improvements along portions of Manchester Road through the three communities.

CONCLUSION

In conclusion, the 2013 Municipal Budget represents a fiscally responsible plan for addressing the current and long-term public service needs of the citizens of Wildwood while preserving the financial strength of the municipal government. However, it will be crucial that municipal officials exercise financial prudence and closely monitor financial trends during these uncertain and changing economic times in order to manage the City's resources during 2013 and into the future.

Special acknowledgement, recognition and appreciation is extended to Finance Officer Dawn Kaiser who is responsible for preparation of financial analysis, projections, financial statements and recommendations that aided City Management throughout the entire budget process. Preparation of the budget would not have been possible without her contributions, insights, assistance and recommendations. Recognition is also extended to Account Clerk/Human Resources Assistant Melanie Trent for her assistance in preparation of the budget and human resources contributions, and to the City Department Directors for their preparation of thoughtful budget contributions that forms the basis of this budget.

Daniel E. Dubruiel
City Administrator



WILDWOOD

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HISTORY OF WILDWOOD

Area residents who wished to provide a blueprint for their own destiny, set by those who were most affected by local government decisions, created the City of Wildwood. This desire led to a five (5) year incorporation effort created, led, and funded by residents only, with challenges throughout its existence.

The Missouri Supreme Court allowed the creators of this community to place the question of creating a new city before the residents of the unincorporated portion of St. Louis County, which was overwhelmingly approved by the voters. On September 1, 1995, Wildwood incorporated, and the community began its journey to destiny.

On November 4, 1997, the voters of Wildwood approved "Charter City" status with a Mayor-Council-City Administrator form of government as defined under Missouri Statutes. The City is governed by a Mayor and City Council of sixteen (16) members, two (2) from each of eight (8) wards, who are elected on a staggered basis for two (2) year terms. The Mayor is elected at-large for a four (4) year term. The City Administrator is appointed by the Council with the advice and consent of the Mayor. The City Clerk, City Attorney, Marshal, Treasurer, Prosecuting Attorney, and Municipal Judge are appointed by the Mayor with the approval of the City Council.

Today, Wildwood continues that journey with one overarching goal; "Planning Tomorrow Today." The City created a planning process for all aspects of its government to ensure that its assets would be retained, so that future growth, development, and improvements would be preserved with the unique character of the community. These characteristics include:

- a unique topography
- native woodland
- abundant open space
- rural roadways
- an estate lifestyle accentuated by excellent schools and comprehensive police, fire, and emergency medical services
- designated suburban-style residential areas
- distinctive Town Center mixed use area

Since the first day of the City's existence, residents have utilized the best professionals in the fields of planning and design to reach this goal.

The community continues its tradition of "Planning Tomorrow Today" as it programs new services to meet the needs of its growing population. These services include:

- a proactive public works policy for the maintenance, repair, and construction of capital improvements for its residents
- the implementation of an interactive public engagement process to keep people involved in their governance
- an on-going commitment to planning a community which provides a range of services, housing, and opportunities for all segments of its society

The commitment to Wildwood's residents remains unchanged as does the City's philosophy of service and "**Planning Tomorrow Today.**"



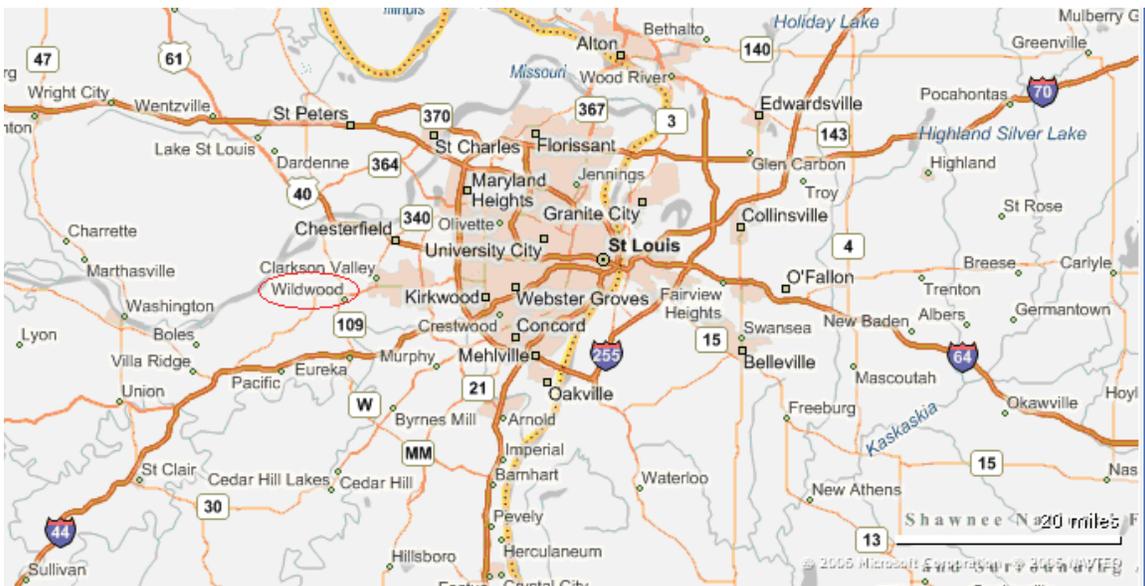
WILDWOOD

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DEMOGRAPHIC AND ECONOMIC DATA

Geography

Wildwood is located in far western St. Louis County and covers an area of sixty-eight (68) square miles. It is bisected by Missouri Highway 100, which runs east/west and by Missouri Highway 109, which runs north/south. These roads provide access to major arterial and interstate highway systems in the St. Louis region, including Interstates 64 and 44. The community is characterized by its very hilly and wooded natural environment. Within the City's boundaries are 11 square miles of state and county parks including Babler State Park, Rockwoods Reservation and Range, and Greensfelder County Park.



Form of Government

The City of Wildwood was incorporated in 1995 and the citizens subsequently adopted a City Charter in 1997 with a Mayor-Council-City Administrator form of government as defined under Missouri Statutes. The City is governed by a Mayor and City Council of sixteen (16) members, two (2) from each of eight (8) wards, who are elected on a staggered basis for two (2) year terms. The Mayor is elected at-large for a four (4) year term. The City Administrator is appointed by the Council with the advice and consent of the Mayor. The City Clerk, City Attorney, Marshal, Treasurer, Prosecuting Attorney, and Municipal Judge are appointed by the Mayor with the approval of the City Council.

Population

During the 1995 incorporation process, the 1990 United States census tracts were analyzed for the area now comprising the City. It was estimated that the area had 5,606 individual households, and a total population of 16,379. By the 200 Census the population had grown to 32,884. Based on the official census count by the United States Bureau of Census, in 2010 the City's population was 35,517.

Transportation

The City is traversed by Highway 109 and Manchester Road (Highway 100). Highway 100 intersects Interstate 270 approximately 6 miles east of the City, a hub surrounding much of the St. Louis metropolitan area.

Regularly scheduled air passenger and freight service is available at Lambert St. Louis International Airport located approximately 15 miles northeast of the City. Private commercial service is available at the Spirit of St. Louis Airport located adjacent to the City limits.

Economy

The City is a suburban area with an economic base represented primarily by residential development and commercial and service businesses. Originally adopted in 1996 and formally updated in 2006, the City's Master Plan guides development of the City's sixty-eight (68) square miles. This comprehensive plan, along with ordinances protecting the community's environment, seeks to attain sustainable and predictable development. The City's motto of "Planning Tomorrow Today" reflects this focus. The City's Master Plan calls for the City to remain a low density residential community. Commercial enterprises are concentrated along Manchester Road which is the City's major thoroughfare. There are 187 commercial businesses in the City.

Commercial development is and, under the comprehensive plan, will remain concentrated in the "Town Center", an area encompassing approximately 800-acres. The Town Center is a mixed-use development, combining low intensity commercial with residential uses in a pedestrian friendly, neo-traditional Main Street setting.

Wildwood is considered one of the most prestigious and desirable communities in the St. Louis area in which to live. In fact, Money Magazine rated the City as the third most desirable community in its population group in the central region of the country in 2003. During 2012, twelve (12) new subdivision developments were approved and thirty-three (33) new home permits were issued. The City also neared completion of the New City Hall Municipal Building in 2012. Plans to move municipal staff and police operations to the new facility are slated to occur in early 2013.

Major Employers

The majority of businesses in the City are commercial enterprises with less than 50 employees. The following is a list of the largest employers located within the City:

<u>Name</u>	<u>Product or Service</u>	<u>Number of Employees</u>
Rockwood School District	Education	850
First Student	Bus Leasing	212
Hidden Valley Golf Course	Golf Course	195
Dierbergs Town Center	Grocery Store/Strip Center	150
The Elegant Child	Early Learning Center	120
National Medical Billing Services	Billing and Coding Services	120
Schnucks	Grocery Store	113
Kelpe Contracting Inc.	Construction	88
Benchmark Healthcare	Assisted Living Facility	54
Big Bear Grill	Restaurant	40
St. Louis Bread	Restaurant	40

Source: Office of the City Administrator

Employment

According to the United States Bureau of Census 2010 estimates, the City had a civilian labor force of 18,021 people. The City had an unemployment rate of 5.06% with 912 people unemployed. This compared favorably with St. Louis County which had an unemployment rate of 9.5%.

Housing

The following table sets forth statistics from the United States Census Bureau 2010 estimates relating to housing in the City and, for comparative purposes, in other census entities:

	<u>Median Value of Owner Occupied Housing</u>	<u>% Built from 1990-2007</u>	<u>% Built Before 1940</u>
City of Wildwood	\$356,000	57.5%	3.14%
Other Entities:			
St. Louis County	\$181,600	14.6%	10.3%
State of Missouri	\$139,700	27.4%	15.44%

Source: U.S. Census Bureau – 2010 Census (most recent viable data)

Income

The following table sets forth certain income statistics from the United States Census Bureau 2010 estimates for the City and, for comparative purposes, for other census entities:

	Per Capita Income <u>in 2008</u>	Median Family Income <u>In 2008</u>	% People Below <u>Poverty Level</u>
City of Wildwood	\$49,130	\$125,065	2.4%
Other Entities:			
St. Louis County	\$33,093	\$73,256	9.9%
State of Missouri	\$24,496	\$57,226	14.5%

Source: U.S. Census Bureau - 2010 Census (most recent viable data)

Assessed Valuation

Assessment of real property pursuant to the Constitution of Missouri requires such property to be classified in subclasses consisting of agricultural, residential or commercial and permitting different assessment ratios for each subclass and requires uniformity in taxation of real property within each subclass. Pursuant to the constitution, agricultural property is assessed at 12% of its productivity value, residential property is assessed at 19% of true value, and commercial property is assessed at 32% of true value. Personal property is assessed at 1/3 of book value. In 1986, the State Legislature passed a bill requiring reassessment of all real properties every two years, beginning in 1987.

The City does not levy any property taxes. The following table indicates the equalized assessed valuation for the City for the years 2001 through 2012 and is intended to provide an indication of the City's growth:

<u>Year</u>	<u>Assessed Valuation</u>	<u>Est. Actual</u>
2001	629,463,690	2,971,969,360
2002	638,049,986	3,078,284,646
2003	682,791,019	3,315,233,640
2004	698,898,586	3,390,208,802
2005	793,261,928	3,864,514,950
2006	831,004,765	4,049,869,316
2007	894,402,890	4,621,273,553
2008	909,093,505	4,694,932,545
2009	844,136,181	4,348,291,612
2010	940,747,460	4,644,695,587
2011	928,755,263	4,567,706,381
2012	935,358,474	4,590,495,785

Source: office of the St. Louis County Assessor
(Assessment Roll at Billing).

The following table sets forth the estimated market value of property in the City (by class) for 2012 based on the 2012 assessed valuation and the assessment ratios described hereinbefore:

<u>Subclass</u>	<u>Assessed Valuation</u>	<u>Assessment Ratio</u>	<u>Estimated Market Value</u>
Residential Property	782,366,300	19%	4,117,717,368
Commercial Property	48,260,916	32%	150,815,363
Personal Property	103,274,518	33 1/3%	309,823,554
Agricultural Property	1,456,740	12%	12,139,500
Total	935,358,474		4,590,495,785

Source: Assessed Valuations were provided by the office of the St. Louis County Assessor.

The following table sets forth information regarding the businesses located in the City that have the highest assessed valuation based on 2012 assessed valuation (most recent valuations at publication). The following table is intended to provide an indication of the largest companies in the City based on assessed valuation:

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>% of Total Assessed Valuation</u>
1 Ameren	21,029,592 *	2.25%
2 LCM Investment Co	3,454,710	0.37%
3 Dierbergs Wildwood LLC	2,784,000	0.30%
4 MCW Rd Wildwood Crossing LLC	2,544,000	0.27%
5 Wildwood Hospitality LLC	2,279,590	0.24%
6 Hidden Valley Golf Course Inc.	1,384,950	0.15%
7 AT&T	1,869,804 *	0.20%
8 LaClede Gas	1,382,590 *	0.15%
9 Pinetree Westbrooke Apartments	1,330,000	0.14%
10 Wildwood Cinema Co	1,280,000	0.14%

*Prior Year Data (most recent available)

Source: Assessed Valuations were provided by the office of the St. Louis County Assessor:
Report Top 100 Assessments by Taxing Authority and Assessment Roll at Billing - Grand Total

Note: All information is as as-of most recent year available.



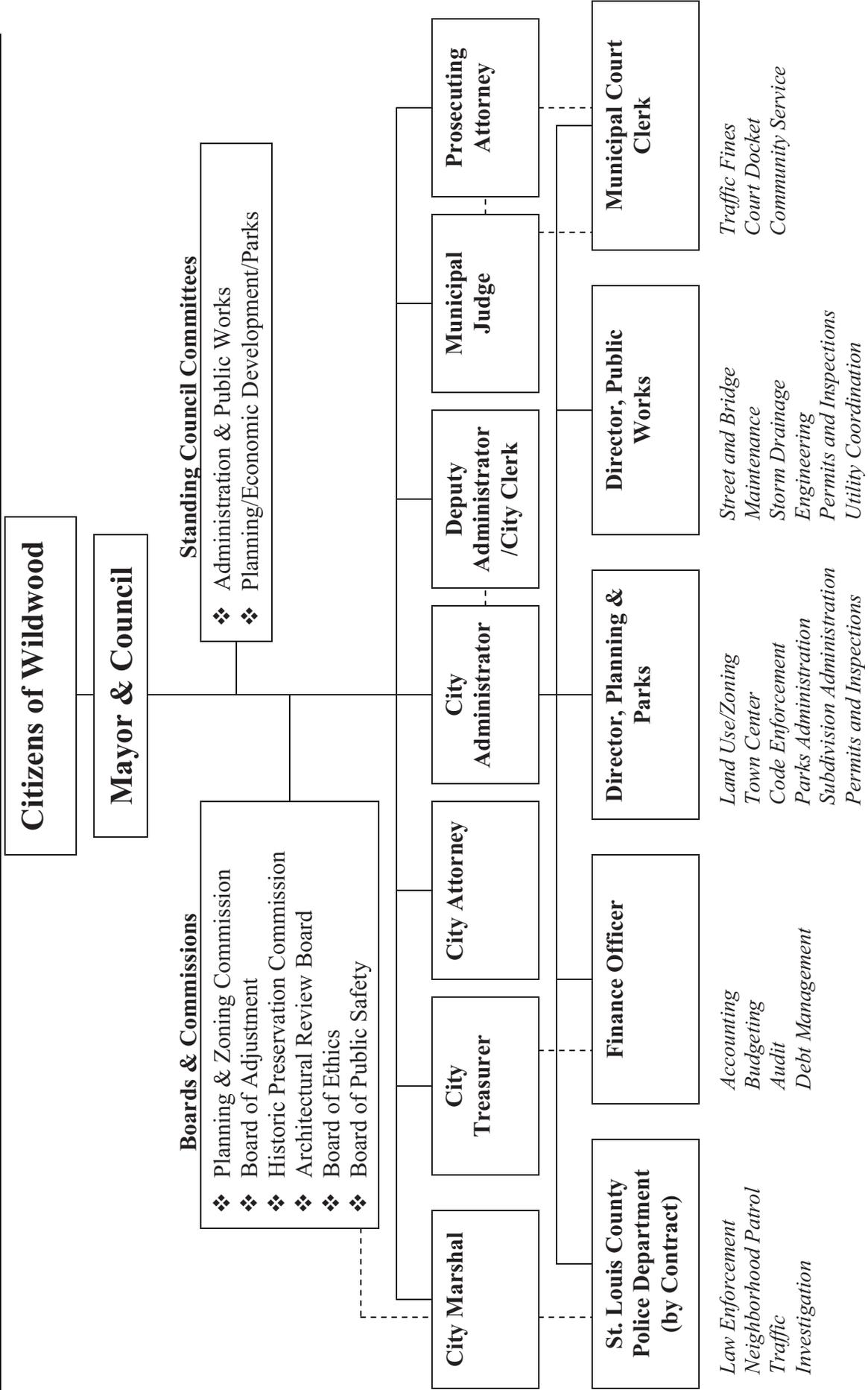
WILDWOOD

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CITY OF WILDWOOD, MISSOURI
PRINCIPAL CITY OFFICIALS

Mayor	Timothy Woerther
City Council:	
Ward 1	David Geile Larry McGowen
Ward 2	Randy Ladd Ed Marshall
Ward 3	Harry LeMay Tammy Shea
Ward 4	Jack Clark Katie Dodwell
Ward 5	Dave Bertolino Debra Smith McCutchen
Ward 6	Ron James Colleen Rull
Ward 7	John McCulloch Jim Kranz
Ward 8	Michele Bauer Larry Goodson
City Administrator	Daniel E. Dubruiel
Deputy City Administrator/City Clerk	Lynne Greene-Beldner
Director of Planning	Joseph Vujnich
Director of Public Works	Ryan Thomas
Finance Officer	Dawn Kaiser
Court Administrator	Patti Reust
Marshal	Bob Warren
Treasurer	Stephen V. Cross
City Attorney	Robert Golterman
Prosecuting Attorney	S. Bart Calhoun
Municipal Judge	Rick Brunk

**City of Wildwood
ORGANIZATION CHART**





VISION STATEMENT

Wildwood is about the bonds that link neighbors and neighborhoods into a cohesive community of caring, involved and dedicated citizens. Wildwood is also about a quality of life based upon careful stewardship of its magnificent natural environment, and ensuring that this legacy is passed on to future generations as a result of planned, responsible, sustainable growth through citizen and business partnerships that respect the natural qualities of the land.

MISSION STATEMENT

The City of Wildwood is dedicated to government of, by and for the people whose active civic involvement and commitment to community life is the cornerstone of the city. Local representation shall be responsive, accountable and fiscally responsible in pursuit of the public interest while adhering to the highest ethical standards in all its dealings.

MOTTO

“Planning Tomorrow Today”



WILDWOOD

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WILDWOOD

5 YEAR STRATEGIC GOALS AND OBJECTIVES 2009-2014

SUMMARY

- GOAL 1. Determine Long-Term Solution for City Hall and Police Facility Needs**
Objectives
- Conclude City Hall Steering Committee Analysis
 - Develop an Implementation Plan and Strategy
 - Implement a Course of Action Based on Results of a Voter Referendum
 - Prepare for Alternative Course(s) of Action
- GOAL 2. Enhance Citizen Communications and Input**
Objectives
- Expand Communication Channels
 - Increase Citizen Input
 - Enhance Positive Community Image
 - Develop Communication Plan
- GOAL 3. Maintain the Fiscally Responsible Financial Management that has been a Hallmark of Wildwood Since its Incorporation**
Objectives
- Maintain prudent fiscal reserves in the General and Capital Improvement Funds
 - Utilize Five-Year Capital Improvement Plan as a Guide for Future Infrastructure and Facility Expenditures
 - Monitor Budget Closely and Make Adjustments as Economic Circumstances Warrant.
 - Continue to Follow City Charter Principal of Outsourcing Public Services Versus Expansion of City Organization
 - Consider Merits of Establishing a Community Economic Development Plan
- GOAL 4. Implement the Parks and Recreation “Action Plan” to Expand Recreation and Leisure Opportunities within the City**
Objectives
- Determine Means of Funding Future Facilities and Programs
 - Investigate and Implement when Appropriate Partnerships with other Community Resources and Governments
 - Plan for Acquisition and Development of Park Properties
 - Complete and Enhance Recreation Program Development
- GOAL 5. Promote and Facilitate Development of Town Center**
Objectives
- Actively Promote Town Center
 - Encourage Positive Business Relations
 - Complete Manchester Road Streetscape Improvements
 - Conclude Town Center Advisory Panel Report
 - Support Manchester Road Corridor “Great Streets” Initiative
 - Plan for Expansion of Town Center Infrastructure
 - Continue City-Sponsored Activities in Town Center



WILDWOOD

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STRATEGIC GOALS AND OBJECTIVES

2009 – 2014

Adopted Resolution #2009-28

STATUS UPDATE

12-31-12

GOAL 1. Determine Long-Term Solution for City Hall and Police Facility Needs Objectives

- Conclude City Hall Steering Committee Analysis
- Develop an Implementation Plan and Strategy
- Implement a Course of Action Based on Results of a Voter Referendum
- Prepare for Alternative Course(s) of Action

The City Hall Steering Committee concluded their analysis of alternatives available to the City for a long-term solution to City Hall and police facility space needs with submittal of their Final Report and Recommendation to the City Council August 28, 2009. Their Report concluded that construction of a new City Hall and police facility on property owned by the City in Town Center was the recommended course of action. The City Council accepted the Committee Report, and approved engagement of a team of Wildwood resident architect, known as the Wildwood Collaborative Architects, to conduct a design analysis and prepare conceptual plans for a new City Hall. Their effort, in cooperation with the City Hall Steering Committee, included opportunities for public input into the building design process. Following a series of Public Input Sessions, the project architects and City Hall Steering Committee submitted recommendations for a building design and related project cost estimate to the City Council at their December 14, 2009 meeting. The Committee further recommended that the proposed new City Hall project be presented to the voters for authorization as now required by City Charter at the April 6, 2010 municipal election. The City Council subsequently authorized placing a proposition on the April 6th ballot seeking voter approval of a project to build a new City Hall and Police Facility for a cost not to exceed \$8 million. The proposition was approved by the voters at the April 6th election.

With that voter approval, the City Council authorized proceeding with the project. The first action was to enter into an agreement with the Wildwood Collaborative Architects group for final architectural planning, design and construction administration for the project. The final design process commenced in early fall, 2010 and proceeded into 2011. At the same time, measures were undertaken to put into place the planned project financing of \$3 million of the total project cost up to \$8 million with the balance up to \$5 million to be funded from City reserves. The \$3 million financing, in the form of capital lease Certificates of Participation, were issued following a competitive proposal process on November 18, 2010. A new City Hall Project Fund was established by City Council to account for project funding and expenditures.

Construction bids were invited in early summer, 2011 with the bid opening conducted July 21, 2011. A construction contract was awarded to low bidder, K & S Associates, Inc. in the base bid amount of \$5,986,800 on August 8, 2011. Construction commenced in October, 2011 and progressed throughout 2012. Construction was nearing substantial completion at the end of 2012 with occupancy of the new facilities scheduled by the end

of January, 2013 for the City Offices, and the Police scheduled to relocate during February, 2013. The project is well within the overall project budget as work nears completion. It is expected that certain exterior work, such as landscaping, will not be completed until the spring, 2013 planting season.

GOAL 2. Enhance Citizen Communications and Input

Objectives

- Expand Communication Channels
- Increase Citizen Input
- Enhance Positive Community Image
- Develop Communication Plan

A critical project underway throughout all of 2012 has been the efforts led by the Rural Internet Access Committee of citizens and City Officials seeking to provide for high speed internet service to the more rural, low density areas of the community that currently lack access to contemporary internet services. These efforts included an unsuccessful application for federal economic stimulus funds in 2010. In early, 2011, the Committee invited proposals by numerous internet service providers. This process led eventually to detailed consideration of a proposal by Charter Communications to extend high speed internet, cable and phone service to the desired areas under terms of a public/private partnership agreement with the City involving a shared cost arrangement between the City and Charter Communications. Specific terms of a service agreement were negotiated over between the City and Charter Communications into the early part of 2012, however, a mutually acceptable agreement could not be reached. Consequently, negotiations were concluded, and City officials turned once again to inviting new proposals from wireless service providers. Two (2) proposals were ultimately received (from BaysET and WhisperISP), and the City resumed discussions with these service providers over what kind of financial assistance they would require from the City in order to provide transmission facilities to serve areas of the City currently lacking effective high speed internet service. By the end of the year, those discussions centered on the City furnishing and installing wooden telephone-style poles and electrical service at several specified locations in the northwest and southwest portions of the community. Parties and City Officials were discussing the specific terms and arrangements for installation of the transmission facilities.

The City makes active use of the City's website, a weekly e-Newsletter to subscribing residents, Facebook and Twitter social media currently to communicate with Wildwood residents. Toward the later part of 2012, the City invited proposals from website development firms to upgrade and enhance the City's website. These proposals were being analyzed at the end of the year and funds were budgeted in 2013 for a general website upgrade. The City actively invites citizen participation in important projects and planning efforts through citizen advisory committees. Other means of communications are regularly being explored.

GOAL 3. Maintain the Fiscally Responsible Financial Management that has been a Hallmark of Wildwood Since its Incorporation

Objectives

- Maintain prudent fiscal reserves in the General and Capital Improvement Funds
- Utilize Five-Year Capital Improvement Plan as a Guide for Future Infrastructure and Facility Expenditures

- Monitor Budget Closely and Make Adjustments as Economic Circumstances Warrant.
- Continue to Follow City Charter Principal of Outsourcing Public Services Versus Expansion of City Organization
- Consider Merits of Establishing a Community Economic Development Plan

The 2012 Municipal Budget was balanced when adopted with projected fund balances (reserves) and “net income” of operating revenues over operating expenditures anticipated at the end of the year. The City concluded 2012 with a balanced budget and year-end surpluses adding to its fund balances. City Management was again charged with carefully monitoring critical sales tax and other key revenue sources and regularly reporting on same to the Administration and Public Works Committee. Of particular fiscal concern during the first half of 2012 were potential actions being considered in the Missouri legislature that would drastically altered or eliminated the St. Louis County 1% Sales Tax Sharing formula that is so crucial to the City’s revenues. Wildwood again joined with other municipalities to engage a lobbyist and were successful in fending off any changes to the Sales Tax Sharing formula for 2012. On an encouraging note, adjustments to the sales tax distribution formula which became effective beginning in January, 2012, appreciably increased the City’s share of revenue in light of the increased population documented in the 2010 Census. City Staff and City Council will carefully monitor economic trends and performance throughout the upcoming year.

GOAL 4. Implement the Parks and Recreation “Action Plan” to Expand Recreation and Leisure Opportunities within the City

Objectives

- Determine Means of Funding Future Facilities and Programs
- Investigate and Implement when Appropriate Partnerships with other Community Resources and Governments
- Plan for Acquisition and Development of Park Properties
- Complete and Enhance Recreation Program Development

The Planning and Parks Department, together with the Planning, Economic Development and Parks Committee, is pursuing this Goal and Objectives. During 2012, the City Council engaged a park planning and design firm to prepare more specific development plans and specifications for the City’s Community Park site. The plans are based on a master park development plan prepared during 2011 for development of a Community Park on property acquired in 2009 for that purpose. A Community Park Advisory Committee was appointed by the City Council and worked with the planning consultants and City staff in a public engagement process to obtain citizen input on the future Community Park development. The Committee and consultant completed the Community Park master planning process in 2011, and the resulting Master Plan is serving as the basis for more detailed park facility design and engineering to be under taken in 2012. Work also progressed on construction of a nature and equestrian trail through the Packwood Park site in cooperation with St. Louis County.

GOAL 5. Promote and Facilitate Development of Town Center

Objectives

- Actively Promote Town Center
- Encourage Positive Business Relations
- Complete Manchester Road Streetscape Improvements
- Conclude Town Center Advisory Panel Report

- Support Manchester Road Corridor “Great Streets” Initiative
- Plan for Expansion of Town Center Infrastructure
- Continue City-Sponsored Activities in Town Center

The City is actively participating in the Manchester Road “Great Streets” Initiative with neighboring community of Ellisville, Ballwin, Manchester and Winchester along with East-West Gateway Council of Governments, MoDOT, and other business and civic stakeholders in an effort to plan for the revitalization of the important Manchester Road business corridor. A planning grant funded engaging a planning consulting firm that conducted this multi-community planning and economic feasibility process during 2010. The final report and recommendations were provided early 2011, and the local communities promptly began to formulate an implementation strategy during 2011. Throughout the past year, Wildwood, Ellisville and Ballwin worked actively with MoDOT to secure some \$5 million in 2014 available funding for implementing various streetscape style improvements along the corridor through the three communities that are recommended in the plan.

The Town Center Advisory Committee concluded its Final Report and Recommendations on the 10 year review and update of the Town Center Plan in 2009, and referred the matter to the Planning and Zoning Commission for their review and adoption which took place in early, 2010. Their recommendation was submitted to the City Council, however, following several unsuccessful attempts, the City Council has not yet adopted the recommendations in total as of the conclusion of 2012. Further consideration of plan recommendations for four properties in Town Center were assigned to the Planning, Economic Development and Parks Committee of City Council for further analysis and recommendation.

Finally, the City Council ad hoc Economic Development Task Force, composed of six City Council Members and Staff charged with the responsibility to consider and devise potential strategies to expand the City’s economic development initiatives in the Town Center and elsewhere in Wildwood in order to enhance quality employment opportunities within the City, met regularly throughout the year. Specific initiatives pursued by the Task Force included expanding the information regarding available business properties, and significantly expanding economic development information available on the City’s website during the general upgrading of the overall website.

Work on the initial steps for Phase II Manchester Road Streetscape Improvements construction, between Hwy. 109 and Eatherton Rd., began in late, 2012, and the Hwy 109 improvement project between Hwy. 100 and Clayton Rd. progressed toward construction beginning in late, 2013. The City continued to host a growing number of civic events in the Town Center Plaza area during 2012 in an effort to attract citizens and others to the Town Center business area. These included such popular events as the Concert Series, Movie Nights, Back to School Party, the first Founders Day, and the highly successful 4th Annual Barbeque Bash.

City of Wildwood
FISCAL POLICIES

FISCAL POLICY

It shall be the fiscal policy of the City to conserve public monies while efficiently providing municipal services or infrastructure, to operate the City with a minimum of bureaucracy, and to provide government services by contract with private providers when feasible and appropriate. The City should consider the viability, quality, and cost effectiveness of contracting for all new major services prior to providing such services directly by City employees, provided no ordinance may be invalidated based upon failure to comply with this provision.

FISCAL YEAR

The City's fiscal year is the twelve-month period beginning on the first day of January and ending on the last day of December.

FUND RESERVE

A fund reserve equal to a minimum of 25% of General Fund expenditures (\$2,007,020) is retained in the City's General Fund. The budget for the 2013 fiscal year far exceeds this requirement with an \$11 million dollar unbudgeted fund balance (136% of the \$8 million dollars in operating expenditures).

BUDGET

The City's annual budget serves as the foundation of the City's financial planning and control. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the City Council. The appropriated budget is prepared by fund, department, and object classification. Transfers within departmental budgets over five hundred dollars (\$500) may be made only with prior approval by the City Administrator provided that the approval of the City Council is required to increase the total expenditures budgeted for any department. Expenditures within established budget guidelines up to \$5,000 require authorization by the City Administrator. Expenditures in excess of \$5,000 require approval of the City Council.

The City's budget provides a complete financial plan of all City funds and activities for the ensuing fiscal year. The budget indicates in separate sections:

- (1) Proposed expenditures for current operations during the ensuing fiscal year and the method of financing such expenditures, and
- 2) Proposed capital expenditures during the ensuing fiscal year and the proposed method of financing each such capital expenditure.

BALANCED BUDGET

In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year. The City's Municipal Budget is balanced.

CAPITAL EXPENDITURES

Expenditures of \$5,000 or more per unit on items having an expected life of at least one year or longer are capital assets for the purpose of classification of expenditures.

CAPITAL IMPROVEMENT PROGRAM

The City updates its five-year Capital Improvement Plan annually. The capital improvement program includes:

- (1) A clear general summary of the contents,
- (2) A list of all capital improvements proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements,
- (3) A cost estimate, a method of financing, and a recommended time schedule for each such improvement, and
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information shall be revised and extended each year with regard to the capital improvements still pending or in process of construction or acquisition.

BUDGET PREPARATION

By September of each calendar year the City Administrator prepares and distributes Budget preparation instructions to the City's Department Heads. The Department Heads are instructed to update Budget Forms, which are prepared by the Finance Officer, with line-item estimations for the current year and line item budget requests for the upcoming year for their respective departments. Department Heads are also required to update their prior year accomplishments, and their upcoming year Goals and Budget Highlights. These documents must be complete by the beginning of October. The Finance Officer then compiles all submitted information and completes summary information spreadsheets and The City Administrator reviews all documents and recommends revisions prior to the finalization and distribution of Budget Workbooks to Council Members. Several meetings are held with various Committees and City Council as a whole to review and discuss the proposed budget. Council recommendations are incorporated into the Budget Document prior to the Public Hearing and First Reading of the Budget Ordinance.

SUBMISSION OF BUDGET AND CAPITAL IMPROVEMENT PROGRAM

In such time-frame as established by ordinance, but not less than forty-five (45) days prior to the beginning of each fiscal year, the City Administrator shall submit to the Mayor and the City Council the proposed budget and capital improvement program.

ADOPTION OF BUDGET AND CAPITAL IMPROVEMENT PROGRAM

(a) Public Hearing. After appropriate notice, a public hearing on the proposed budget shall be held prior to its adoption.

(b) Amendment before Adoption. After the public hearing, the City Council may approve the budget and capital improvement program, with or without amendment. In amending the budget and/or the capital improvement program, the City Council may add

or decrease programs or amounts, except expenditures required by law or for debt service.

(c) Adoption. The budget and the capital improvement program shall be adopted by ordinance on or before the last day of the fiscal year currently ending. If the budget is not adopted by this date, the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the City Council adopts a budget for the ensuing fiscal year. Adoption of the budget shall constitute appropriation of the amounts specified therein as expenditures from the funds indicated.

PUBLIC RECORD

Copies of the budget and capital improvement program, as adopted, shall be public records and shall be made available to the public at City Hall and other suitable places in the City.

AMENDMENT AFTER ADOPTION

(a) Supplemental Appropriation. If during the fiscal year the City Administrator certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by ordinance may make supplemental appropriation for the year, up to the amount of such excess.

(b) Reduction of Appropriation. If at any time during the fiscal year it appears probable to the City Administrator that the revenues available will be insufficient to meet the amount appropriated, the City Administrator shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to prevent or minimize any deficit, and for that purpose it may, by ordinance, reduce one or more appropriations.

(c) Transfer of Appropriations. At any time during the fiscal year, the City Administrator, with the approval of the City Council, may transfer part or all of any unencumbered appropriation balance among departments within a fund and, upon written request by the City Administrator, the City Council may by ordinance transfer part or all of any unencumbered appropriations balance from one fund to another.

ACCOUNTING, AUDITING AND REPORTING

On February 28, 2005, an Accounting Procedure Manual was adopted by City Council. The Accounting Policy & Procedures Manual provides operational guidelines related to the financial management of the resources of the City of Wildwood. The Manual is intended to establish policies for proper control of the City's resources and to provide the basis for consistent procedural application of policies.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.

CITY OF WILDWOOD FUND TYPES DEFINED:

GENERAL FUND – The General Fund serves as the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Expenditures included in the General Fund are segregated by department. Departments included in the General Fund are: Administration, City Clerk/Council, Municipal Court, Parks, Planning, Police, and Public Works.

CAPITAL PROJECTS FUNDS – The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital assets except for those specifically designated in other funds. The City maintains three Capital Projects funds: the Road and Bridge Fund, the Capital Improvement Sales Tax Fund, and the New City Hall Project Fund.

- The Capital Improvement Sales Tax Fund is used to account for the financial resources from the City’s ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.
- The Road & Bridge Fund is used to account for the financial resources from the Motor Fuel/Gas Tax received from the State of Missouri, and Road & Bridge Tax received from St. Louis County, which is to be used for funding roadway and bridge acquisition, maintenance, and construction purposes.
- The New City Hall Project Fund is used to account for expenses related to building a new City Hall and to account for the receipt of and the repayment of Certificates of Participation which were secured to fund the project. In addition, transfers from the General Fund, to supplement the project expenditures, are also recorded in this fund.

SPECIAL REVENUE FUNDS – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City’s special revenue funds include East and West Traffic Generation Assessments (combined for simplified reporting in this document) and the Town Center Sewer Fund.

DEBT SERVICE FUND – The Debt Service Fund is structured to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest for the Town Center Sewer Neighborhood Improvement District Bonds.

The City’s budget includes the following funds:

<u>Fund Type</u>	<u>Quantity</u>	<u>Funds</u>
General Fund	1	General Fund
Special Revenue Funds	2	East Traffic Generation Assessment West Traffic Generation Assessment

Debt Service Fund	1	Town Center Sewer Fund*
Capital Projects	3	Capital Improvement Sales Tax Fund Road and Bridge Fund City Hall Project Fund

*The Town Center Sewer Fund was formerly classified as a Special Revenue Fund upon the advice of GFOA and the City's independent auditors because it previously had characteristics of both a Special Revenue and Debt Service Fund.

REVENUES – The Finance Officer shall receive all sums due or belonging to the City either directly from the person paying the money or from the hands of such officer or employee that received it. A receipt is issued for all payments received. The receipt shall specify the amount paid, the date of the payment, and a description of the payment. City Council shall be kept informed as to all sums due on taxes and all other revenue to which the City is entitled.

EXPENDITURES – The Finance Officer shall review all pending invoices to ensure that proper documentation exists. A list of pending invoices is submitted to City Council on a monthly basis, or upon such intervals as the Council may request. The Council shall approve the list after making any changes or deletions. No invoice or bill shall be paid, except as otherwise provided by ordinance, until documentation and conditions for payment has occurred, and the Council approves payment. All checks issued the by the City in an amount of five thousand dollars (\$5,000) or greater shall be signed by two authorized officers. Exceptions to these rules are detailed in the City Code Book. When necessary and otherwise within the approved budget, the City Administrator may issue payment directly for the service or goods prior to receipt of a bill or invoice; provided however, no such purchase shall exceed two hundred fifty dollars (\$250). All such payment shall be submitted to the Council for review with the next list of bills and invoices.

BASIS OF ACCOUNTING – The City records receipt and disbursement transactions on a cash basis during the year. At year-end entries are recorded to reflect the modified accrual basis of accounting for financial reporting purposes

Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term “available” is defined as collectable within the current period, or soon enough thereafter, to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. The City of Wildwood uses the modified accrual basis of accounting for budgeting and financial reporting.

The City produces annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP).

AUDIT - The City Council shall provide for an independent audit of all City accounts at least annually. Such audits shall be made by a certified public accountant or firm of such accountants having no personal interest, direct or indirect, in the fiscal affairs of the City

or any of its officers. A copy shall be kept in the City Clerk's office and shall be open to public inspection. No certified public accountant or firm shall conduct the audit for more than four (4) consecutive years without competitive rebidding.

FRAUD PROTECTION AND REPORTING – On January 10, 2005, the City Council of the City of Wildwood approved an Anti-Fraud and Corruption Policy. The purpose of the policy is to establish expectations, standards and procedures within the Wildwood City Government to minimize the risk of internal and external fraud as well as theft of City assets or fraudulent financial reporting. This policy addresses the responsibility of City employees for detecting and reporting fraud or suspected fraud, corruption, or dishonest activities, and provides a means for individuals outside of the City government organization to report improprieties to the City. The City of Wildwood is committed to protecting itself and the public from fraud, corruption, and dishonest activities through development and adherence to policies and procedures for the prevention, detection, investigation, remediation and prosecution of fraud and corruption.

In order to further reduce the risk of fraudulent transactions the City implemented additional safeguards in 2010. Wire transfers must now be entered by the Finance Officer or the Administrative Assistant to the City Administrator and then they must be approved and sent by either the City Administrator or the Deputy City/Administrator/City Clerk.

In addition, a "Positive Pay" program was also initiated in 2010 whereas City staff sends the City's bank an electronic file detailing checks issued. The bank will only clear checks that they received notice of.

TAXATION POWERS

Taxes shall be levied by ordinance in accordance with law.

DEBT POLICY – The debt policy of the city of Wildwood conforms with the Missouri Constitution. The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way, construction, extending, and improving streets and avenues; and constructing, extending and improving a sanitary or storm sewer system. Lease revenue bonds payable from annual appropriations do not require voter approval and do not count against the constitutional debt limitation.

LEGAL DEBT LIMIT AND DEBT MARGIN – The following table sets forth the City's legal debt limit and debt margin as per most recent audited financial statements:

	<u>City Purposes Basic Limit</u>	<u>Street and Sewer Additional Limit</u>
2012 Assessed Value (Post Board of Equalization)	<u>935,002,324</u>	<u>935,002,324</u>
Debt Limit - 10% Assessed Value	93,500,232	93,500,232
Less: General Obligations Bonds	<u>1,940,000 *</u>	<u>-</u>
Legal Debt Margin	<u>91,560,232</u>	<u>93,500,232</u>

At the end of 2012, the City had total bonded debt outstanding of \$1,910,000. This debt is 100% comprised of limited general obligation bonds sold to fund the City’s Town Center Sewer Project. The debt is repaid by special assessments charged to the property owners that directly benefit from the sewer improvements. The City is liable for the debt only in the event of default by the property owners subject to the assessment.

SALE OF BONDS

The City shall be authorized to sell any bonds as may now or hereafter be authorized by law. Bonds sold by the City may be sold at private or public sale authorized by law. In the event such bonds are to be sold at public sale, the same shall be sold upon sealed proposals after reasonable public notice has been given as provided by ordinance or otherwise by law. Any public sale shall be conducted according to such terms and conditions as may be provided by ordinance.

BOND RATING

In 2012, as a result of favorable interest rates, it was determined to be in the best interest of the City to refund the Neighborhood Improvement District Limited General Obligation Bonds (Town Center Sewerage Improvements Project No. 1), Series 2005 maturing on March 1, 2013 and thereafter with an aggregate principal amount of \$1,910,000.

The refunding was authorized by City Council in December 2012 and the Neighborhood Improvement District Limited General Obligation Refunding Bonds (Town Center Sewerage Improvements Project No. 1), Series 2012 were issued to (1) refund the Refunded Bonds, (2) fund a debt service reserve fund to secure the bonds, and (3) pay the costs of issuance of the Bonds.

Moody’s Investors Service, Inc. assigned a rating of “Aa1” to the Neighborhood Improvement District Limited General Obligation Refunding Bonds (Town Center Sewerage Improvements Project No. 1), Series 2012.

In 2010 Moody’s Investors Service, Inc. assigned a rating of “Aa2” to the City of In 2010 Moody’s Investors Service, Inc. assigned a rating of “Aa2” to the City of Wildwood’s \$3.45 million Certificates of Participation, Series 2010.

BOND COMPLIANCE AND PROCEDURE POLICY

Upon recommendation of the Internal Revenue Service (“IRS”) the City of Wildwood adopted written procedures for monitoring the post-issuance federal tax requirement for

tax exempt bonds. These procedures were approved by City Council on December 10th, 2012 (Res. 2012-32).

INVESTMENT

The investment objective of the City shall be the safety of the principal and each investment shall seek first to insure that capital losses are avoided, whether from securities default or erosion of market value. In 2003, the City Council adopted a formal investment policy to ensure that the City's objectives are met and that all investment practices are in conformity with Missouri state law.

FISCAL REPORTS

(a) Report to Public. A fiscal report shall be published semi-annually in one (1) or more newspapers or publications of general circulation in the City.

(b) Report to City Council. A current fiscal report shall be provided quarterly, or more frequently if required by ordinance, to each member of the City Council. The fiscal report shall include actual revenue and expenditures compared to budgeted amounts.



2013 MUNICIPAL BUDGET SCHEDULE

August 31	Commence Preparation of 2013 Municipal Budget
September 25	Council Committee-of-the-Whole – Budget Work Session Introduction and overview of 2013 Budget preparation process, budget issues
October 1	Deadline for Submittal by Staff of Recommended 2013 Department Operating Budgets, 2013 Capital Improvement Projects, and 5-Year Capital Improvement Plan Update.
Oct 1 – Oct 5	City Administrator Review of Department 2013 Budget recommendations
October 8 – 12	Finalization of Staff Budget Recommendations; Preparation of Budget Workbooks
October 12	Distribution of 2013 Budget Workbooks to Council Members
October 16	Planning, Economic Development, Parks Committee (PEP) Review of Planning Department and Parks Department Operating Budgets; Special Events Programming.
October 30	Administration and Public Works Committee Review of Administration, City Clerk, Municipal Court and Public Works Department Operating Budgets; Review of Municipal Maintenance Contract Bids.
November 1	Board of Public Safety Review of 2013 Police Services Contract Proposal
November 13	Regular City Council Meeting Work Session 2013 Capital Improvement Projects; 5 Yr. Capital Improvement Plan
November 26	Regular City Council Meeting Public Hearing on Proposed 2013 Municipal Budget First Reading of 2013 Municipal Budget Ordinance First Reading of 2013 Municipal Maintenance Contracts First Reading of 2013 Police Service Agreement
December 4	Council Committee-of-the-Whole – Budget Work Session 2013 Employee Salary and Benefit Plan; Budget Wrap-up Issues
December 10	Regular City Council Meeting Second Reading of 2013 Police Service Agreement Second Reading of 2013 Maintenance Contracts Second Reading and Final Adoption of 2013 Municipal Budget

12-11-12



WILDWOOD

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AN ORDINANCE ADOPTING THE MUNICIPAL BUDGET AND CAPITAL
IMPROVEMENT PROGRAMS FOR THE CITY OF WILDWOOD FOR
FISCAL YEAR 2013

WHEREAS, the Charter of the City of Wildwood requires that a budget of expenditures for current operations and method of financing such expenditures, together with capital expenditures and method of financing them, during the ensuing fiscal year first be approved by the City Council, and

WHEREAS, the City Charter further requires that a list of capital improvements, cost estimates and method of financing proposed projects to be undertaken during the ensuing five (5) fiscal years be established annually by the City Council, and

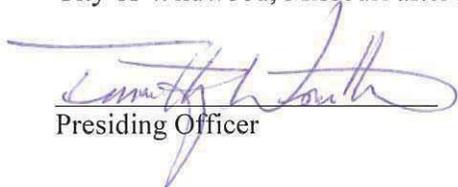
WHEREAS, a Public Hearing on the proposed budget of revenues, expenditures and capital improvements for fiscal year 2013 and a 5-year Capital Improvement Plan was conducted by the City Council on November 26, 2012 as required by the City Charter.

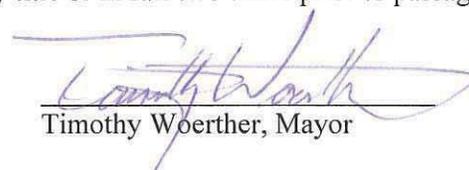
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI, AS FOLLOWS:

Section One. That the Municipal Budget of the City of Wildwood for the fiscal year period beginning January 1, 2013 and ending December 31, 2013, and a 5-Year Capital Improvement Plan are hereby adopted as attached hereto and incorporated herein.

Section Two. This Ordinance shall be in full force and effect from and after its passage and approval.

This Bill was passed and approved this 10th day of December, 2012 by the City Council of the City of Wildwood, Missouri after having been read by title or in full two times prior to passage.


Presiding Officer


Timothy Woerther, Mayor

ATTEST:


City Clerk

ATTEST:


City Clerk



WILDWOOD

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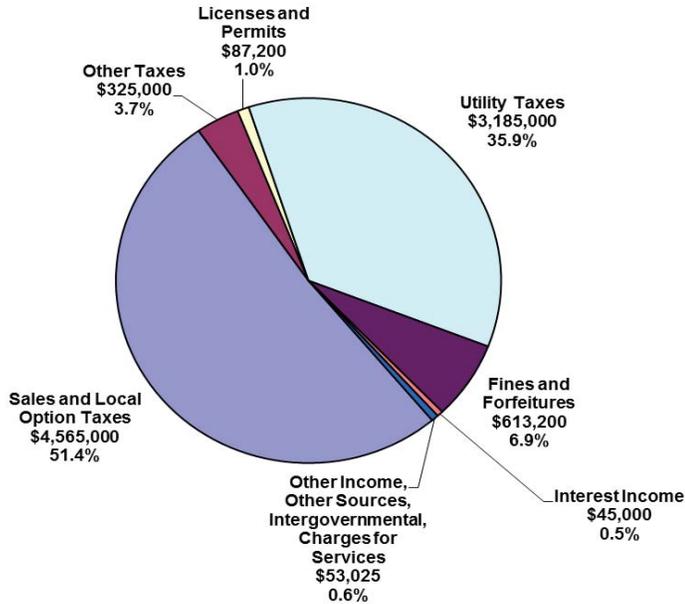


WILDWOOD

Revenue Assumptions

General Fund

2013 Budget Operating Revenues
General Fund
All Sources
Grand Total \$8,873,425

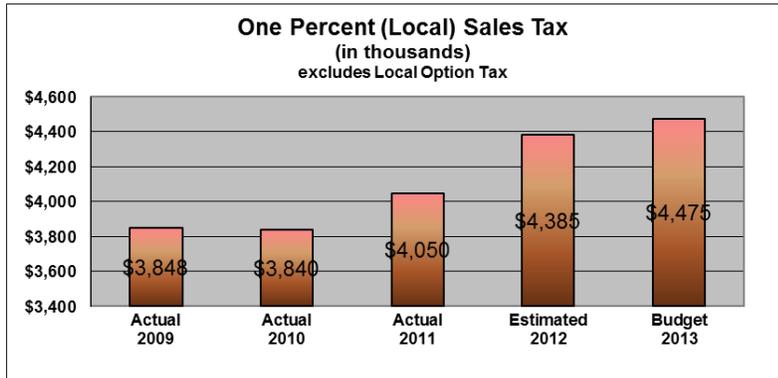


Sales Tax

The Sales Tax rate for purchases made within a large portion of the City limits of Wildwood is 7.425%. This includes a state sales tax (4.225%), a transportation sales tax (0.5%), a mass transit sales tax for Metrolink (0.75%), a children's services sales tax (0.25%), a Regional Parks and Trails sales tax (0.1%), and an emergency services (911) tax (0.1%) plus a one percent (1%) County-wide sales tax that is distributed among 91 municipalities in St. Louis County and unincorporated St. Louis County. The City of Wildwood levies an additional 0.50% Capital Improvement Sales Tax for capital improvements projects which is maintained in the City's Capital Improvement Sales Tax Fund. There is also a special Community Improvement District located within the City limits in which an additional one percent (1%) Sales tax is charged to fund maintenance within the District and debt retirement. The Community Improvement District is a separate entity from the City of Wildwood and therefore produces its own budget, financial statements, and disclosures.

A complex set of rules governs the distribution of the 1% County-wide sales tax in St. Louis County. Some cities, designated as point-of-sale or "A" cities, retain a portion of the sales tax revenues collected from businesses within their boundaries. These are cities that had local sales taxes before the countywide levy was enacted. Other cities, designated as pool or "B" cities, share revenues with others in the pool on a per capita basis.

The City of Wildwood is designated as a pool or “B” city and is part of the 1% sales tax pool and therefore receives its share of the pool based upon its population as a percentage of the pool population. Population (per capita) totals are adjusted every ten years based on census information. The 2010 Census identified the City of Wildwood’s population at 35,517, a 7.8% increase from the 2000 Census. Due to the 2010 Census increase in population the City of Wildwood received a sizeable increase in the pool distribution in 2012. This, in combination with an increase in consumer spending in 2012, was taken into consideration to project a 2% increase from the 2012 estimate for the 2013 Budget.



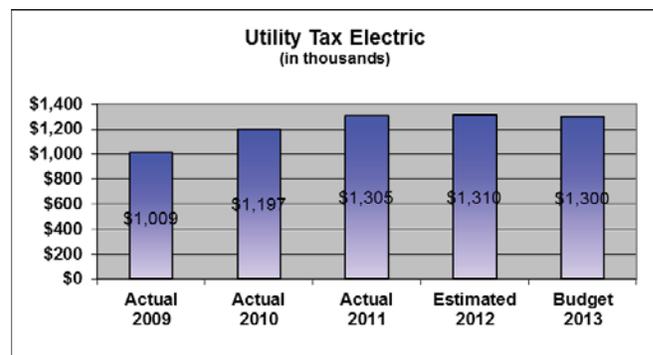
The 1% sales tax revenue constitutes 50.43% of all General Fund Revenue budgeted for the City of Wildwood in 2013.

In 2011 and 2012, City Management actively participated in discussions regarding modifications to the Sales Tax distribution formula. Members of the Sales Tax Pool (particularly those that have significant retail trade within their boundaries) have sought to retain a larger portion of tax collected within their city limits. At the time of this document’s issuance, no changes to the distribution formula have been enacted or introduced for 2013.

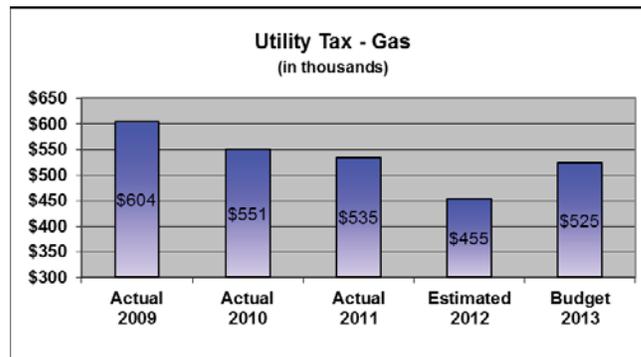
Utilities Gross Receipts Taxes

The City of Wildwood levies a 5% gross receipts tax on companies that provide electric, gas telephone, and water within the City. Utility taxes are collected by the utility companies through monthly customer billing. Generally, proceeds are remitted to the City the following month. Utility tax gross receipts revenue constitutes 36.2% of all General Fund revenue budgeted in 2013.

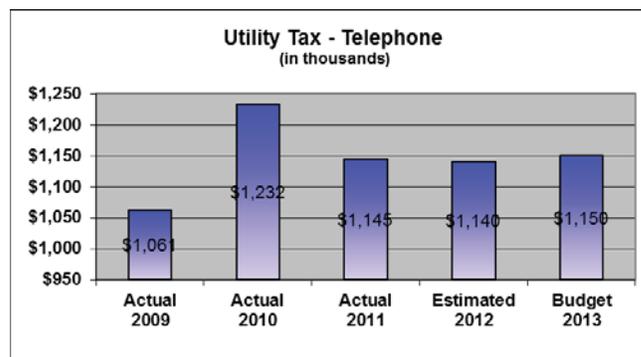
Electric Utility Tax revenue is primarily impacted by new development, variations in climate conditions, and regulated rates. Over the past several years the Public Service Commission authorized several rate increases that were requested by Ameren UE, the areas electric provider, resulting in increased tax revenue from 2009 through 2011. The latest increase (about 10%) was approved after revenue estimates were compiled for this document and shall become effective on January 2, 2013. So, actual revenue from this source should exceed the 2013 Budgeted amount.



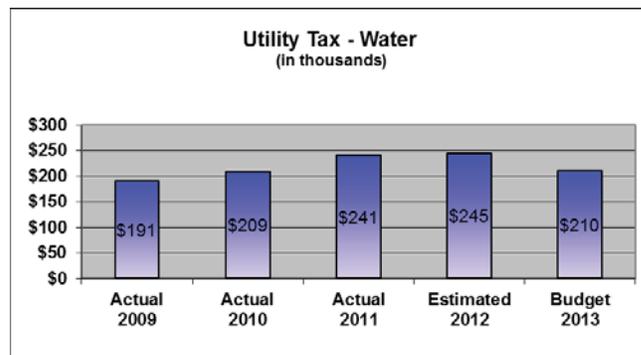
Gas Utility Tax revenue is greatly impacted by weather conditions, and market price. Therefore, mild winter conditions experienced 2012 resulted in lower revenue typically received from this source. Revenue estimated to be received from this source in 2013 is anticipated to reflect a 15% increase from the amount estimated to be received in 2012.



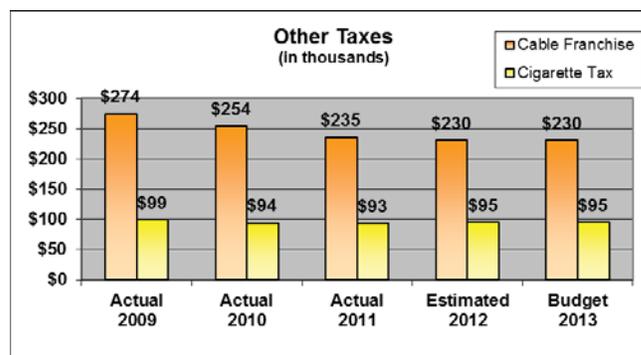
Telephone Utility Tax includes both land-lines and cellular service. Prior to 2007 cellular phone companies protested payments. In 2010, all identified cellular providers were making the required payments. Not included in this chart is cellular service utility tax settlement money received in years 2008-2010. The settlement funds were recorded in a separate account so that amounts recorded here show the trends of sustained tax collection. The amount budgeted to be received from this source in 2013 reflects only a slight increase from the amount estimated to be received in 2012.



Water Utility Tax revenue fluctuates based on rates and use. In 2010, a 14.8 % rate increase was approved by the Missouri Public Services Commission (PSC). Another rate increase which impacted the average residential customer's bill by 47% was in effect April 2012. In addition, atypical hot, dry summer months in 2011 and 2012 substantially increased water use. The amount budgeted to be received from this source in 2013 is conservatively estimated to be 14% less than the amount estimated to be received in 2012 due to uncertain weather conditions.

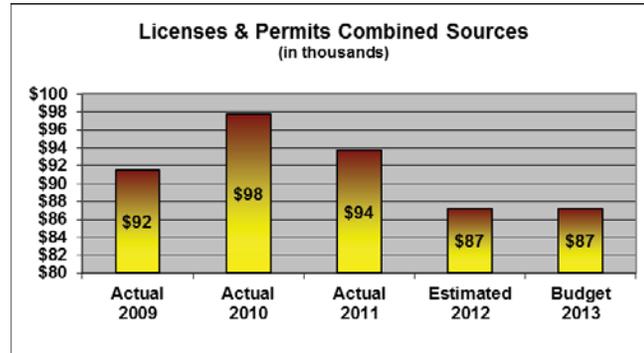
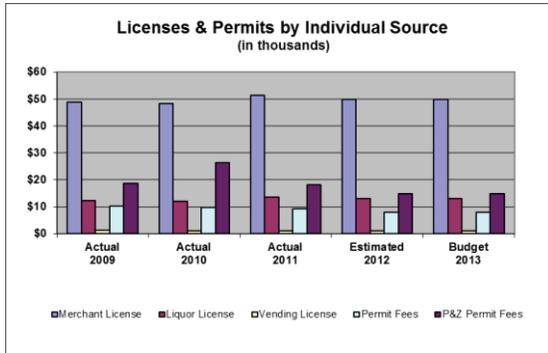


Other Taxes include Cable Franchise Fees and Cigarette Tax. The Cable Franchise Fee tax is a 5% gross receipts tax. Cigarette tax is collected on cigarettes and other tobacco products sold in the state. Money received from this tax is deposited in the State School Money Fund, the Health Initiatives Fund, and the Fair Share Fund. The State of Missouri disburses a portion of the Fair Share Fund to municipalities on a per-capita basis. Revenue from these sources is estimated to remain essentially equivalent to amounts estimated to be received in 2012.

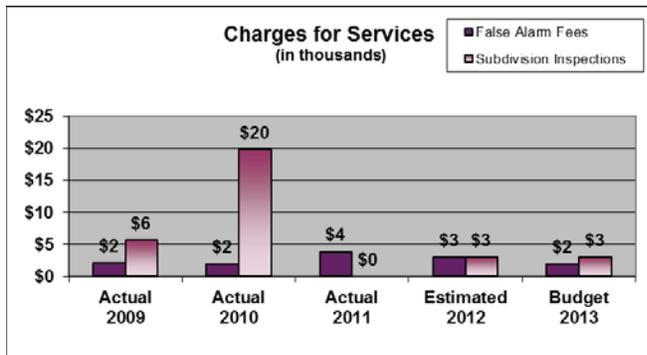


License & Permit revenue includes fees collected for merchant licenses, liquor licenses, vending machine licenses, grading permits, and planning and zoning permits. Merchant licenses are based on type of business and square footage. The minimum annual license fee for a merchant license is \$25.00. Liquor license fees vary depending on the type of license requested. Vending machine licenses are \$25.00 per machine annually. Permit fees, including grading permits, special use permits, conditional use permits, lot split fees, rezoning fees, subdivision filing fees, and board of adjustment fees generally range from \$60 to \$2,000. Each of these revenue sources are evaluated and estimated

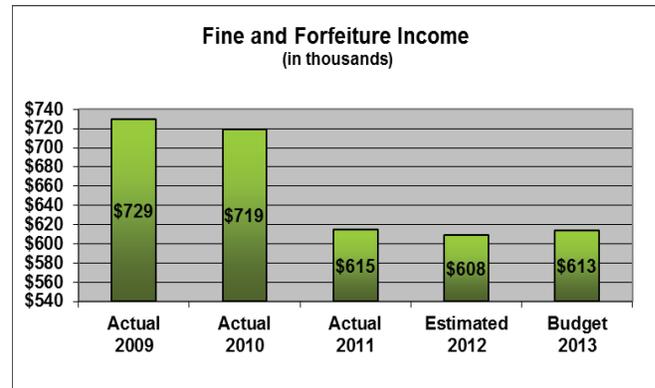
individually based on prior experience trends and projected growth and construction. Although the economy shows signs of recovery there is still a lot of uncertainty, therefore the amount budgeted for 2013 is equivalent to the 2012 estimate.



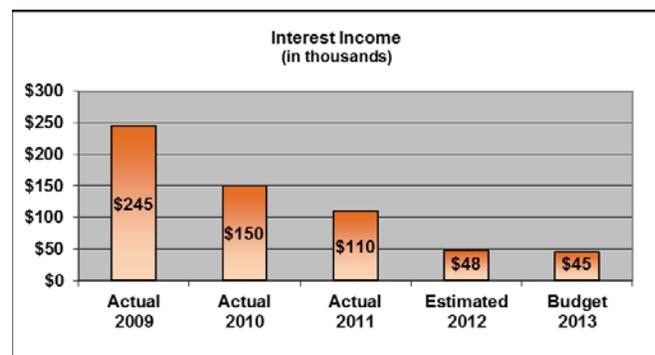
Charges for Service revenue includes false alarm fees and subdivision inspection fees. False alarm fees vary based on the number of false alarms incurred per location each calendar year. The first false alarm fee (per location) each calendar year is waived. An incremental fee scale is used for subsequent alarms. As a result, property owners can be charged between \$50 and \$200 per alarm. False Alarm fees are fairly consistent from year to year. And, economic trends indicate that the construction will continue to be stagnant into 2013 and so subdivision expense fee revenue is expected to remain low.



Fine & Forfeiture Income represents charges collected by the City's Municipal Court, including fines, court costs, officer training fees, crime victims fund fees, bond forfeitures, and fees for the Alternative Community Service Program. Revenue from this source is subject to the number of tickets issued and charges assessed. In 2009, an additional Inmate Security Surcharge of \$2 per case was added and in 2010 an additional fee was added for trespassing violations. A reduction in the number of citations issued during the 2nd half of 2010 and the first half of 2011 resulted in a decrease in revenue from this source. Citations improved during the 2nd half of 2011 and are expected to remain consistent for 2012 and 2013.

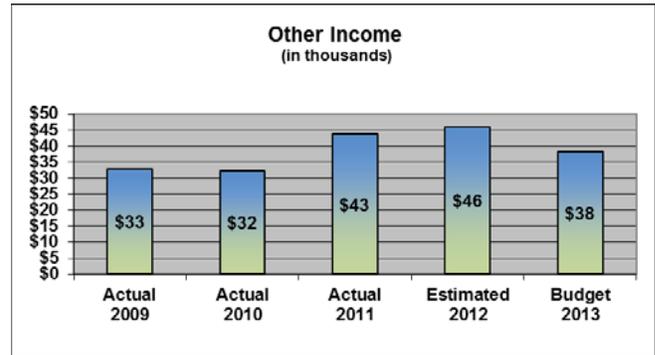


Interest Income is revenue earned on invested available cash. All cash is invested in accordance with the City's investment policy. Currently, a limited conservative variety of investment vehicles are purchased to diversify the City's investment portfolio. The amount of interest earned is determined by interest rates and the amount of money invested. Due to the maturity of investments yielding higher rates and their replacement with investments yielding current low

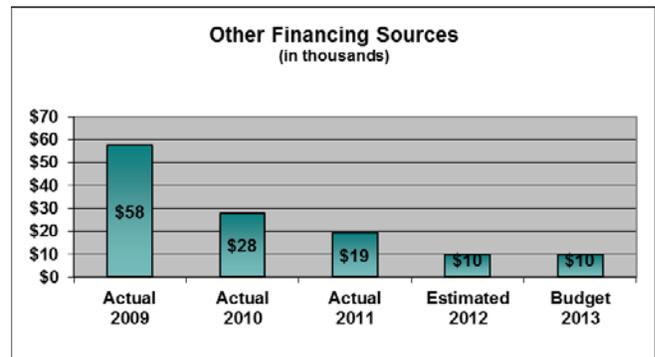


rates, a substantial decrease will continued to be received from this source.

Other Income includes Miscellaneous Income (not included elsewhere), Parks & Recreation fees, Wildwood Celebration contributions, and administration fees for the Crossings Community Improvement District and the Town Center Neighborhood Improvement District. Due to the nature of revenue recorded in this category, annual receipts can fluctuate significantly and therefore, conservative amounts have been used to project the 2012 estimate and 2013 budget amounts.



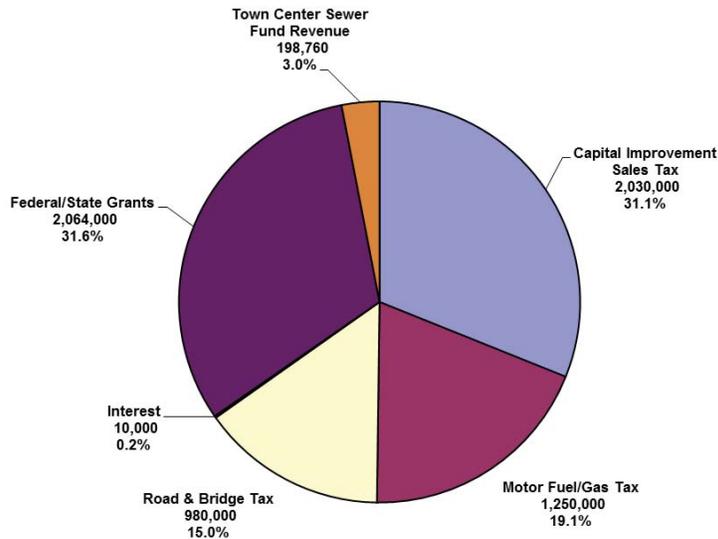
Other Financing Sources include Operating Transfers, Sale of Fixed Assets, and Capital Project Recoupment. Amounts received for the 2009 actual through the 2013 Budget are solely attributed to interest earned on Escrow Fund investment interest earnings which is transferred to the General Fund at year-end. The decline is a direct reflection of low interest rates.



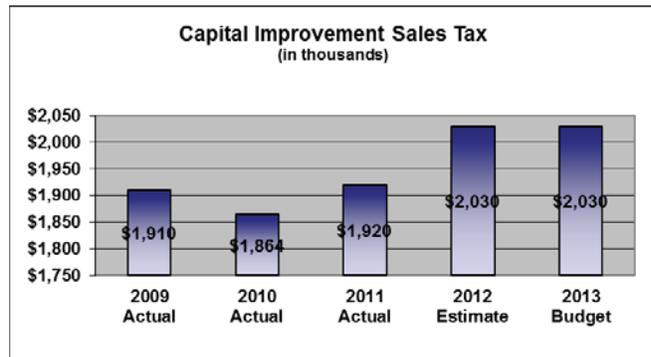
Intergovernmental Income includes revenue from various governmental agencies. In 2009 through 2012, the City received \$10,000 in grant funding for completing a street tree inventory. This grant is not budgeted to be received in 2013.

Capital Improvement Funds

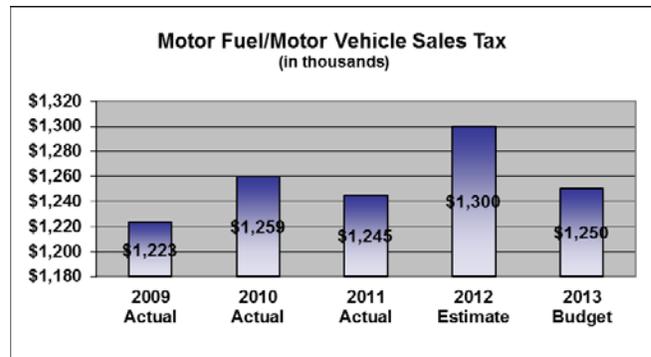
**2013 Budget
Capital Improvement Revenue Summary
Grand Total \$6,532,760**



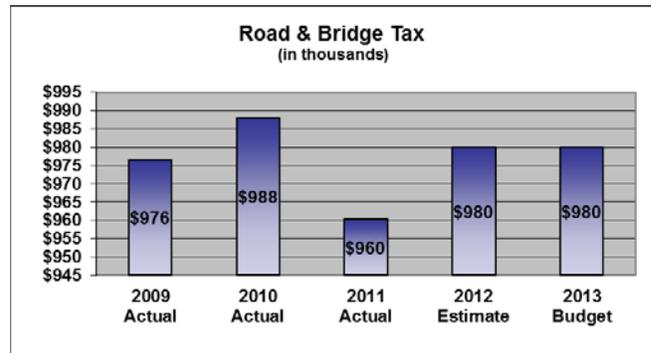
Capital Improvement Sales – The City of Wildwood levies a .50% Capital Improvement Sales Tax. This tax is part of the total sales tax collected on purchases made within the City limits of Wildwood. Tax collections from businesses in the City are pooled with other municipalities in St. Louis County and are distributed according to population (this is a separate pool than the pool used to distribute the 1% Sales Tax). Revenue from this tax must be used for the construction, maintenance, and operation of capital improvements, or for debt service payments for capital projects. The reported growth in the City's population and rise in consumer spending increased the amount of revenue received from this source in 2012 an equivalent amount is projected for 2013.



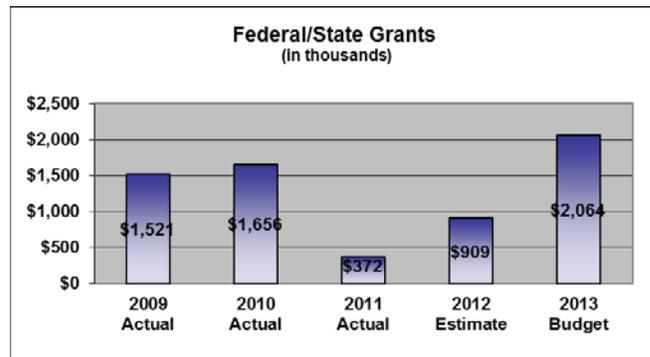
Motor Fuel/Vehicle Sales Tax - Missouri receives fuel tax of \$0.173 cents per gallon from licensed suppliers on a monthly basis. The tax is paid by the ultimate consumer purchasing fuel at retail. A percentage of fuel tax collections is distributed to cities based on population and to counties based on road mileage and land valuation. The remainder is transferred to the Missouri Department of Transportation. Due to the price of fuel and increase in population based on the 2010 Census a significant increase in revenue was attained from this source in 2012. A conservative estimate of \$1.25 million is budgeted for this source in 2013.



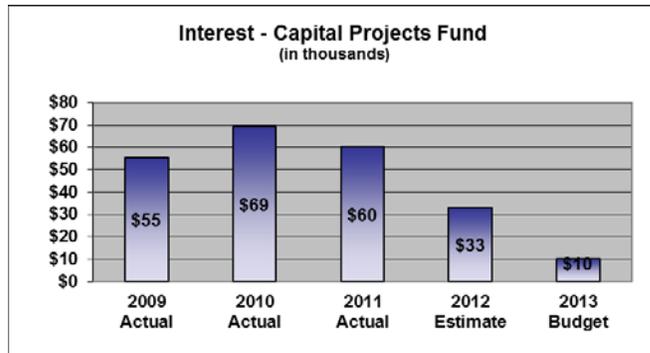
Road and Bridge Tax – is a state-mandated tax of \$0.105 per \$100 of assessed value of property in the City. Proceeds must be used for maintaining roads & bridges. This tax is impacted by the change in assessed valuation of St. Louis County and the City's percentage of that total. The tax is billed in the fall of each year and is due by December 31. St. Louis County collects the tax and disburses funds to municipalities. Distributions are normally made the first week of the month after collection. However, distributions are made on a more frequent basis during the months of November through January as collections are heaviest in these months. Missouri law requires all real property to be reassessed every two years in the odd years. Residential property reassessments calculated in 2009 and 2011 led to decreased revenue from this source. The continued decline in assessed valuations in conjunction with slow collections is anticipated to continue during 2012 and into 2013.



Federal/State Grants – Grant money is awarded in accordance with project progression (expense). The City of Wildwood was awarded grants for a number of projects. Work on these projects continues into 2013 in addition to new projects.



Interest – Interest Earned on the Capital Projects money (separated in 2010 into the Capital Improvement Sales Tax Fund and Road and Bridge Fund) is determined by interest rates and the amount of money invested. In 2012, all of the higher paying investments held for the Capital Improvement Sales Tax Fund and the Road and Bridge Fund matured. Therefore, \$5,000 in interest earnings is budgeted for both the Capital Improvement Sales Tax Fund and the Road and Bridge Fund in 2013.



Town Center Sewer Fund

On June 28, 2004 the City established the Town Center Sewerage Expansion Neighborhood Improvement District No. 1 (the “District”). The District was formed after a petition by owners of more than 2/3 by area of all real property located in the District was filed with the City as required. The Bonds were issued in 2005. Property owners that did not opt to prepay their assessments are billed annually for 20 years. The Bonds are to be retired by assessments levied on the properties benefited by such improvements for a period of 20 years. In 2012, the Bonds were refunded to attain lower interest rates and Refunding Neighborhood Improvement District Bonds, Series 2012 were issued. No additional time was added to the repayment/assessment schedule.

Special Assessments – In 2013, \$198,660 in special assessments and interest associated with the assessment payment is budgeted to be received.

Interest – Interest earned on the Town Center Sewer Fund is determined by interest rates and the amount of money invested. As a result \$100 is budgeted for interest earnings in 2013.

Special Revenue Funds

The City collects Traffic Generation Assessment (TGA) fees when property is developed. The funds are used for the improvement of roadways made necessary by these developments. The City retains collections of these assessments in this fund until roadway improvements are made.

TGA Revenue – TGA Revenues include special assessments charged to developers. In 2013, \$10,000 is budgeted to be received from this revenue source.

Interest – Based on funds available for investment and current interest rates, \$820 in interest earnings is budgeted to be received in 2013 between both the East and West TGA Funds.



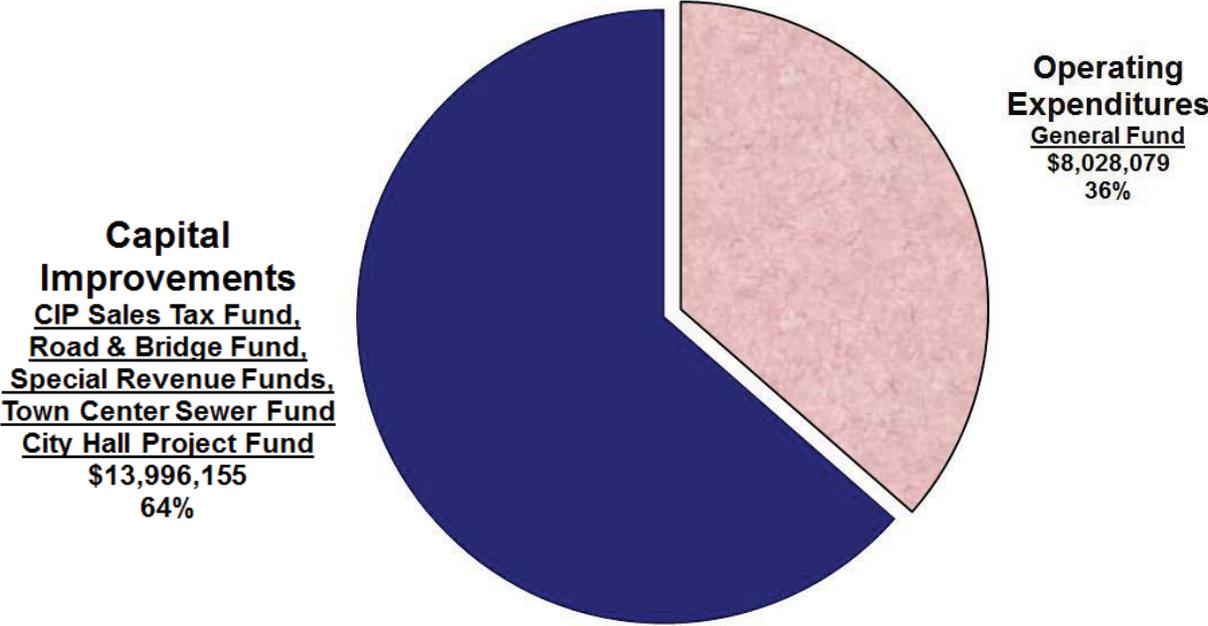
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2013 Budget Summary Expenditures

By Category: All Funds

GRAND TOTAL \$22,024,234



**City of Wildwood
Fiscal Year 2013 Budget
Consolidated Summary of Revenues and Expenditures
All Funds**

	2010 Actual	2011 Actual	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balance	Audited	Audited	Estimated	Audited	Audited	Estimated
	22,418,042	25,687,908	25,353,537	27,649,540	27,649,540	22,748,216
Revenues						
Sales Taxes	5,780,093	6,054,515	6,329,000	6,329,000	6,505,000	6,595,000
Utility Taxes	3,264,230	3,225,949	3,210,000	3,210,000	3,150,000	3,185,000
Motor Fuel/Gas Tax	1,259,424	1,244,679	1,340,000	1,340,000	1,300,000	1,250,000
Road & Bridge Tax	987,959	960,349	980,000	980,000	980,000	980,000
Other Taxes	348,014	327,920	351,200	351,200	325,000	325,000
Licenses and Permits	97,776	93,683	87,200	87,200	87,200	87,200
Charges for Services	21,663	3,875	5,000	5,000	6,000	5,000
Intergovernmental Income	10,000	10,000	-	-	10,000	-
Fines and Forfeitures	718,938	614,564	614,200	614,200	608,200	613,200
Interest Income	221,200	170,736	114,120	114,120	82,120	55,920
Other Income	32,095	43,674	38,025	38,025	45,650	38,025
Capital Project Grants	1,655,849	372,118	1,921,900	1,921,900	909,100	2,064,000
TGA Revenues	33,720	22,953	10,000	10,000	15,000	10,000
Special Assessments	120,963	113,355	124,755	124,755	112,755	124,755
Interest Payments	75,184	73,905	73,905	73,905	66,505	73,905
Bond Proceeds, at Par	-	-	-	1,910,000	1,910,000	-
Other Financing Sources	38,980	19,489	10,000	10,000	10,000	10,000
Release of Prior Year Encumbrance	9,885	-	-	-	-	-
Certificates of Participation Proceeds	3,000,000	-	-	-	-	-
Transfer In (Special Escrows)	-	-	33,390	33,390	33,390	-
Total Revenue	17,675,973	13,351,762	15,242,695	17,152,695	16,155,920	15,417,005
Expenditures						
Administration	1,241,566	1,257,810	1,370,205	1,429,813	1,416,613	1,189,082
Clerk and Council	269,690	274,831	295,436	295,436	284,913	308,753
Municipal Court	208,951	221,124	247,549	247,549	230,839	254,735
Parks and Recreation	408,348	495,523	505,338	540,838	538,015	582,685
Planning	893,910	817,166	936,376	916,001	873,467	953,660
Police Services	3,118,256	3,028,823	3,077,713	3,077,713	3,077,213	2,989,904
Public Works	1,607,050	1,473,427	1,680,397	1,676,897	1,484,105	1,749,260
Transfers Out	-	-	-	-	-	-
Subtotal	7,747,771	7,568,704	8,113,014	8,184,247	7,905,165	8,028,079
TGA Expenditures	-	-	-	-	-	-
Capital Improvements	4,556,482	4,252,251	15,732,397	15,402,350	12,363,850	13,996,155
Total Expenditures	12,304,253	11,820,955	23,845,411	23,586,597	20,269,015	22,024,234
Current Year Encumbrances	447,924	788,229	-	-	-	-
Prior Year Encumbrances	(2,462,367)	(370,397)	-	(788,229)	(788,229)	-
Transfer In from Old Capital Projects Fund	-	12,993	-	-	-	-
Ending Fund Balance	25,775,320	27,649,540	16,750,822	20,427,409	22,748,216	16,140,988
Dedicated Reserves						
Operating Contingency*	1,936,943	1,892,176	2,028,254	2,046,062	1,976,291	2,007,020
Bond Payment Reserve	50,000	50,000	50,000	164,113	164,113	164,113
Reserved for New City Hall Project	4,000,000	5,000,000	-	-	-	-
Certificates of Participation Reserve	222,950	222,950	222,950	222,950	222,950	222,950
Unreserved Fund Balance	19,565,427	20,484,414	14,449,618	17,994,285	20,384,862	13,746,905

*25% of Operating Expenses

**City of Wildwood
Fiscal 2013 Budget
Changes in Fund Balances
All Funds**

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East Traffic Generation Fund	West Traffic Generation Fund
Beginning Fund Balance	Estimated 10,103,889	Estimated 5,980,941	Estimated 5,153,010	Estimated 819,366	Estimated 310,205	Estimated 251,699	Estimated 129,106
Projected Revenues	8,873,425	2,600,000	3,734,000	-	198,760	10,680	140
Operating Expenditures	8,028,079	-	-	-	-	-	-
Capital Improvement Expenditures	-	5,405,000	7,963,582	419,863	207,710	-	-
Difference: Revenues to Expenditures	845,346	(2,805,000)	(4,229,582)	(419,863)	(8,950)	10,680	140
Interfund Transfers In (Out)							
Transfer in from Unbudgeted Escrow Fund	-	-	-	-	-	-	-
Transfers In	-	-	-	219,618	-	-	-
Transfers Out	-	(219,618)	-	-	-	-	-
Net Transfers In (Out)	-	(219,618)	-	219,618	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
Encumbrance Adjustment	-	-	-	-	-	-	-
Ending Fund Balance	10,949,235	2,956,323	923,428	619,121	301,255	262,379	129,246
Dedicated Reserves							
Operating Contingency*	2,007,020						
Certificates of Participation Reserve				222,950			
Bond Payment Reserve					164,113		
Ending Unreserved Fund Balance	8,942,215	2,956,323	923,428	396,172	137,142	262,379	129,246
	8.4%	-50.6%	-82.1%	-24.4%	-2.9%	4.2%	0.1%

*25% of Operating Expenses

The City's General Fund balance is budgeted to increase 8.4% due to planned managed expenditures. The Operating Contingency Reserve equal to 25% of budgeted expenditures, leaves \$8,942,215 as the budgeted Unreserved Fund Balance.

The Capital Improvement Sales Tax Fund fund balance is budgeted to decrease by 50.6% due to planned project expenditures and the planned transfer of funds into the City Hall Project fund for debt service payments to pay the Certificates of Participation Lease payments.

The Road and Bridge Fund fund balance is budgeted to decrease by 82.1% due to planned project expenditures.

The City Hall Project Fund fund balance is budgeted to decrease by 24.4% due to the progress toward the completion of the New City Hall building.

The Town Center Sewer Fund fund balance is budgeted to show a negligible change from the beginning year fund balance. This Fund functions payments are received and bond debt service are paid.

The East TGA Fund is projected to show a negligible change.

The West TGA Fund is projected to show a negligible change.



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City of Wildwood
Fiscal Year 2013 Budget
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

	2010 Actual	2011 Actual	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balance	Audited 12,646,975	Audited 13,306,892	Estimated 13,642,313	Audited 14,251,604	Audited 14,251,604	Estimated 10,103,889
Revenues						
Sales Taxes	3,915,731	4,134,660	4,469,000	4,469,000	4,475,000	4,565,000
Utility Taxes	3,264,230	3,225,949	3,210,000	3,210,000	3,150,000	3,185,000
Other Taxes	348,014	327,920	351,200	351,200	325,000	325,000
Licenses and Permits	97,776	93,683	87,200	87,200	87,200	87,200
Charges for Service	21,663	3,875	5,000	5,000	6,000	5,000
Intergovernmental Income	10,000	10,000	-	-	10,000	-
Fines and Forfeitures	718,938	614,564	614,200	614,200	608,200	613,200
Interest Income	150,399	109,736	80,000	80,000	48,000	45,000
Other Income	32,095	43,488	38,025	38,025	45,650	38,025
Other Financing Sources	28,045	19,489	10,000	10,000	10,000	10,000
Total Revenues	8,586,891	8,583,365	8,864,625	8,864,625	8,765,050	8,873,425
Operating Expenditures						
Administration	1,241,566	1,257,810	1,370,205	1,429,813	1,416,613	1,189,082
Clerk and Council	269,690	274,831	295,436	295,436	284,913	308,753
Municipal Court	208,951	221,124	247,549	247,549	230,839	254,735
Parks and Recreation	408,348	495,523	505,338	540,838	538,015	582,685
Planning	893,910	817,166	936,376	916,001	873,467	953,660
Police Services	3,118,256	3,028,823	3,077,713	3,077,713	3,077,213	2,989,904
Public Works	1,607,050	1,473,427	1,680,397	1,676,897	1,484,105	1,749,260
Total Operating Expenditures	7,747,771	7,568,704	8,113,014	8,184,247	7,905,165	8,028,079
Revenue Over (Under) Expenditures						
	839,122	1,014,661	751,611	680,378	859,885	845,346
Transfers In/(Out)						
Transfer In	-	-	-	-	-	-
Transfer Out	(222,950)	-	(5,000,000)	(5,000,000)	(5,000,000)	-
Total Transfers In/(Out)	(222,950)	-	(5,000,000)	(5,000,000)	(5,000,000)	-
Encumbrances						
Current Year Encumbrances	77,549	7,600	-	-	-	-
Prior Year Encumbrances	(33,802)	(77,549)	-	(7,600)	(7,600)	-
Ending Fund Balance						
	13,306,892	14,251,604	9,393,924	9,924,382	10,103,889	10,949,235
Dedicated Reserves						
Operating Contingency*	1,936,943	1,892,176	2,028,254	2,046,062	1,976,291	2,007,020
New City Hall Project	4,000,000	5,000,000	-	-	-	-
Unreserved Fund Balance						
	7,369,949	7,359,428	7,365,670	7,878,320	8,127,598	8,942,215

*25% of Operating Expenses

City of Wildwood General Fund Revenues and Expenses Trendline

Revenues by Year

General Fund (10)	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Estimate 2012	Budget 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019
Tax Income	\$6,578,220	\$7,334,965	\$8,153,543	\$7,592,114	\$7,527,975	\$7,688,529	\$7,950,000	\$8,075,000	\$8,236,500	\$8,401,230	\$8,569,255	\$8,740,640	\$8,915,452	\$9,093,762
Licenses & Permits	\$122,119	\$102,056	\$98,663	\$91,515	\$97,776	\$93,683	\$87,200	\$87,200	\$88,944	\$90,723	\$92,537	\$94,388	\$96,276	\$98,201
Charges for Services	\$68,003	\$55,446	\$5,270	\$7,725	\$21,663	\$3,875	\$6,000	\$5,000	\$5,100	\$5,202	\$5,306	\$5,412	\$5,520	\$5,631
Intergovernmental Income	\$51,750	\$173,845	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fine & Forfeiture Income	\$449,295	\$525,053	\$633,360	\$728,855	\$718,938	\$614,564	\$608,200	\$613,200	\$625,464	\$637,973	\$650,733	\$663,747	\$677,022	\$690,563
Interest Income	\$291,986	\$365,038	\$320,403	\$245,180	\$150,399	\$109,736	\$48,000	\$45,000	\$45,900	\$46,818	\$47,754	\$48,709	\$49,684	\$50,677
Other Income	\$106,871	\$80,568	\$20,735	\$32,598	\$32,095	\$43,488	\$45,650	\$38,025	\$38,786	\$39,561	\$40,352	\$41,159	\$41,983	\$42,822
Other Financing Sources	\$46,680	\$109,012	\$73,210	\$57,510	\$28,045	\$19,489	\$10,000	\$10,000	\$10,200	\$10,404	\$10,612	\$10,824	\$11,041	\$11,262
Revenues	\$7,714,924	\$8,745,983	\$9,305,185	\$8,765,496	\$8,586,891	\$8,583,364	\$8,765,050	\$8,873,425	\$9,050,894	\$9,231,911	\$9,416,550	\$9,604,881	\$9,796,978	\$9,992,918

Expenditures by Year

Categories	Actual 2006	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Estimate 2012	Budget 2013	Projected 2014	Projected 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019
ADMINISTRATION	\$1,035,250	\$1,248,178	\$1,159,355	\$1,292,238	\$1,241,566	\$1,257,810	\$1,416,613	\$1,189,082	\$1,224,754	\$1,261,497	\$1,299,342	\$1,338,322	\$1,378,472	\$1,419,826
CLERK & COUNCIL	\$226,107	\$242,734	\$271,752	\$265,635	\$269,690	\$274,831	\$284,913	\$308,753	\$318,016	\$327,556	\$337,383	\$347,504	\$357,929	\$368,667
COURT	\$166,351	\$178,159	\$217,175	\$211,990	\$208,951	\$221,124	\$230,839	\$254,735	\$262,377	\$270,248	\$278,356	\$286,706	\$295,308	\$304,167
PARKS	\$225,758	\$390,181	\$339,148	\$467,297	\$408,348	\$495,523	\$538,015	\$582,685	\$600,166	\$618,171	\$636,716	\$655,817	\$675,492	\$695,756
PLANNING	\$667,834	\$658,336	\$828,352	\$1,138,731	\$893,910	\$817,166	\$873,467	\$953,660	\$982,270	\$1,011,738	\$1,042,090	\$1,073,353	\$1,105,553	\$1,138,720
POLICE	\$2,471,643	\$2,582,564	\$2,872,167	\$3,040,939	\$3,118,256	\$3,028,823	\$3,077,213	\$2,989,904	\$3,079,601	\$3,171,989	\$3,267,149	\$3,365,163	\$3,466,118	\$3,570,102
PUBLIC WORKS	\$1,309,180	\$1,553,509	\$1,566,365	\$1,458,963	\$1,607,050	\$1,473,427	\$1,484,105	\$1,749,260	\$1,801,738	\$1,855,790	\$1,911,464	\$1,968,808	\$2,027,872	\$2,088,708
Expenditures	\$6,102,123	\$6,853,661	\$7,254,314	\$7,875,793	\$7,747,771	\$7,568,704	\$7,905,165	\$8,028,079	\$8,268,921	\$8,516,989	\$8,773,499	\$9,035,674	\$9,306,744	\$9,585,946

Revenues are conservatively projected to increase 2% per year from the years 2013 through 2019. In 2007, telephone tax revenue increased by 152% as a result of a settlement with cellular phone companies. In 2008, revenue for prior years' cellular phone gross receipts tax was collected and recorded (\$611,853). In 2009, the City recorded \$430,000 from AT&T for back taxes. This, in combination with anticipated declining sales tax revenue as a result of the serious recessionary impacts on the National and regional economy, explains the decrease in revenue beginning in 2009. Sales tax revenue (which is distributed by St. Louis County on a per capita basis) increased significantly in 2012 as a result of Wildwood's population increase as recorded in the 2010 Census in combination with an increase in consumer spending. However, some St. Louis County municipalities have sought modifications to the Sales Tax distribution formula. Members of the Sales Tax pool are seeking to retain a larger portion of the tax collected within their city limits. At the time of this document's issuance, no changes to the distribution formula have been enacted or introduced for 2013. City management will continue to monitor this important issue.

Expenditures are conservatively scheduled to increase at a rate of 3% from 2013 through 2019. In 2009 and 2010 the City incurred significant unusual expense related to the Streckler Forest Subdivision environmental site testing. Because the City functions with minimal staff, contractual services can be tailored to adequately remain within budgetary allowances.

General Fund Revenues and Expenses Trendline



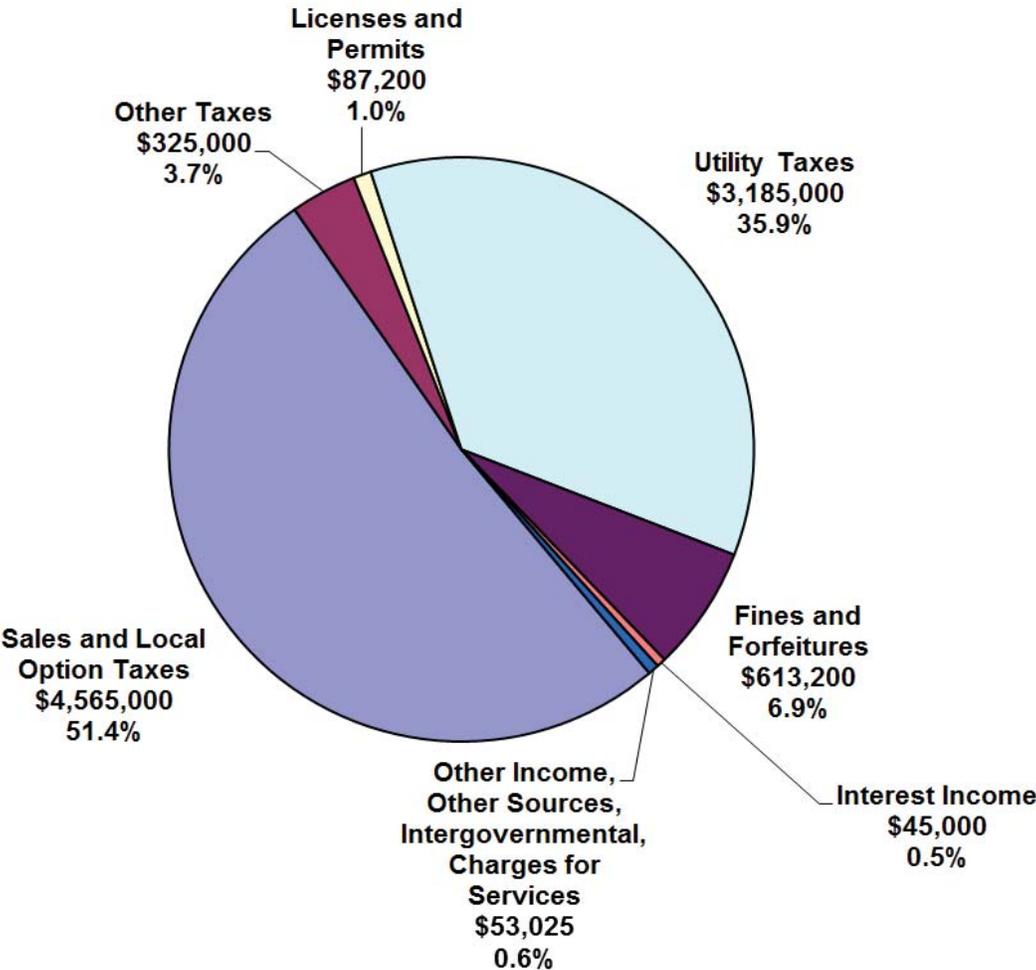


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2013 Budget Operating Revenues General Fund

All Sources
Grand Total \$8,873,425



**City of Wildwood
Fiscal Year 2013**

Revenue Detail

General Fund (10)	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Estimated 2012	Budget 2013
(01) Tax Income						
901 State Sales Tax	3,848,063	3,839,557	4,049,729	4,385,000	4,385,000	4,475,000
902 Local option Tax	76,056	76,174	84,932	84,000	90,000	90,000
Subtotal Sales Taxes	3,924,119	3,915,731	4,134,660	4,469,000	4,475,000	4,565,000
910 Utility Tax - Electric	1,008,828	1,196,848	1,304,849	1,310,000	1,310,000	1,300,000
912 Utility Tax - Gas	604,135	550,682	534,999	570,000	455,000	525,000
914 Utility Tax - Telephone	1,061,468	1,232,049	1,144,853	1,130,000	1,140,000	1,150,000
914-01 Cell Tax Settlement	430,336	75,513	-	-	-	-
916 Utility Tax - Water	190,672	209,138	241,248	200,000	245,000	210,000
Subtotal Utility Taxes	3,295,440	3,264,230	3,225,949	3,210,000	3,150,000	3,185,000
918 Cable Franchise	273,621	254,120	235,051	250,000	230,000	230,000
905 Cigarette Tax	98,935	93,894	92,869	101,200	95,000	95,000
Subtotal Other Taxes	372,555	348,014	327,920	351,200	325,000	325,000
Total	7,592,114	7,527,975	7,688,529	8,030,200	7,950,000	8,075,000
(02) Licenses & Permits						
930 Merchant Licenses	48,887	48,331	51,298	50,000	50,000	50,000
931 Liquor Licenses	12,365	12,090	13,625	13,000	13,000	13,000
932 Vending Machine Licenses	1,300	1,060	1,125	1,200	1,200	1,200
935 Permit Fees	10,332	9,860	9,380	8,000	8,000	8,000
936 P&Z Permits/Fees	18,631	26,435	18,255	15,000	15,000	15,000
Total	91,515	97,776	93,683	87,200	87,200	87,200
(03) Charges for Services						
954 False Alarm Fees	2,125	1,923	3,875	2,000	3,000	2,000
956 Subdivision Inspections	5,600	19,740	-	3,000	3,000	3,000
Total	7,725	21,663	3,875	5,000	6,000	5,000
(04) Intergovernmental Income						
949 Federal/St Grant Reimb.	10,000	10,000	10,000	-	10,000	-
Total	10,000	10,000	10,000	-	10,000	-

**City of Wildwood
Fiscal Year 2013**

Revenue Detail

General Fund (10)	Actual 2009	Actual 2010	Actual 2011	Final Budget 2012	Estimated 2012	Budget 2013
(05) Fine & Forfeiture Income						
961 Court Fines	600,723	589,626	499,543	500,000	500,000	500,000
962 Court Costs	79,072	80,155	69,540	65,000	65,000	65,000
963 Officer Training	13,145	13,292	11,587	12,000	12,000	12,000
964 Crime Victims Fund	2,447	1,961	2,143	2,200	2,200	2,200
965 Bond Forfeitures	8,472	7,263	8,650	9,000	8,000	9,000
966 POST Commission Fund	-	-	-	-	-	-
967 Alt. Cmty. Service	12,314	13,429	11,525	13,000	11,000	12,000
968 Inmate Security Surcharge	12,683	13,212	11,576	13,000	10,000	13,000
Total	728,855	718,938	614,564	614,200	608,200	613,200
(06) Interest Income						
970 Interest Income	245,180	150,399	109,736	80,000	48,000	45,000
Total	245,180	150,399	109,736	80,000	48,000	45,000
(07) Other Income						
980 Other Income	8,688	6,980	13,803	9,000	9,000	9,000
982 NID Administration Fee	11,310	11,059	11,700	6,500	11,500	11,500
984 Community Garden Revenue	-	-	1,005	1,025	1,925	1,025
985 Parks & Recreation Revenue	6,600	8,056	10,480	10,000	10,000	10,000
986 Celebration Revenue	-	-	-	-	6,725	-
987 CID Administration Fee	6,000	6,000	6,500	11,500	6,500	6,500
Total	32,598	32,095	43,488	38,025	45,650	38,025
(08) Other Financing Sources						
990 Operating Transfer	57,510	28,045	19,489	10,000	10,000	10,000
Total	57,510	28,045	19,489	10,000	10,000	10,000
Total General Fund	8,765,496	8,586,891	8,583,365	8,864,625	8,765,050	8,873,425

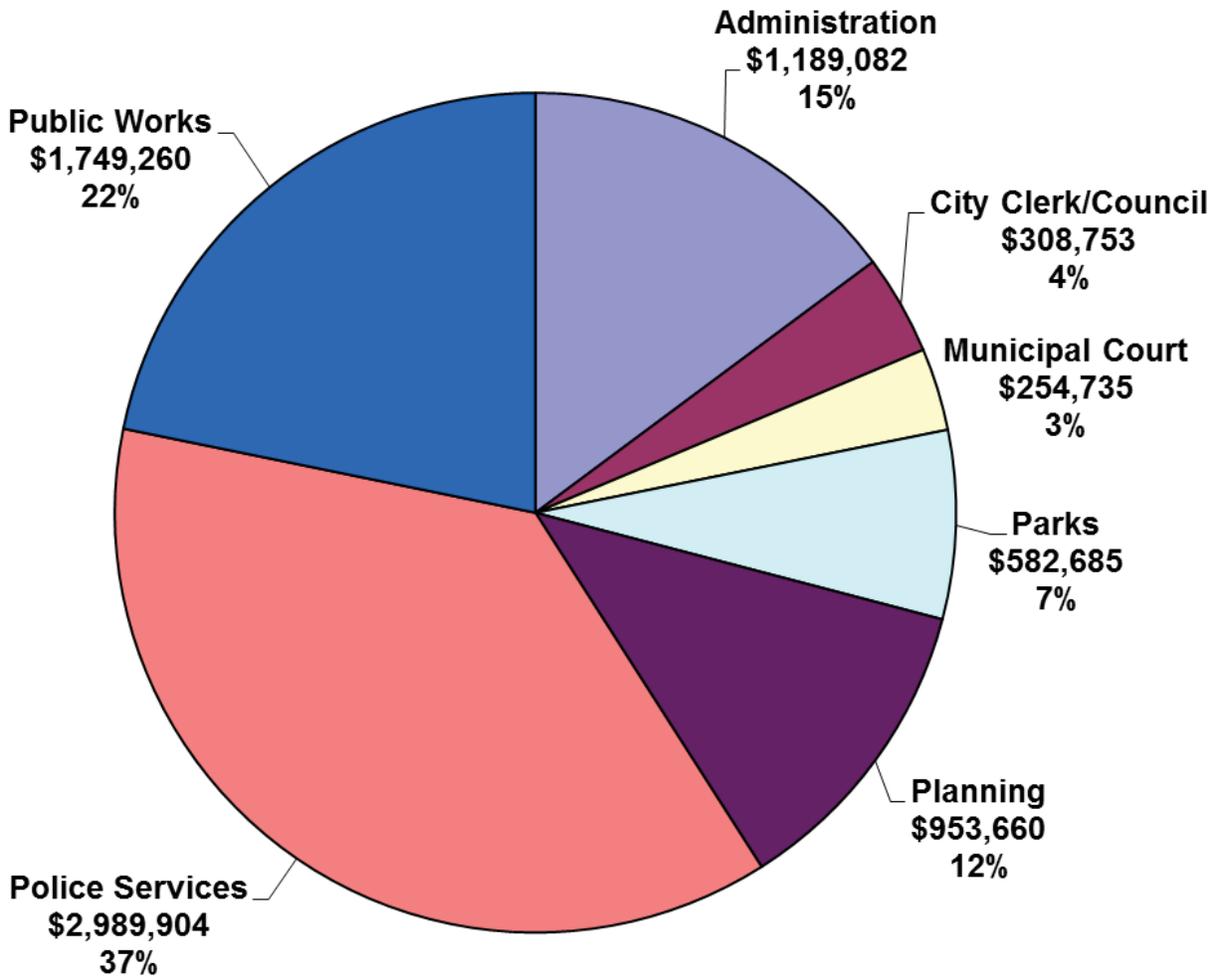


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2013 Budget Operating Expenditures General Fund

Grand Total \$8,028,079



**City of Wildwood
Fiscal Year 2013**

Expenditure Summary

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
(10) Administration						
Personnel	517,460	538,795	525,526	499,026	490,018	511,935
Operating	432,975	437,205	527,504	518,869	514,677	375,527
Contractual	283,987	281,809	317,175	361,350	361,350	301,620
Capital	6,484	-	-	-	-	-
Special Projects	659	-	-	50,568	50,568	-
Total	1,241,566	1,257,810	1,370,205	1,429,813	1,416,613	1,189,082
(20) City Clerk/Council						
Personnel	223,789	231,922	243,769	243,769	237,198	247,762
Operating	36,065	32,721	40,367	40,367	36,086	49,391
Contractual	2,329	2,610	4,000	4,000	4,000	4,000
Special Projects	7,507	7,576	7,300	7,300	7,629	7,600
Total	269,690	274,831	295,436	295,436	284,913	308,753
(30) Municipal Court						
Personnel	171,356	193,024	206,962	206,962	201,330	211,835
Operating	35,944	27,184	38,087	38,087	29,009	40,400
Contractual	1,650	916	2,500	2,500	500	2,500
Capital	-	-	-	-	-	-
Total	208,951	221,124	247,549	247,549	230,839	254,735
(40) Parks & Recreation						
Personnel	92,212	109,463	113,048	105,548	103,693	115,835
Operating	76,264	101,877	103,290	122,185	121,745	132,850
Contractual	183,488	220,291	222,000	239,000	238,472	266,000
Capital	-	12,997	-	-	-	-
Special Projects	56,384	50,893	67,000	74,105	74,105	68,000
Total	408,348	495,523	505,338	540,838	538,015	582,685
(50) Planning						
Personnel	630,217	650,203	679,376	681,151	672,367	701,760
Operating	64,200	76,106	131,000	106,850	94,600	87,900
Contractual	51,405	50,718	45,000	55,000	54,000	51,000
Special Projects	148,087	40,138	81,000	73,000	52,500	113,000
Total	893,910	817,166	936,376	916,001	873,467	953,660
(60) Police Services						
Operating	92,529	91,407	110,457	110,457	109,957	18,360
Contractual	3,017,867	2,937,416	2,967,256	2,967,256	2,967,256	2,971,544
Capital	7,860	-	-	-	-	-
Total	3,118,256	3,028,823	3,077,713	3,077,713	3,077,213	2,989,904

**City of Wildwood
Fiscal Year 2013**

Expenditure Summary

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
(70) Public Works						
Personnel	511,172	481,171	498,397	498,397	475,605	498,460
Operating	49,890	54,461	58,000	75,500	73,500	73,800
Contractual	1,029,688	937,799	1,124,000	1,103,000	935,000	1,177,000
Special Projects	16,300	-	-	-	-	-
Total	1,607,050	1,473,427	1,680,397	1,676,897	1,484,105	1,749,260
Total Expenditures	7,747,771	7,568,704	8,113,014	8,184,247	7,905,165	8,028,079

Reauthorization of Existing Contracts - Approval of the Fiscal Year 2013 Budget reaffirms and automatically re-authorizes expenditures for Fiscal Year 2013 for all existing contracts in effect during Fiscal Year 2012 including but not limited to Escrow and Escrow Maintenance, road salt, IT support and St. Louis County for Building Permitting, Inspection Services and Mosquito Control. Public Works maintenance contracts, St. Louis County Police for Police Services and audit services are subject to separate authorization.



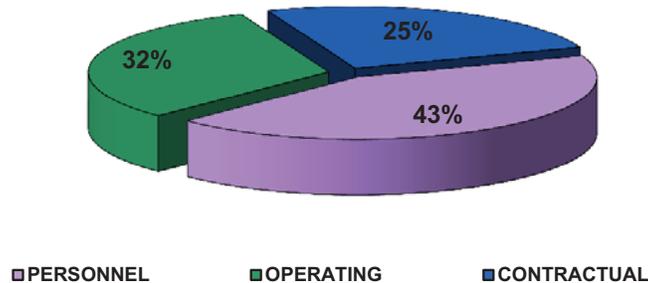
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**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
PERSONNEL	517,460	538,795	525,526	499,026	490,018	511,935
OPERATING	432,975	437,205	527,504	518,869	514,677	375,527
CONTRACTUAL	283,987	281,809	317,175	361,350	361,350	301,620
CAPITAL	6,484	-	-	-	-	-
SPECIAL PROJECTS	659	-	-	50,568	50,568	-
TOTALS	1,241,565	1,257,809	1,370,205	1,429,813	1,416,613	1,189,082

**Administration Department
2013 Expenditure Budget**



Department Purpose

The Administration Department provides for the overall management of daily operations of the City in accordance with the policies and directives of the Mayor and City Council. The Department provides the administrative support and direction for the other City operating departments and contractors. This includes overseeing the implementation of Ordinances and policies adopted by the City Council, preparation and administration of the annual City Budget, performance of financial management and accounting functions, and personnel administration services. Additionally, the Department provides for the City's legal services on a contractual basis. The Department is also responsible for initiating proposal and providing advice, information, research and recommendations to the City Council concerning the formation of municipal policies, programs and projects.

The Department budget includes funding of the full-time City Administrator, Finance Officer, Administrative Assistant, Office Assistant/Receptionist, and a part-time clerical assistant.

2012 Accomplishments

1. Worked with Municipal Court to secure third party contractor to enable citizens to pay traffic payments online or by phone.
2. Received the Government Finance Officer's Association's Distinguished Budget Presentation Award for the City's 2012 Budget.
3. Received the Government Finance Officer's Association Certificate of Achievement in Financial Reporting Award.
4. Managed the New City Hall and Police Facility construction project on behalf of City with the project architects, general contractor, County Police Officials.
5. Managed Ward Redistricting process in cooperation with the citizen Redistricting Committee and selected Planning Department personnel.

6. Managed 2012 County Boundary Commission Map Plan Update process (City annexation plan) for the City.
7. Coordinated City involvement during the EPA Strecker Forest Expanded Site Review and review of the neighboring Callahan Property. Also involved working in closely with special environmental legal counsel concerning the related Claymont Development litigation.
8. Represented the City during the County Pooled Sales Tax legislative deliberations including serving on a special County Municipal League task force to negotiate a resolution of the issue with other area municipalities and coordinated multiple City engagement of a legislative lobbyist to represent the City's position with the legislature.
9. Participated with the Rural Internet Access Committee in exploring options for providing high speed internet service to under and un-served areas of Wildwood including participating in negotiations with Charter Communications.
10. Participated with newly established Economic Development Task Force on formulating targeted development strategies for City.
11. Serve on Manchester Road Great Streets Committee to formulate a long term strategy to foster renewed economic vitality along the corridor through the Cities of Ballwin, Ellisville and Wildwood, and guide the use of a \$5 million grant for selected streetscape upgrades along Manchester Rd. as part of the planned paving project by MoDOT.

2013 Budget Goals

Government-Wide Goals		
Mission Statement	Vision Statement	Strategic Plan
Department Goals		
Maintain the public trust through sound financial management and the efficient and effective use of Wildwood's financial resources.	Continue to assist and coordinate the City's participation in the Strecker Forest environmental analysis and oversight of the EPA remediation and management actions on this site and the neighboring Callahan Property.	Conclude the successful construction of the New City Hall and Police Facility on schedule and within budget, and manage the successful move to occupy and commence operating in the new facility in early 2013.
To ensure complete and accurate accounting of all transactions, and to report all financial information in accordance with professional accounting standards and federal, state, and local laws.	Continue to participate actively with the Manchester Road Great Streets Committee.	Continue to participate in and assist the Rural Internet Access Committee in achieving its objective of providing quality high speed internet service to under and un-served areas of the community.
Investment of City funds to emphasize safety, liquidity, and reasonable yield.	Continue to serve as Board Member and administer business affairs of the Crossings Community Improvement District, and administer affairs of the Town Center Sewage Extension Neighborhood Improvement District.	
Continue providing timely financial data to facilitate the proper administration of the City.	Assist the Economic Development Task Force with formulating appropriate economic development strategies for the City.	
Record, report, and track fixed assets.		
Earn the Government Finance Officers Association 2013 Distinguished Budget Award and 2012 Certificate of Excellence in Financial Reporting Award.		
Continue to explore improved receipting system,		
Implement a third party administrator arrangement for the City's 125 Flexible Savings Account program.		
Conclude analysis of establishing a Sanitary Sewer Lateral Insurance program by the end of 2012 and very beginning of 2013 in order that City Council may determine whether to place the question on the April, 2013 Municipal Election ballot.		

2013 Budget Highlights

1. With the planned occupancy of the New City Hall in the beginning of 2013, the Facilities Account City Hall building lease expense is almost entirely eliminated.
2. New Operating expenses including Insurance for the new City Hall building, consolidation of existing and new Building Maintenance expenses under one account, and establishment of a new City Hall Grounds Maintenance Account to account for these new expenses are featured in the 2013 Budget.
3. The budget anticipates changing internet service providers to Charter Communications representing a new account and expense.



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City of Wildwood Department of Administration										
Performance Measures		*Government- Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Estimate/Goal
Output Measures										
Accounts Payable Checks/Drafts Issued		#	Workload		1,924	2,125	1,483	1,439	1,736	1,800
Payroll Checks Issued		#	Workload		221	225	230	185	162	160
Direct Deposits		#	Workload		526	516	622	655	678	680
W-2's Issued		#	Workload		63	55	58	60	59	60
Business Licenses		#	Workload		417	474	478	463	464	470
Vending Licenses		#	Workload		65	49	40	36	37	40
Revenues (\$ in 000's)		#	Workload		14,442	15,020	17,676	13,352	14,246	15,417
Funds Maintained		#	Workload		6	6	7	7	7	7
Efficiency Measures										
Provided Staff support and assistance to the City Hall Steering Committee in their efforts to analyze and identify a long-term solution to the City Hall and County Police facility requirements. Committee concluded with a recommendation, affirmed by City Council, to proceed with the Conceptual Planning and Design for a new City Hall building to be constructed on property owned by the City on Main Street.				S						
Goal	To solicit input from citizens, Council, and employees regarding facility requirements.									
Measurement	Number of Committee Meetings Staffed	#	Workload		6	9	5	2	N/A	N/A
Measurement	Number of meetings held for public input/participation	#	Workload		3	6	5	2	N/A	N/A
Measurement	Number of meetings held for employee input/participation	#	Workload		2	3	3	0	N/A	N/A
Measurement	Number of meetings held for City Council input/participation	#	Workload		3	3	2	2	N/A	N/A
Effectiveness Measures										
Manage Construction of New City Hall & Police Facility				S						
Goal	Effectively manage consultants & contractors									
Measure	Complete Project on schedule and within budget		Yes=1, No=2	Effectiveness	N/A	N/A	N/A	1	1	1
Manage Strecker Forest Development Site Environmental Analysis, Consultants, EPA Relationship, Special Litigation Counsel				S						
Goal	Resolve Site environmental questions, problems, litigation									
Measure	Progress toward achieving goals		Yes=1, No=2	Effectiveness	1	1	1	1	1	1
Earned the GFOA Certificate of Achievement Award for the Comprehensive Annual Financial Report.				M						
Goal	Produce a high quality document meeting GFOA specifications.									
Measure	Award Received		Yes=1, No=2	Effectiveness	1	1	1	1	1	1
Earned the GFOA Distinguished Budget Award for the Municipal Budget.				M						
Goal	Produce a high quality document meeting GFOA specifications.									
Measure	Award Received		Yes=1, No=2	Effectiveness	1	1	1	1	1	1
Administer the Crossings Community Improvement District affairs.				M						
Goal	Provide Administration and Finance Services for the Crossing Community Improvement District.									
Measurement	Successfully manage the District.		Yes=1, No=2	Effectiveness	1	1	1	1	1	1
Administer the Town Center Sewage Neighborhood Improvement District.				S						
Goal	Provide Administration and Finance Services for the Town Center Sewage Neighborhood Improvement District.									
Measurement	Successfully manage the District.		Yes=1, No=2	Effectiveness	1	1	1	1	1	1
Provide very close budget management.				S						
Goal	Minimize need for budget amendments.									
Measurement	Percentage increase of expenditures (General Fund Original Budget - Final Budget)	%		Effectiveness	6.90%	3.70%	3.65%	4.39%	0.83%	2.00%

Government-Wide Link
Mission Statement =M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(10) Administration
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Personnel Expenditures</u>						
101 Regular Salaries	313,709	318,603	329,000	320,000	318,055	325,000
102 Elected/Appointed Officials	2,400	2,400	2,400	2,400	2,400	2,400
106 Part-Time/Temporaries	12,074	15,364	13,800	13,800	13,800	13,800
120 FICA	22,465	23,161	26,200	26,200	25,000	26,000
140 Employee Health Benefits	134,956	147,465	120,426	106,426	103,763	114,735
142 Insurance (Life & Disability)	5,283	5,338	5,800	5,800	3,000	2,500
144 Pension Expense	25,771	25,655	26,500	23,000	23,000	26,500
180 Worker's Compensation	802	809	1,400	1,400	1,000	1,000
	<u>517,460</u>	<u>538,795</u>	<u>525,526</u>	<u>499,026</u>	<u>490,018</u>	<u>511,935</u>
<u>Operating Expenditures</u>						
201 Community Relations	-	1,099	3,000	-	-	3,000
204 Dues/Memberships	8,514	7,172	10,190	10,190	9,315	10,340
208 Equipment Leasing	9,776	9,329	9,910	14,810	14,810	14,810
210 Facilities	259,431	255,100	312,132	312,132	312,132	54,135
212 Insurance	36,399	34,364	37,000	37,000	37,000	69,600
220 Maintenance - Building	2,544	3,909	4,000	4,000	4,310	46,350
221 Maintenance - Grounds	-	-	-	-	-	15,000
222 Maintenance - Equipment	-	-	1,000	1,000	1,000	1,000
230 Miscellaneous	9,958	2,486	3,250	3,250	4,100	3,250
231 Bank Fees	-	7,292	8,000	8,000	8,000	8,000
240 Postage	4,123	5,156	5,500	5,500	5,500	5,500
242 Printing Expense	646	1,905	4,500	4,500	3,500	5,500
244 Public Notices	3,686	2,195	3,600	3,600	2,600	3,600
246 Publications	305	306	500	500	500	500
250 Internet Connection	-	-	-	-	100	3,700
262 Service Contracts	29,707	34,214	37,687	37,687	38,575	38,742
264 Special Events	3,023	1,668	2,000	2,000	2,000	3,000
266 Supplies - General	10,109	9,219	10,600	10,600	14,000	10,500
268 Supplies - Office	15,997	14,217	17,500	17,500	14,100	17,500
270 Training	876	1,085	3,050	3,050	2,560	3,900
274 Travel	786	639	3,000	3,000	1,025	3,000
280 Utilities - Electric	22,367	25,793	23,000	23,000	23,000	29,000
281 Utilities - Gas	2,490	2,261	3,800	3,800	2,800	6,000
282 Utilities - Telephone	3,006	2,644	3,500	3,500	3,500	3,500
284 Utilities - Water	487	819	1,000	1,000	1,000	1,200
291 Machinery/Equipment Under \$5K	-	-	-	-	-	-
292 Furniture/Fixtures Under \$5K	-	1,353	-	-	-	-
293 Computer Equipment Under \$5K	8,747	12,980	19,785	9,250	9,250	14,900
	<u>432,975</u>	<u>437,205</u>	<u>527,504</u>	<u>518,869</u>	<u>514,677</u>	<u>375,527</u>

**City of Wildwood
Fiscal Year 2013**

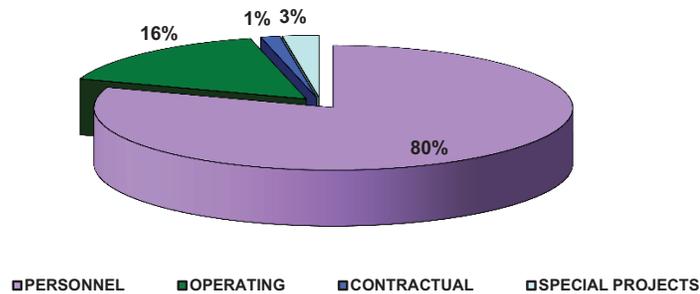
**(10) Administration
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Contractual Expenditures</u>						
310 Attorney Fees	117,263	136,862	135,000	154,000	154,000	135,000
315 Litigation Contingencies	51,478	18,387	30,000	40,000	40,000	30,000
320 Audit Costs	27,000	29,500	27,800	27,800	27,800	28,600
340 Consultant Costs	-	1,875	2,000	3,500	3,500	7,000
345 City Newsletter	-	23,883	35,000	35,000	35,000	35,000
350 Contractual Services	88,246	71,303	87,375	101,050	101,050	66,020
	283,987	281,809	317,175	361,350	361,350	301,620
<u>Capital Expenditures</u>						
440 Computer System	6,484	-	-	-	-	-
	6,484	-	-	-	-	-
<u>Special Projects</u>						
705 New City Hall Project	659	-	-	-	-	-
706 Early Lease Termination Fee	-	-	-	50,568	50,568	-
	659	-	-	50,568	50,568	-
Total Administration	1,241,566	1,257,809	1,370,205	1,429,813	1,416,613	1,189,082

**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
PERSONNEL	223,789	231,922	243,769	243,769	237,198	247,762
OPERATING	36,065	32,721	40,367	40,367	36,086	49,391
CONTRACTUAL	2,329	2,610	4,000	4,000	4,000	4,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	7,507	7,576	7,300	7,300	7,629	7,600
TOTALS	269,690	274,828	295,436	295,436	284,913	308,753

City Clerk/Council Department
2013 Expenditure Budget



Department Purpose

The Deputy City Administrator/City Clerk's Department performs support services to facilitate the work of the City Council and maintains the official records of the City. Serves as the primary assistant to the City Administrator with key responsibilities for personnel and benefits administration, insurance and other related general administrative functions. This department includes a half-time allocation of costs for the shared Assistant Court Clerk / Administrative Assistant position.

2012 Accomplishments

1. Provided policy direction and leadership to the Staff by setting a standard of professionalism.
2. Continued coordination and submission to the Mayor and City Council of all information necessary to render informed, knowledgeable decisions and opinions on priority issues.
3. Coordinated the effort to update the codification of ordinances.
4. Coordinated the April election to fill the Mayor and City Council Member offices.
5. Continued to coordinate and prepare the publication of the quarterly Wildwood Gazette and increased size of newsletter for better updates to the public.
6. Issued twenty-three (23) liquor licenses for a total revenue greater than \$13,500.00.
7. Continued supervision of the scheduled part time technology technician.

8. Assisted in the City Hall tent for Wildwood's BBQ Bash.
9. Participated on the Committee that selected the photographs for the Calendar Contest.
10. Assisted the Parks Department with the printing and mailing of City Calendar.
11. Handled numerous calls from residents and resolved their issues through information and referral, or assistance and facilitation.
12. Conducted a highly successful Electronic Recycling Event in May, 2012.
13. Undertook and successfully staged a highly successful Shredding Event in October, 2012.
14. Produced numerous Public Record requests.
15. Provided staff support to Board of Ethics.

2013 Budget Goals

Government-Wide Goals	
Mission Statement	Vision Statement
Department Goals	
Continue to ensure that our citizens receive the highest level of customer satisfaction possible.	Conduct the Electronic Recycling Event.
Seek ways to promote the City through improved communication with constituents, resulting in ways that would help improve the City's image.	Conduct the Shredding Event.
Publication of the quarterly Wildwood Gazette and a Special Edition highlighting the City's and Police Department's move to the new City Hall.	

2013 Budget Highlights

1. Under Special Projects, the proposed budget includes allocation of funds to host the Electronic Recycling Event and the Shredding Event.
2. Under Operating Expenses, the proposed budget includes allocation of funds to assist the City's ongoing commitment to improve communication with citizens; to initiate more information to the public by reporting successful events, accomplishments, and recognition to the citizens through the use of press releases and media contact.
3. Replace existing laptop style computers previously issued to Mayor and Council Members with new tablet-style devices (17 units).

City of Wildwood Department of Clerk/Council									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Projected /Goal
Output Measures									
Number of Ordinances Passed		#	Workload	122	141	100	60	65	75
Number of Resolutions		#	Workload	32	50	36	40	35	40
Number of Council Meetings		#	Workload	23	23	23	23	23	23
Number of Liquor Licenses Issued		#	Workload	21	22	22	23	24	24
Efficiency Measures									
Respond to Sunshine Requests in a timely manner									
Goal	Provide Information within three days of request								
Measurement	Percentage of requests responded to within three Days	%	Efficiency	95	96	98	98	98	98
Post Council Meeting Minutes as soon as possible									
Goal	To post meeting minutes within two weeks								
Measurement	Percentage of times minutes posted within two weeks	%	Efficiency	95	96	100	100	100	100
Post Notices and advertise public hearings in accordance with City, State and Federal Law									
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	100	100	100	100
Coordinate Publication of City Newsletter three times annually at a minumim									
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	100	100	100	100

*Government-Wide Link
Mission Statement =M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(20) Clerk / Council
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Personnel Expenditures</u>						
101 Regular Salaries	119,437	121,286	127,877	127,877	126,027	129,027
102 Elected/Appointed Officials	38,500	38,600	43,400	43,400	42,000	43,400
110 Overtime	2,373	994	4,600	4,600	3,000	3,000
120 FICA	11,914	12,184	13,300	13,300	13,000	13,500
140 Employee Health Benefits	40,686	47,897	42,622	42,622	42,171	47,035
142 Insurance (Life & Disability)	862	875	1,070	1,070	900	1,000
144 Pension Expense	9,655	9,794	10,100	10,100	9,500	10,300
180 Worker's Compensation	363	291	800	800	600	500
	223,789	231,922	243,769	243,769	237,198	247,762
<u>Operating Expenditures</u>						
204 Dues/Memberships	10,573	10,527	10,817	10,817	10,817	11,391
206 Election Expense	10,099	10,133	12,000	12,000	8,569	12,000
230 Miscellaneous	1,488	991	2,000	2,000	1,500	2,000
240 Postage	4,351	1,724	3,000	3,000	2,500	3,000
242 Printing Expense	373	1,127	1,800	1,800	2,300	2,000
244 Public Notices	1,959	1,566	2,200	2,200	1,500	2,200
246 Publications	50	-	500	500	500	500
264 Special Events	551	2,624	1,000	1,000	1,000	1,000
266 Supplies - General	111	165	1,200	1,200	1,000	1,200
268 Supplies - Office	886	533	1,000	1,000	1,000	1,000
270 Training	250	435	1,000	1,000	1,000	1,000
274 Travel	287	106	1,000	1,000	1,000	1,000
282 Utilities - Telephone	1,684	1,430	1,600	1,600	1,600	1,600
292 Furniture/Fixtures Under \$5K	3,240	-	-	-	-	-
293 Computer Equipment Under \$5K	162	1,362	1,250	1,250	1,800	9,500
	36,065	32,721	40,367	40,367	36,086	49,391
<u>Contractual Expenditures</u>						
330 Codification Costs	2,329	2,610	4,000	4,000	4,000	4,000
	2,329	2,610	4,000	4,000	4,000	4,000
<u>Capital Expenditures</u>						
	-	-	-	-	-	-
<u>Special Projects</u>						
710 Electronic Recycling Event	3,505	2,758	3,500	3,500	3,829	3,800
712 Shredding Event	4,002	4,818	3,800	3,800	3,800	3,800
	7,507	7,576	7,300	7,300	7,629	7,600
Total City Clerk/Council	269,690	274,828	295,436	295,436	284,913	308,753



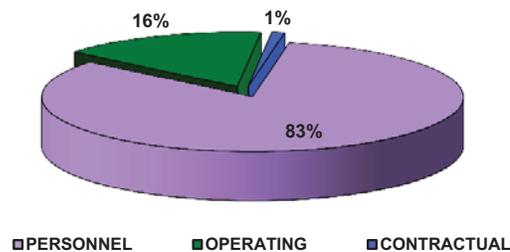
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**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
PERSONNEL	171,356	193,024	206,962	206,962	201,330	211,835
OPERATING	35,944	27,184	38,087	38,087	29,009	40,400
CONTRACTUAL	1,650	916	2,500	2,500	500	2,500
CAPITAL	-	-	-	-	-	-
TOTALS	208,951	221,123	247,549	247,549	230,839	254,735

Municipal Court
2013 Expenditure Budget



Department Purpose

2010 Budget Goals The Municipal Court is responsible for the prosecution, adjudication and recording of all cases tried in and for the City. The Municipal court is comprised of a part-time prosecuting Attorney, part-time Judge, full-time Court Clerk and the half-time allocation of the Assistant Court Clerk / Administrative Assistant position.

The Court Clerk's office has the responsibility for maintaining and updating all related court files, documents and actions. The Court Clerk administers the daily functions and requests of the Municipal Court. Duties of the administrative function of the Municipal Court include file maintenance, docket preparation, issuance of warrants, processing requests for information, collection of fines and court costs, preparation of monthly financial reports. The administrative function also assists in the coordination of the City's Alternative Community Service program and supporting the Prosecuting Attorney.

2012 Accomplishments

1. Established on line credit card payments with Traffic Payment.com or defendants can pay by phone with a credit card.
2. Successfully completed The Missouri State Highway Patrol Audit. The auditor stated all appropriate measures regarding security, training, data integrity and data accuracy were in full compliance for the Wildwood Municipal Court. No violations were reported.
3. The Court Administrator and Court Assistant successfully completed all training for computer record processing and telecommunications network for criminal justice agencies for Missouri State Highway Patrol and REJIS.
4. The Community Service Program has continuously enabled the City to reduce maintenance costs associated with trash and debris removal from roadways and trails in addition to reducing labor costs associated with other special projects. The City's Public Works Department estimates indicate an approximate savings of \$50,000 in 2012 by using the Community Service Program in place of hiring contractual labor.

5. Reorganized storage area for cases that have to be retained for 12 years after final dispositions.
6. Reduced the number of prisoners held in St. Louis County jail.
7. Worked successfully with the Police Department to collect restitution on cases related to damage to city property.

2013 Budget Goals

Government-Wide Goals
Mission Statement
Department Goals
Continue education for Court staff to keep up with changing laws and regulations.
Work closely with the prosecutor and judge to take advantage of the opportunity to work with the college and St. Louis County to implement an Amnesty Day in Wildwood Court. This would bring in additional revenue as well as help people work with the city to pay off warrants/citations.
Continue to use the Community Service Program to perform a variety of City Maintenance tasks to reduce costs and maintain safe and aesthetically pleasing roadways, trails, and other public areas of the City.

2013 Budget Highlights

1. Continue use of community service program to reduce contractual labor costs.
2. Budget includes purchase of file cabinets and printer (if current printer fails).

City of Wildwood Department of Court										
Performance Measures		*Government-Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Estimate/Goal
Output Measures										
Tickets Issued			#	Workload	6,461	7,638	7,000	4,954	5,000	5,500
Warrants			#	Workload	92	957	600	440	300	350
Case Closed			#	Workload	6,551	7,170	7,000	4,561	5,000	5,500
Total Revenue			\$	Workload	686,238	798,330	729,740	488,673	500,000	550,000
Efficiency Measures										
Increase revenue		S								
Goal	Assigning more community service hours to assist the city with much needed help completing work projects.									
Measurement	Increased community service hours which increases C/S payments.		#	Efficiency	6,461	7,638	7,000	7,000	7,500	8,000
Streamline reporting methods to all state agencies		S								
Goal	Continue testing and education for State Patrol audit system									
Measurement	Streamline court cases at court window to keep court calendars managable		#	Workload	6,651	7,170	7,000	7,000	7,000	7,500

*Government-Wide Link
Mission Statement = M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(30) Court
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Personnel Expenditures</u>						
101 Regular Salaries	99,658	98,401	99,280	99,280	99,280	101,780
102 Elected/Appointed Officials	39,345	38,410	46,200	46,200	42,700	45,100
110 Overtime	6,631	5,299	8,000	8,000	7,400	7,400
120 FICA	11,022	10,724	12,100	12,100	12,000	12,000
140 Employee Health Benefits	6,271	31,921	31,632	31,632	30,700	36,305
142 Insurance (Life & Disability)	767	789	950	950	950	950
144 Pension Expense	6,792	6,725	7,100	7,100	7,100	7,100
180 Worker's Compensation	871	755	1,700	1,700	1,200	1,200
	<u>171,356</u>	<u>193,024</u>	<u>206,962</u>	<u>206,962</u>	<u>201,330</u>	<u>211,835</u>
<u>Operating Expenditures</u>						
204 Dues/Memberships	245	430	785	785	745	745
230 Miscellaneous	756	257	650	650	650	650
240 Postage	1,351	1,703	1,600	1,600	1,800	1,800
242 Printing Expense	3,122	3,958	4,000	4,000	2,000	5,680
243 Prisoner Expense	12,450	6,660	11,500	11,500	10,000	11,500
246 Publications	-	-	125	125	125	125
250 REJIS	8,741	3,292	4,000	4,000	4,000	4,000
262 Service Contracts	5,225	4,961	4,962	4,962	5,209	5,300
266 Supplies - General	62	309	500	500	500	500
268 Supplies - Office	820	922	900	900	900	1,000
270 Training	434	650	945	945	980	980
274 Travel	1,324	1,645	1,820	1,820	300	1,820
282 Utilities - Telephone	504	555	800	800	800	800
291 Machinery/Equipment Under \$5K	-	421	-	-	-	-
292 Furniture/Fixtures Under \$5K	-	-	2,000	2,000	-	2,000
293 Computer Equipment Under \$5K	-	1,421	2,000	2,000	-	2,000
294 Mental Health Court	900	-	1,000	1,000	500	1,000
296 Alter. Community Service	10	-	500	500	500	500
	<u>35,944</u>	<u>27,184</u>	<u>38,087</u>	<u>38,087</u>	<u>29,009</u>	<u>40,400</u>
<u>Contractual Expenses</u>						
350 Contractual Services	1,650	916	2,500	2,500	500	2,500
	<u>1,650</u>	<u>916</u>	<u>2,500</u>	<u>2,500</u>	<u>500</u>	<u>2,500</u>
<u>Capital Expenditures</u>						
440 Computer System	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Municipal Court	<u>208,951</u>	<u>221,123</u>	<u>247,549</u>	<u>247,549</u>	<u>230,839</u>	<u>254,735</u>

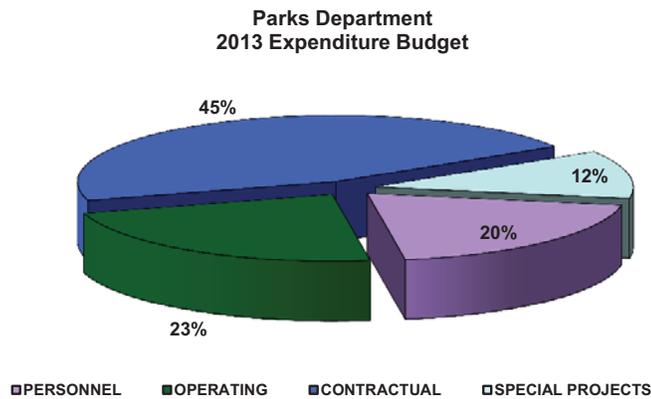


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**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
PERSONNEL	92,212	109,463	113,048	105,548	103,693	115,835
OPERATING	76,264	101,877	103,290	122,185	121,745	132,850
CONTRACTUAL	183,488	220,291	222,000	239,000	238,472	266,000
CAPITAL	-	12,997	-	-	-	-
SPECIAL PROJECTS	56,384	50,893	67,000	74,105	74,105	68,000
TOTALS	408,348	495,521	505,338	540,838	538,015	582,685



Department Purpose

To implement the goals and objectives of the City's Parks and Recreation Plan and Action Plan 2007, as a means to improve the quality of life for residents and property owners within the community, provide greater opportunities to them in terms of programming, and develop facilities identified by the community as needed. Parks and recreation activities and programs are supported primarily by personnel from the Department of Planning, with assistance from other City staff for programmed events that are larger in size.

To provide quality events that highlight the City's assets and promote a healthy lifestyle for all participants in them.

2012 Accomplishments

1. Completed of fifteen (15) major recreation events for the residents and visitors, along with some seventy-five (75) other recreation offerings. These events serve over forty (40,000) attendees.
2. The engagement of design consultants for three (3) major projects, specifically for Packwood Park, Al Foster Memorial Trail, and the community park.
3. Completed the Concept Plan process for the community park.
4. Completed the design and engineering drawings for Wildwood Greenway Corridor - Phase VI.
5. Oversaw the bidding process for trail signage and parking lot improvements for the Rock Hollow Trail.
6. Submitted grant applications to appropriate agencies for funding assistance for park and trail facilities.
7. Supported and assisted with the fourth year of the Farmers Market in Town Center.

8. Partnered with other agencies, cities, and not-for-profit groups to expand programming to Wildwood residents, such as the Holiday Balloon Glow.
9. Continued the Department's support and participation for the expanded Wildwood Farms Community Garden.
10. Continued management of swimming pool program with surrounding municipalities for Wildwood residents.
11. Provided high level of maintenance of trail corridors and park facilities, including re-surfacing all trail miles.
12. Completed the design and engineering for the following projects, as set forth in the 2012 Capital Improvements Program:
 - Packwood Park Nature Trek Design and Construction
 - Al Foster Memorial Trailhead Design and Construction, including public survey
 - Wildwood Greenway Corridor - Phase VI Construction
 - Anniversary Park Restroom Facility Construction
 - Trail Signage Installation
 - Parking Spaces at Ridge Meadows Elementary School
13. Prepared a Request for Proposals (RFP) for the design and engineering of a second pedestrian bridge over State Route 100.
14. Completed the purchase of one (1) property in the Glencoe Area for park expansion purposes.
15. Managed the removal of approximately thirty (30) dangerous trees along Wildwood's trail system; said actions being consistent with the Hazardous Tree Inventory conducted by the City.

2013 Budget Goals

Government-Wide Goals	
Vision Statement	Strategic Plan
Department Goals	
The upkeep and maintenance of the City's park and recreation assets, including its parks and trails.	The completion of the projects set forth in the 2013 Capital Improvements Program for parks and recreation.
The submittal of grant application to appropriate agencies for funding assistance of City-owned park and trail facilities.	The organization and implementation of ninety (90) planned recreation events sponsored by the City and its partners.
The development and on-going operation of the Farmers Market, marking the start of its fifth year.	The participation of the City in the Ellisville/Wildwood Gator Swim Team partnership with the City of Ellisville.
The development of partnerships with other agencies, cities, and not-for-profit groups to expand recreation programming and opportunities for Wildwood residents.	The undertaking of the necessary preparation for the placement of the park sales tax initiative on the ballot in April 2014.
The on-going support of the Wildwood Farms Community Garden.	The funding and implementation of the approved design of the proposed Phase I of the community park.
The preparation of articles and information for the gazette, e-newsletter, and/or website on parks and recreation efforts and activities of the City.	The acquisition of properties for Village Green and Ward Five Neighborhood Park.
The installation of trail signage along the designated corridors, consistent with approved plans for such.	

2013 Budget Highlights

1. No major changes in staffing are planned for 2013.
2. Increases are limited to a few line items in this category, which include Equipment Leasing for portable restroom facilities, Special Events, and Recreational Supplies.
3. Significant increase in park maintenance budget requested in 2013 to address additional facilities and greater use by residents. Additionally, 2013 budget reflects a reduction in the number of movie nights and an increase in the total number of concerts, which are more popular than the former.
4. Events stay relatively unchanged in this category, expecting more funding for Founders' Day, which increased in size fivefold from 2011 to 2012 and money for the film racing event, which is a prelude opportunity to the 2014 Art Festival. The 2013 budget in this category does reflect the on-going maintenance of the community garden, but with almost a fifty (50) percent reduction in costs, since no additions to it are planned.



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City of Wildwood Department of Parks & Recreation									
Performance Measures	Government-Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Estimate/Goal
Output Measures									
Park Dedications	M and S	#	Workload	0	11	3	1	1	0
Park Facility Requiring Maintenance & Oversight	M and S	#	Workload	5	7	9	9	13	13
Organize programs to enhance quality of life of citizens.									
Goal	Complete Over Seventy (70) Recreational Events								
Measurement	Number of Events	#	Workload	N/A	Over 70	Over 75	Over 80	Over 75	Over 75
Construct Rock Hollow Trail									
Goal	Manage Design, Development, Engineering & Construction of Trail.								
Measurement	Progress towards completion of trail.	MI	Workload	N/A	3 MI	Completed	N/A	N/A	N/A
Construct Glencoe City Park									
Goal	Manage Design, Development, Engineering & Construction of Park.								
Measurement	Progress towards completion of park.	Acres	Workload	N/A	Improvements to 7 Acre Site	Completed	N/A	N/A	N/A
Purchase 66 acre community park site									
Goal	Purchase property and develop park.								
Measurement	Progress towards completion of park.	Acres	Workload	N/A	Purchase Property	Established Volunteer Committee	Completed public engagement effort	Design and engineering of phase I	Design and engineering of phase I complete; begin construction of phase I
Complete Southern Extension of Al Foster Memorial Trail									
Goal	Work with partner in completing 2,700 foot trail extension.								
Measurement	Progress towards completion of park.	Acres	Workload	N/A	N/A	Completed review of plans and set aside money for City's part of contribution.	Construction completed	Extension Dedicated	N/A
Install Trail Signage									
Goal	Complete bid package and engage contractor for installation.								
Measurement	Progress towards completion of trail signage installation.	Acres	Workload	N/A	Completed design of signs for both trails and parks.	Obtained approval of City Council of Sign Package and began development of bid plans.	Obtained approval of City Council of Sign Package and began development of bid plans.	Bids obtained, contract awarded	Fabrication signs complete; installation to begin
Complete Design and Engineering Plans for Al Foster Trailhead									
Goal	Complete Engineering Plans for Agreed Upon Improvement.								
Measurement	Received approvals of plans from all partners, including St. Louis County, State of Missouri, Great Rivers Greenway, Historic Glencoe Village Association, and City of Wildwood.	Acres	Workload	N/A	N/A	Completed base map for this project.	Public engagement effort planned.	Surveys and public engagement effort completed	Complete design & engineering further public engagement & begin improvements

Government-Wide Link
Mission Statement = M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(40) Parks & Recreation
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Personnel Expenditures</u>						
101 Regular Salaries	50,548	53,045	54,700	54,700	54,700	56,500
106 Part-time	-	63	-	-	-	-
110 Overtime	13,993	12,088	18,500	11,000	11,000	16,000
120 FICA	5,089	5,136	5,700	5,700	5,700	5,700
140 Employee Health Benefits	20,067	33,358	27,330	27,330	26,393	30,735
142 Insurance	445	534	718	718	700	700
144 Pension Expense	3,157	5,195	5,900	5,900	5,000	6,000
180 Worker's Compensation	(1,086)	44	200	200	200	200
	92,212	109,463	113,048	105,548	103,693	115,835
<u>Operating Expenditures</u>						
204 Dues/Memberships	-	100	500	500	500	1,000
208 Equipment Leasing	12,684	23,212	18,000	22,000	22,000	20,000
220 Maintenance - Building	2,000	2,772	4,600	4,600	3,600	5,500
230 Miscellaneous	1,075	941	1,440	1,440	2,400	2,000
240 Postage	907	1,162	1,000	1,000	1,000	1,000
242 Printing Expense	103	-	500	1,395	1,395	3,000
262 Service Contracts	2,398	4,358	6,000	6,000	6,000	6,650
264 Special Events	13,858	14,745	15,000	19,000	20,000	19,000
266 Supplies-General	4,946	2,920	3,000	8,000	9,000	8,000
268 Supplies-Office	321	148	1,000	1,000	100	1,000
269 Supplies-Recreation	30,088	42,012	38,000	45,000	46,000	50,000
270 Training	-	-	-	1,000	1,000	1,100
280 Utilities - Electric	3,589	3,519	4,400	4,400	2,500	3,500
282 Utilities - Telephone	1,500	1,253	2,250	2,250	2,250	2,600
284 Utilities - Water	2,228	1,605	2,600	2,600	1,500	2,500
291 Machinery/Equipment Under \$5K	-	2,985	3,500	500	500	3,500
292 Furniture/Fixtures Under \$5K	89	-	1,000	1,000	500	1,000
293 Computer Equipment Under \$5K	480	147	500	500	1,500	1,500
	76,264	101,877	103,290	122,185	121,745	132,850
<u>Contractual Expenditures</u>						
340 Consultant Costs	4,885	4,935	5,000	3,000	3,000	6,000
350 Contractual Services	31,510	42,174	41,000	31,000	31,000	45,000
350-01 Park Maintenance	103,275	127,995	135,000	164,000	164,000	175,000
351 Concert Series (formerly 725)	25,158	28,107	25,000	25,000	23,059	30,000
352 Movie Nights	18,660	17,080	16,000	16,000	17,413	10,000
	183,488	220,291	222,000	239,000	238,472	266,000
<u>Capital Expenditures</u>						
425 Machinery & Equipment	-	12,997	-	-	-	-
	-	12,997	-	-	-	-
<u>Special Projects</u>						
715 Founders Day	-	12,769	10,000	19,641	19,641	18,000
736 Farmers Market	20,144	16,000	17,000	17,000	17,000	18,000
737 BBQ Bash	36,241	21,405	25,000	22,464	22,464	25,000
738 Municipal Events	-	719	-	-	-	-
739 Community Garden	-	-	15,000	15,000	15,000	7,000
	56,384	50,893	67,000	74,105	74,105	68,000
Total Parks	408,348	495,521	505,338	540,838	538,015	582,685

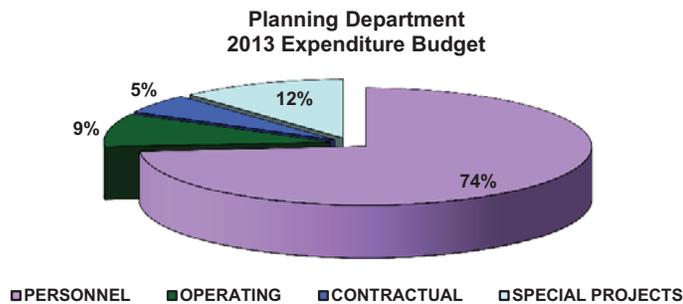


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**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
PERSONNEL	630,217	650,203	679,376	681,151	672,367	701,760
OPERATING	64,200	76,106	131,000	106,850	94,600	87,900
CONTRACTUAL	51,405	50,718	45,000	55,000	54,000	51,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	148,087	40,138	81,000	73,000	52,500	113,000
TOTALS	893,910	817,166	936,376	916,001	873,467	953,660



Department Purpose

To implement the goals and objectives of the City's Master Plan regarding land use, zoning, and subdivision activities, along with capital improvements programming, as a means to maintain property values, preserve the natural environment, and promote diversity in housing. The Department's personnel also provides sole support to parks and recreation activities and programs and maintenance of the City's Website.

2012 Accomplishments

1. Completed a Greenhouse Gas Emission Inventory, as part of the City's overall sustainability effort.
2. Processed over fifteen (15) zoning requests, Conditional Use Permits, and site development plans over the course of 2012. Two (2) of these zoning requests included the development of new regulations for large water features and outdoor game courts.
3. Processed and presented of --- subdivision plats to City Council for action.
4. Accepted of two (2) subdivisions for City management, after defaulted. Also managed over ---- dollars of escrow funds on account with the City of Wildwood.
5. Published the directory for businesses.
6. Developed the yearly calendar.
7. Assisted the Rural Internet Access Committee and its efforts in this regard. This effort included the publication of a Request for Information (RFI).
8. Prepared a Request for Proposals (RFP) for an economic development microsite. The Department also launched a Facebook Page for economic development.

9. Provided on-going and everyday maintenance and updates of the City's website and its related Facebook and Twitter social media sites.
10. Conducted the Business Appreciation Reception for the Wildwood business community and the Board and Commission Appreciation Event for the City's large group of volunteers.
11. Provided support to the City's boards and commissions, as each undertakes it required duties and responsibilities.
12. Assisted in completing the Town Center Update 2010, per the direction of the Mayor and City Council.
13. Enforced required codes, regulations, and ordinances, so as to protect the public's health, safety, and welfare.
14. Implemented the plan recommendations of the Great Streets' Report.
15. Participated in efforts and implement recommendations of Economic Development Task Force, per City Council.
16. Supported the Crossings Community Improvement District in its management, as well as participating in the maintenance of its assets.
17. Completed nomination process for Old Pond School to National Register.
18. Participated in Rockwood School District's Creative Learning Center's Fall Focus Program and Green Pines Elementary School's Career Day.
19. Completed the re-districting process of the City's wards, after 2010 Census.

2013 Budget Goals

Government-Wide Goals		
Mission Statement	Vision Statement	Strategic Plan
Department Goals		
The rollout of high-speed Internet service to the rural areas of the City of Wildwood.	The on-going support of the City's boards and commissions through its assigned responsibilities.	The coordination and participation of the Department's move to the new City Hall facility.
The preparation and presentation of the Business Appreciation Reception to the Wildwood business community.	The development of Phase II of the Comprehensive Sustainability Plan for the City and its residents.	The assistance in completing the Town Center Update 2012, per the direction of the Mayor and City Council.
The upgrade of the City's website and the subsequent launching of it for public use.	The enforcement of required codes, regulations, and ordinances of the City, so as to protect the public's health, safety, and welfare.	
The participation in the efforts and implementation of the recommendations of the Economic Development Task Force of City Council.	The support of the Crossings Community Improvements District in its management of Wildwood Town Center, as well as participating in the maintenance of its facilities and assets.	
	The implementation of the necessary plans for three (3) City projects, in conjunction with the Missouri Department of Transportation's 2014 Re-Surfacing Project of State Route 100.	
	The processing of zoning requests, subdivision applications, site development plans, and other zoning/subdivision actions submitted to the City.	

2013 Budget Highlights

1. The Department continues to provide services with same staffing levels in 2013, as where in 2007. Changes in individual employee responsibilities are expected this year to meet current conditions in terms of work demands and changing priorities.
2. Minimal growth in budget reflects commitment to responsible use of taxpayer monies, with major decrease in abatements this year.
3. Slight to no growth in consultant budgets, whether contractual or not, in 2013.
4. Increases planned for two (2) major projects in this category, which include the website upgrade and the Comprehensive Sustainability Plan - Second Phase.



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City of Wildwood Department of Planning									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Goal/Estimate
Output Measures									
Zoning Authorizations		#	Workload	665	553	525	557	510	460
Code Enforcement Summons Issued		#	Workload	80	60	75	55	90	100
Variance Requests		#	Workload	51	32	40	34	26	38
Architectural Review Board Submittals		#	Workload	20	14	5	5	8	6
Property Placed on Historic Registry		#	Workload	2	3	1	1	0	2
Zoning Change Applications Processed		#	Workload	15	13	8	9	7	10
Site-Specific Change Requests Processed		#	Workload	18	10	9	9	12	15
Site Development Plan Reviews Processed		#	Workload	5	6	7	6	9	12
Conditional Use Permits Processed		#	Workload	15	2	3	3	0	3
Number of Subdivision Plats Processed/Remain Outstanding		#	Workload	75	57	47	46	40	40
Subdivision Plats Approved by City Council		#	Workload	30	12	17	7	12/5	10/3
Escrow Money Collected		Dollars	Workload	1.5m	1.2m	1.6m	11k	1m	2.4m
Escrow Money Released Upon Inspection		Dollars	Workload	3.9m	1m	1.4m	0.5m	1.2m	0.05m
Subdivision Escrow Administration System		Dollars	Workload	11.5m	9.6m	5.4m	4.4m	3.2m	5m
Complete Ordinances to Enhance Citizens Quality of Life S									
Goal	Complete revisions to ordinances relating to signs, industrial district, adult oriented businesses, and public space.								
Measurement	Number of Ordinances	#	Workload	N/A	4	5	3	3	3
Update Town Center Plan S									
Goal	Complete process with Town Center Advisory Panel for Ten (10) Year Update								
Measurement	Number of Meetings/Topics Covered	#	Workload	N/A	18/100	13/25		6	32
Measurement	Public Input Provided (Letters and Comments)	#	Effectiveness	N/A	>100	>30	N/A	20	40
Keep Staff informed and available for information and guidance to City Council, Committees, Commissions and Boards S and M									
Goal	Staff City Council and one of its committees, and Four (4) Standing Boards and Commissions along with two (2) other temporary types.								
Measurement	Number of Meetings	#	Workload	N/A	>150	>175	>200	7200	7200
Measurement	Data and Information Requests	#	Workload	N/A	>150	>150	>175	7200	7225

Government-Wide Link
Mission Statement =M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(50) Planning
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Personnel Expenditures</u>						
101 Regular Salaries	431,596	440,393	460,797	460,797	457,797	468,297
110 Overtime	13,702	13,768	25,700	20,000	16,000	20,000
120 FICA	32,795	33,094	36,800	36,800	36,800	37,200
140 Employee Health Benefits	96,901	111,982	97,525	105,000	103,216	117,163
142 Insurance (Life & Disability)	3,653	3,723	4,300	4,300	4,300	4,300
144 Pension Expense	35,490	36,171	38,300	38,300	38,300	38,800
180 Worker's Compensation	16,081	11,072	15,954	15,954	15,954	16,000
	<u>630,217</u>	<u>650,203</u>	<u>679,376</u>	<u>681,151</u>	<u>672,367</u>	<u>701,760</u>
<u>Operating Expenditures</u>						
202 Computer Supplies	89	225	2,000	2,000	1,000	2,000
204 Dues/Memberships	4,203	2,685	2,000	3,200	3,200	2,000
208 Equipment Leasing	4,529	3,826	5,400	8,500	8,500	9,000
224 Maintenance - Vehicles	4,148	6,128	5,000	7,000	7,000	7,000
230 Miscellaneous	1,944	1,678	2,000	2,000	1,900	2,000
240 Postage	6,314	13,092	15,000	11,500	11,500	9,000
242 Printing Expense	581	836	6,000	3,000	2,000	3,500
244 Public Notices	5,155	4,264	5,000	5,000	4,700	5,000
246 Publications	590	-	500	500	100	300
250 REJIS	270	248	500	500	500	500
263 Abatements	13,503	16,525	42,000	21,300	21,300	12,000
264 Special Events	731	370	2,500	2,500	800	2,000
266 Supplies - General	2,591	4,090	5,000	5,000	6,000	4,000
268 Supplies - Office	3,264	3,946	4,000	4,000	3,000	3,000
270 Training	2,658	7,725	8,000	6,000	4,000	5,000
274 Travel	228	90	3,250	2,000	500	1,500
282 Utilities - Telephone	9,488	8,548	10,000	10,000	8,000	9,000
291 Machinery/Equipment Under \$5K	79	-	2,000	2,000	1,000	2,000
292 Furniture/Fixtures Under \$5K	-	-	3,000	3,000	1,500	2,000
293 Computer Equipment Under \$5K	3,835	1,830	7,850	7,850	8,100	7,100
	<u>64,200</u>	<u>76,106</u>	<u>131,000</u>	<u>106,850</u>	<u>94,600</u>	<u>87,900</u>
<u>Contractual Expenditures</u>						
340 Consultant Costs	18,620	7,199	15,000	15,000	14,000	16,000
350 Contractual Services	32,786	43,519	30,000	40,000	40,000	35,000
	<u>51,405</u>	<u>50,718</u>	<u>45,000</u>	<u>55,000</u>	<u>54,000</u>	<u>51,000</u>

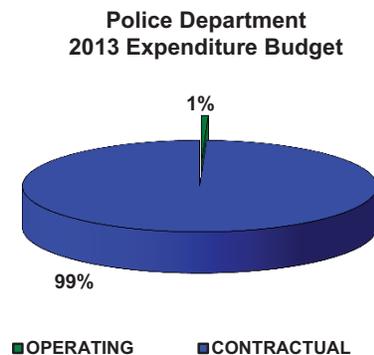
**City of Wildwood
Fiscal Year 2013**

**(50) Planning
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Capital Expenditures						
	-	-	-	-	-	-
Special Projects						
740 Commissions	2,196	1,369	2,000	2,000	1,500	2,000
750 Annual Calendar	15,964	15,547	19,000	19,000	19,000	21,000
755 Website Upgrade	750	-	5,000	20,000	5,000	40,000
756 Town Center Planning Charrette	-	-	-	-	-	-
757 Strecker Forest Environmental Assessment	103,120	9,723	25,000	25,000	20,000	20,000
758 Internet Demo Project	-	-	-	-	-	-
759 Green Infrastructure Strategy Plan	26,057	-	30,000	-	-	30,000
761 Hazardous Tree Inventory	-	13,500	-	7,000	7,000	-
	148,087	40,138	81,000	73,000	52,500	113,000
Total Planning	893,910	817,166	936,376	916,001	873,467	953,660

**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2011	Budget 2012
OPERATING	92,529	91,407	110,457	110,457	109,957	18,360
CONTRACTUAL	3,017,867	2,937,416	2,967,256	2,967,256	2,967,256	2,971,544
CAPITAL	7,860	-	-	-	-	-
TOTALS	3,118,256	3,028,821	3,077,713	3,077,713	3,077,213	2,989,904



Department Purpose

The City of Wildwood contracts with the St. Louis County Police Department for police services. The St. Louis County Police Department provides full law enforcement services under this Agreement, and maintains a precinct facility for use by the Department. The Budget for FY2013 reflects the City's ongoing commitment to work in close cooperation with the St. Louis County Police Department to insure the safety and security of Wildwood residents and the general public. In addition to those police services set forth in the Agreement, the City funds additional community policing services including overtime support for selected City events and celebrations, and DARE program activities in the local schools.

2012 Accomplishments

1. Participated actively in reviewing construction plans and work in progress on the new Precinct facilities as part of the New City Hall under construction during 2012.
2. Planned for and made necessary arrangements for police support facilities and the upcoming move to the new facilities.
3. Continued to participate very effectively with City Staff in the planning and conducting of numerous City events throughout the year.
4. Balanced traffic enforcement activities throughout the year.

2013 Budget Goals

Government-Wide Goals	
Vision Statement	Strategic Plan
Department Goals	
Maintain a balanced traffic enforcement strategy.	Conduct a successful, effective relocation into the new precinct facilities while maintaining normal police operations.
Continue to work cooperatively and constructively with City Staff on City event planning and execution.	Work cooperatively with City Administration on coordinating department operations and maintenance at the new precinct facilities.
Mid 2012 the Police shift structure changed to 10 hour shifts with staggering reporting times in order to maximixe presence of available personnel. Effectiveness of the shift schedule change is currently being monitored.	

2013 Budget Highlights

1. The Department will relocate from the current leased facilities into dedicated facilities in the New City Hall beginning at the end of January or during February. The 2013 Budget reflects an elimination of Facility Lease expense for all but the first two months of the year, and assumption of Electric utility expenses as part of the City's Administration Department budget
2. The 2013 Police Service contract with the St. Louis County Police Department reflects only a \$4,288 (slightly over 1/10th of 1%) increase compared to 2012.

City of Wildwood									
Department of Police									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Goal/Estimate
Output Measures									
Calls for Service									
Directed		#	Workload	14,347	13,799	14,937	12,548	12,513	12,000
Self-Invited		#	Workload	-	-	-	16,686	1,801	18,000
Arrests		#	Workload	504	567	629	479	454	500
Traffic Citations		#	Workload	6,103	6,382	5,854	5,736	5,585	5,800
Offences Cleared		#	Workload	880	1,246	786	803	766	800
Patrol Beats Manned									
4 Beats		%	Workload	100	100	100	100	100	100
5 Beats		%	Workload	40	25	30	29	30	*
>5 Beats		%	Workload	5	7	7	6	7	*
Vehicle Accidents									
Property Damage		#	Workload	630	574	602	519	521	500
Injury		#	Workload	75	68	72	76	121	70
Fatality		#	Workload	2	2	2	0	1	-
Efficiency Measures									
Emergency Response Time		Minutes	Workload	6.34	6.64	6.25	6.72	6.9	6.50

*See Strategic Goals

*Government-Wide Link
Mission Statement = M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(60) Police
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Operating Expenditures</u>						
210 Facilities	81,957	81,957	101,957	101,957	101,957	13,660
222 Maintenance - Equipment	-	-	500	500	-	500
230 Miscellaneous	2,519	1,888	2,000	2,000	2,000	2,000
280 Utilities - Electric	7,860	7,562	5,500	5,500	5,500	1,700
282 Utilities - Telephone	193	-	500	500	500	500
	<u>92,529</u>	<u>91,407</u>	<u>110,457</u>	<u>110,457</u>	<u>109,957</u>	<u>18,360</u>
<u>Contractual Expenditures</u>						
350 Contractual Services	2,998,365	2,918,928	2,942,256	2,942,256	2,942,256	2,946,544
350-01 City Event Overtime	19,502	18,488	25,000	25,000	25,000	25,000
	<u>3,017,867</u>	<u>2,937,416</u>	<u>2,967,256</u>	<u>2,967,256</u>	<u>2,967,256</u>	<u>2,971,544</u>
<u>Capital Expenditures</u>						
425 Machinery & Equipment	7,860	-	-	-	-	-
	<u>7,860</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Police Services	<u>3,118,256</u>	<u>3,028,822</u>	<u>3,077,713</u>	<u>3,077,713</u>	<u>3,077,213</u>	<u>2,989,904</u>



WILDWOOD

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**AN ORDINANCE AUTHORIZING EXECUTION OF A RENEWAL
OF THE POLICE SERVICES AGREEMENT WITH
ST. LOUIS COUNTY FOR THE YEAR 2013**

WHEREAS, the City of Wildwood entered into a multi-year Agreement with St. Louis County for Police Services provided by the St. Louis County Police Department authorized by Ordinance #1362 for the period beginning January 1, 2007, and

WHEREAS, the Agreement may be renewed by the parties annually subject to the conditions of the Agreement pertaining to, among other things, the annual Full Service Agreement Compensation to be paid to St. Louis County for providing said police services, and

WHEREAS, the City of Wildwood and St. Louis County have entered into a renewal of and ADDENDUM to the Police Services Agreement dated December 10, 2007 for the year beginning January 1, 2008, and

WHEREAS, a second ADDENDUM to and renewal of the 2007 Police Services Agreement was approved by ordinance dated January 12, 2009 for the year beginning January 1, 2009, and

WHEREAS, a third ADDENDUM to and renewal of the 2007 Police Services Agreement was approved by Ordinance #1679 dated January 11, 2010 for the year beginning January 1, 2010, and

WHEREAS, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1776 dated December 13, 2010 for the year beginning January 1, 2011, and

WHEREAS, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1846 dated January 9, 2012 for the year beginning January 1, 2012, and

WHEREAS, the proposed 2013 Full Service Agreement Compensation for renewal of the 2007 Police Services Agreement with St. Louis County for the year beginning January 1, 2013 has been reviewed and recommended for approval by the City of Wildwood Board of Public Safety.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AS FOLLOWS:

Section One. The Mayor of the City of Wildwood is hereby authorized to execute on behalf of the City a Renewal of the Police Services Agreement between the City of Wildwood and St. Louis County Police Department for the year beginning January 1, 2013 according to the 2013 Full Service Agreement Compensation schedule attached hereto as Exhibit A

Section Two. This Ordinance shall be in full force and effect on and after its passage and approval.

This Bill was passed and approved this 10th day of December, 2012 by the City Council of the City of Wildwood, Missouri after having been read by title or in full two times prior to passage.



Presiding Officer



Timothy Woerther, Mayor

ATTEST:



City Clerk



City Clerk

**EXHIBIT A
CITY OF WILDWOOD
2013 FULL SERVICE AGREEMENT COMPENSATION**

I. <u>Patrol (uniform)</u>	
A. 27 Police Officers (base salary average \$46,336) Fringe benefits (social security, retirement, unemployment, worker's comp, health insurance, life insurance), overtime, longevity pay, clothing @ \$22,054 per officer Police Officer average cost \$68,390	\$1,846,530
B. Supervision	
1. Captain with fringe benefits	107,979
2. Lieutenant with fringe benefits	94,481
3. 4 Sergeants with fringe benefits (\$83,714 x 4)	334,856
C. Office Administrator	64,500
D. Transportation Costs (11 vehicles) @ \$17,720.25	194,922.75
II. <u>Division of Criminal Investigation & Operational Support</u>	
A. Investigations/Administrative	135,850
B. Communications and Police Report Services Agreement	152,998.93
III. <u>Precinct Station Internet/Phone/Maintenance</u>	14,426.40

Total: **\$2,946,544.08**

Monthly: **\$245,545.34**

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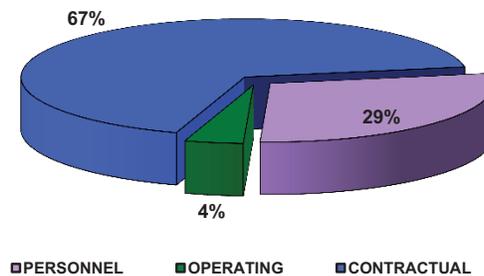
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**Summary of Accounts
Expenditures**

Categories	Actual 2010	Actual 2010	Original Budget 2011	Final Budget 2011	Estimated 2011	Budget 2012
PERSONNEL	511,172	481,171	498,397	498,397	475,605	498,460
OPERATING	49,890	54,461	58,000	75,500	73,500	73,800
CONTRACTUAL	1,029,688	937,799	1,124,000	1,103,000	935,000	1,177,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	16,300	-	-	-	-	-
TOTALS	1,607,049	1,473,432	1,680,397	1,676,897	1,484,105	1,749,260

**Public Works Department
2013 Expenditure Budget**



Department Purpose

The responsibilities of the Public Works Department are to review, inspect, maintain and, in many cases, construct all of the publicly owned facilities in the City. These facilities include public roads and subdivision streets, bridges, culverts, rights-of-way along those roads, streets and sidewalks that parallel a public road or street.

Road, street and right-of-way maintenance and repair are provided through contracts with privately owned local companies. The Department oversees these contracts and re-negotiates them on a regular basis to insure that the City receives the best service for its money.

Capital Improvement Projects, such as roadway improvements, bridge replacements, trails, and stormwater improvements are administered by the Public Works Department from design through construction. In many cases, consulting firms are utilized in providing design and inspection services through contract with the City. Consulting firms and City staff also inspect public improvements installed by developers. These costs are then reimbursed to the City through a procedure established by the Subdivision Ordinance. The reimbursements provide for a small portion of the Department's employee overhead cost.

The Department also issues Grading Permits, Special Use Permits and Floodplain Development Permits. The Public Works Department enforces ordinance requirements that regulate the work involved with these permits, with assistance from the Planning Department.

A Director of Public Works/City Engineer, Assistant City Engineer, Street Superintendent, Code Inspector (shared with the Planning Department) and an Administrative Assistant (shared with the Planning Department) staff the Public Works Department.

2012 Accomplishments

1. Secured \$560,000 in Federal Funding for the replacement of the Fox Creek Road Bridge.
2. Secured \$1,040,000 in Federal Funding for the addition of bike lanes to Manchester Road (Route 109 west to Route 100).
3. Secured \$280,000 in Federal Funding for trail safety barriers along Route 100.
4. Completed design of a City Salt Storage facility, to be constructed by Spring 2013.
5. Completed Annual Concrete Street and Sidewalk Replacement Program.
6. Completed new Resurfacing Program, utilizing CRP Pavement Rejuvenator on Woods Road, Melrose Road, Bouquest Road, Old Manchester Road and Hencken Road.
7. Completed Pond Road Bridge Replacements.
8. Completed design and began construction of Phase 2 of the Manchester Road Streetscape improvements.
9. Completed traffic calming project on Green Pines Drive.
10. Began construction of Wild Horse Creek Road Bridge Replacement.
11. Assisted in construction of new Government Center.
12. Completed sealing of 12 concrete bridge decks.
13. Continued planned and design for Route 109 Improvements, between Route 100 and Clayton Road.

2013 Budget Goals

Government-Wide Goals	
Vision Statement	Strategic Plan
Begin Construction of Route 109 / Pond-Grover Loop Road Improvements.	Complete Manchester Streetscape Improvements Phase 2.
Continue Concrete Street and Sidewalk Replacement Program.	Commence Design of Manchester Road Bike Lanes.
Complete Salt Storage Facility and start operations in late 2013.	
Complete Resurfacing on Strecker Road, Valley Road, Fox Creek Road and Model Realty Road.	
Acquire necessary right-of-way for Wild Horse Creek and Ossenofrt Bridge Replacements.	
Commence Design of Fox Creek and Woods Bridge Replacements.	
Implement Interactive Flashing Beacons at Ossenfort Road and MO Route T.	

2013 Budget Highlights

1. Increase in Training and Travel to send staff to National APWA Conference in Chicago (for many years, the Department has cut back on training, but feels this event would a good educational experience).
2. Increase in Traffic Signals & Street Lights for additional street lighting.
3. Add funding to upgrade older message boards for remote access.
4. Decrease in Asphalt Patching due to maintenance efforts in 2012.
5. Increase in Crack & Joint Sealing to prolong the life of concrete streets.
6. Increase in Salt for filling the new Salt Storage Building in Fall of 2013.



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City of Wildwood										
Department of Public Works										
Performance Measures		*Government-Wide Link	Unit of Measure	Type of Indicator	2008 Results	2009 Results	2010 Results	2011 Results	2012 Estimate	2013 Estimate/Goal
Output Measures										
Special Event Permit Issued		M	MI	Workload	60	50	55	60	60	60
Floodplain Development Permits Issued		M	MI	Workload	3	2	3	2	2	2
Bridges Replaced		M	MI	Workload	1	1	2	3	3	5
Grading Permits		M								
Goal	Thorough review and timely issuance of Grading Permits									
Measurement	Number of Permits issued annually		#	Workload	37	38	20	35	35	35
Special Use Permits		M								
Goal	Thorough review and timely issuance of Special Use Permits									
Measurement	Number of Permits issued annually		#	Workload	176	149	175	140	140	150
Maintenance Work Orders		M								
Goal	Ongoing assignment of necessary roadway and right-of-way maintenance to private contractors									
Measurement	Number of Work Orders issued annually		#	Workload	460	424	425	425	425	425
Concrete Street Replacement		M								
Goal	Provide necessary repairs to concrete City streets									
Measurement	Square yards of concrete pavement replaced annually		SY	Workload	23,500	24,000	24,000	24,000	24,000	24,000
Concrete Sidewalk Replacement		M								
Goal	Provide necessary repairs to concrete City sidewalks									
Measurement	Square feet of concrete pavement replaced annually		SF	Workload	24,000	35,000	40,000	40,000	40,000	40,000
Asphalt Resurfacing		M								
Goal	Provide preventative maintenance by resurfacing City asphalt streets									
Measurement	Miles of asphalt street pavement resurfaced		MI	Workload	13	9.2	6.2	0	17.6	17.6

*Government-Wide Link
Mission Statement = M
Vision Statement = V
Strategic Plan = S



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**City of Wildwood
Fiscal Year 2013**

**(70) Public Works
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Personnel Expenditures</u>						
101 Regular Salaries	326,249	304,212	316,237	316,237	315,937	322,937
110 Overtime	4,634	5,540	8,200	8,200	7,000	7,000
120 FICA	24,813	23,271	24,800	24,800	24,800	25,000
140 Employee Health Benefits	109,552	107,567	90,285	90,285	87,368	101,023
142 Insurance (Life & Disability)	2,596	2,158	3,175	3,175	3,000	3,000
144 Pension Expense	26,464	24,691	25,500	25,500	24,000	26,500
180 Worker's Compensation	12,494	9,817	14,000	14,000	13,500	13,000
190 Other Payroll Expense	4,370	3,915	16,200	16,200	-	-
	<u>511,172</u>	<u>481,171</u>	<u>498,397</u>	<u>498,397</u>	<u>475,605</u>	<u>498,460</u>
<u>Operating Expenditures</u>						
202 Computer Supplies	-	-	1,000	1,000	1,000	1,000
204 Dues/Memberships	786	530	1,600	1,600	1,600	1,600
208 Equipment Leasing	3,461	3,826	5,400	5,400	5,400	5,400
224 Maintenance - Vehicles	8,081	6,316	6,000	6,000	6,000	6,000
230 Miscellaneous	11	4,715	-	-	-	-
240 Postage	4,578	5,704	4,000	4,000	4,000	4,000
242 Printing Expense	109	-	500	500	500	500
244 Public Notices	573	722	500	500	1,000	1,000
246 Publications	145	-	500	500	-	500
266 Supplies - General	1,023	448	1,000	1,000	1,000	1,000
268 Supplies - Office	486	411	2,000	2,000	2,000	2,000
270 Training	415	450	2,000	2,000	1,000	3,000
272 Tools	178	364	500	500	500	500
274 Travel	615	1,005	2,000	2,000	1,000	3,500
276 Traffic Signals & Street Lights	21,290	23,370	22,500	40,000	40,000	30,000
282 Utilities - Telephone	6,197	4,902	6,000	6,000	6,000	6,800
291 Machinery/Equipment Under \$5K	322	300	1,000	1,000	1,000	5,500
293 Computer Equipment Under \$5K	1,620	1,399	1,500	1,500	1,500	1,500
	<u>49,890</u>	<u>54,461</u>	<u>58,000</u>	<u>75,500</u>	<u>73,500</u>	<u>73,800</u>
<u>Contractual Expenditures</u>						
350-01 Animal Removal	4,010	1,305	3,500	7,500	7,500	3,500
350-02 Roadside Mowing	52,682	35,755	55,000	55,000	55,000	55,000
350-05 Landscaping	35,517	26,527	30,000	37,000	37,000	32,500
350-06 Tree Removal	48,030	76,980	50,000	50,000	50,000	50,000
350-08 Tree Trimming	46,205	25,491	60,000	40,000	40,000	50,000
350-09 Misc R-O-W	12,586	10,893	10,000	10,000	10,000	10,000
	<u>199,030</u>	<u>176,950</u>	<u>208,500</u>	<u>199,500</u>	<u>199,500</u>	<u>201,000</u>

**City of Wildwood
Fiscal Year 2013**

**(70) Public Works
Expenditure Detail**

General Fund (10)	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
<u>Contractual Expenditures (continued)</u>						
Street Maintenance						
350-11 Asphalt Patching	128,268	102,833	105,000	120,000	120,000	90,000
350-21 Crack & Joint Sealing	34,484	30,740	50,000	50,000	50,000	80,000
350-22 Street Sweeping	8,438	3,697	15,000	5,000	5,000	15,000
350-27 Pavement Marking	35,867	50,755	50,000	35,000	35,000	50,000
350-30 Guardrails	11,534	11,635	17,000	20,000	20,000	10,000
	<u>218,591</u>	<u>199,659</u>	<u>237,000</u>	<u>230,000</u>	<u>230,000</u>	<u>245,000</u>
Snow Removal						
350-31 Snow and Ice Removal	397,573	414,854	400,000	400,000	250,000	400,000
350-33 Salt	138,609	88,892	175,000	175,000	175,000	225,000
	<u>536,182</u>	<u>503,745</u>	<u>575,000</u>	<u>575,000</u>	<u>425,000</u>	<u>625,000</u>
Storm Water						
350-42 Culvert Cleaning	1,523	1,264	10,000	5,000	5,000	10,000
350-44 Ditching	14,487	8,867	15,000	15,000	15,000	15,000
350-45 Shoulder Maintenance	-	-	-	-	-	-
	<u>16,010</u>	<u>10,132</u>	<u>25,000</u>	<u>20,000</u>	<u>20,000</u>	<u>25,000</u>
Traffic Control						
350-51 Barricade Rental	-	-	1,000	1,000	1,000	1,000
350-55 Traffic Control Signs	22,442	25,944	25,000	25,000	25,000	25,000
	<u>22,442</u>	<u>25,944</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>
350-64 Bridge Maintenance	5,393	6,738	15,000	15,000	15,000	15,000
350-65 Emergency ROW Repairs	24,300	7,277	25,000	25,000	10,000	25,000
350-68 Mosquito Control	7,286	7,136	7,500	7,500	7,500	7,500
350-70 Inspection Services	454	220	5,000	5,000	2,000	7,500
	<u>37,433</u>	<u>21,370</u>	<u>52,500</u>	<u>52,500</u>	<u>34,500</u>	<u>55,000</u>
	<u>1,029,688</u>	<u>937,799</u>	<u>1,124,000</u>	<u>1,103,000</u>	<u>935,000</u>	<u>1,177,000</u>
<u>Capital Expenditures</u>						
	-	-	-	-	-	-
<u>Special Projects</u>						
761 Special Projects	16,300	-	-	-	-	-
	<u>16,300</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Public Works	1,607,050	1,473,432	1,680,397	1,676,897	1,484,105	1,749,260

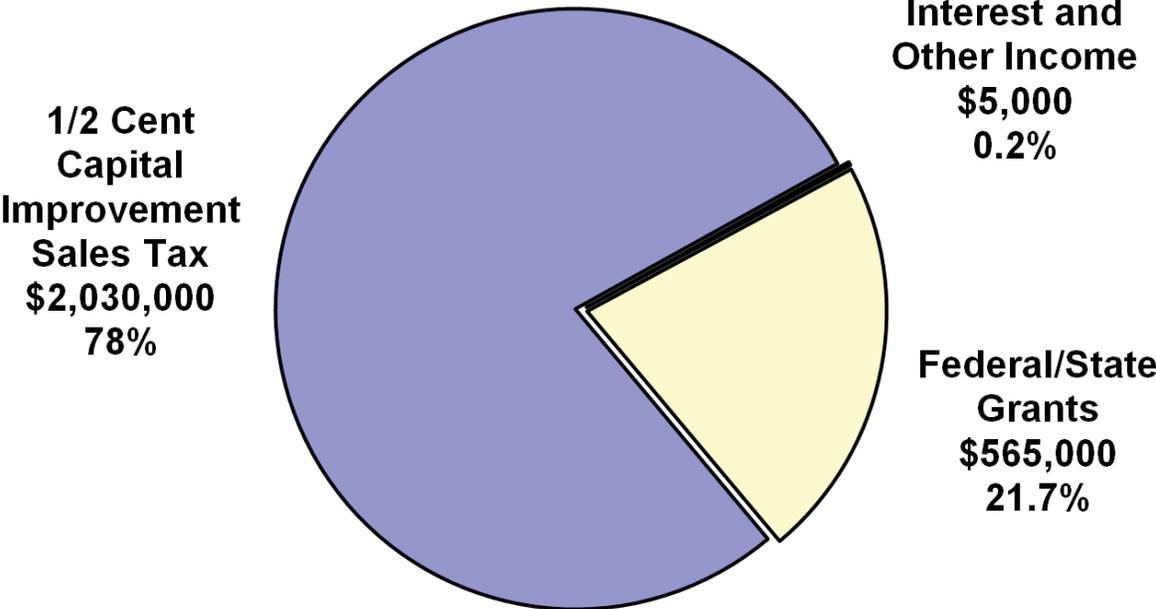
**City of Wildwood
Fiscal 2013 Budget
Capital Improvement Sales Tax Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balances	Audited	Audited	Estimated	Audited	Audited	Estimated
	-	4,190,365	5,327,496	6,126,891	6,126,891	5,980,941
Revenues						
1/2 cent Capital Improvement Sales Tax	1,864,362	1,919,855	1,860,000	1,860,000	2,030,000	2,030,000
Interest	11,382	32,230	15,000	15,000	15,000	5,000
Subtotal	<u>1,875,744</u>	<u>1,952,085</u>	<u>1,875,000</u>	<u>1,875,000</u>	<u>2,045,000</u>	<u>2,035,000</u>
Federal/State Grants	329,643	-	354,900	354,900	41,100	565,000
Other Income	-	-	-	-	-	-
Total Revenue	<u>2,205,387</u>	<u>1,952,085</u>	<u>2,229,900</u>	<u>2,229,900</u>	<u>2,086,100</u>	<u>2,600,000</u>
Other Financing Sources						
Interfund Transfer In (Out)	3,116,044	173,667	(800,000)	(800,000)	(800,000)	-
Transfer In (Out) City Hall Project Fund	-	-	-	-	-	(219,618)
Other Sources	10,935	-	-	-	-	-
Total Other Financing Sources	<u>3,126,979</u>	<u>173,667</u>	<u>(800,000)</u>	<u>(800,000)</u>	<u>(800,000)</u>	<u>(219,618)</u>
Total Revenue and Other Financing Sources						
	5,332,366	2,125,752	1,429,900	1,429,900	1,286,100	2,380,382
Expenditures						
Park Development	1,034,935	735,014	3,280,000	3,093,000	678,000	5,205,000
Other Capital Investment	239,002	11,324	65,000	95,000	65,000	200,000
Total Expenditures	<u>1,273,938</u>	<u>746,339</u>	<u>3,345,000</u>	<u>3,188,000</u>	<u>743,000</u>	<u>5,405,000</u>
Total Revenues and Other Financing Sources Over (Under) Expenditures						
	4,058,428	1,379,413	(1,915,100)	(1,758,100)	543,100	(3,024,618)
Prior Year Encumbrance	-	(131,937)	-	(689,050)	(689,050)	-
Current Year Encumbrance	131,937	689,050	-	-	-	-
Total Encumbrance Adjustment	<u>131,937</u>	<u>557,113</u>	<u>-</u>	<u>(689,050)</u>	<u>(689,050)</u>	<u>-</u>
Ending Fund Balances						
	4,190,365	6,126,891	3,412,396	3,679,741	5,980,941	2,956,323

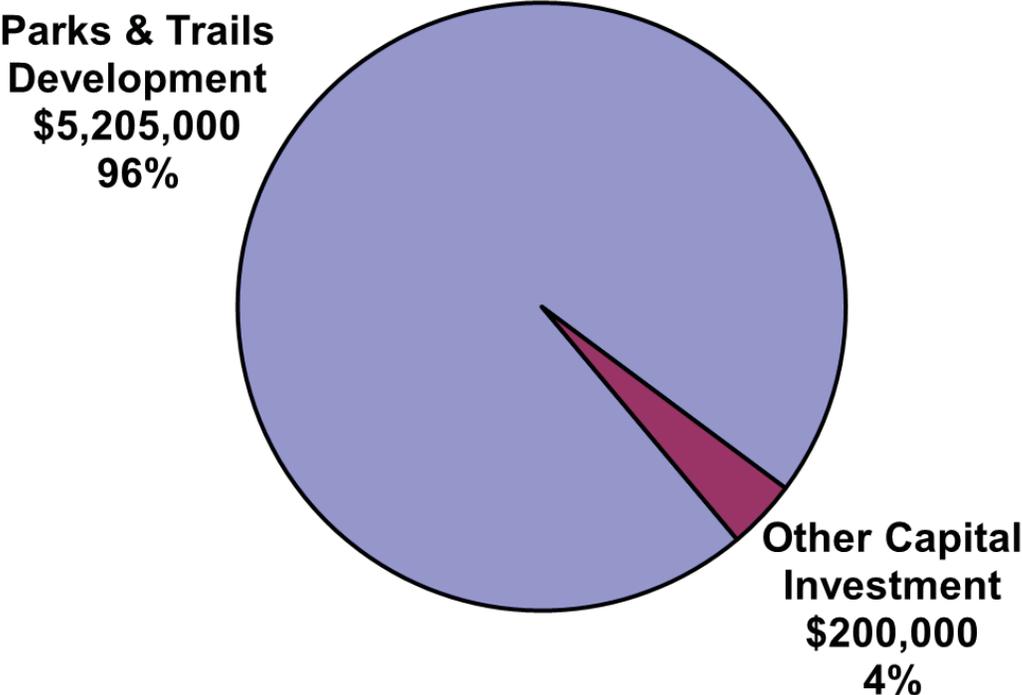
Note: Fund Established in 2010.

2013 Budget Capital Improvement Sales Tax Fund

Revenue Summary
Grand Total \$2,600,000



Expenditure Summary
Grand Total \$5,405,000



**CITY OF WILDWOOD
FISCAL 2013 BUDGET
CAPITAL IMPROVEMENT SALES TAX FUND
REVENUES**

	2010 Actual	2011 Actual	2012 Original Budget	2012 Final Budget	Estimated 2012	Budget 2013
Capital Improvement Sales Tax	1,864,362	1,919,855	1,860,000	1,860,000	2,030,000	2,030,000
Interest	11,382	32,230	15,000	15,000	15,000	5,000
Subtotal	1,875,744	1,952,085	1,875,000	1,875,000	2,045,000	2,035,000
Federal/State Grants	329,643	-	354,900	354,900	41,100	565,000
Sale of Capital Assets	10,935	-	-	-	-	-
Other Sources	-	-	-	-	-	-
Total Revenues	2,216,322	1,952,085	2,229,900	2,229,900	2,086,100	2,600,000

City of Wildwood
Fiscal Year 2013 Budget

2012 Capital Improvement Sales Tax Fund Projects
Expenditure Budget and Projected Year-End Expenditures

			FY 2012 Original Budget	FY 2012 Final Budget	FY 2012 Estimated Year-End
		Source Funds			
Planned Project Expenditures					
Park Development					
40-480-07	Property Acquisitions	Local	500,000	140,000	140,000
40-480-11	Al Foster Trailhead Improvements	Local	275,000	275,000	10,000
40-480-18	Park and Trail Signage	Local	50,000	75,000	40,000
40-480-19	State Rt 100 Ped Trail Protection Construction	Local	275,000	275,000	-
40-480-22	WW Gwy 6 Design	Local	-	30,000	30,000
40-480-23	Anniversary Park Restroom	Local	90,000	97,000	10,000
40-480-25	Community Park & Trail	Local	300,000	300,000	300,000
40-480-26	Ridge Meadows Trailhead	Local/Grant	75,000	93,000	93,000
40-480-27	Al Foster Southern Extension	Local	-	-	-
40-480-28	Packwood Park Nature Trek	Local/Grant	390,000	500,000	45,000
40-480-32	WW GWY 6 Const Trail/Bridge	Local	1,200,000	1,200,000	-
40-480-33	Ped Brg over 100 Eatherton Design/Eng	Local/Grant	75,000	86,000	-
40-480-34	Kohn Park Repairs	Local	25,000	7,000	-
40-480-35	Old Pond School Repairs	Local	25,000	15,000	10,000
Sub Total - Park Development			3,280,000	3,093,000	678,000
Other Capital Investment					
40-490-01	Rural Internet System	Local	65,000	65,000	65,000
40-490-05	Great Streets Project	Local	-	30,000	-
Sub Total - Other Capital Investment			65,000	95,000	65,000
Total Expenditures			3,345,000	3,188,000	743,000

		Source Funds	FY 2013
Planned Project Expenditures			
Parks & Trails Development			
40-480-19	State Route 100 Pedestrian Trail Protection - Construction	Local/Grant	350,000
40-480-11	Al Foster Memorial Trailhead Improvements - Construction	Local	400,000
40-480-23	Anniversary Park Restroom	Local	87,000
40-480-26	Ridge Meadows Trailhead	Local/Grant	112,000
40-480-28	Packwood Park Nature Trek	Local/Grant	500,000
40-480-32	Wildwood Greenway - Phase VI + Construction	Local	700,000
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Design/Engineering	Local	86,000
40-480-25	Community Park Construction	Local	2,800,000
40-480-18	Park and Trail Sign Package Installation	Local	25,000
40-480-37	Ward Five Neighborhood Park - Design and Engineering	Local	70,000
40-480-34	Kohn Park Repairs	Local	25,000
40-480-38	Capital Projects - Replacements of Major Structures or Equipment	Local	50,000
40-480-07	Property Acquisitions - Village Green in Town Center	Local	-
Sub Total - Parks and Trails Development			5,205,000
Other Capital Investment			
40-490-05	Great Streets Project	Local	50,000
70-480-34	Rural Internet Access	Local	150,000
Sub Total - Other Capital Investment			200,000
Total Expenditures			5,405,000

		Source Funds	FY 2013	Capital Projects Fund	Grants	Interfund Transfers	Other Sources
Planned Project Expenditure Funding							
Park Development							
40-480-19	State Rt 100 Ped Trail Protection Construction	Local/Grant	350,000	70,000	280,000		
40-480-11	Al Foster Memorial Trailhead Improvements - Construction	Local	400,000	400,000			
40-480-23	Anniversary Park Restroom	Local	87,000	87,000			
40-480-26	Ridge Meadows Trailhead	Local/Grant	112,000	93,000	19,000		
40-480-28	Packwood Park Nature Trek	Local/Grant	500,000	215,000	285,000		
40-480-21	Wildwood Greenway Corridor - Phase VI	Local	700,000	700,000			
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Design and Engineering	Local	86,000	86,000			
40-480-25	Community Park Construction	Local	2,800,000	2,800,000			
40-480-18	Park and Trail Sign Package Installation	Local	25,000	25,000			
40-480-37	Ward Five Neighborhood Park - Design and Engineering	Local	70,000	70,000			
40-480-34	Kohn Park Repairs	Local	25,000	25,000			
40-480-38	Capital Projects - Replacements of Major Structures or Equipment	Local	50,000	50,000			
40-480-07	Property Acquisitions	Local	TBD	TBD			
Sub Total - Park Development			5,205,000	4,621,000	584,000	-	-
Other Capital Investment							
40-490-05	Great Streets Project	Local	50,000	50,000			
70-480-34	Rural Internet Access	Local	150,000	150,000			
Sub Total - Other Capital Investment			200,000	200,000	-	-	-
Total Expenditures			5,405,000	4,821,000	584,000	-	-

**2013 CAPITAL IMPROVEMENT SALES TAX FUND
PROJECT DESCRIPTIONS**

Park Development

40-480-19	<p><u>State Route 100 Pedestrian Trail Protection - Construction</u> - This project was presented to City Council in 2010, in the form of a design proposal and estimated cost by CH2M Hill. The City Council concurred with its need, but deferred construction until 2013. Grant funding has been awarded to the City</p> <p>\$1,500/yr in future maintenance and repair costs expected.</p>	350,000
40-480-11	<p><u>Al Foster Memorial Trailhead Improvements - Construction</u> - This project would focus on improvements at the Al Foster Memorial Trailhead - that were identified by a public outreach effort. These improvements will address parking, park furniture, and aesthetics.</p> <p>\$2,500/yr for maintenance and upkeep costs expected.</p>	400,000
40-480-23	<p><u>Anniversary Park Restroom</u> - This project consists of adding a permanent restroom facility to Anniversary Park to serve the many users of this popular facility. Bidding is scheduled for early 2013.</p> <p>\$2,500/yr in future operation and maintenance costs projected.</p>	87,000
40-480-26	<p><u>Ridge Meadows Trailhead</u> - The project would construct a total of ten (10) parking spaces at Ridge Meadows Elementary School, at the Rock Hollow Trailhead, along the new picnic tables and fencing. The allowance for the parking spaces has been approved by the City of Ellisville and Rockwood School District.</p> <p>\$500/yr to maintain stormwater items.</p>	112,000
40-480-28	<p><u>Packwood Park Nature Trek</u> - This project would consist of the engineering and construction a single-track, natural surface trail in St. Louis County's Packwood Park, in partnership with them, that would provide a connection to the Rock Hollow Corridor for a number of different user groups, including equestrian.</p> <p>No more than \$5,000.00 of costs, since St. Louis County will assist in a limited role. City money would be utilized for preventative maintenance of drive aisle and entry area.</p>	500,000
40-480-32	<p><u>Wildwood Greenway - Phase VI + Construction</u> - This project would construct an approximately 0.5 mile multiple-use trail from its current terminus at the Windsor Crest Subdivision on the east to Pond Road on the west. Design and engineering were undertaken in 2013.</p> <p>\$1,500 per year of additional maintenance costs.</p>	700,000
40-480-33	<p><u>Pedestrian Bridge Over Route 100, at Eatherton Road - Design/Engineering</u> - This project, would begin the design and engineering for a second pedestrian bridge over State Route 100, east of State Route 109. The bridge would allow users of the City's multiple-use trail system to avoid utilizing the State Route 109 Bridge to cross State Route 100.</p>	86,000
40-480-25	<p><u>Community Park Construction</u> - This project would begin the process of constructing the first phase of development for the City's community park property based upon the approved Concept Plan from the citizen's committee and Planning and Zoning Commission.</p> <p>\$10,000/yr for maintenance of Phase I improvements.</p>	2,800,000

**2013 CAPITAL IMPROVEMENT SALES TAX FUND
PROJECT DESCRIPTIONS**

40-480-18	<u>Park and Trail Sign Package Installation</u> - This project would complete the bid package and begin the installation of signage in priority trail corridors. \$1,000/yr for maintenance and sign replacement costs expected.	25,000
40-480-37	<u>Ward Five Neighborhood Park - Design and Engineering</u> - This project would provide a park facility in one of the most dense residential areas of the City.	70,000
40-480-34	<u>Kohn Park Repairs</u> - This project addresses a low area in Kohn Park stormwater runoff.	25,000
40-480-38	<u>Capital Projects - Replacements of Major Structures or Equipment</u> - Funds provide money for major purchases of equipment for parks, along with replacements, when broken or damaged beyond repair.	50,000
40-480-07	<u>Property Acquisitions - Village Green in Town Center</u> - This project would provide a passive park area in the City's Town Center.	-
Sub Total - Park Development		\$ 5,205,000

Other Capital Investment

40-490-05	<u>Great Streets Project</u> - This project's funding is to assist in the upcoming resurfacing/streetscape improvements planned in 2014 by the Missouri Department of Transportation (MoDOT)	50,000
70-480-34	<u>Rural Internet Access</u> - The project includes the purchase of utility poles, their installation, and the connection to power, so as they can be used by two (2) selected providers to provide high-speed internet to the rural areas of the City.	150,000
Sub Total - Other Capital Investment		\$ 200,000

Total Expenditures	\$ 5,405,000
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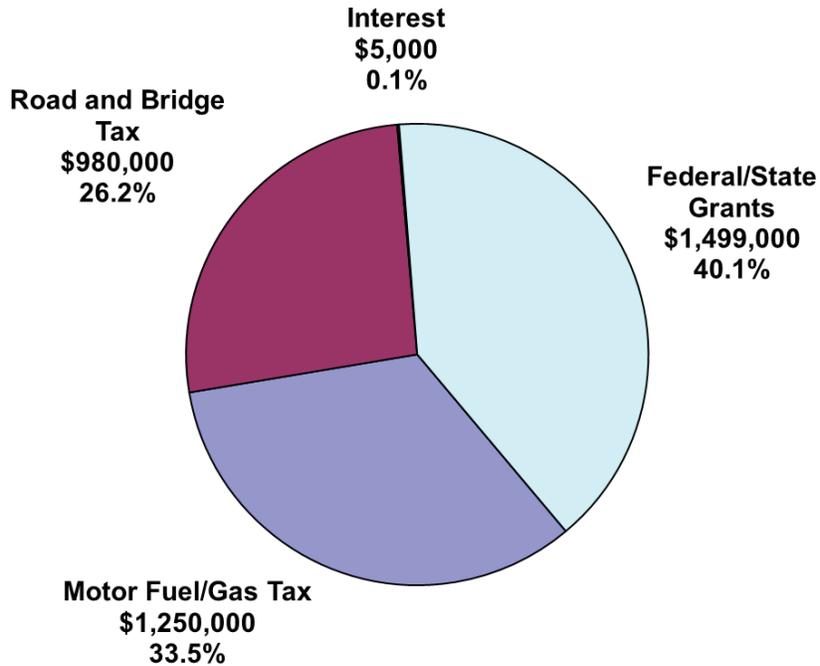
**City of Wildwood
Fiscal 2013 Budget
Road and Bridge Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balances	Audited	Audited	Estimated	Audited	Audited	Estimated
	-	3,787,824	3,380,913	4,049,578	4,049,578	5,153,010
Revenues						
Motor Fuel/Gas Tax	1,259,424	1,244,679	1,340,000	1,340,000	1,300,000	1,250,000
Road & Bridge Tax	987,959	960,349	980,000	980,000	980,000	980,000
Interest	32,883	27,534	18,000	18,000	18,000	5,000
Subtotal	2,280,266	2,232,562	2,338,000	2,338,000	2,298,000	2,235,000
Federal/State Grants*	1,326,206	372,118	1,567,000	1,567,000	868,000	1,499,000
Other Income	-	-	-	-	-	-
Total Revenue	3,606,472	2,604,680	3,905,000	3,905,000	3,166,000	3,734,000
Other Financing Sources						
Interfund Transfer In (Out)	3,001,775	6,496	-	-	-	-
Transfers in (Out) Capital Imp Sales Tax Fund	-	-	800,000	800,000	800,000	-
Transfer In (Out) Special Escrows	-	-	33,390	33,390	33,390	-
Transfer In (Out) Special Revenue Fund	-	-	467,610	467,610	467,610	-
Total Other Financing Sources	3,001,775	6,496	1,301,000	1,301,000	1,301,000	-
Total Revenue and Other Financing Sources	6,608,247	2,611,176	5,206,000	5,206,000	4,467,000	3,734,000
Expenditures						
Roadway Improvements	124,140	45,557	190,000	600,000	600,000	2,668,582
Bridge Reconstruction	1,150,062	1,012,452	1,675,000	1,255,489	1,030,489	1,050,000
Capital Maintenance	1,496,563	1,253,036	1,495,000	1,495,000	1,495,000	2,025,000
Other Capital Investment	210,569	(30,955)	2,625,000	515,000	146,500	2,220,000
Total Expenditures	2,981,334	2,280,090	5,985,000	3,865,489	3,271,989	7,963,582
Total Revenues and Other Financing Sources Over (Under) Expenditures	3,626,913	331,086	(779,000)	1,340,511	1,195,011	(4,229,582)
Prior Year Encumbrance	-	(160,911)	-	(91,579)	(91,579)	-
Current Year Encumbrance	160,911	91,579	-	-	-	-
Total Encumbrance Adjustment	160,911	(69,332)	-	(91,579)	(91,579)	-
Ending Fund Balances	3,787,824	4,049,578	2,601,913	5,298,510	5,153,010	923,428

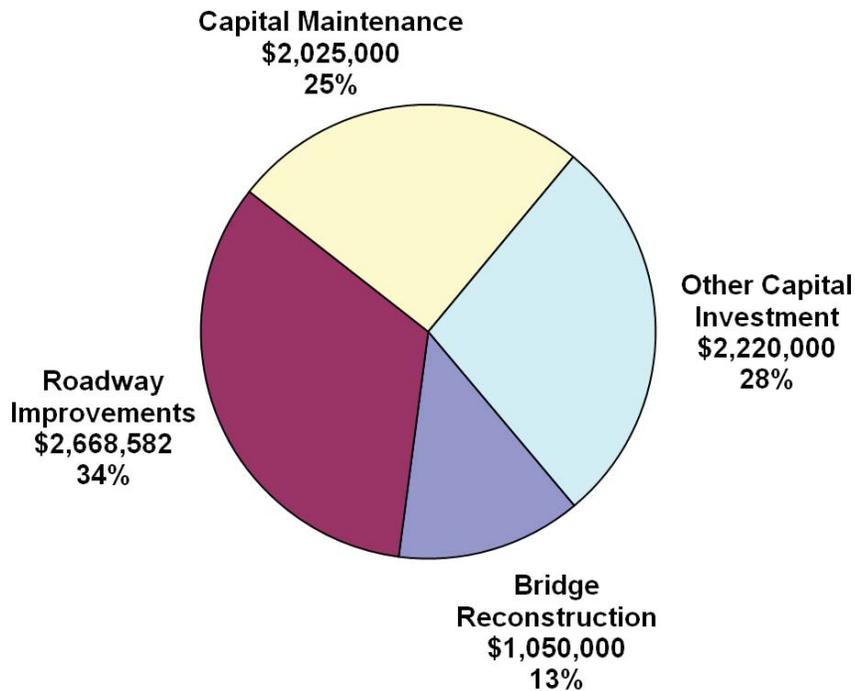
*Note: The amount budgeted for Federal/State Grants may differ from the amount recorded in the Expense Budget due to the timing of revenue recognition in accordance with construction progress.

2013 Budget Road and Bridge Fund

Revenue Summary Grand Total \$3,734,000



Expenditure Summary Grand Total \$7,963,582



**CITY OF WILDWOOD
FISCAL 2012 BUDGET
ROAD AND BRIDGE FUND
REVENUES**

	2010 Actual	2011 Actual	2012 Original Budget	2012 Final Budget	Estimated 2012	Budget 2013
Motor Fuel/Gas Tax	1,259,424	1,244,679	1,340,000	1,340,000	1,300,000	1,250,000
Road & Bridge Tax	987,959	960,349	980,000	980,000	980,000	980,000
Interest	32,883	27,534	18,000	18,000	18,000	5,000
Subtotal	2,280,266	2,232,562	2,338,000	2,338,000	2,298,000	2,235,000
Federal/State Grants	1,326,206	372,118	1,567,000	1,567,000	868,000	1,499,000
Total Revenues	3,606,472	2,604,680	3,905,000	3,905,000	3,166,000	3,734,000

		Source Funds	FY 2012 Original Budget	FY 2012 Final Budget	FY 2012 Estimate
Planned Project Expenditures					
Roadway Improvements					
70-460-07	Other Roadway Improvement Projects	Local	25,000	35,000	35,000
70-460-11	Pond-Grover Loop Rd - West	Local	-	-	-
70-460-12	Pond-Grover Loop Rd - Design	Local/Grant	-	400,000	400,000
70-460-13	Pond-Grover Loop/109 Imp	Local/Grant	135,000	135,000	135,000
70-460-14	Traffic Calming Improvement	Local	30,000	30,000	30,000
Sub Total - Bridge Reconstruction			190,000	600,000	600,000
Bridge Reconstruction					
70-470-29	Pond Road Bridges Replacement #382 & 388	Local	525,000	525,000	500,000
70-470-38	Wildhorse Crk Brdg 3-109 Repl	Local/Grant	575,000	575,000	450,000
70-470-51	Wildhorse Crk Brdg 386	Local	525,000	75,000	-
70-470-56	Bridge Deck Replacements (St. Paul, Centaur, Strecker) - Const.	Local	-	20,489	20,489
70-470-59	Bridge Deck Seal - 12 Locat.	Local	50,000	60,000	60,000
Sub Total - Bridge Reconstruction			1,675,000	1,255,489	1,030,489
Capital Maintenance					
70-490-01	Asphalt Pavement Resurfacing	Local	300,000	300,000	300,000
70-490-02	Concrete Pavement Replacement	Local	925,000	925,000	925,000
70-490-05	Storm Drainage Structure Replacement	Local	70,000	70,000	70,000
70-490-06	Sidewalk Replacement	Local	200,000	200,000	200,000
Sub Total - Capital Maintenance			1,495,000	1,495,000	1,495,000
Other Capital Investment					
70-480-09	Manchester Streetscape Construction Phase II - (East Ave to 109)	Local	2,200,000	100,000	100,000
70-480-11	Salt Storage Facility	Local	400,000	400,000	31,500
70-480-21	Other Engineering Services	Local	25,000	15,000	15,000
70-480-35	Manchester Streetscape Construction Phase II - Utilities Relocation	Local	-	-	-
Sub Total - Other Capital Investment			2,625,000	515,000	146,500
Total Expenditures			5,985,000	3,865,489	3,271,989

		Source Funds	FY 2013
Planned Project Expenditures			
Roadway Improvements			
70-460-07	Other Roadway Improvement Projects	Local	25,000
70-460-13	Pond-Grover Loop Rd. / Route 109 Improvements - Construction	Local/Grant	2,528,582
70-460-14	Traffic Calming Improvements	Local	15,000
70-460-15	Manchester Road Bike Lanes - Design	Local/Grant	100,000
Sub Total - Roadway Improvements			<u>2,668,582</u>
Bridge Reconstruction			
70-470-51	Wild Horse Creek Bridge #386 - Construction	Local	525,000
70-470-57	Ossenfort Bridge #385 - Construction	Local	325,000
70-470-61	Woods Road Bridge #348 Replacement - Design	Local/Grant	110,000
70-470-60	Fox Creek Road Bridge #336 Replacement - Design	Local/Grant	90,000
Sub Total - Bridge Reconstruction			<u>1,050,000</u>
Capital Maintenance			
70-490-01	Asphalt Pavement Resurfacing	Local/Grant	825,000
70-490-02	Concrete Pavement Replacement	Local	950,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000
70-490-06	Sidewalk Replacement	Local	200,000
Sub Total - Capital Maintenance			<u>2,025,000</u>
Other Capital Investment			
70-480-09	Manchester Streetscape Construction Phase II	Local	1,800,000
70-480-21	Other Engineering Services	Local	25,000
70-480-11	Salt Storage Facility	Local	365,000
70-480-12	Ossenfort / Route T Interactive Warning Beacons	Local	30,000
Sub Total - Other Capital Investment			<u>2,220,000</u>
Total Expenditures			<u>7,963,582</u>

		Source Funds	FY 2013	Road & Bridge Fund	Grants	Interfund Transfers	Other Sources
Planned Project Expenditure Funding							
Roadway Improvements							
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000			
70-460-13	Pond-Grover Loop Rd. / Route 109 Improvements	Local/Grant	2,528,582	2,528,582			
70-460-14	Traffic Calming Improvements	Local	15,000	15,000			
70-460-15	Manchester Road Bike Lanes - Design	Local/Grant	100,000	20,000	80,000		
Sub Total - Roadway Improvements			2,668,582	2,588,582	80,000	-	-
Bridge Reconstruction							
70-470-51	Wild Horse Creek Bridge #386 - Construction	Local	525,000	525,000			
70-470-57	Ossenfort Bridge #385 - Construction	Local	325,000	325,000			
70-470-61	Woods Road Bridge #348 Replacement - Design	Local/Grant	110,000	22,000	88,000		
70-470-60	Fox Creek Road Bridge #336 Replacement - Design	Local/Grant	90,000	18,000	72,000		
Sub Total - Bridge Reconstruction			1,050,000	890,000	160,000	-	-
Capital Maintenance							
70-490-01	Asphalt Pavement Resurfacing	Local/Grant	825,000	265,000	560,000		
70-490-02	Concrete Pavement Replacement	Local	950,000	950,000			
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000			
70-490-06	Sidewalk Replacement	Local	200,000	200,000			
Sub Total - Capital Maintenance			2,025,000	1,465,000	560,000	-	-
Other Capital Investment							
70-480-09	Manchester Streetscape Phase II	Local	1,800,000	300,000	999,000	467,610	33,390
70-480-21	Other Engineering Services	Local	25,000	25,000			
70-480-11	Salt Storage Facility	Local	365,000	365,000			
70-480-12	Ossenfort / Route T Interactive Warning Beacons		30,000	30,000			
Sub Total - Other Capital Investment			2,220,000	720,000	999,000	467,610	33,390
Total Expenditures			7,963,582	5,663,582	1,799,000	467,610	33,390

Note: Interfund Transfers and Funding from Other Sources FBO Manchester Streetscape Phase II Recorded in 2012.

**2013 CAPITAL PROJECTS
PROJECT DESCRIPTIONS**

Roadway Improvements

70-460-07	<u>Other Roadway Improvement Projects</u> Funding allocated for small roadway improvement projects identified throughout the year. Nominal future operating and maintenance costs expected.	25,000
70-460-13	<u>Pond-Grover Loop Rd. / Route 109 Improvements - Construction</u> City funding for joint project with MoDOT to improve Route 109 and Pond-Grover Loop Road. \$10,000/year in future operating and maintenance costs expected.	2,528,582
70-460-14	<u>Traffic Calming Improvements</u> Funding for installing speed cushions and/or other traffic calming devices on City roadways. Nominal future operating and maintenance costs expected.	15,000
70-460-15	<u>Manchester Road Bike Lanes - Design</u> Addition of bike lanes along Manchester Road (MO Route 109 west to MO Route 100). Funds are budgeted in 2013 for design, with construction in 2015. Nominal future operating and maintenance costs expected.	100,000
Sub Total - Roadway Improvements		\$ 2,668,582

Bridge Reconstruction

70-470-51	<u>Wild Horse Creek Bridge #386 - Construction</u> Replacement of a substandard bridge on Wild Horse Creek Road, at Ossenfort Road, including a wider 2-lane roadway width. Funds are budgeted in 2013 for construction. No additional future operating and maintenance costs expected.	525,000
70-470-57	<u>Ossenfort Bridge #385 - Construction</u> Replacement of a substandard bridge on Ossenfort Road, south of Wild Horse Creek Road, including a wider 2-lane roadway width. Funds are budgeted in 2013 for construction. No additional future operating and maintenance costs expected.	325,000
70-470-61	<u>Woods Road Bridge #348 Replacement - Design</u> Replacement of a substandard bridge on Woods Road, at MO Route 109, including a wider 2-lane roadway width and walkway. Funds are budgeted in 2013 for design, with construction in 2015. No additional future operating and maintenance costs expected.	110,000
70-470-60	<u>Fox Creek Road Bridge #336 Replacement - Design</u> Replacement of a substandard bridge on Fox Creek Road, south of MO Route 100, including a wider 2-lane roadway width. Funds are budgeted in 2013 for design, with construction in 2015. No additional future operating and maintenance costs expected.	90,000
Sub Total - Bridge Reconstruction		\$ 1,050,000

Capital Maintenance

70-490-01	<u>Asphalt Pavement Resurfacing</u> Pavement resurfacing on Strecker Road, Valley Road, Fox Creek Road, and Model Realty Road. Maintenance project; extends useful life of roadway pavement and lengthens time before repaving is required	825,000
70-490-02	<u>Concrete Pavement Replacement</u> Citywide Selective Concrete Street Slab Replacement. New pavement to be constructed with a 4" Type 1 aggregate base and 7" P.C.C. concrete pavement. Maintenance project; reduces operating expenses for asphalt patching by \$20,000/yr.	950,000

2013 CAPITAL PROJECTS
PROJECT DESCRIPTIONS

70-490-05	<u>Storm Drainage Structure Replacement</u> Replacement or repair of small roadway culverts, storm grates or other storm drainage structures within the City right-of-way. No additional future operating and maintenance costs expected.	50,000
70-490-06	<u>Sidewalk Replacement</u> Replacement or repair of sidewalks Maintenance project	200,000
Sub Total - Capital Maintenance		\$ 2,025,000
Other Capital Investment		
70-480-09	<u>Manchester Rd. Streetscape Construction Phase 2 (East Ave to 109) -</u> Construction of bike lanes, sidewalks, street lights and street trees, including \$200,000 in rebudgeted funds from 2011 for burying over electric. Additional operating and maintenance costs of \$5,000/yr.	1,800,000
70-480-21	<u>Other Engineering Services</u> Funding for various consulting engineering/surveying services needed throughout the year for projects not anticipated ahead of the budget year. No additional future operating and maintenance costs expected.	25,000
70-480-11	<u>Salt Storage Facility</u> Construction of a Salt Storage Building / Supply Building on the Community Park Property. Reduces annual operating and maintenance costs by \$40,000/yr.	365,000
70-480-12	<u>Ossenfort / Route T Interactive Warning Beacons</u> Sensor Activated Flashing Beacons at intersection. No additional future operating and maintenance costs expected.	30,000
Sub Total - Other Capital Investment		\$ 2,220,000
Total Expenditures		\$ 7,963,582

**City of Wildwood
FY 2013 Budget
City Hall Project Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2010 Actual	2011 Actual	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balance	Audited -	Audited 3,125,713	Estimated 1,710,426	Audited 1,938,533	Audited 1,938,533	Estimated 819,366
Revenues						
Interest Income	4	173	-	-	-	-
Certificates of Participation Proceeds	3,000,000	-	-	-	-	-
Total Revenues	3,000,004	173	-	-	-	-
Other Financing Sources						
Transfer In (Out) from General Fund	-	-	5,000,000	5,000,000	5,000,000	-
Transfer In (Out) from General Fund	222,950	(167,171)	-	-	-	-
Transfer In (Out) from CIP Sales Tax Fund	-	-	-	-	-	219,618
Net Transfers In/(Out)	222,950	(167,171)	5,000,000	5,000,000	5,000,000	219,618
Total Revenue and Other Financing Sources						
	3,222,954	(166,998)	5,000,000	5,000,000	5,000,000	219,618
Expenditures						
Insurance	-	-	-	12,800	12,800	-
Misc.	-	-	-	1,000	1,000	-
Utilities - Electric	-	-	-	1,000	1,000	-
Utilities - Gas	-	-	-	2,500	2,500	-
Utilities - Water	-	-	-	1,000	1,000	-
Cost of Issuance	97,241	-	-	-	-	-
Architectural Design/LEED	-	305,286	162,805	108,000	108,000	15,000
LEED Commissioning	-	-	-	10,000	10,000	12,995
Construction	-	640,404	5,711,800	5,656,869	5,656,869	87,250
Permits/Inspection Fees	-	-	-	30,000	30,000	10,000
Debt Service (COP's Lease Payments)	-	-	115,000	115,000	115,000	115,000
Capitalized Interest Expense	-	74,493	105,998	105,998	105,998	104,618
Relocation/Set-up	-	-	100,000	75,000	75,000	75,000
Total Expenditures	97,241	1,020,182	6,195,603	6,119,167	6,119,167	419,863
Total Revenues and Other Financing Sources Over (Under) Expenditures						
	3,125,713	(1,187,180)	(1,195,603)	(1,119,167)	(1,119,167)	(200,245)
Fund Balance						
Certificates of Participation Reserve*	222,950	222,950	222,950	222,950	222,950	222,950
Unreserved Fund Balance	2,902,763	1,715,583	291,873	596,416	596,416	396,172

*Deposited with Trustee to be held as security for duration of Certificates amortization period.
Refunded to City at conclusion of Certificates amortization period.

CITY OF WILDWOOD
New City Hall
Debt Service on Series 2011 Certificates of Participation

Issue Date: 11/18/2010

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Interest</u>	<u>Total Debt</u>	<u>Annual Debt Service</u>
8/1/2011			74,492.69	74,492.69	74,492.69
2/1/2012			52,998.75	52,998.75	
8/1/2012	115,000	1.20	52,998.75	167,998.75	220,997.50
2/1/2013			52,308.75	52,308.75	
8/1/2013	115,000	1.45	52,308.75	167,308.75	219,617.50
2/1/2014			51,475.00	51,475.00	
8/1/2014	120,000	1.75	51,475.00	171,475.00	222,950.00
2/1/2015			50,425.00	50,425.00	
8/1/2015	120,000	2.00	50,425.00	170,425.00	220,850.00
2/1/2016			49,225.00	49,225.00	
8/1/2016	120,000	2.35	49,225.00	169,225.00	218,450.00
2/1/2017			47,815.00	47,815.00	
8/1/2017	125,000	2.70	47,815.00	172,815.00	220,630.00
2/1/2018			46,127.50	46,127.50	
8/1/2018	130,000	3.00	46,127.50	176,127.50	222,255.00
2/1/2019			44,177.50	44,177.50	
8/1/2019	130,000	3.25	44,177.50	174,177.50	218,355.00
2/1/2020			42,065.00	42,065.00	
8/1/2020	135,000	3.45	42,065.00	177,065.00	219,130.00
2/1/2021			39,736.25	39,736.25	
8/1/2021	140,000	3.65	39,736.25	179,736.25	219,472.50
2/1/2022			37,181.25	37,181.25	
8/1/2022	145,000	3.80	37,181.25	182,181.25	219,362.50
2/1/2023			34,426.25	34,426.25	
8/1/2023	150,000	3.90	34,426.25	184,426.25	218,852.50
2/1/2024			31,501.25	31,501.25	
8/1/2024	155,000	4.00	31,501.25	186,501.25	218,002.50
2/1/2025			28,401.25	28,401.25	
8/1/2025	165,000	4.10	28,401.25	193,401.25	221,802.50
2/1/2026			25,018.75	25,018.75	
8/1/2026	170,000	4.20	25,018.75	195,018.75	220,037.50
2/1/2027			21,448.75	21,448.75	
8/1/2027	175,000	4.30	21,448.75	196,448.75	217,897.50
2/1/2028			17,686.25	17,686.25	
8/1/2028	185,000	4.40	17,686.25	202,686.25	220,372.50
2/1/2029			13,616.25	13,616.25	
8/1/2029	195,000	4.45	13,616.25	208,616.25	222,232.50
2/1/2030			9,277.50	9,277.50	
8/1/2030	200,000	4.50	9,277.50	209,277.50	218,555.00
2/1/2031			4,777.50	4,777.50	
8/1/2031	210,000	4.55	4,777.50	214,777.50	219,555.00
	3,000,000		1,473,870.19	4,473,870.19	4,473,870.19

**City of Wildwood
FY 2013 Budget
Town Center Sewer Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2010	Actual 2011	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balance	Audited 475,691	Audited 468,279	Estimated 461,569	Audited 450,339	Audited 450,339	Estimated 310,205
Revenues						
Interest Income	410	255	300	300	300	100
Special Assessments	120,963	113,355	124,755	124,755	112,755	124,755
Interest Payments	75,184	73,905	73,905	73,905	66,505	73,905
Bond Proceeds, at par	-	-	-	1,910,000	1,910,000	-
Other	-	186	-	-	-	-
Sub Total	196,557	187,700	198,960	2,108,960	2,089,560	198,760
Expenditures						
Administrative & Legal	12,024	12,270	12,250	12,250	12,250	12,250
Cost of Issuance	-	-	-	43,016	43,016	-
Discount (Premium)	-	-	-	8,213	8,213	-
Payment to Escrow Agent	-	-	-	1,971,671	1,971,671	-
Principal	105,000	110,000	115,000	115,000	115,000	120,000
Interest Expense	86,945	83,370	79,544	79,544	79,544	75,460
Total Expenditures	203,969	205,640	206,794	2,229,694	2,229,694	207,710
Revenue Over (Under) Expenditures	(7,412)	(17,940)	(7,834)	(120,734)	(140,134)	(8,950)
Fund Balance	468,279	450,339	453,735	329,605	310,205	301,255
Bond Payment Reserve	50,000	50,000	50,000	164,113	164,113	164,113
Ending Fund Balance	418,279	400,339	403,735	165,492	146,092	137,142

CITY OF WILDWOOD, MISSOURI
REFUNDING NEIGHBORHOOD IMPROVEMENT DISTRICT BONDS, SERIES 2012

Issue Date: 12/27/2012
Settlement Date: 12/27/2012

Debt Service Schedule	Principal	Interest Rate	Interest	Annual Interest	Debt Service	Annual Debt Service
3/1/2013						
9/1/2013	150,000.00	0.300	14,113.03	14,113.03	164,113.03	164,113.03
3/1/2014	140,000.00	0.400	10,186.25		150,186.25	
9/1/2014			9,906.25	20,092.50	9,906.25	160,092.50
3/1/2015	140,000.00	0.500	9,906.25		149,906.25	
9/1/2015			9,556.25	19,462.50	9,556.25	159,462.50
3/1/2016	140,000.00	0.625	9,556.25		149,556.25	
9/1/2016			9,118.75	18,675.00	9,118.75	158,675.00
3/1/2017	140,000.00	0.750	9,118.75		149,118.75	
9/1/2017			8,593.75	17,712.50	8,593.75	157,712.50
3/1/2018	140,000.00	0.870	8,593.75		148,593.75	
9/1/2018			7,981.25	16,575.00	7,981.25	156,575.00
3/1/2019	145,000.00	1.000	7,981.25		152,981.25	
9/1/2019			7,256.25	15,237.50	7,256.25	160,237.50
3/1/2020	150,000.00	1.250	7,256.25		157,256.25	
9/1/2020			6,318.75	13,575.00	6,318.75	163,575.00
3/1/2021	150,000.00	1.400	6,318.75		156,318.75	
9/1/2021			5,268.75	11,587.50	5,268.75	161,587.50
3/1/2022	150,000.00	1.600	5,268.75		155,268.75	
9/1/2022			4,068.75	9,337.50	4,068.75	159,337.50
3/1/2023	155,000.00	1.700	4,068.75		159,068.75	
9/1/2023			2,751.25	6,820.00	2,751.25	161,820.00
3/1/2024	155,000.00	1.750	2,751.25		157,751.25	
9/1/2024			1,395.00	4,146.25	1,395.00	159,146.25
3/1/2025	155,000.00	1.800	1,395.00	1,395.00	156,395.00	156,395.00
	1,910,000.00		168,729.28	168,729.28	2,078,729.28	2,078,729.28

City of Wildwood
Fiscal Year 2013 Budget
East Traffic Generation Assessment
Special Revenue Fund

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

	2010 Actual	2011 Actual	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balances	Audited 663,488	Audited 689,950	Estimated 707,628	Audited 708,629	Audited 708,629	Estimated 251,699
Revenues						
East TGA Assessments	25,314	17,991	10,000	10,000	10,000	10,000
Interest	1,148	689	680	680	680	680
Total Revenue	26,462	18,679	10,680	10,680	10,680	10,680
Expenditures						
Total Expenditures	-	-	-	-	-	-
Revenue Over (Under) Expenditures	26,462	18,679	10,680	10,680	10,680	10,680
Other Financing Sources						
Interfund Transfers In (Out)	-	-	(467,610)	(467,610)	(467,610)	-
Sub Total	-	-	(467,610)	(467,610)	(467,610)	-
Total Revenues and Other Financing Sources Over (Under) Expenditures	26,462	18,679	(456,930)	(456,930)	(456,930)	10,680
Ending Fund Balances	689,950	708,629	250,698	251,699	251,699	262,379

City of Wildwood
Fiscal Year 2013 Budget
West Traffic Generation Assessment
 Special Revenue Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

	2010 Actual	2011 Actual	Original Budget 2012	Final Budget 2012	Estimated 2012	Budget 2013
Beginning Fund Balances	Audited 110,283	Audited 118,885	Estimated 123,193	Audited 123,966	Audited 123,966	Estimated 129,106
Revenues						
West TGA Assessments	8,405	4,962	-	-	5,000	-
Interest	196	119	140	140	140	140
Total Revenue	8,602	5,081	140	140	5,140	140
Expenditures						
Total Expenditures	-	-	-	-	-	-
Revenue Over (Under) Expenditures	8,602	5,081	140	140	5,140	140
Other Financing Sources						
Sub Total	-	-	-	-	-	-
Total Revenues and Other Financing Sources Over (Under) Expenditures	8,602	5,081	140	140	5,140	140
Ending Fund Balances	118,885	123,966	123,333	124,106	129,106	129,246

**City of Wildwood
2013 Budget
5-Year Capital Improvement Plan
Capital Improvement Sales Tax Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**

	2013	2014	2015	2016	2017
Estimated Beginning Fund Balances					
	5,980,841	2,956,223	1,746,723	830,230	1,954,507
Revenues					
1/2 cent Capital Improvement Sales Tax	2,030,000	2,060,450	2,091,357	2,122,727	2,154,568
Interest	5,000	5,000	5,000	5,000	5,000
Subtotal	<u>2,035,000</u>	<u>2,065,450</u>	<u>2,096,357</u>	<u>2,127,727</u>	<u>2,159,568</u>
Federal/State Grants	565,000	-	-	-	-
Other Income	-	-	-	-	-
Total Revenue	<u>2,600,000</u>	<u>2,065,450</u>	<u>2,096,357</u>	<u>2,127,727</u>	<u>2,159,568</u>
Other Financing Sources					
Transfer In (Out) City Hall Project Fund	(219,618)	(222,950)	(222,850)	(218,450)	(218,450)
Other Sources	-	-	-	-	-
Total Other Financing Sources	<u>(219,618)</u>	<u>(222,950)</u>	<u>(222,850)</u>	<u>(218,450)</u>	<u>(218,450)</u>
Total Revenue and Other Financing Sources					
	2,380,382	1,842,500	1,873,507	1,909,277	1,941,118
Expenditures					
Park Development	5,205,000	2,965,000	2,705,000	710,000	1,610,000
Other Capital Investment	200,000	87,000	85,000	75,000	-
Total Expenditures	<u>5,405,000</u>	<u>3,052,000</u>	<u>2,790,000</u>	<u>785,000</u>	<u>1,610,000</u>
Total Revenues and Other Financing Sources Over (Under) Expenditures					
	(3,024,618)	(1,209,500)	(916,493)	1,124,277	331,118
Encumbrances					
Prior Year Encumbrance	-	-	-	-	-
Estimated Ending Fund Balances					
	2,956,223	1,746,723	830,230	1,954,507	2,285,625

		Source Funds	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Planned Project Expenditures							
Park and Trail Development							
40-480-19	State Route 100 Pedestrian Trail Protection - Construction	Local	350,000				
40-480-	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local			30,000	300,000	
40-480-12	Woodcliff Heights Park - Construction	Local		380,000			
40-480-11	Al Foster Trailhead Improvements - Construction	Local	400,000	50,000			
40-480-23	Anniversary Park Restroom	Local	87,000				
40-480-21	Homestead Trail Design/Engineering and Improvements	Local		50,000	550,000		
40-480-28	Packwood Park Nature Trek	Local/Grant	500,000				
40-480-32	Wildwood Greenway Phase 6 Construction - Trail + Bridge	Local	700,000		500,000		
40-480-	Future Trail Development - Design	Local		150,000		150,000	
40-480-	Future Trail Development - Construction	Local			1,000,000		1,000,000
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road, Design/Eng.	Local/Grant	86,000				
40-480-	Pedestrian Bridge Over Route 100, at Eatherton Road - Construction	Local/Grant		825,000			
40-480-	Restroom Facilities - Old Pond School	Local			90,000		
40-480-23	Restroom Facilities - Anniversary Park	Local					
40-480-16	Kohn Park - Engineering and Construction	Local			125,000		
40-480-24	LeCave Memorial Rest Stop	Local/Gift					
40-480-25	Community Park Engineering and Design	Local					
40-480-26	Ridge Meadows Trailhead	Local/Grant	112,000				
40-480-25	Community Park Construction	Local	2,800,000	TBD	TBD	TBD	TBD
40-480-18	Park and Trail Sign Package Installation	Local	25,000				
40-480-34	Kohn Park Repairs	Local	25,000		5,000	5,000	5,000
40-480-35	Old Pond School Repairs	Local		10,000	5,000	5,000	5,000
40-480-	Town Center Park Development (Neighborhood Type)	Local/Grant		600,000	300,000		
40-480-37	Ward Five Neighborhood Park - Design and Engineering	Local	70,000				
40-480-	Ward Five Neighborhood Park - Construction	Local		700,000			
40-480-38	Capital Projects - Replacements of Major Structures	Local	50,000		100,000		100,000
40-480-07	Property Acquisitions	Local	-	200,000		250,000	500,000
Sub Total - Park Development			5,205,000	2,965,000	2,705,000	710,000	1,610,000
Other Capital Investment							
40-490-05	Great Streets Project(s)	Local/Grant	50,000	50,000		50,000	
70-480-34	Rural Internet Access Initiative	Local	150,000				
70-480-20	Vehicle Replacement / Purchase	Local		25,000		25,000	
70-480-	Eatherton Road Trail/Sidewalk - Design and Engineering	Local		12,000			
70-480-	Eatherton Road Trail/Sidewalk - Construction				85,000		
Sub Total - Other Capital Investment			200,000	87,000	85,000	75,000	-
Total Expenditures			5,405,000	3,052,000	2,790,000	785,000	1,610,000

**City of Wildwood
2013 Budget
5-Year Road Bridge Fund Capital Improvement Plan
Road Bridge Fund
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**

	2013	2014	2015	2016	2017
Estimated Beginning Fund Balances					
	5,153,010	923,428	1,271,153	1,267,728	1,768,281
Revenues					
Motor Fuel/Gas Tax	1,250,000	1,259,375	1,268,820	1,278,336	1,287,924
Road & Bridge Tax	980,000	987,350	994,755	1,002,216	1,009,732
Interest	5,000	6,000	10,000	10,000	10,000
Subtotal	<u>2,235,000</u>	<u>2,252,725</u>	<u>2,273,575</u>	<u>2,290,552</u>	<u>2,307,656</u>
Federal/State Grants	1,499,000	560,000	1,448,000	-	-
Other Income					
Total Revenue	<u>3,734,000</u>	<u>2,812,725</u>	<u>3,721,575</u>	<u>2,290,552</u>	<u>2,307,656</u>
Other Financing Sources					
Transfer In (Out) Special Escrows	-	-	-	-	-
Transfer In (Out) Special Revenue Fund	-	-	-	-	-
Transfer In (Out) CIP Sales Tax Fund	-	-	-	-	-
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue and Other Financing Sources					
	3,734,000	2,812,725	3,721,575	2,290,552	2,307,656
Expenditures					
Roadway Improvements	2,668,582	40,000	1,365,000	40,000	40,000
Bridge Reconstruction	1,050,000	700,000	610,000	-	-
Capital Maintenance	2,025,000	1,700,000	1,725,000	1,725,000	1,725,000
Other Capital Investment	2,220,000	25,000	25,000	25,000	25,000
Total Expenditures	<u>7,963,582</u>	<u>2,465,000</u>	<u>3,725,000</u>	<u>1,790,000</u>	<u>1,790,000</u>
Total Revenues and Other Financing Sources Over (Under) Expenditures					
	(4,229,582)	347,725	(3,425)	500,552	517,656
Encumbrances					
Prior Year Encumbrance	-	-	-	-	-
Estimated Ending Fund Balances					
	923,428	1,271,153	1,267,728	1,768,281	2,285,937

		Source Funds	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Planned Project Expenditures							
Roadway Improvements							
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000	25,000	25,000	25,000
70-460-13	Pond-Grover Loop Rd. / Route 109 Improvements	Local/Grant	2,528,582				
70-460-14	Traffic Calming Improvements	Local	15,000	15,000	15,000	15,000	15,000
	Manchester Road Bike Lanes	Local/Grant	100,000		1,200,000		
	Waterfront Way Extension - Construction	Local/Escrow			125,000		
Sub Total - Roadway Improvements			2,668,582	40,000	1,365,000	40,000	40,000
Bridge Reconstruction							
70-470-51	Wild Horse Creek Bridge #386 - Construction	Local	525,000				
	Ossenfort Bridge #385 - Construction	Local	325,000				
	Woods Road Bridge #348 Replacement - Design	Local/Grant	110,000				
	Woods Road Bridge #348 Replacement - Construction	Local/Grant		700,000			
	Fox Creek Road Bridge #336 Replacement - Design	Local/Grant	90,000				
70-470-29	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant			610,000		
Sub Total - Bridge Reconstruction			1,050,000	700,000	610,000	-	-
Capital Maintenance							
70-490-01	Asphalt Pavement Resurfacing	Local	825,000	500,000	500,000	500,000	500,000
70-490-02	Concrete Pavement Replacement	Local	950,000	950,000	975,000	975,000	975,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000	50,000	50,000	50,000
70-490-06	Sidewalk Replacement	Local	200,000	200,000	200,000	200,000	200,000
Sub Total - Capital Maintenance			2,025,000	1,700,000	1,725,000	1,725,000	1,725,000
Other Capital Investment							
70-480-09	Manchester Rd. Streetscape Construction Phase 2 (East Ave to 109)	Local	1,800,000				
70-480-11	Salt Storage Facility	Local	365,000				
70-480-21	Other Engineering Services	Local	25,000	25,000	25,000	25,000	25,000
	Ossenfort / Route T Interactive Warning Beacons	Local	30,000	-	-	-	-
Sub Total - Other Capital Investment			2,220,000	25,000	25,000	25,000	25,000
Total Expenditures			7,963,582	2,465,000	3,725,000	1,790,000	1,790,000

**City of Wildwood
Fiscal 2013
Budget**

Personnel Summary							
Department	Position Title	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Budget 2012	Budget 2013
Administration	City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
	Administrative Asst.	1.00	1.00	1.00	1.00	1.00	1.00
	Finance Officer	1.00	1.00	1.00	1.00	1.00	1.00
	Receptionist/Office Asst.	1.00	1.00	1.00	1.00	1.00	1.00
	Account Clerk	-	-	-	-	-	-
	Office Assistant	0.50	0.50	0.50	0.50	0.50	0.50
		<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>	<u>4.50</u>
Clerk/Council	Deputy Admin./City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
	Admin. Asst./Dep. Clerk	0.50	0.50	0.50	0.50	0.50	0.50
		<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Municipal Court	Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00
	Asst. Clerk/Admin. Asst.	0.50	0.50	0.50	0.50	0.50	0.50
		<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Parks	Parks & Recreation Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
	Recreation Specialist	-	-	-	-	-	-
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Planning	Director	1.00	1.00	1.00	1.00	1.00	1.00
	Sr. Planner	1.00	1.00	1.00	1.00	1.00	1.00
	Planner	2.00 *	2.00	2.00	2.00	2.00	2.00
	Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00
	Code Inspector	0.50	0.50	0.50	0.50	0.50	0.50
	Planning Technician	1.00 *	1.00	1.00	1.00	1.00	1.00
	Administrative Asst.	0.50	0.50	0.50	0.50	0.50	0.50
		<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Public Works	Director/City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
	Asst. City Engineer	1.00	1.00	1.00	1.00	1.00	1.00
	Street Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
	Street Inspector	1.00	1.00	1.00	0.00	0.00	0.00
	Code Inspector	0.50	0.50	0.50	0.50	0.50	0.50
	Administrative Asst.	0.50	0.50	0.50	0.50	0.50	0.50
		<u>5.00</u>	<u>5.00</u>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Personnel	Full-Time	20.00	20.00	20.00	19.00	19.00	19.00
	FTE	<u>20.50</u>	<u>20.50</u>	<u>20.50</u>	<u>19.50</u>	<u>19.50</u>	<u>19.50</u>

* Mid-year change

Police Services							
Provided Under Contract with St. Louis		Actual	Actual	Actual	Actual	Budget	Budget
County Police Department		2008	2009	2010	2011	2012	2013
Personnel Assigned to Wildwood Precinct	Captain	1.00	1.00	1.00	1.00	1.00	1.00
	Lieutenant	1.00	1.00	1.00	1.00	1.00	1.00
	Sergeant	3.00	4.00	4.00	4.00	4.00	4.00
	Officers	24.00	27.00	27.00	27.00	27.00	27.00
	Office Admin.	1.00	1.00	1.00	1.00	1.00	1.00
		<u>30.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>	<u>34.00</u>



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**City of Wildwood
Fiscal Year 2013 Budget**

Personnel Summary

Personnel costs of salaries and benefits for all full-time and regular part-time employees for 2013 is budgeted to total \$2,287,587 representing 28.5 percent of the total General Fund Operating expenditures for 2013. The net 2013 budgeted amount for personnel costs is an increase of \$20,509 compared to original Budget 2012.

Authorized Positions

The 2013 Budget includes funding for 19.50 full-time and regular part-time City employees, the same number of employees as authorized for 2012. A copy of the authorized 2013 employee positions accompanies this document.

Salary Pay Plan

The 2013 Salary Pay Plan includes some minor adjustments to selected employee position pay ranges. The salary of each employee by position is within the respective salary range. A copy of the 2013 Salary Pay Plan accompanies this document.

Employee Salary Adjustments for 2013

The 2013 Municipal Budget includes funding of a three percent (3.0%) general salary increase for all full-time employees receiving a satisfactory overall rating on their annual performance evaluation. This budgeted increase is expected to cost a total of \$39,962.

Employee Benefit Plan

The employee health insurance plan authorized for 2013 (United Healthcare Plan 7A-F/IU HRA) with a deductible arrangement (deductibles shared between City and Employee on a \$250/\$750 Employee; \$1,250/\$3,750 City on a reimbursable basis) is anticipated to represent up to a 9.9% increase (\$34,640) over 2012 premium amounts. The dental insurance policy with Delta Dental is renewed for 2013 at an increase of 7.4% (\$1,952 annual premium cost) compared to the 2012 rate. All other employee benefits remain unchanged from 2012.



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WILDWOOD

**CITY OF WILDWOOD, MISSOURI
2013 SALARY PLAN**

Position	Salary Min	Salary Midpoint	Salary Max
City Administrator	\$128,000	\$137,250	\$150,000
Director of Planning and Parks	\$85,100	\$106,550	\$132,000
Director of Public Works / Engineer	\$81,040	\$97,245	\$113,450
Dep. City Admin. / City Clerk	\$81,040	\$97,245	\$113,450
Finance Officer	\$58,000	\$69,600	\$86,000
Assistant City Engineer	\$58,000	\$69,600	\$82,000
Parks & Recreation Superintendent	\$50,365	\$61,685	\$73,000
Street Superintendent	\$50,365	\$61,685	\$75,500
Senior Planner	\$48,570	\$58,285	\$68,000
Planner	\$39,030	\$48,265	\$59,000
Court Administrator	\$39,030	\$48,265	\$59,000
Code Enforcement Officer	\$37,600	\$45,120	\$53,500
Admin. Asst. - Administration	\$37,600	\$45,120	\$53,000
Public Works Inspector	\$34,230	\$41,075	\$47,920
Code Inspector	\$34,230	\$41,075	\$48,750
Planning Technician	\$34,230	\$41,365	\$48,500
Administrative Assistant	\$34,230	\$41,365	\$49,750
Office Assistant / Receptionist	\$31,785	\$39,140	\$47,750



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BUDGET GLOSSARY

ACCOUNT NUMBER - A system of numbering that quickly reveals certain required information.

ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

ACTIVITY - Departmental efforts that contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

AD HOC - For or concerned with one specific purpose.

ADOPTED BUDGET – The budget approved by the City Council and enacted by ordinance on or before December 31 of each year.

ANNUALIZE - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

APPROPRIATION - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

ASSESSED VALUE - The value of property for tax levy purposes. The assessed value is set by the St. Louis County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

ASSESSMENT RATIO - The ratio at which the tax rate is applied to the tax base.

ASSET - Resources held or owned by the City that benefit more than one accounting period.

AUTHORIZED POSITIONS - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

AVAILABLE (UNDESIGNATED) FUND BALANCES - The funds remaining from prior years activity that are available for appropriation in the current budget year.

BOND - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

BONDED DEBT - That portion of City debt represented by outstanding bonds.

BOND REFINANCING - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

BUDGET - A financial plan comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures

BUDGET CALENDAR - The schedule of key dates that the City follows in the preparation and adoption of the budget.

BUDGETARY CONTROL - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

BUDGET DOCUMENT - The written instrument used by City to present a comprehensive financial plan.

BUDGET MESSAGE - The opening section of the budget presented by the City Administrator, which presents the City Council and the Citizens of Wildwood with highlights of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment by the City Council to approve the budget as presented, authorizing staff to obligate and spend revenues.

CAFR - Comprehensive Annual Financial Report.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

CAPITAL BUDGET - The appropriation of resources for capital assets.

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure.

CAPITAL IMPROVEMENTS PROGRAM - A plan for capital improvements to be incurred each year over a set number of years to meet long-term capital needs.

CAPITAL IMPROVEMENT FUND - A fund created to account for the financial resources to be used for the acquisition, construction, or improvements of capital facilities, infrastructure, or equipment.

CAPITAL IMPROVEMENT SALES TAX FUND - A fund created to account for the financial resources from the City's ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.

CASH BASIS - A basis of accounting in which transactions are recognized when cash is received or spent.

CCPP – See Citizens Committee for Park Progress.

CERTIFICATE OF PARTICIPATION (COP) – An instrument evidencing a pro rata share in a specific pledged revenue stream, usually lease payments by the issuer that are subject to annual appropriation. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically

assigns the lease and lease payments to a trustee, which then distributes the lease payments to the certificate holders.

CHARGES FOR SERVICES - Revenue derived by charging a fee to the specific user of the service.

CID – See Community Improvement District.

CITY HALL PROJECT FUND - A fund created to account for the financial resources and expenditures associated with the construction of the City of Wildwood New City Hall. This fund shall also be used to record the repayment of the Certificates of Participation used to fund a portion of the project.

CITIZENS COMMITTEE FOR PARK PROGRESS – Committee formed to research and advise Council on planning for acquisition of additional park and open space land as well as such other recreational facilities deemed desirable.

COMMUNITY IMPROVEMENT DISTRICT - Either a political subdivision, with the power to impose special assessments and real property taxes, or a nonprofit corporation, with the power to impose special assessments, to pay for public improvements.

CITY COUNCIL – The governing body elected by the Citizens of Wildwood to provide policy direction for the operations of the City. Wildwood’s City Council consists of a Mayor who is elected for a four-year term and 16 Council Members who are elected from eight wards as established by the Charter (two Council Members per ward). Council Members are elected for two-year terms.

CONSUMER PRICE INDEX (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

CURRENT TAXES - Taxes levied and due within a one-year period.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

DELINQUENT TAXES - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

DEPRECIATION - The process of recognizing the physical deterioration of capital assets over a period of time.

DEVELOPMENT FEES - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

DISBURSEMENT - The expenditures of money from an account.

EMPLOYEE (OR FRINGE) BENEFITS - Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

ENCUMBRANCE - The commitment of funds to pay for future cash expenditures.

EXPENDITURES - A decrease in the net financial resources of the City due to the acquisition of goods or services.

EXPENSE - Charges incurred for operations, maintenance, interest and other charges.

FICA – Mandatory Social Security contribution and mandatory Medicare contribution each based on a calculation of percentage on wages and salaries paid by the City to the Federal Government.

FINAL BUDGET – Most recently amended budget approved by City Council.

FINES & FORFEITURES - Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

FISCAL POLICY - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies. The City of Wildwood operates on a calendar year basis of January 1 to December 31.

FRANCHISE FEE - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Cable services.

FULL FAITH AND CREDIT - A pledge of a government's taxing power to repay debt obligations.

FULL-TIME EQUIVALENT POSITION (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

FUND - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCES - The difference between assets and liabilities.

GAAP – See Generally Accepted Accounting Principles.

GASB – See Government Accounting Standards Board.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GENERAL FUND - The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

GENERAL OBLIGATION BOND – Debt obligation reflecting the City’s written promise to repay sums of money on specified dates with specified interest, backed by the full faith, credit, and taxing power of the City.

GFOA - Government Finance Officers Association

GOVERNMENT ACCOUNTING STANDARDS BOARD - The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT - A contribution by a government or other organization to support a specific function or operation.

INFRASTRUCTURE – The basic framework or foundation of the City, including buildings, roads, bridges, sidewalks, and water and sewer systems.

INTERFUND TRANSFERS - Transfer of resources between two funds of the same governmental unit.

INTEREST EARNINGS - Revenue derived from the investment of cash in securities as specified by the City investment policy.

INTERGOVERNMENTAL REVENUE - Revenue received from Federal, State or local government bodies.

LAPSING APPROPRIATION - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

LEVY - The process of imposing taxes for the support of government activities.

LIABILITY – Obligation or debt that must be paid, renewed or refunded at some time in the future.

LICENSES, PERMITS, & FEES - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

LONG TERM DEBT - Debt that is repaid over a period of time longer than one year.

MAINTENANCE - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land.

MATERIALS & SUPPLIES - Expendable operating supplies necessary to conduct daily departmental activity.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred. The City of Wildwood uses the modified accrual basis for accounting and budgeting.

MSD – Metropolitan Sewer District

NID – See Neighborhood Improvement District

NEIGHBORHOOD IMPROVEMENT DISTRICT - a geographically bounded area within which certain public improvements are financed by the local government through the issuance of notes or general obligation bonds, which are in turn retired by assessing the property owners in the district on some equitable basis.

OPERATING BUDGET - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

OPERATING EXPENSES - The cost for personnel, materials and equipment required for a department to function,

OPERATING TRANSFER - A transfer of resources from one fund to another.

ORDINANCE - A formal legislative enactment by City Council. An ordinance has full force and effect of law within the boundaries of the municipality, unless it conflicts with any higher form of law.

ORIGINAL BUDGET – Initial approved budget approved by City Council.

PAY-AS-YOU-GO BASIS - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

PRIOR YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

PROGRAM - An activity or set of activities that provides a particular service to the Citizens.

PROPERTY TAXES - Revenues derived from the levying of taxes on real and personal property. Property taxes are levied according to the properties assessed value.

PUBLIC HEARING - The segment of City Council meetings at which time Citizens are given the opportunity to discuss issues.

RESERVE - An account used to indicate the portion of a fund balance restricted for a specific purpose.

RESOLUTION - Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

RESOURCES - Total amounts available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

REVENUE - Funds received or collected by the City.

REVENUE BONDS - Bonds whose principal and interest are payable solely from the revenues raised by a specific function or activity.

RISK MANAGEMENT – The coordinated and continuous effort to minimize potential losses of City assets due to accidents, worker’s compensation, liability and property exposure.

ROAD & BRIDGE FUND – A fund created to account for the financial resources from the Motor Fuel/Gas Tax received from the State of Missouri, and Road & Bridge Tax received from St. Louis County, which is to be used for funding roadway and bridge acquisition, maintenance, and construction purposes.

SERIES 2010 CERTIFICATES OF PARTICIPATION – The \$3,000,000 aggregate principal amount of Certificates of Participation (City of Wildwood, Missouri, Lessee), Series 2010, evidencing a proportionate interest in Basic Rent Payment to be made by the City pursuant to the Lease, executed and delivered pursuant to the Declaration of Trust.

SOURCE OF REVENUE - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

STP – Surface Transportation Program

SUPPLEMENTAL APPROPRIATION - An appropriation of resources made by the City Council after the budget has been formally adopted.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

UNRESERVED FUND BALANCES – The portion of a fund’s balance that is not restricted to be used for a specific purpose and is available for appropriation.

USER FEES - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.



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