



WILDWOOD

**2016  
MUNICIPAL  
BUDGET**



Budget of Revenues and Expenditures for  
Fiscal Year Beginning January 1, 2016 Ending December 31, 2016  
Adopted Ordinance No. 2136  
December 14, 2015



# WILDWOOD

## CITY OF WILDWOOD 2016 FISCAL YEAR BUDGET

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Wildwood**

**Missouri**

For the Fiscal Year Beginning

**January 1, 2015**

A handwritten signature in black ink, reading "Jeffrey R. Enos".

Executive Director

The Government Finance Officers Association of the United State and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Wildwood, Missouri for its annual budget for the fiscal year beginning January 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a a financial plan, and as a communications device.

This award is valid for a period on year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



# WILDWOOD

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December 14, 2015

**TO:** Honorable Mayor Timothy Woerther  
City Council Members

**FROM:** Ryan S. Thomas, City Administrator

**SUBJECT:** Fiscal Year 2016 Municipal Budget Message

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I am hereby transmitting for your adoption by Ordinance the accompanying Municipal Budget of revenues and expenditures for the fiscal year period beginning January 1, 2016 and ending December 31, 2016.

### **INTRODUCTION**

The Municipal Budget for Fiscal Year 2016 is the product of thorough and thoughtful considerations of public service needs throughout the community, municipal goals and objectives, and fiscal resources anticipated to be available. All elements of the Municipal Budget were prepared and analyzed by City Staff and subsequently reviewed and deliberated by the City Council during a series of dedicated Budget Work Sessions, Council Committee meetings and Regular City Council Meetings. The proposed 2016 Municipal Budget was made available for public inspection and displayed on the City website in advance of a Public Hearing at the November 23, 2015 City Council Meeting, followed by First Reading of Ordinance 2136 adopting the 2016 Municipal Budget. Second Reading of Amended Ordinance 2136 and final adoption is to take place at the December 14, 2015 City Council Meeting.

### **FINANCIAL OVERVIEW**

The 2016 Municipal Budget is designed to sustain the City's sound finances while addressing the public service needs of the community in a fiscally responsible manner. The 2016 Municipal Budget as proposed is **BALANCED** with planned expenditures totaling \$21,131,154, fully funded from a combination of revenues conservatively anticipated to be received during the fiscal year totaling \$16,933,885, plus beginning fund balances projected to total \$26,746,326, for a grand total of funds available during 2016 projected to be \$43,680,211.

Budgeting and accounting of revenues and expenditures is on a fund basis, as is the case for public entities in general. The 2016 Municipal Budget is divided among seven (7) funds for budgeting purposes.

The **General Fund** accounts for all financial resources except those not accounted for and reported in another fund. The General Fund serves as the operating fund for the City and all Operating Expenditures, including personnel expenses, contracted services, materials, supplies, utilities, insurance, professional services, maintenance, minor equipment, and other routine and planned operating expenses necessary to provide

daily municipal services. A dedicated group of revenues are allocated to the General Fund to support operating expenditures. IMPORTANTLY, all budgeted recurring Operating Expenditures are fully funded from revenues conservatively projected to be received during the course of Fiscal Year 2016. General Fund Revenues budgeted for 2016 are projected to exceed Operating Expenditures by \$412,971, thus the General Fund itself is balanced.

In 2015, \$2.3 million dollars was transferred to the City Hall Project Fund to pay off the balance of the Certificates of Participation in early 2016.

The General Fund is budgeted to have a sizeable \$12,667,238 fund balance at the end of the fiscal year, of which \$2,204,557 (25% of General Fund Budgeted Expenditures) is allocated as an Operating Contingency, leaving \$10,462,681 as Unreserved General Fund Balance.

#### General Fund

	2015 Year-End Est.	Budget 2016
Revenues	9,252,654.00	9,231,200.00
Expenditures	8,554,684.00	8,818,229.00
Revenues Over (Under) Expenditures	697,970.00	412,971.00
Transfers In/Out	(2,307,050.00)	171,339.00
Reserved for Encumbrances	(134,965.00)	-
		-
Beginning Fund Balance (est)	13,826,973.00	12,082,928.00
Ending Fund Balance (est)	12,082,928.00	12,667,238.00
% change	-12.6%	4.8%

**Capital Improvements** for 2016 total \$12,312,925, representing 58.3% of total budget expenditures. Capital Improvements are funded from a combination of resources, available from six (6) funds:

The **Capital Improvement Sales Tax Fund** is used to account of the financial resources from the City's ½ cent Capital Improvement Sales Tax, which by law may be used to support general capital improvements. For 2016, these funds are devoted primarily toward parks and trails development, with some funds allocated for other capital investment for "great street" enhancements, new vehicle purchase, and rural internet access improvements. The City has planned for some large capital project expenses in 2016, by allowing the Fund Balance to grow substantially in prior years. As a result, Fund Balance is expected to decrease in 2016, but still remain at a conservative level to help support future capital project expenses.

#### Capital Improvement Sales Tax Fund

	2015 Year-End Est.	Budget 2016
Revenues	2,730,000.00	3,188,000.00
Expenditures	1,664,147.00	6,010,000.00
Revenues Over (Under) Expenditures	1,065,853.00	(2,822,000.00)
Transfers In/Out	(270,075.00)	-
Reserved for Encumbrances	(1,624,771.00)	-
		-
Beginning Fund Balance (est)	8,090,707.00	7,261,714.00
Ending Fund Balance (est)	7,261,714.00	4,439,714.00
% change	-10.2%	-38.9%

The **Road and Bridge Fund** is used to account for the financial resources from the State of Missouri Motor Fuel/Gas Tax allocation and the allocation from the St. Louis County Road & Bridge Tax. By law, these funds can only be used to support roadway and bridge construction, maintenance and acquisition. The 2016 Road and Bridge Fund Budget is devoted to roadway improvement projects, bridge reconstruction, roadway capital maintenance and other related capital investment. The City has planned for some large capital project expenses in 2016, by allowing the Fund Balance to grow substantially in prior years. As a result, Fund Balance is expected to decrease in 2016, but still remain at a conservative level to help support future capital project expenses.

#### Road & Bridge Fund

	2015 Year-End Est.	Budget 2016
Revenues	2,608,500.00	4,280,725.00
Expenditures	2,457,085.00	6,072,000.00
Revenues Over (Under) Expenditures	151,415.00	(1,791,275.00)
Transfers In/Out	150,000.00	-
Reserved for Encumbrances	(543,718.00)	(389,000.00)
		-
Beginning Fund Balance (est)	4,340,934.00	4,098,631.00
Ending Fund Balance (est)	4,098,631.00	1,918,356.00
% change	-5.6%	-53.2%

**City Hall Project Fund.** This fund was established at the end of 2010 for the purpose of accounting for all financial resources and expenditures for the final design, construction and debt service associated with building the new Municipal Building housing City Hall and the Police Facilities. Financial resources accounted for in this fund include the balance of proceeds from the 2010 capital lease Certificates of Participation project financing plus the transfer of \$5 million from the General Fund Balance, which took place in 2013. Construction of the new building was largely completed by the end of 2013 with some residual project work performed during 2014 and 2015. During 2016, the remaining principal balance of the Certificates of Participation is expected to be paid in full at their February 1, 2016 call date and the last remaining project improvements will be completed as well, allowing for the return of \$171,339 to the General Fund and a closure of the City Hall Project Fund at the end of 2016.

#### City Hall Project Fund

	2015 Year-End Est.	Budget 2016
Revenues	220.00	-
Expenditures	2,848,832.00	60,000.00
Revenues Over (Under) Expenditures	(2,848,612.00)	(60,000.00)
Transfers In/Out	2,577,125.00	(171,339.00)
Reserved for Encumbrances	2,480,686.00	(2,530,000.00)
		-
Beginning Fund Balance (est)	552,140.00	2,761,339.00
Ending Fund Balance (est)	2,761,339.00	-
% change	400.1%	-100.0%

The **Special Revenue Funds** consist of two (2) Traffic Generation Assessment (TGA) funds, the East TGA Fund and West TGA Fund, may also be used for qualified Capital Improvements. No expenditures are budgeted to be made during 2016 from either of

these funds, and a slight increase in revenue is anticipated to be received during 2016, due to an increase in residential development activity within the City.

The **Town Center Sewer Fund** was originally established in 2005, and is used to account for revenues and expenditures associated with the project to construct new sanitary sewers within a portion of the designated Town Center area of the community and for payment of principal and interest associated with bond issue proceeds used to fund construction of the new sanitary sewers. The bonds will be retired solely from assessments levied over a 20 year period on properties benefited from the new sanitary sewers. The fund currently functions solely as a debt service fund in which assessment payments will be received and bond debt service payments are to be made. The City issued Refunding Bonds near the end of 2013 in order to take advantage of favorable bond interest rates and reduce the annual debt service obligations. This enabled the City to increase the bond reserve and generate additional funds to cover delinquent assessments pending their payment.

## **FISCAL PLANNING**

The City of Wildwood operates under a multi-faceted Master Plan originally adopted in 1996 and most recently updated in 2006. The Master Plan serves as the policy framework and guide to ensure decisions and actions undertaken by the City are consistent with sustainable, community-based long-range planning goals and prudent land utilization practices. The Master Plan has been under review once again during 2015, with an adopted 10-Year Update expected in early 2016.

The Wildwood City Charter stipulates that it is to be the fiscal policy of the City to conserve public monies while efficiently providing municipal services and infrastructure, to operate the City with a minimum of governmental bureaucracy, and to provide public services by contract utilizing private businesses and other governmental entities when feasible and appropriate. This policy provides the framework for public service delivery and municipal budgetary practices. Accordingly, the City of Wildwood contracts with private vendors to provide public works and maintenance services, recreation programming and numerous other functions, and contracts with St. Louis County government for comprehensive police services, building permitting and inspections, and other functions. Fire and emergency ambulance services are provided by three (3) separate fire protection districts; public water is provided by a privately owned water utility company; and the Metropolitan St. Louis Sewer District provides sewer service. Public services provided directly by municipal employees include general administration, financial administration, municipal court, planning and zoning, code enforcement, public works administration, and recreation and public events activities. Of note, the City is able to provide services without a municipal property tax levy.

Wildwood City government has operated with a minimal number of employees over the years resulting in very low "fixed" overhead expenses for personnel. Personnel costs of salaries and employee benefits represent only 28.5% of overall Operating Expenses budgeted for 2016. At the end of 2015, staffing was adjusted with the addition of 1 full-time Recreation Specialist, a change from a full-time Administrative Assistant (split between the Planning and Public Works Departments) to part-time, the addition of a part-time Special Projects Coordinator, the addition of a part-time Public Works Inspector, and the addition of 1 Intern for the Planning Department and 1 intern for the Public Works Department. In addition, upon the retirement of the City's longstanding Deputy City Administrator/City Clerk, the job duties of the position were adjusted

whereas the duties of Deputy City Administrator were removed and the City Clerk position was filled in late 2015. As a result, there are currently nineteen (19) full-time, four (4) part-time and two (2) seasonal staff positions provided for in the 2016 budget.

The City's auditing firm conducts an annual statistical comparison of various financial ratios for municipalities within the St. Louis metropolitan area. Wildwood consistently ranks in the most favorable first quartile among compared municipalities in most all categories, including total expenses per capita.

The City Council adopted Strategic Goals and Objectives in 2015 which are intended to serve as a policy and program guide for City Officials over a five (5) year timeframe (2015 – 2019). A statement of these Strategic Goals and Objectives may be found elsewhere in this document together with a Status Update on progress toward achieving these Strategic Goals and Objectives. These Strategic Goals and Objectives have influenced the allocation of financial resources and organizational time and attention since adoption.

The City of Wildwood has historically allocated a substantial amount of financial resources toward rehabilitating, replacing, upgrading and expanding its public infrastructure. The annual budgeting of funds for projects has been guided by a "rolling" five (5) year Capital Improvement Plan updated annually with adoption as part of the Municipal Budget. The updated Five (5) Year Capital Improvement Plan is included as part of the 2016 budget document.

The 2016 Municipal Budget is based to a large measure on the annual goals and objectives intended to be accomplished that have been established by each municipal department and for which financial resources are allocated and identified in the respective department budget detail.

## **KEY BUDGET DETERMINATIONS**

During the course of developing and deliberating the 2016 Municipal Budget, there were several budgetary and programmatic issues of note that merit identification and explanation as to priorities and allocation of financial resources for 2016 and beyond.

- a. Financial Sustainability The primary budget determinant for 2016 and every year is to tailor planned expenditures around predictable financial resources to achieve a balanced municipal budget, while maintaining prudent financial reserves. Toward that end, Operating Expenditures are funded solely from the General Fund which is supported by dedicated revenue sources. For 2016, these dedicated revenues conservatively estimated to be received during the fiscal year are projected to exceed budgeted Operating Expenditures by \$412,971, producing a balanced Operating Budget and contributing to the General Fund year-end balances. Strategically planned Capital Improvement expenditures are typically budgeted solely from capital improvement funds supported by dedicated revenue sources. For 2016, the municipal budget includes expenditures that are fully funded from a combination of revenues anticipated to be received during 2016 plus monies accumulated from prior years while concluding the year with positive fund balances in the capital improvement funds.

- b. Municipal Services The 2016 budget envisions the City providing levels of municipal services which are comparable to those provided in 2015. Police Services represent the largest categorical expense for 2016. Police services are regarded by the public as highly effective and the City enjoys one of the lowest incident rates in the St. Louis area. The contract with the St. Louis County Police Department allows the City to determine the number of police personnel assigned to the Wildwood Precinct to serve the City. Costs associated with changes in the number of assigned personnel directly affect the annual contract costs to the City under terms of the existing Police Services Agreement. The 2016 Budget is based on the same level of police manning (33 uniformed, 1 civilian) as authorized for 2015. Overall, the Police contract will increase less than two percent (2%) over the 2015 contract rate.

Public Works expenditures are primarily for the maintenance of over 165 miles of municipal streets, sidewalks, bridges, traffic signage, street lighting and right-of-way maintenance and are budgeted to increase only slightly over 2015 with a comparable level of service planned, except that additional funds have been budgeted for additional landscape maintenance and mowing services at key focal points of the community, and for additional contractual inspection services for private development work.

The Parks budget is based on hosting numerous recreational events throughout the year, including the "Celebrate Wildwood" three (3) day weekend event, three (3) Concerts on the Plaza, five (5) runs/hikes, three (3) "green" recycling events, and countless classes, camps and other programs. Additionally, the City will provide financial assistance for residents to purchase swimming pool passes in neighboring communities since Wildwood lacks a public pool. The budget also includes funding for maintenance of City parks and the extensive network of recreational trails.

The Planning budget supports the City's land use and subdivision regulation activities, zoning and property maintenance code enforcement, board and commission support services, operation and administration of the City's updated website, social network connections, weekly e-Newsletter and e-Notifications, annual City calendar, and a variety of other planning and community development activities. The largest project for 2016 will be the conclusion of the 10-Year Update to the Master Plan, which has involved a Citizen Committee and significant public engagement. The Department will also continue working with two wireless internet service providers through a public/private partnership arrangement to install transmission equipment to reach homes in portions of Wildwood that currently lack high speed internet service. With the increase in new development activity in 2015, much of the Planning Department's focus will be with zoning and site development plan reviews this upcoming year.

Administration, in cooperation with the Office of the City Clerk, provides for support services to the entire organization, operation and maintenance of the Municipal Building, support for elected and appointed officials and boards and commissions, legal services, and preparation of the *Wildwood Gazette* municipal newsletter. During 2016, greater focus will also be given to marketing, public relations and economic development.

- Municipal Court services are also provided through a professional full-time staff, working closely with the appointed Municipal Judge and Prosecuting Attorney in the administration of the Court.
- c. Pooled Sales Tax Distribution Controversy Wildwood, along with numerous other municipalities throughout St. Louis County, is financially reliant on the long-established “pooled” distribution of the one percent (1%) County sales tax. Proceeds from this sales tax throughout the County are “pooled” and distributed among County municipalities according to a complex formula that is primarily based per capita. Sales taxes represent by far the largest source of General Fund revenue to the City totaling over \$5.0 million, or 54% of General Fund revenue for 2016. Of that, more than half is derived from the pooled distribution of the County sales tax. This distribution formula has been under fire during the past several years by some area municipalities who wish to modify the formula in order to retain more sales tax revenue generated locally and share less with other municipalities through the pooled distribution. There have been repeated unsuccessful attempts through the Missouri State Legislature to alter the pooled distribution formula. In addition, in late December 2014, the City of Chesterfield filed a lawsuit against the State of Missouri, challenging the constitutionality of State Statutes controlling the County sales tax distribution formula. While not directly affecting the 2016 Municipal Budget, it is a fiscal matter that could have implications for future budgets. City Management has formulated contingency financial plans for how the City would address any significant loss of sales tax revenue without having to resort to major tax or fee increases and still meet its core public service, debt service and contractual obligations. City Officials have joined with other municipalities to oppose efforts to modify the pool formula in a harmful manner, while remaining open to proposals that don't negatively impact municipalities within the region.
- d. Capital Project Planning The 2016 capital improvement budgeting includes the construction, planning and preparation for several important projects scheduled over the next couple of years, highlighted by the construction phase of several major projects in 2016: (a) continuation of the construction of the new Community Park site on property acquired by the City for that purpose; (b) construction of a pedestrian bridge over Route 100 near Eatherton Road; (c) expansion of bike lanes on Manchester Road, west of Route 109; and (d) replacement of two span bridges on Fox creek Road and Woods Road. Many of the planned capital improvement projects in 2016 are supported by Federal grant funding, totaling approximately \$3 Million in 2016.

## CONCLUSION

In conclusion, the 2016 Municipal Budget represents a fiscally responsible plan for addressing the current and long-term public service needs of the citizens of Wildwood while preserving the financial strength of the municipal government. However, it will be crucial that municipal officials exercise financial prudence and closely monitor financial trends during these uncertain and changing economic times in order to manage the City's resources during 2016 and into the future.

Special acknowledgement, recognition and appreciation is extended to Finance Officer Dawn Kaiser, who is responsible for preparation of financial analysis, projections, financial statements and recommendations that aided City Management throughout the

entire budget process. Preparation of the budget would not have been possible without her contributions, insights, assistance and recommendations. Recognition is also extended to Account Clerk/Human Resources Assistant Carla Patrick for her assistance in preparation of the budget and human resources contributions, and to the City Department Directors for their preparation of thoughtful budget contributions that forms the basis of this budget.

Ryan S. Thomas, P.E.  
City Administrator

## HISTORY OF WILDWOOD

Area residents who wished to provide a blueprint for their own destiny, set by those who were most affected by local government decisions, created the City of Wildwood. This desire led to a five (5) year incorporation effort created, led, and funded by residents only, with challenges throughout its existence.

The Missouri Supreme Court allowed the creators of this community to place the question of creating a new city before the residents of the unincorporated portion of St. Louis County, which was overwhelmingly approved by the voters. On September 1, 1995, Wildwood incorporated, and the community began its journey to destiny.

On November 4, 1997, the voters of Wildwood approved "Charter City" status with a Mayor-Council-City Administrator form of government as defined under Missouri Statutes. The City is governed by a Mayor and City Council of sixteen (16) members, two (2) from each of eight (8) wards, who are elected on a staggered basis for two (2) year terms. The Mayor is elected at-large for a four (4) year term. The City Administrator is appointed by the Council with the advice and consent of the Mayor. The City Clerk, City Attorney, Marshal, Treasurer, Prosecuting Attorney, and Municipal Judge are appointed by the Mayor with the approval of the City Council.

Today, Wildwood continues that journey with one overarching goal; "Planning Tomorrow Today." The City created a planning process for all aspects of its government to ensure that its assets would be retained, so that future growth, development, and improvements would be preserved with the unique character of the community. These characteristics include:

- a unique topography
- native woodland
- abundant open space
- rural roadways
- an estate lifestyle accentuated by excellent schools and comprehensive police, fire, and emergency medical services
- designated suburban-style residential areas
- distinctive Town Center mixed use area

Since the first day of the City's existence, residents have utilized the best professionals in the fields of planning and design to reach this goal.

The community continues its tradition of "Planning Tomorrow Today" as it programs new services to meet the needs of its growing population. These services include:

- a proactive public works policy for the maintenance, repair, and construction of capital improvements for its residents
- the implementation of an interactive public engagement process to keep people involved in their governance
- an on-going commitment to planning a community which provides a range of services, housing, and opportunities for all segments of its society

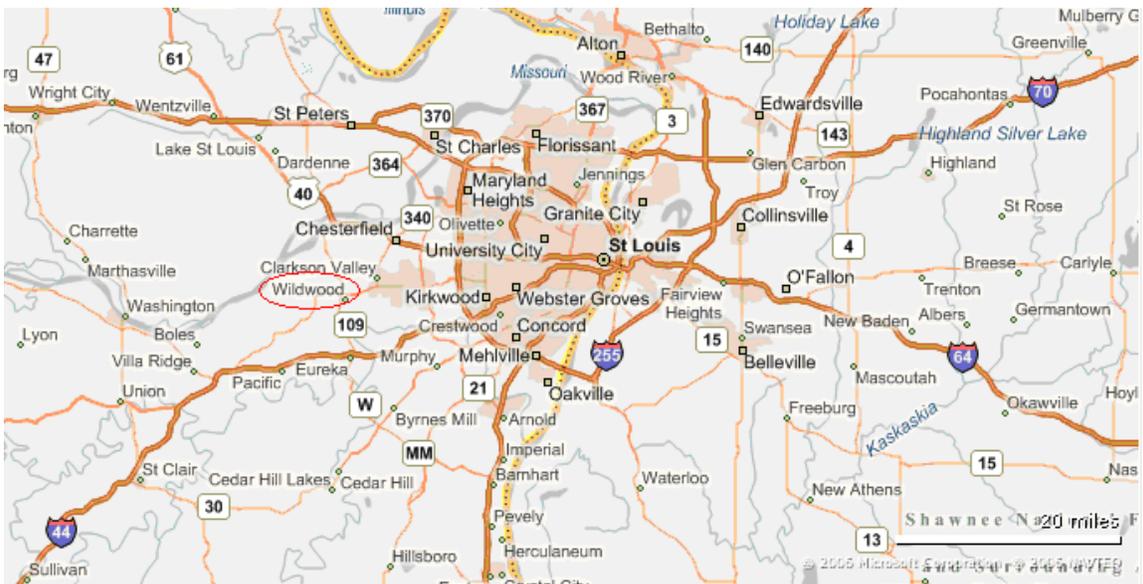
The commitment to Wildwood's residents remains unchanged as does the City's philosophy of service and "**Planning Tomorrow Today.**"



## DEMOGRAPHIC AND ECONOMIC DATA

### *Geography*

Wildwood is located in far western St. Louis County and covers an area of sixty-eight (68) square miles. It is bisected by Missouri Highway 100, which runs east/west and by Missouri Highway 109, which runs north/south. These roads provide access to major arterial and interstate highway systems in the St. Louis region, including Interstates 64 and 44. The community is characterized by its very hilly and wooded natural environment. Within the City's boundaries are 11 square miles of state and county parks including Babler State Park, Rockwoods Reservation and Range, and Greensfelder County Park.



### *Form of Government*

The City of Wildwood was incorporated in 1995 and the citizens subsequently adopted a City Charter in 1997 with a Mayor-Council-City Administrator form of government as defined under Missouri Statutes. The City is governed by a Mayor and City Council of sixteen (16) members, two (2) from each of eight (8) wards, who are elected on a staggered basis for two (2) year terms. The Mayor is elected at-large for a four (4) year term. The City Administrator is appointed by the Council with the advice and consent of the Mayor. The City Clerk, City Attorney, Marshal, Treasurer, Prosecuting Attorney, and Municipal Judge are appointed by the Mayor with the approval of the City Council.

### *Population*

During the 1995 incorporation process, the 1990 United States census tracts were analyzed for the area now comprising the City. It was estimated that the area had 5,606 individual households, and a total population of 16,379. According to the United States Census Bureau 2010 Census, the City's population had grown to 35,517. In addition, according to the U.S. Census Bureau American Fact Finder the City's population was estimated to be 35,704 in 2013.

### *Transportation*

The City is traversed by Highway 109 and Manchester Road (Highway 100). Highway 100 intersects Interstate 270 approximately 6 miles east of the City, a hub surrounding much of the St. Louis metropolitan area.

Regularly scheduled air passenger and freight service is available at Lambert St. Louis International Airport located approximately 15 miles northeast of the City. Private commercial service is available at the Spirit of St. Louis Airport located adjacent to the City limits.

### *Economy*

The City is a suburban area with an economic base represented primarily by residential development and commercial and service businesses. Originally adopted in 1996 and formally updated in 2006, the City's Master Plan guides development of the City's sixty-eight (68) square miles. This comprehensive plan, along with ordinances protecting the community's environment, seeks to attain sustainable and predictable development. The City's motto of "Planning Tomorrow Today" reflects this focus. The City's Master Plan calls for the City to remain a low density residential community. Commercial enterprises are concentrated along Manchester Road which is the City's major thoroughfare. There are 149 commercial businesses in the City.

Commercial development is and, under the comprehensive plan, will remain concentrated in the "Town Center", an area encompassing approximately 800-acres. The Town Center is a mixed-use development, combining low intensity commercial with residential uses in a pedestrian friendly, neo-traditional Main Street setting.

Wildwood is considered one of the most prestigious and desirable communities in the St. Louis area in which to live. During 2015, thirteen (13) new subdivision plats were approved and fifty-two (52) new home permits were issued.

## Major Employers

The majority of businesses in the City are commercial enterprises with less than 50 employees. The following is a list of the largest employers located within the City:

<u>Name</u>	<u>Product or Service</u>	<u>Number of Employees</u>
Rockwood School District	Education	543
Hidden Valley	Recreation Facility	210
First Student	Bus Leasing	206
Dierbergs Town Center	Supermarket	150
Schnucks	Supermarket	122
The Elegant Child	Early Learning Center	112
Kelpe Contracting Inc.	Construction	83
St. Louis Bread Company	Restaurant	51
SourceHOV	Business Process Solution Provider	50
Ballwin Ridge Health and Rehabilitation	Skilled Nursing Facility	49

Source: Office of the City Administrator

## Employment

According to the United States Census Bureau American Fact Finder estimates, the City had a civilian labor force of 18,643 people in 2014. The City had an unemployment rate of 4.1% with 764 people unemployed. This compared favorably with St. Louis County which had an unemployment rate of 8.2%.

## Housing

The following table sets forth statistics from the United States Census Bureau American Fact Finder 2014 estimates relating to housing in the City and, for comparative purposes, in other census entities:

	<u>Median Value of Owner Occupied Housing</u>	<u>% Built from 2000 - Later</u>	<u>% Built Before 1950</u>
City of Wildwood	\$351,400	15.3%	4.5%
Other Entities:			
St. Louis County	\$173,000	6.2%	37%
State of Missouri	\$136,700	15.2%	30.4%

Source: U.S. Census Bureau American Fact Finder – 2014 Estimates (most recent viable data)

## Income

The following table sets forth certain income statistics from the United States Census Bureau American Fact Finder 2014 estimates for the City and, for comparative purposes, for other census entities:

	Per Capita <u>Income</u>	Median Family <u>Income</u>	% People Below <u>Poverty Level</u>
City of Wildwood	\$51,614	\$132,654	2.7%
Other Entities:			
St. Louis County	\$35,388	\$77,444	7.9%
State of Missouri	\$26,006	\$60,414	11.1%

Source: U.S. Census Bureau American Fact Finder – 2014 Estimates (most recent viable data)

## Assessed Valuation

Assessment of real property pursuant to the Constitution of Missouri requires such property to be classified in subclasses consisting of agricultural, residential or commercial and permitting different assessment ratios for each subclass and requires uniformity in taxation of real property within each subclass. Pursuant to the constitution, agricultural property is assessed at 12% of its productivity value, residential property is assessed at 19% of true value, and commercial property is assessed at 32% of true value. Personal property is assessed at 1/3 of book value. In 1986, the State Legislature passed a bill requiring reassessment of all real properties every two years, beginning in 1987.

The City does not levy any property taxes. The following table indicates the equalized assessed valuation for the City for the years 2005 through 2015 and is intended to provide an indication of the City's growth:

<u>Year</u>	<u>Assessed Valuation</u>	<u>Est. Actual</u>
2005	793,261,928	3,864,514,950
2006	831,004,765	4,049,869,316
2007	894,402,890	4,621,273,553
2008	909,093,505	4,694,932,545
2009	844,136,181	4,348,291,612
2010	940,747,460	4,644,695,587
2011	928,755,263	4,567,706,381
2012	935,358,474	4,590,495,785
2012	935,358,474	4,590,495,785
2013	908,436,326	4,442,797,152
2014	917,722,878	4,479,249,806
2015	959,731,774	4,690,109,176

Source: office of the St. Louis County Assessor  
(Assessment Roll at Billing).

The following table sets forth the estimated market value of property in the City (by class) for 2015 based on the 2015 assessed valuation and the assessment ratios described hereinbefore:

<u>Subclass</u>	<u>Assessed Valuation</u>	<u>Assessment Ratio</u>	<u>Estimated Market Ratio</u>
Residential Property	793,986,990	19%	4,178,878,895
Commercial & State RR&U Property	55,923,486	32%	174,760,894
Personal Property	108,507,768	33 1/3%	325,523,304
Agricultural Property	1,313,530	12%	10,946,083
<b>Total</b>	<b><u>959,731,774</u></b>		<b><u>4,690,109,176</u></b>

Source: Assessed Valuations were provided by the office of the St. Louis County Assessor.

The following table sets forth information regarding the businesses located in the City that have the highest assessed valuation based on 2014 assessed valuation (most recent valuations at publication). The following table is intended to provide an indication of the largest companies in the City based on assessed valuation:

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>% of Total Assessed Valuation</u>
1 Ameren UE	22,434,345	2.44%
2 Dierbergs Wildwood LLC	3,511,620	0.38%
3 LCM Investment Company	3,434,950	0.37%
4 MCW Rd Wildwood Crossing LLC	2,544,000	0.28%
5 Elda MO	2,447,330	0.27%
6 Laclede Gas Co	2,349,420	0.26%
7 Hidden Valley Golf Course Inc.	1,679,940	0.18%
8 ORP PTC LLC	1,459,240	0.16%
9 Wildwood Cinema Company	1,353,140	0.15%
10 Westridge Office Center	1,080,200	0.12%

\*2014 Data (most recent available)

Source: Assessed Valuations were provided by the office of the St. Louis County Assessor:  
Report Top 100 Assessments by Taxing Authority and Assessment Roll at Billing - Grand Total

Note: All information is as as-of most recent year available.



# WILDWOOD

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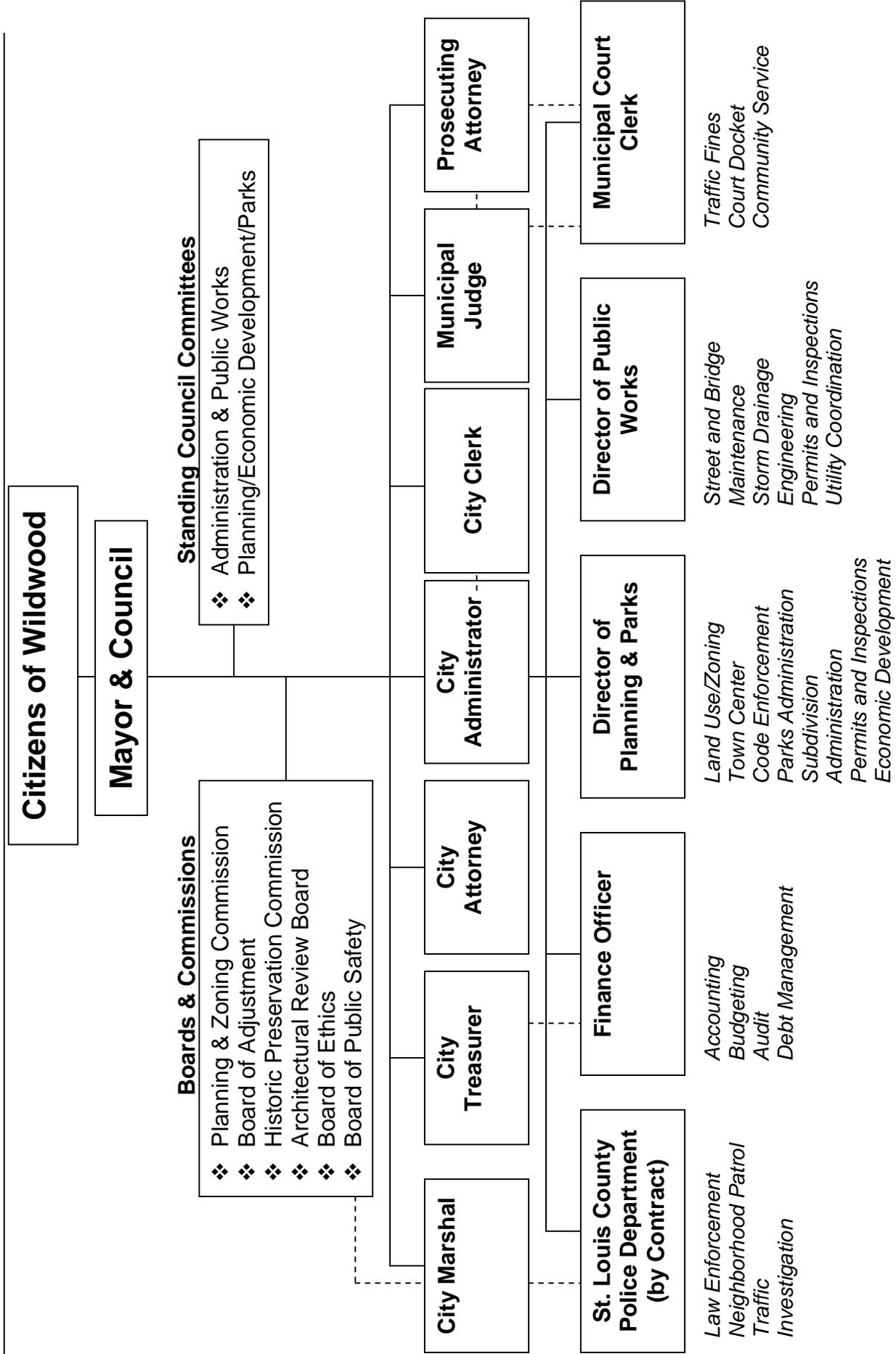
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**CITY OF WILDWOOD, MISSOURI**  
**PRINCIPAL CITY OFFICIALS**

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Mayor	Timothy Woerther
City Council:	
Ward 1	Glen DeHart Larry McGowen
Ward 2	Ray Manton Ed Marshall
Ward 3	Sue Cullinane Jim Baugus
Ward 4	Marc Cox Katie Dodwell
Ward 5	Dave Bertolino Debra Smith McCutchen
Ward 6	David Sewell Jim Bowlin
Ward 7	Jeff Levitt Greg Stine
Ward 8	Joe Garritano Larry Goodson
City Administrator	Ryan Thomas
City Clerk	Liz Weiss
Director of Planning and Parks	Joe Vujnich
Director of Public Works	Rick Brown
Finance Officer	Dawn Kaiser
Court Administrator	Patti Reust
Marshal	Bill Garrett
Treasurer	Stephen V. Cross
City Attorney	Robert Golterman
Prosecuting Attorney	S. Bart Calhoun
Municipal Judge	Rick Brunk

**City of Wildwood  
ORGANIZATION CHART**





## **VISION STATEMENT**

*Wildwood is about the bonds that link neighbors and neighborhoods into a cohesive community of caring, involved and dedicated citizens. Wildwood is also about a quality of life based upon careful stewardship of its magnificent natural environment, and ensuring that this legacy is passed on to future generations as a result of planned, responsible, sustainable growth through citizen and business partnerships that respect the natural qualities of the land.*

## **MISSION STATEMENT**

*The City of Wildwood is dedicated to government of, by and for the people whose active civic involvement and commitment to community life is the cornerstone of the city. Local representation shall be responsive, accountable and fiscally responsible in pursuit of the public interest while adhering to the highest ethical standards in all its dealings.*

## **MOTTO**

*"Planning Tomorrow Today"*



# WILDWOOD

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# 5-YEAR STRATEGIC GOALS AND OBJECTIVES (2015-2019)

Adopted May 26, 2015 (Resolution 2015-17)

The Strategic Goals and Objectives are intended to serve as the priority focus of City organization time, attention and resources for Year 2015 – 2019. They address future challenges, opportunities and desires, typically require multiple years' effort to accomplish, and require priority allocation of organization resources.

## **Goal #1: Promote and Facilitate Development of the Town Center**

### **Objectives:**

- Encourage Development of the Town Center
- Provide For Passive Green Space and Functional Public Space
- Identify Public Funding Sources for Development
- Develop Maintenance Plan for Public Infrastructure
- Engage the Services of an Economic Development Consultant

## **Goal #2: Develop a Long-term Financial Plan**

### **Objectives:**

- Identify Potential Loss of Revenue from Proposed Sales Tax Legislation
- Identify Other Potential Increases and Decreases in Revenue
- Identify Long-term Operational Expenses
- Develop a Contingency Plan for Operating Expenses
- Continue Fiscally Responsible Financial Management Practices

## **Goal #3: Implement the Parks and Recreation Action Plan**

### **Objectives:**

- Complete the Development of the Community Park
- Plan for Development of Future Parks and Trails
- Determine Means for Funding Future Parks and Trails

## **Goal #4 : Develop Marketing Strategies for the City as a Regional Destination**

### **Objectives:**

- Conduct Research to Determine What Attracts People to Wildwood
- Identify Strategies for Promoting and Marketing Wildwood
- Establish Partnerships and Sponsorships with Organizations Holding Unique Community Assets

## **Goal #5: Enhance Citizen Communications and Input**

### **Objectives:**

- Expand Communication Channels
- Increase Citizen Involvement
- Enhance Positive Community Image
- Maintain Continuity in Communications



# WILDWOOD

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# 5-YEAR STRATEGIC GOALS AND OBJECTIVES (2015-2019)

## 12-31-2015 Status Update

Adopted May 26, 2015 (Resolution 2015-17)

The Strategic Goals and Objectives are intended to serve as the priority focus of City organization time, attention and resources for Year 2015 – 2019. They address future challenges, opportunities and desires, typically require multiple years' effort to accomplish, and require priority allocation of organization resources. Following is a status update for each of the Strategic Goals, as of December 31, 2015

### **Goal #1: Promote and Facilitate Development of the Town Center**

#### **Objectives:**

- Encourage Development of the Town Center
- Provide For Passive Green Space and Functional Public Space
- Identify Public Funding Sources for Development
- Develop Maintenance Plan for Public Infrastructure
- Engage the Services of an Economic Development Consultant

#### **12/31/2015 Update:**

*The primary action during 2015 has been the development of an Economic Development Plan for the City of Wildwood, which is expected to be completed and adopted by Spring 2016. This plan will identify recommended action steps to undertake to help meet the goal of promoting and facilitating development of the Town Center. The City's Economic Development Task Force has been working closely with the firm, Houseal Lavigne, in developing this plan.*

*During 2015, the City of Wildwood became a member of the Wildwood Business Association (WBA) to help develop a relationship with business community. The City has also started the process of recruiting new businesses for the Town Center, mostly focused on restaurants. The City has also commenced discussions with both the St. Louis County Library District and St. Louis Science Center regarding the potential for facilities in Wildwood. During 2015, several major residential developments have started construction or been proposed within the Town Center, which should further support business growth.*

*The City of Wildwood has also continued its efforts to plan future infrastructure improvements within the Town Center, including the Manchester Road Streetscape Improvements, Route 100 Great Street Improvements, Route 109 Highway Improvements, Route 100 Pedestrian Bridge and Route 109 Pedestrian Tunnel. It is also pursuing the extension of Main Street to Route 109.*

### **Goal #2: Develop a Long-term Financial Plan**

#### **Objectives:**

- Identify Potential Loss of Revenue from Proposed Sales Tax Legislation
- Identify Other Potential Increases and Decreases in Revenue
- Identify Long-term Operational Expenses
- Develop a Contingency Plan for Operating Expenses
- Continue Fiscally Responsible Financial Management Practices

#### **12/31/2015 Update:**

*A Finance Committee was established in 2015 to commence discussions regarding the development of a Long-Term Financial Plan for the City of Wildwood, particularly focused on identifying the potential loss of revenue from proposed sales tax legislation, as well as other sources of revenue. The Committee is also reviewing the City's long-term operating expenses to explore options for costs reductions, or use of other funding sources for certain expenses.*

# 5-YEAR STRATEGIC GOALS AND OBJECTIVES (2015-2019)

## 12-31-2015 Status Update

Adopted May 26, 2015 (Resolution 2015-17)

*With the largest financial concern involving legislation that could negatively impact the City's sales tax revenue, the City of Wildwood has continued to closely monitor such efforts at the State Capitol, and has worked closely with other area municipalities and the St. Louis County Municipal League to support more reasonable approaches for sales tax reform.*

*The City has also continued its fiscally responsible financial management practices, and through these practices was able to retire the debt associated with the City Hall project early, saving the City over \$900,000 in long-term interest costs.*

*The City has also continued its aggressive efforts to secure grant funding for major capital improvement projects in the City, including over \$3,200,000 in grant awards during 2015.*

### **Goal #3: Implement the Parks and Recreation Action Plan**

#### **Objectives:**

- Complete the Development of the Community Park
- Plan for Development of Future Parks and Trails
- Determine Means for Funding Future Parks and Trails

#### **12/31/2015 Update:**

*The primary action in 2015 was the completion of Phase 1 of the City's award-winning Community Park, including the entry road from Route 100, all-abilities playground, dog park, pavilion and trails. Planning and design continued for Phase 2, planned for construction in Spring-Summer 2016, which will continue the entry road to connect with Pond-Grover Loop Road at Route 109, more trails, and the start of the Great Meadow improvements. Both phases received grant funding from the St. Louis County Municipal Park Grant Commission.*

*Planning continues for additional parks and trails projects, with the following additional projects planned for construction during 2016:*

- *Al Foster Trailhead Improvements*
- *Monarch Levee Trailhead Improvements*
- *Pedestrian Bridge over Route 100 at Eatherton Road*
- *Wildwood Greenway Trail – Phase 6 (Community Park to Pond Road)*
- *Boardwalk Trail at Mercy Medical Building*
- *Bluff View Connector Trail*
- *Lake Chesterfield Connection to Rock Hollow Trail*

*Planning also continues for identifying a potential location for a Town Center Village Green and other pocket parks in high-density residential areas.*

*Finally, a review of long-term parks and trails maintenance expenses has commenced, and the consideration of placing a Parks Sales Tax ballot measure at a future election will be discussed early in 2016.*

### **Goal #4: Develop Marketing Strategies for the City as a Regional Destination**

#### **Objectives:**

- Conduct Research to Determine What Attracts People to Wildwood
- Identify Strategies for Promoting and Marketing Wildwood
- Establish Partnerships and Sponsorships with Organizations Holding Unique Community Assets

# 5-YEAR STRATEGIC GOALS AND OBJECTIVES (2015-2019)

## 12-31-2015 Status Update

Adopted May 26, 2015 (Resolution 2015-17)

### 12/31/2015 Update:

*The City of Wildwood has enhanced its use of the City website, e-newsletter and social media to promote the City of Wildwood with positive news stories and special events, and has also utilized social media to solicit input from citizens.*

*Through its economic development efforts, the City of Wildwood has also tried to attract new destinations, such as the St. Louis County Library District and St. Louis Science Center, and has discussed ways to enhance existing destinations, such as potential summer activities at Hidden Valley Ski. The City has also sought ways to expand its partnerships with other local non-profits, including the St. Louis Community College and Wildwood Family YMCA.*

*The City is also just beginning its networking with the Outdoor Industry Association, given the strong emphasis on outdoor recreation within the City of Wildwood. It will also continue to strengthen existing relationships with important local partners in this regard, including Great Rivers Greenway and the St. Louis County Municipal Park Grant Commission.*

*Promotion of the City is going to be given significant attention during 2016, with the development of printed marketing materials for distribution at the appropriate venues.*

### Goal #5: Enhance Citizen Communications and Input

#### Objectives:

- Expand Communication Channels
- Increase Citizen Involvement
- Enhance Positive Community Image
- Maintain Continuity in Communications

### 12/31/2015 Update:

*The City of Wildwood has always encouraged citizen involvement, and in 2015 sought input from its citizens on numerous occasions regarding the very important 10-year update to the Master Plan.*

*During 2015, the utilization of the City website, e-newsletter and social media has also been increased significantly, with continued growth expected in 2016. During 2015, the City also expanded its social media presence to include Instagram, in addition to its Facebook and Twitter accounts. The City has also increased its use of Press Releases and other communications to citizens through these same channels. With these increased communications, new communications policies are currently in development, and new training may also be considered in 2016.*

*During 2015, the City has also continued its Rural Internet Access Project, which is planned to continue into 2016 with additional coverage improvements.*



# WILDWOOD

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# City of Wildwood FISCAL POLICIES

## **FISCAL POLICY**

It shall be the fiscal policy of the City to conserve public monies while efficiently providing municipal services or infrastructure, to operate the City with a minimum of bureaucracy, and to provide government services by contract with private providers when feasible and appropriate. The City should consider the viability, quality, and cost effectiveness of contracting for all new major services prior to providing such services directly by City employees, provided no ordinance may be invalidated based upon failure to comply with this provision.

## **FISCAL YEAR**

The City's fiscal year is the twelve-month period beginning on the first day of January and ending on the last day of December.

## **FUND RESERVE**

A fund reserve equal to a minimum of 25% of annual General Fund expenditures is retained in the City's General Fund each year.

## **BUDGET**

The City's annual budget serves as the foundation of the City's financial planning and control. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the City Council. The appropriated budget is prepared by fund, department, and object classification. Transfers within departmental budgets over five hundred dollars (\$500) may be made only with prior approval by the City Administrator provided that the approval of the City Council is required to increase the total expenditures budgeted for any department. Expenditures within established budget guidelines up to \$5,000 require authorization by the City Administrator. Expenditures in excess of \$5,000 require approval of the City Council.

The City's budget provides a complete financial plan of all City funds and activities for the ensuing fiscal year. The budget indicates in separate sections:

- (1) Proposed expenditures for current operations during the ensuing fiscal year and the method of financing such expenditures, and
- 2) Proposed capital expenditures during the ensuing fiscal year and the proposed method of financing each such capital expenditure.

## **BALANCED BUDGET**

In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year. The City's Municipal Budget is balanced.

## **CAPITAL EXPENDITURES**

Expenditures of \$5,000 or more per unit on items having an expected life of at least one year or longer are capital assets for the purpose of classification of expenditures.

## **CAPITAL IMPROVEMENT PROGRAM**

The City updates its five-year Capital Improvement Plan annually. The capital improvement program includes:

- (1) A clear general summary of the contents,
- (2) A list of all capital improvements proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements,

(3) A cost estimate, a method of financing, and a recommended time schedule for each such improvement, and

(4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information shall be revised and extended each year with regard to the capital improvements still pending or in process of construction or acquisition.

## **BUDGET PREPARATION**

By September of each calendar year the City Administrator prepares and distributes Budget preparation instructions to the City's Department Heads. The Department Heads are instructed to update Budget Forms, which are prepared by the Finance Officer, with line-item estimations for the current year and line item budget requests for the upcoming year for their respective departments. Department Heads are also required to update their prior year accomplishments, and their upcoming year Goals and Budget Highlights. These documents must be complete by the beginning of October. The Finance Officer then compiles all submitted information and completes summary information spreadsheets and The City Administrator reviews all documents and recommends revisions prior to the finalization and distribution of Budget Workbooks to Council Members. Several meetings are held with various Committees and City Council as a whole to review and discuss the proposed budget. Council recommendations are incorporated into the Budget Document prior to the Public Hearing and First Reading of the Budget Ordinance.

## **SUBMISSION OF BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

In such time-frame as established by ordinance, but not less than forty-five (45) days prior to the beginning of each fiscal year, the City Administrator shall submit to the Mayor and the City Council the proposed budget and capital improvement program.

## **ADOPTION OF BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

**(a) Public Hearing.** After appropriate notice, a public hearing on the proposed budget shall be held prior to its adoption.

**(b) Amendment before Adoption.** After the public hearing, the City Council may approve the budget and capital improvement program, with or without amendment. In amending the budget and/or the capital improvement program, the City Council may add or decrease programs or amounts, except expenditures required by law or for debt service.

**(c) Adoption.** The budget and the capital improvement program shall be adopted by ordinance on or before the last day of the fiscal year currently ending. If the budget is not adopted by this date, the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the City Council adopts a budget for the ensuing fiscal year. Adoption of the budget shall constitute appropriation of the amounts specified therein as expenditures from the funds indicated.

## **PUBLIC RECORD**

Copies of the budget and capital improvement program, as adopted, shall be public records and shall be made available to the public at City Hall and other suitable places in the City.

## **AMENDMENT AFTER ADOPTION**

**(a) Supplemental Appropriation.** If during the fiscal year the City Administrator certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by ordinance may make supplemental appropriation for the year, up to the amount of such excess.

**(b) Reduction of Appropriation.** If at any time during the fiscal year it appears probable to the City Administrator that the revenues available will be insufficient to meet the amount appropriated, the City Administrator shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to

prevent or minimize any deficit, and for that purpose it may, by ordinance, reduce one or more appropriations.

**(c) Transfer of Appropriations.** At any time during the fiscal year, the City Administrator, with the approval of the City Council, may transfer part or all of any unencumbered appropriation balance among departments within a fund and, upon written request by the City Administrator, the City Council may by ordinance transfer part or all of any unencumbered appropriations balance from one fund to another.

## **ACCOUNTING, AUDITING AND REPORTING**

On February 28, 2005, an Accounting Procedure Manual was adopted by City Council. The Accounting Policy & Procedures Manual provides operational guidelines related to the financial management of the resources of the City of Wildwood. The Manual is intended to establish policies for proper control of the City's resources and to provide the basis for consistent procedural application of policies.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.

## **CITY OF WILDWOOD FUND TYPES DEFINED:**

**GENERAL FUND** – The General Fund serves as the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Expenditures included in the General Fund are segregated by department. Departments included in the General Fund are: Administration, City Clerk/Council, Municipal Court, Parks, Planning, Police, and Public Works.

**CAPITAL PROJECTS FUNDS** – The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital assets except for those specifically designated in other funds. The City maintains three Capital Projects funds: the Road and Bridge Fund, the Capital Improvement Sales Tax Fund, and the New City Hall Project Fund.

- The Capital Improvement Sales Tax Fund is used to account for the financial resources from the City's ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.
- The Road & Bridge Fund is used to account for the financial resources from the Motor Fuel/Gas Tax received from the State of Missouri, and Road & Bridge Tax received from St. Louis County, which is to be used for funding roadway and bridge acquisition, maintenance, and construction purposes.
- The New City Hall Project Fund is used to account for expenses related to building a new City Hall and to account for the receipt of and the repayment of Certificates of Participation which were secured to fund the project. In addition, transfers from the General Fund, to supplement the project expenditures, are also recorded in this fund.

**SPECIAL REVENUE FUNDS** – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City's special revenue funds include East and West Traffic Generation Assessments (combined for simplified reporting in this document) and the Town Center Sewer Fund.

**DEBT SERVICE FUND** – The Debt Service Fund is structured to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest for the Town Center Sewer Neighborhood Improvement District Bonds.

The City's budget includes appropriations for the following funds:

<u>Fund Type</u>	<u>Quantity</u>	<u>Funds</u>
General Fund	1	General Fund
Special Revenue Funds	2	East Traffic Generation Assessment West Traffic Generation Assessment
Debt Service Fund	1	Town Center Sewer Fund*
Capital Projects	3	Capital Improvement Sales Tax Fund Road and Bridge Fund City Hall Project Fund

\*The Town Center Sewer Fund was formerly classified as a Special Revenue Fund upon the advice of GFOA and the City's independent auditors because it previously had characteristics of both a Special Revenue and Debt Service Fund.

**REVENUES** – The Finance Officer shall receive all sums due or belonging to the City either directly from the person paying the money or from the hands of such officer or employee that received it. A receipt is issued for all payments received. The receipt shall specify the amount paid, the date of the payment, and a description of the payment. City Council shall be kept informed as to all sums due on taxes and all other revenue to which the City is entitled.

**EXPENDITURES** – The Finance Officer shall review all pending invoices to ensure that proper documentation exists. A list of pending invoices is submitted to City Council on a monthly basis, or upon such intervals as the Council may request. The Council shall approve the list after making any changes or deletions. No invoice or bill shall be paid, except as otherwise provided by ordinance, until documentation and conditions for payment has occurred, and the Council approves payment. All checks issued by the City in an amount of five thousand dollars (\$5,000) or greater shall be signed by two authorized officers. Exceptions to these rules are detailed in the City Code Book. When necessary and otherwise within the approved budget, the City Administrator may issue payment directly for the service or goods prior to receipt of a bill or invoice; provided however, no such purchase shall exceed two hundred fifty dollars (\$250). All such payment shall be submitted to the Council for review with the next list of bills and invoices.

**BASIS OF ACCOUNTING** – The City records receipt and disbursement transactions on a cash basis during the year. At year-end entries are recorded to reflect the modified accrual basis of accounting for financial reporting purposes

Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term "available" is defined as collectable within the current period, or soon enough thereafter, to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. The City of Wildwood uses the modified accrual basis of accounting for budgeting and financial reporting.

The City produces annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP).

**AUDIT** - The City Council shall provide for an independent audit of all City accounts at least annually. Such audits shall be made by a certified public accountant or firm of such accountants having no personal interest, direct or indirect, in the fiscal affairs of the City or any of its officers. A copy shall be kept in the City Clerk's office and shall be open to public inspection. No certified

public accountant or firm shall conduct the audit for more than four (4) consecutive years without competitive rebidding.

**FRAUD PROTECTION AND REPORTING** – On January 10, 2005, the City Council of the City of Wildwood approved an Anti-Fraud and Corruption Policy. The purpose of the policy is to establish expectations, standards and procedures within the Wildwood City Government to minimize the risk of internal and external fraud as well as theft of City assets or fraudulent financial reporting. This policy addresses the responsibility of City employees for detecting and reporting fraud or suspected fraud, corruption, or dishonest activities, and provides a means for individuals outside of the City government organization to report improprieties to the City. The City of Wildwood is committed to protecting itself and the public from fraud, corruption, and dishonest activities through development and adherence to policies and procedures for the prevention, detection, investigation, remediation and prosecution of fraud and corruption.

In order to further reduce the risk of fraudulent transactions the City implemented additional safeguards in 2010. Wire transfers must now be entered by the Finance Officer or the Administrative Assistant to the City Administrator and then they must be approved and sent by either the City Administrator or the City Clerk.

In addition, a “Positive Pay” program was also initiated in 2010 whereas City staff sends the City’s bank an electronic file detailing checks issued. The bank will only clear checks that they received notice of.

**TAXATION POWERS**

Taxes shall be levied by ordinance in accordance with law.

**DEBT POLICY** – The debt policy of the city of Wildwood conforms with the Missouri Constitution. The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way, construction, extending, and improving streets and avenues; and constructing, extending and improving a sanitary or storm sewer system. Lease revenue bonds payable from annual appropriations do not require voter approval and do not count against the constitutional debt limitation.

**LEGAL DEBT LIMIT AND DEBT MARGIN** – The following table sets forth the City’s legal debt limit and debt margin as per most recent audited financial statements:

	<u>City Purposes Basic Limit</u>	<u>Street and Sewer Additional Limit</u>
2015 Assessed Value (at time of billing)	<u>959,731,774</u>	<u>959,731,774</u>
Debt Limit - 10% Assessed Value	95,973,177	95,973,177
Less: General Obligations Bonds	<u>1,480,000</u> *	<u>-</u>
Legal Debt Margin	<u>94,493,177</u>	<u>95,973,177</u>

At the end of 2015, the City had total bonded debt outstanding of \$1,480,000. This debt is 100% comprised of limited general obligation bonds sold to fund the City’s Town Center Sewer Project. The debt is repaid by special assessments charged to the property owners that directly benefit from the sewer improvements. The City is liable for the debt only in the event of default by the property owners subject to the assessment.

## **SALE OF BONDS**

The City shall be authorized to sell any bonds as may now or hereafter be authorized by law. Bonds sold by the City may be sold at private or public sale authorized by law. In the event such bonds are to be sold at public sale, the same shall be sold upon sealed proposals after reasonable public notice has been given as provided by ordinance or otherwise by law. Any public sale shall be conducted according to such terms and conditions as may be provided by ordinance.

## **BOND RATING**

In 2012, as a result of favorable interest rates, it was determined to be in the best interest of the City to refund the Neighborhood Improvement District Limited General Obligation Bonds (Town Center Sewerage Improvements Project No. 1), Series 2005 maturing on March 1, 2013 and thereafter with an aggregate principal amount of \$1,910,000.

The refunding was authorized by City Council in December 2012 and the Neighborhood Improvement District Limited General Obligation Refunding Bonds (Town Center Sewerage Improvements Project No. 1), Series 2012 were issued to (1) refund the Refunded Bonds, (2) fund a debt service reserve fund to secure the bonds, and (3) pay the costs of issuance of the Bonds.

Moody's Investors Service, Inc. assigned a rating of "Aa1" to the Neighborhood Improvement District Limited General Obligation Refunding Bonds (Town Center Sewerage Improvements Project No. 1), Series 2012.

In 2010 Moody's Investors Service, Inc. assigned a rating of "Aa2" to the City of Wildwood's \$3.45 million Certificates of Participation, Series 2010.

## **BOND COMPLIANCE AND PROCEDURE POLICY**

Upon recommendation of the Internal Revenue Service ("IRS") the City of Wildwood adopted written procedures for monitoring the post-issuance federal tax requirement for tax exempt bonds. These procedures were approved by City Council on December 10<sup>th</sup>, 2012 (Res. 2012-32).

## **INVESTMENT**

The investment objective of the City shall be the safety of the principal and each investment shall seek first to insure that capital losses are avoided, whether from securities default or erosion of market value. In 2003, the City Council adopted a formal investment policy to ensure that the City's objectives are met and that all investment practices are in conformity with Missouri state law.

## **FISCAL REPORTS**

**(a) Report to Public.** A fiscal report shall be published semi-annually in one (1) or more newspapers or publications of general circulation in the City.

**(b) Report to City Council.** A current fiscal report shall be provided quarterly, or more frequently if required by ordinance, to each member of the City Council. The fiscal report shall include actual revenue and expenditures compared to budgeted amounts.



## 2016 MUNICIPAL BUDGET SCHEDULE

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August 25	<b>Commence Preparation of 2016 Municipal Budget</b>
September 30	<b>Council Budget Work Session (6:30 PM)</b> Introduction and overview of 2016 Budget preparation process, budget issues
October 2	<b>Deadline for Submittal by Staff of Recommended 2016 Department Operating Budgets, 2016 Capital Improvement Projects, and 5-Year Capital Improvement Plan Update.</b>
October 2 – 6	City Administrator Review of 2016 Staff Budget Recommendations
October 6 – 16	Finalization of Staff Budget Recommendations; Preparation of Preliminary Budget Materials
October 16	<b>Distribution of Preliminary 2016 Budget Materials by Electronic File to Council Members and Staff</b>
October 20	<b>Planning, Economic Development, Parks Committee (6:30 PM)</b> Review of Planning Department and Parks Department Operating Budgets; Special Events Programming.
October 27	<b>Administration and Public Works Committee (6:00 PM)</b> Review of Administration, City Clerk, Municipal Court and Public Works Department Operating Budgets; Review of Municipal Maintenance Contract Bids.
November 5	<b>Board of Public Safety (6:30 PM)</b> Review of 2016 Police Services Contract Proposal
November 10	<b>Council Budget Work Session (6:30 PM)</b> 2016 Capital Improvement Projects; 5 Yr. Capital Improvement Plan
November 18	<b>Council Budget Work Session (6:30 PM)</b> 2016 Employee Salary and Benefit Plan; Budget Wrap-up Issues
November 23	<b>Regular City Council Meeting (7:30 PM)</b> Public Hearing on Proposed 2016 Municipal Budget First Reading of 2016 Municipal Budget Ordinance First Reading of 2016 Municipal Maintenance Contracts First Reading of 2016 Police Service Agreement
December 14	<b>Regular City Council Meeting (7:30 PM)</b> Second Reading and Final Adoption of 2016 Municipal Budget Second Reading of 2016 Police Service Agreement Second Reading of 2016 Maintenance Contracts



# WILDWOOD

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**AN ORDINANCE ADOPTING THE MUNICIPAL BUDGET AND CAPITAL IMPROVEMENT PROGRAMS FOR THE CITY OF WILDWOOD FOR FISCAL YEAR 2016**

**WHEREAS**, the Charter of the City of Wildwood requires that a budget of expenditures for current operations and method of financing such expenditures, together with capital expenditures and method of financing them, during the ensuing fiscal year first be approved by the City Council, and

**WHEREAS**, the City Charter further requires that a list of capital improvements, cost estimates and method of financing proposed projects to be undertaken during the ensuing five (5) fiscal years be established annually by the City Council, and

**WHEREAS**, a Public Hearing on the proposed budget of revenues, expenditures and capital improvements for Fiscal Year 2016 and a 5-year Capital Improvement Plan was conducted by the City Council on November 23, 2015 as required by the City Charter.

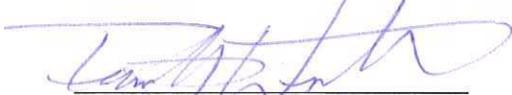
**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI, AS FOLLOWS:**

**Section One.** That the Municipal Budget of the City of Wildwood for the fiscal year period beginning January 1, 2016 and ending December 31, 2016, and a 5-Year Capital Improvement Plan are hereby adopted as attached hereto and incorporated herein.

**Section Two.** This Ordinance shall be in full force and effect from and after its passage and approval.

This Bill was passed and approved this 14th day of December, 2015 by the City Council of the City of Wildwood, Missouri after having been read by title or in full two times prior to passage.

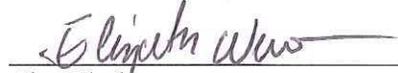
  
\_\_\_\_\_  
Presiding Officer

  
\_\_\_\_\_  
Timothy Woerther, Mayor

ATTEST:

ATTEST:

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
City Clerk



# WILDWOOD

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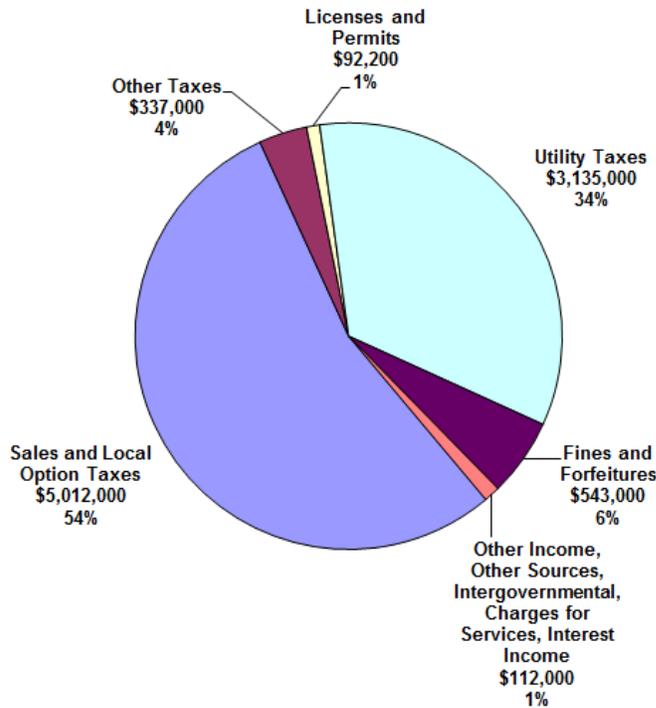


# WILDWOOD

## Revenue Assumptions

### General Fund

2016 Budget Operating Revenues  
General Fund  
All Sources  
Grand Total \$9,231,200



Revenue projections are determined by staff. Each source is evaluated individually based on foreseeable upcoming mitigating factors and prior year trends.

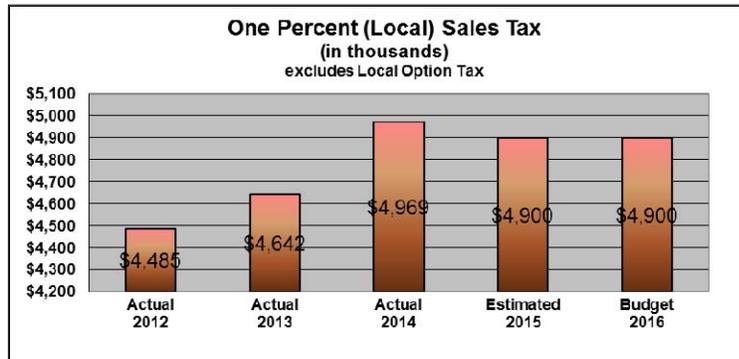
### Sales Tax

The Sales Tax rate for purchases made within a large portion of the City limits of Wildwood is 7.425%. This includes a state sales tax (4.225%), a transportation sales tax (0.5%), a mass transit sales tax for Metrolink (0.75%), a children's services sales tax (0.25%), a Regional Parks and Trails sales tax (0.1%), and an emergency services (911) tax (0.1%), a Metro Parks Arch tax (.188%) plus a one percent (1%) County-wide sales tax that is distributed among 91 municipalities in St. Louis County and unincorporated St. Louis County. The City of Wildwood levies an additional 0.50% Capital Improvement Sales Tax for capital improvements projects which is maintained in the City's Capital Improvement Sales Tax Fund. There is also a special Community Improvement District located within the City limits in which an additional one percent (1%) Sales tax is charged to fund maintenance within the District and debt retirement. The Community Improvement District is a separate entity from the City of Wildwood and therefore produces its own budget, financial statements, and disclosures.

A complex set of rules governs the distribution of the 1% County-wide sales tax in St. Louis County. Some cities, designated as point-of-sale or "A" cities, retain a portion of the sales tax revenues collected from businesses within their boundaries. These are cities that had local sales taxes before the

countywide levy was enacted. Other cities, designated as pool or "B" cities, share revenues with others in the pool on a per capita basis.

The City of Wildwood is designated as a pool or "B" city and is part of the 1% sales tax pool and therefore receives its share of the pool based upon its population as a percentage of the pool population. Population (per capita) totals are adjusted every ten years based on census information. The 2010 Census identified the City of Wildwood's population at 35,517, a 7.8% increase from the 2000 Census. Due to the 2010 Census increase in population the City of Wildwood received a sizeable increase in the pool distribution in 2012. There has been a 21% increase in sales tax revenue from 2012 to the amount estimated to be received in 2015. It appears that consumer spending has somewhat peaked and therefore no increase in revenue from this source has been budgeted for 2016.



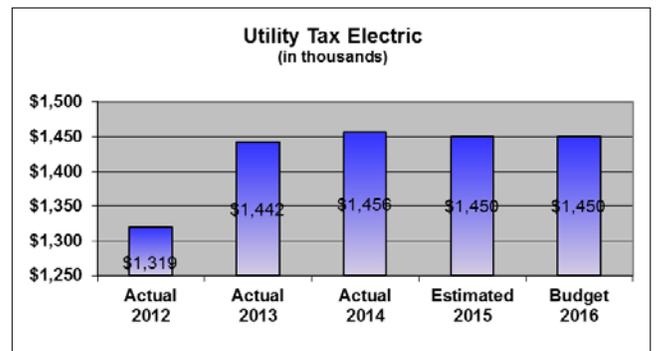
The 1% sales tax revenue constitutes 53% of all General Fund Revenue budgeted for the City of Wildwood in 2016.

Over the past several years, there have been repeated attempts on the part of some St. Louis County municipalities with sizeable retail areas that contribute sales tax into the pool to legislatively modify or eliminate the pooled distribution of the County 1% Sales Tax revenue. Wildwood, St. Louis County, and other B pool municipalities have strenuously opposed such changes. To date, efforts to change the County Sales Tax distribution have been unsuccessful however; in December 2014 the City of Chesterfield, Missouri filed a lawsuit in Cole County against the state of Missouri, alleging statutes that control the distribution of local sales taxes in St. Louis County are unconstitutional. Management is closely monitoring this situation and has included this topic as part of the City's strategic planning process. The outcome of Chesterfield's lawsuit is unpredictable and it is probably that the litigation process will take years. Therefore, no change in the distribution formula was factored into the 2016 Budget estimate from this source.

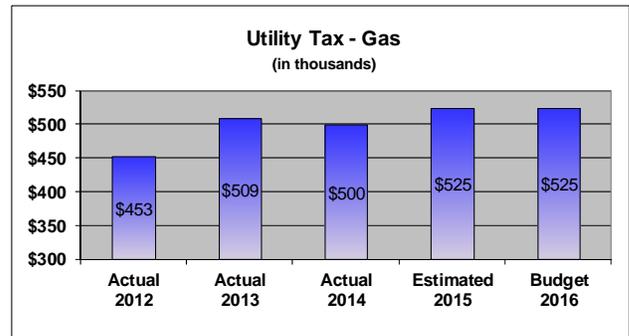
**Utilities Gross Receipts Taxes**

The City of Wildwood levies a 5% gross receipts tax on companies that provide electric, gas telephone, and water within the City. Utility taxes are collected by the utility companies through monthly customer billing. Generally, proceeds are remitted to the City the following month. Utility tax gross receipts revenue constitutes 34% of all General Fund revenue budgeted in 2016.

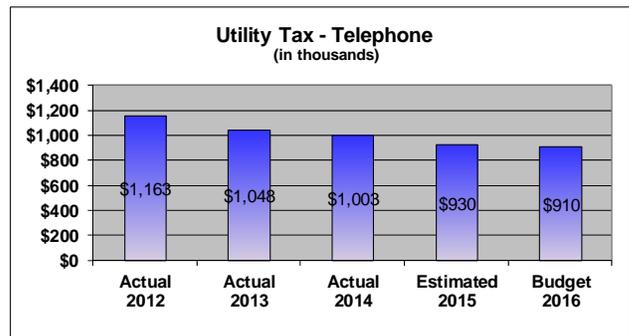
**Electric Utility Tax** revenue is primarily impacted by new development, variations in climate conditions, and regulated rates. Over the past several years the Public Service Commission authorized several rate increases that were requested by Ameren UE. The latest increase (about 3.5%) was effective on May 12, 2015. This increase was taken into consideration when estimating the 2015 estimated year-end and 2016 Budget.



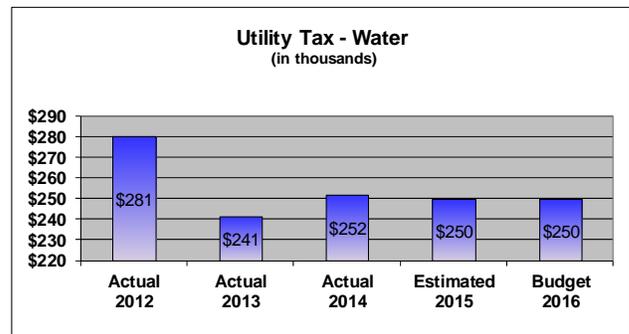
**Gas Utility Tax** revenue is greatly impacted by weather conditions, and market price. Therefore, mild winter conditions experienced 2014 resulted in lower revenue typically received from this source. Revenue estimated to be received from this source in 2016 is anticipated to be essentially equivalent to the 2015 estimate.



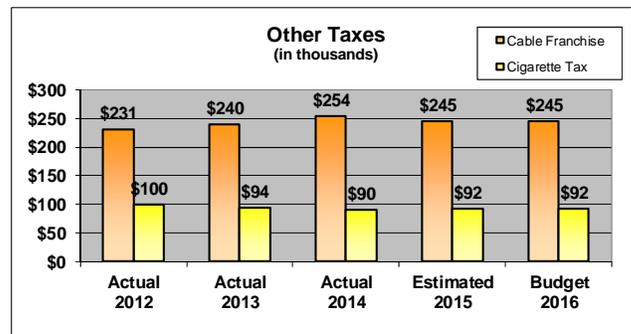
**Telephone Utility Tax** includes both land-lines and cellular service. Telephone utility tax revenues are down due to two factors. The first is the continued drop in land-line phones. The second is due to phone companies not charging utility tax on the data plan portion of cell phones. The data plan portion of cell phones bill is increasing while the 'phone' portion is decreasing. Therefore, the amount budgeted to be received from this source in 2016 is estimated to be less than the amount estimated for 2015.



**Water Utility Tax** revenue fluctuates based on rates and use. In 2012, a rate increase which impacted the average residential customer's bill by 47% was approved by the Missouri Public Services Commission (PSC). In addition, atypical hot, dry summer months in 2012 substantially increased water use. The amount budgeted to be received from this source in 2016 is estimated to remain the same as the amount estimated for 2015.

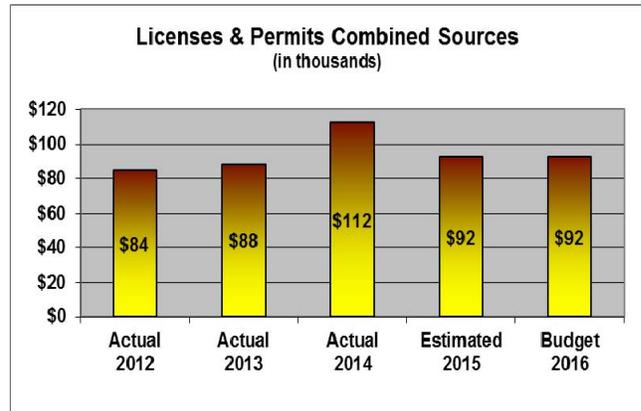
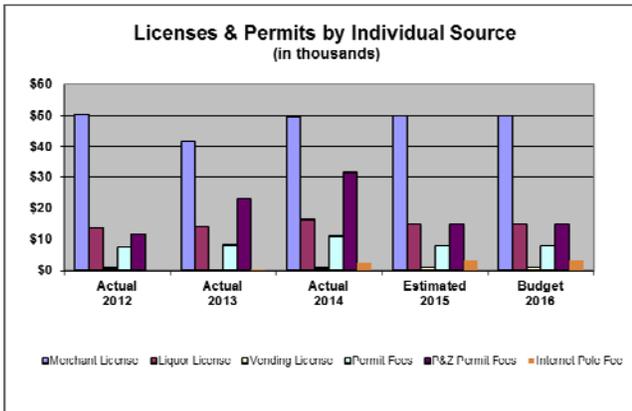


**Other Taxes** include Cable Franchise Fees and Cigarette Tax. The Cable Franchise Fee tax is a 5% gross receipts tax. Cigarette tax is collected on cigarettes and other tobacco products sold in the state. Money received from this tax is deposited in the State School Money Fund, the Health Initiatives Fund, and the Fair Share Fund. The State of Missouri disburses a portion of the Fair Share Fund to municipalities on a per-capita basis. Revenue from these sources has not shown much fluctuation over the past several years. Therefore, the 2016 Budget reflects no change from the 2015 Estimate.

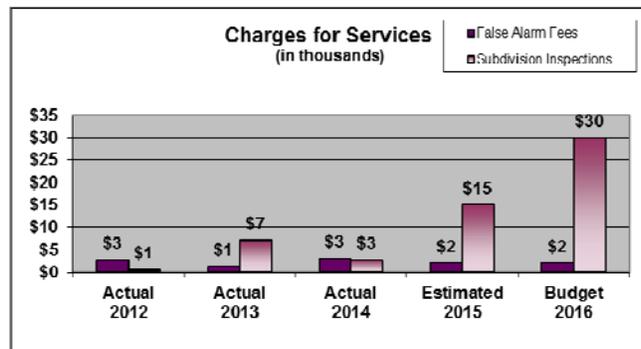


**License & Permit** revenue includes fees collected for merchant licenses, liquor licenses, vending machine licenses, grading permits, planning and zoning permits, and internet pole license fees. Merchant licenses are based on type of business and square footage. The minimum annual license fee

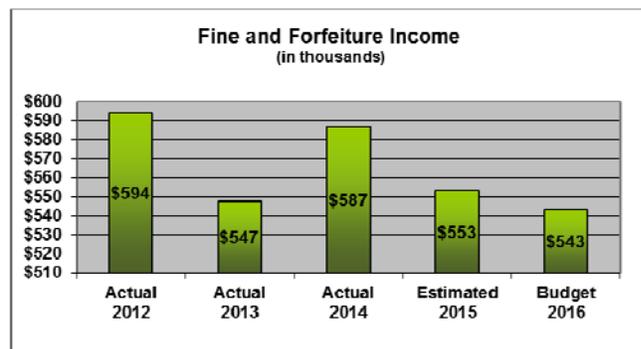
for a merchant license is \$25.00. Liquor license fees vary depending on the type of license requested. Vending machine licenses are \$25.00 per machine annually. Permit fees, including grading permits, special use permits, conditional use permits, lot split fees, rezoning fees, subdivision filing fees, and board of adjustment fees generally range from \$60 to \$2,000. Each of these revenue sources are evaluated and estimated individually based on prior experience trends and projected growth and construction. The amount budgeted for 2016 is equivalent to the 2015 estimate.



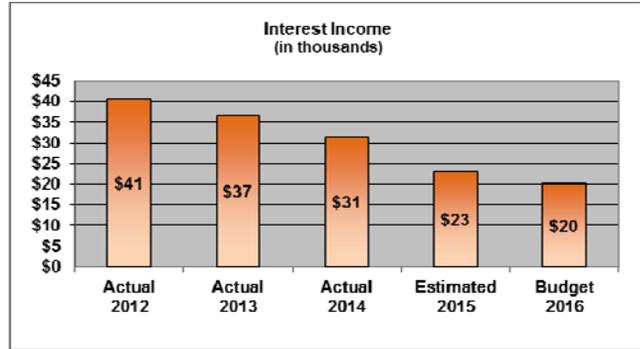
**Charges for Service** revenue includes false alarm fees and subdivision inspection fees. False alarm fees vary based on the number of false alarms incurred per location each calendar year. The first false alarm fee (per location) each calendar year is waived. An incremental fee scale is used for subsequent alarms. As a result, property owners can be charged between \$50 and \$200 per alarm. False Alarm fees are fairly consistent from year to year. Several new developments should be underway in 2016 therefore an increase in subdivision inspection fees has been included in the 2016 Budget for this revenue source.



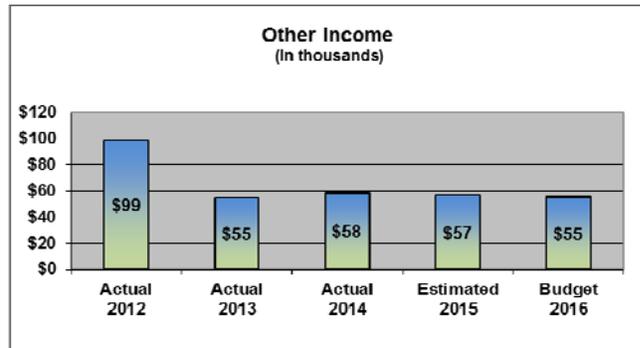
**Fine & Forfeiture Income** represents charges collected by the City's Municipal Court, including fines, court costs, officer training fees, crime victims fund fees, bond forfeitures, and fees for the Alternative Community Service Program. Revenue from this source is subject to the number of tickets issued and charges assessed. New Municipal Court reform regulations ban failure to appear charges for missing a court date. It also restricts how much general operating revenue can be raised from court fines and fees. Although the City of Wildwood has historically been well under the allowable amount (12%) for court fine revenue, a reduction from failure to appear charges and reduced fines show a decline in revenue from this source as indicated in the 2015 estimated year-end and 2016 budget.



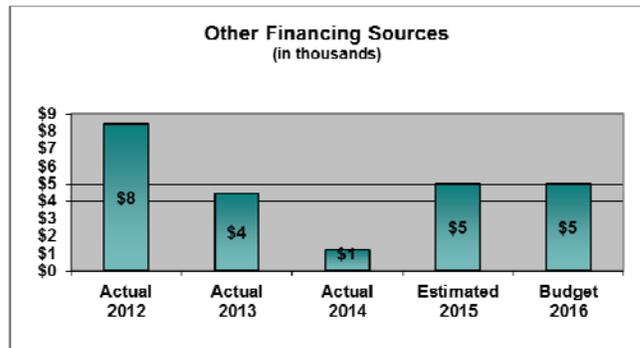
**Interest Income** is revenue earned on invested available cash. All cash is invested in accordance with the City's investment policy. Currently, a limited conservative variety of investment vehicles are purchased to diversify the City's investment portfolio. The amount of interest earned is determined by interest rates and the amount of money invested. Due to the maturity of investments yielding higher rates and their replacement with investments yielding current low rates, a substantial decrease will continued to be received from this source. The City's investment is laddered over a two year period. Increases in interest rates should increase revenue from this source once maturities are replaced with higher yielding investments. This should show an increase in the 2017 budget. However, 2016 is conservatively budgeted at \$20,000.



**Other Income** includes Miscellaneous Income (not included elsewhere), Parks & Recreation fees, Wildwood Celebration contributions, and administration fees for the Crossings Community Improvement District and the Town Center Neighborhood Improvement District. Due to the nature of revenue recorded in this category, annual receipts can fluctuate significantly and therefore, conservative amounts have been used to project the 2015 estimate and 2016 budget amounts.



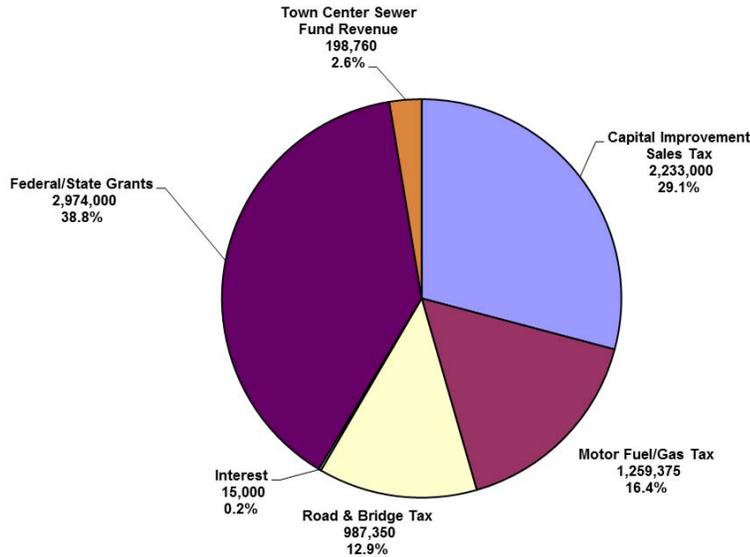
**Other Financing Sources** include Operating Transfers, Sale of Fixed Assets, and Capital Project Recoupment. Amounts received for the 2012 actual through the 2016 Budget are solely attributed to interest earned on Escrow Fund and City Hall Project Fund investment earnings which is transferred to the General Fund. The decline from 2012 is a direct reflection of low interest rates.



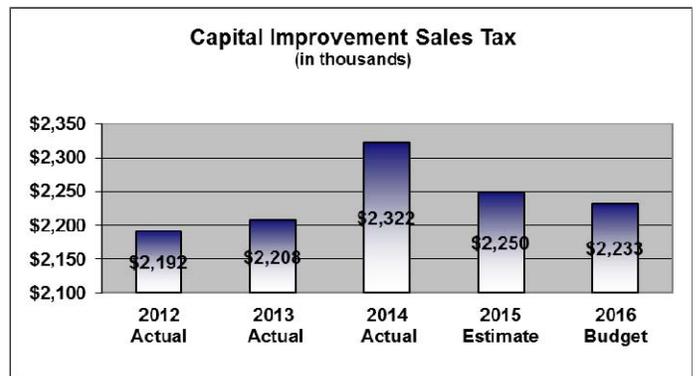
**Intergovernmental Income** includes revenue from various governmental agencies. In 2012 and 2014, the City received \$10,000 in grant funding for completing a street tree inventory. This grant is not budgeted to be received in 2015 or 2016.

**Capital Improvement Funds**

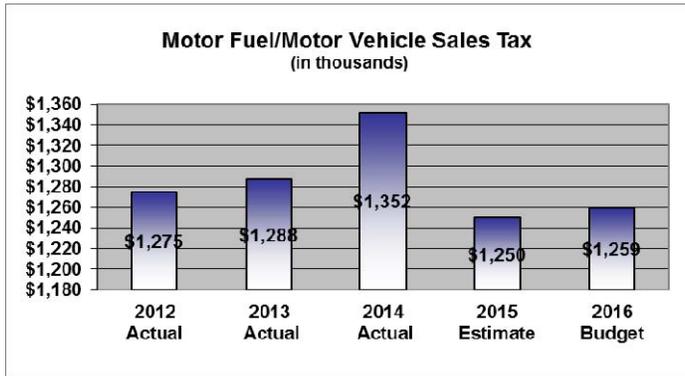
**2016 Budget  
Capital Improvement Revenue Summary  
Grand Total \$7,667,485**



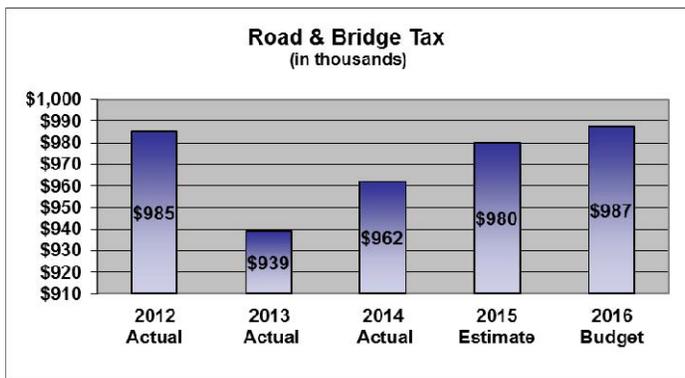
**Capital Improvement Sales** – The City of Wildwood levies a .50% Capital Improvement Sales Tax. This tax is part of the total sales tax collected on purchases made within the City limits of Wildwood. Tax collections from businesses in the City are pooled with other municipalities in St. Louis County and are distributed according to population (this is a separate pool than the pool used to distribute the 1% Sales Tax). Revenue from this tax must be used for the construction, maintenance, and operation of capital improvements, or for debt service payments for capital projects. Revenue from this source is recorded in the Capital Improvement Sales Tax Fund. The reported growth in the City’s population and rise recorded in the 2010 Census and the increase in consumer spending increased the amount of revenue received from this source in 2014. Current trends indicate that consumer spending has somewhat peaked so a conservative estimate is budgeted for 2016.



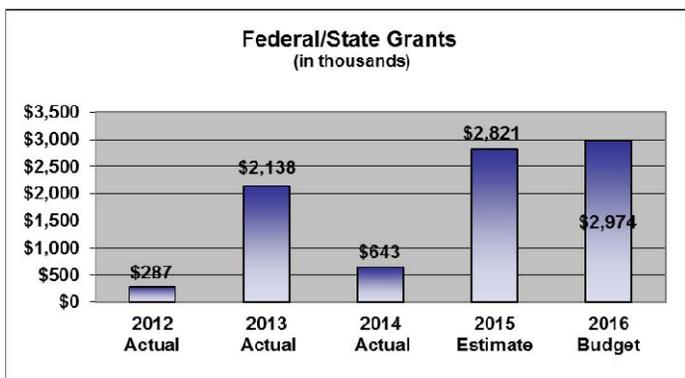
**Motor Fuel/Vehicle Sales Tax** - Missouri receives fuel tax of \$0.173 cents per gallon from licensed suppliers on a monthly basis. The tax is paid by the ultimate consumer purchasing fuel at retail. A percentage of fuel tax collections is distributed to cities based on population and to counties based on road mileage and land valuation. The remainder is transferred to the Missouri Department of Transportation. Revenue from this source is recorded in the Road and Bridge Fund. Revenue from this source was high in 2014 due to the price of fuel at that time. Lower fuel prices in 2015 are expected to continue for at least the first portion of 2016.



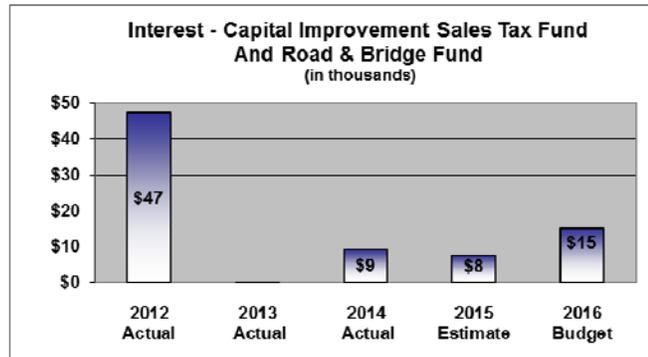
**Road and Bridge Tax** – is a state-mandated tax of \$0.105 per \$100 of assessed value of property in the City. Proceeds must be used for maintaining roads & bridges. This tax is impacted by the change in assessed valuation of St. Louis County and the City's percentage of that total. The tax is billed in the fall of each year and is due by December 31. St. Louis County collects the tax and disburses funds to municipalities. Distributions are normally made the first week of the month after collection. However, distributions are made on a more frequent basis during the months of November through January as collections are heaviest in these months. Missouri law requires all real property to be reassessed every two years in the odd years. Revenue from this source is recorded in the Road and Bridge Fund. Residential property reassessments calculated in 2013 led to decreased revenue from this source in that year. Revenue from this source in 2016 is estimated to remain essentially equivalent to amounts estimated to be received in 2015.



**Federal/State Grants** – Grant money is awarded in accordance with project progression (expense). A great deal of work on grant projects was performed in 2013 and 2015. In 2016, grant funds are expected for the Wildwood Greenway Phase VI project, the Pedestrian Bridge over Route 100, the Monarch Levee Trailhead project, the Community Park project, the Belleview Farms Project, the Manchester Road Bike Lanes project, and three (3) Bridge Projects. Revenue from this source is recorded in both the Capital Improvement Sales Tax Fund and the Road and Bridge Fund.



**Interest** – Interest Earned on Capital Projects money is determined by interest rates and the amount of money invested. In 2012, all of the higher paying investments held for the Capital Improvement Sales Tax Fund and the Road and Bridge Fund matured. Interest rates are projected to increase slightly in 2016; therefore, \$15,000 is expected from this source in 2016.



### Town Center Sewer Fund

On June 28, 2004 the City established the Town Center Sewerage Expansion Neighborhood Improvement District No. 1 (the "District"). The District was formed after a petition by owners of more than 2/3 by area of all real property located in the District was filed with the City as required. The Bonds were issued in 2005. Property owners that did not opt to prepay their assessments are billed annually for 20 years. The Bonds are to be retired by assessments levied on the properties benefited by such improvements for a period of 20 years. In 2012, the Bonds were refunded to attain lower interest rates and Refunding Neighborhood Improvement District Bonds, Series 2012 were issued. No additional time was added to the repayment/assessment schedule.

**Special Assessments** – In 2016, \$198,660 in special assessments and interest associated with the assessment payment is budgeted to be received.

**Interest** – Interest earned on the Town Center Sewer Fund is determined by interest rates and the amount of money invested. As a result \$100 is budgeted for interest earnings in 2016.

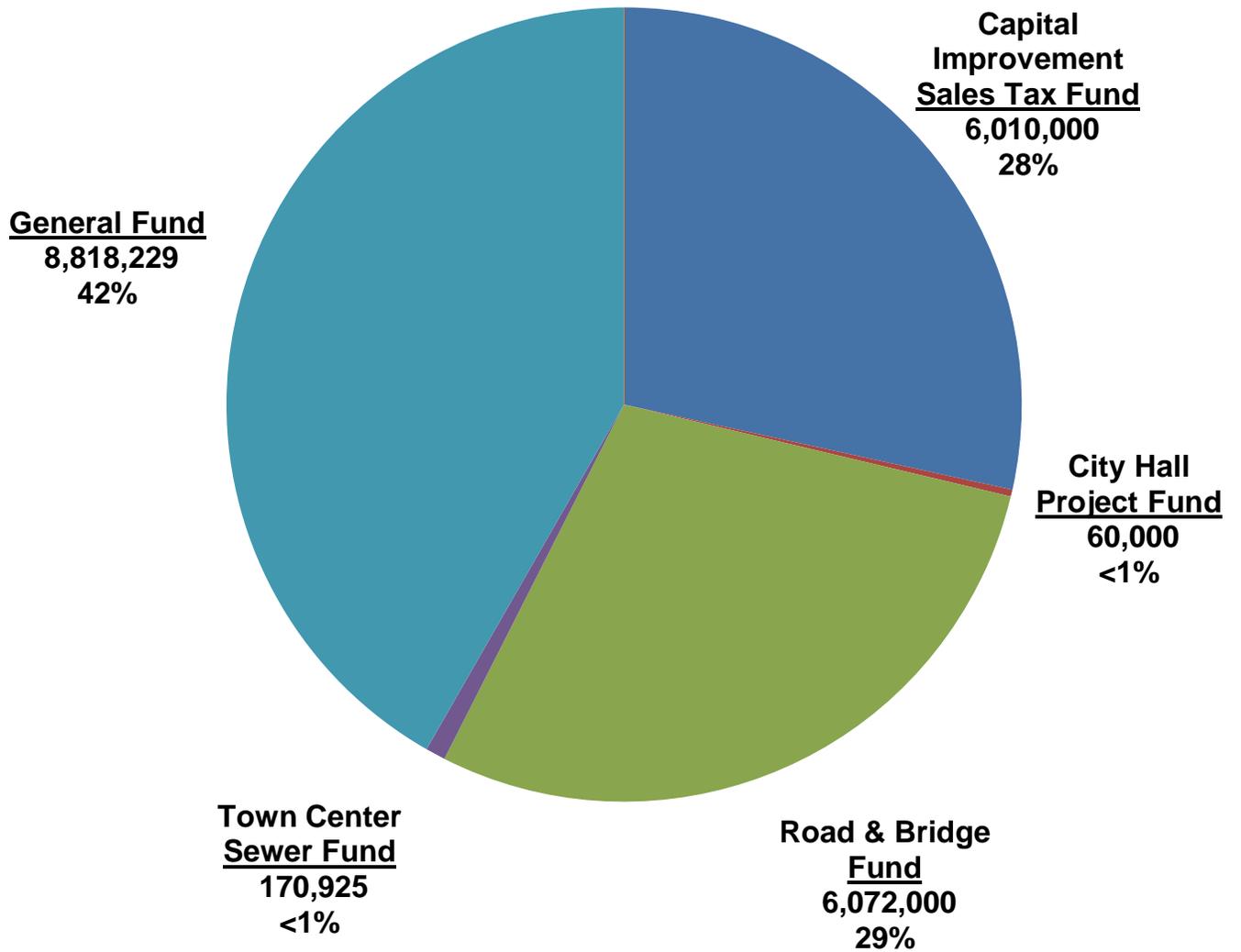
### Special Revenue Funds

The City collects Traffic Generation Assessment (TGA) fees when property is developed. The funds are used for the improvement of roadways made necessary by these developments. The City retains collections of these assessments in this fund until roadway improvements are made.

**TGA Revenue** – TGA Revenues include special assessments charged to developers. In 2016, \$35,000 is budgeted to be received from this revenue source per anticipated developments.

**Interest** – Based on funds available for investment and current interest rates, \$200 in interest earnings is budgeted to be received in 2016 between both the East and West TGA Funds.

**City of Wildwood  
2016 Expenditures Budget  
By Fund - All Funds  
\$21,131,154**



**City of Wildwood  
Fiscal Year 2016 Budget  
Consolidated Summary of Revenues and Expenditures  
All Funds**

	2013 Actual	2014 Actual	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>Beginning Fund Balance</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>
	24,619,943	26,849,463	25,069,606	27,466,501	27,466,501	26,746,326
<b>Revenues</b>						
Sales Taxes	6,948,158	7,405,774	7,040,000	7,040,000	7,262,000	7,245,000
Utility Taxes	3,240,577	3,210,359	3,240,000	3,240,000	3,156,940	3,135,000
Motor Fuel/Gas Tax	1,287,812	1,351,974	1,250,000	1,250,000	1,250,000	1,259,375
Road & Bridge Tax	938,989	961,828	980,000	980,000	980,000	987,350
Other Taxes	333,756	344,070	332,000	332,000	337,000	337,000
Licenses and Permits	87,829	111,843	90,100	90,100	92,200	92,200
Charges for Services	8,480	5,675	4,000	4,000	17,000	32,000
Intergovernmental Income	2,106	10,000	-	-	-	-
Fines and Forfeitures	547,349	586,604	543,000	543,000	553,000	543,000
Interest Income	37,631	41,129	30,300	30,300	31,020	35,300
Other Income	54,772	60,212	55,000	55,000	56,514	55,000
Capital Project Grants	2,137,742	642,924	2,959,000	2,821,000	851,000	2,974,000
TGA Revenues	25,610	26,073	10,000	10,000	13,474	35,000
Special Assessments	122,753	115,172	124,755	124,755	120,000	124,755
Interest Payments	73,905	73,905	73,905	73,905	73,905	73,905
Bond Proceeds, at Par	-	-	-	-	-	-
Other Financing Sources	4,429	1,161	5,000	5,000	5,000	5,000
Release of Prior Year Encumbrance	-	1	-	-	-	-
Certificates of Participation Proceeds	-	1,580	-	-	-	-
Transfer In (Special Escrows)	-	-	-	-	-	-
<b>Total Revenue</b>	<b>15,851,898</b>	<b>14,950,284</b>	<b>16,737,060</b>	<b>16,599,060</b>	<b>14,799,053</b>	<b>16,933,885</b>
<b>Expenditures</b>						
Administration	1,075,545	1,189,678	1,213,537	1,213,537	1,198,023	1,281,251
Clerk and Council	289,864	269,354	292,765	301,089	290,477	262,408
Municipal Court	226,264	217,195	251,675	251,675	247,835	263,523
Parks and Recreation	537,266	587,324	689,645	717,845	713,027	801,994
Planning	873,326	847,892	1,067,229	1,109,547	1,090,547	1,092,241
Police Services	2,990,727	3,009,167	3,090,649	3,092,149	3,091,899	3,145,310
Public Works	1,595,870	1,917,076	1,933,950	1,942,450	1,922,876	1,971,502
Transfers Out	-	1	-	-	-	-
<b>Subtotal</b>	<b>7,588,862</b>	<b>8,037,687</b>	<b>8,539,450</b>	<b>8,628,292</b>	<b>8,554,684</b>	<b>8,818,229</b>
TGA Expenditures	-	-	-	-	-	-
Capital Improvements	7,433,848	6,966,960	14,258,526	14,055,544	7,141,777	12,312,925
<b>Total Expenditures</b>	<b>15,022,710</b>	<b>15,004,647</b>	<b>22,797,976</b>	<b>22,683,836</b>	<b>15,696,461</b>	<b>21,131,154</b>
Current Year Encumbrances	2,070,367	2,741,768	-	-	2,919,000	-
Prior Year Encumbrances	(670,033)	(2,070,367)	-	(2,741,768)	(2,741,768)	(2,919,000)
<b>Total Encumbrances</b>	<b>1,400,334</b>	<b>671,401</b>	<b>-</b>	<b>(2,741,768)</b>	<b>177,232</b>	<b>(2,919,000)</b>
<b>Ending Fund Balance</b>	<b>26,849,465</b>	<b>27,466,501</b>	<b>19,008,690</b>	<b>18,639,957</b>	<b>26,746,325</b>	<b>19,630,057</b>
<b>Dedicated Reserves</b>						
Operating Contingency*	1,897,216	2,009,422	2,134,863	2,157,073	2,138,671	2,204,557
Bond Payment Reserve	164,113	164,113	164,113	164,113	164,113	164,113
Reserved for New City Hall Project	-	-	-	-	-	-
Certificates of Participation Reserve	222,950	222,950	-	-	-	-
<b>Unreserved Fund Balance</b>	<b>24,565,187</b>	<b>25,070,016</b>	<b>16,709,714</b>	<b>16,318,771</b>	<b>24,443,541</b>	<b>17,261,387</b>

\*25% of Operating Expenses



## Revenues and Expenditures Matrix

### Revenues

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East & West TGA Funds
Sales Taxes	X	X				
Utility Taxes	X					
Motor Fuel/Gas Tax			X			
Road & Bridge Tax			X			
Other Taxes	X					
Licenses and Permits	X					
Charges for Services	X					
Intergovernmental Income	X	X	X			
Fines and Forfeitures	X					
Interest Income	X	X	X	X	X	X
Other Income	X	X	X	X	X	
Capital Project Grants		X	X			
TGA Revenues						X
Special Assessments					X	
Interest Payments					X	
Other Financing Sources	X	X	X			

### Expenditures

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East & West TGA Funds
Administration	X					
City Clerk/Council	X					
Court	X					
Parks	X					
Planning	X					
Police	X					
Public Works	X					
Capital Projects		X	X	X	X	X
Debt Service				X	X	

**City of Wildwood  
Fiscal 2016 Budget  
Changes in Fund Balances  
All Funds**

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East Traffic Generation Fund	West Traffic Generation Fund
<b>Beginning Fund Balance</b>	Estimated 12,082,928	Estimated 7,261,714	Estimated 4,098,631	Estimated 2,761,339	Estimated 384,094	Estimated 76,566	Estimated 81,054
<b>Projected Revenues</b>	9,231,200	3,188,000	4,280,725	-	198,760	25,100	10,100
<b>Operating Expenditures</b>	8,818,229		-	-	-	-	-
<b>Capital Improvement Expenditures</b>	-	6,010,000	6,072,000	60,000	170,925	-	-
<b>Difference: Revenues to Expenditures</b>	412,971	(2,822,000)	(1,791,275)	(60,000)	27,835	25,100	10,100
<b>Interfund Transfers In (Out)</b>							
Transfer in from Unbudgeted Escrow Fund	-	-	-	-	-	-	-
Transfers In	171,339	-	-	-	-	-	-
Transfers Out	-	-	-	(171,339)	-	-	-
Net Transfers In (Out)	171,339	-	-	(171,339)	-	-	-
<b>Other Financing Sources</b>	-	-	-	-	-	-	-
<b>Encumbrance Adjustment</b>	-	-	(389,000)	(2,530,000)	-	-	-
<b>Ending Fund Balance</b>	12,667,238	4,439,714	1,918,356	-	411,929	101,666	91,154
<b>Dedicated Reserves</b>							
Operating Contingency*	2,204,557						
Certificates of Participation Reserve					164,113		
Bond Payment Reserve							
<b>Ending Unreserved Fund Balance</b>	10,462,681	4,439,714	1,918,356	-	247,815	101,666	91,154
	4.8%	-38.9%	-53.2%	-100.0%	7.2%	32.8%	12.5%

\*25% of Operating Expenses

The City's General Fund balance is budgeted to increase 4.8% due to planned managed expenditures. The Operating Contingency Reserve equal to 25% of budgeted expenditures, leaves \$10,462,681 as the budgeted Unreserved Fund Balance.

The Capital Improvement Sales Tax Fund fund balance is budgeted to decrease by 38.9% due to planned project expenditures (see the 2016 Capital Improvement Sales Tax Fund Project Descriptions totaling \$6,010,000).

The Road and Bridge Fund fund balance is budgeted to decrease by 53.2% due to planned project expenditures (see the 2016 Road and Bridge Fund Project Descriptions totaling \$6,072,000).

The City Hall Project Fund fund balance is budgeted to decrease by 100% as a result of the early payoff of the Certificates of Participation and the conclusion of all expenditures related to the completion of the project.

The Town Center Sewer Fund fund balance is budgeted to increase by 7.2%. This Fund functions solely as a debt service fund in which payments are received and bond debt service payment are paid.

The East TGA Fund is budgeted to increase 32.8% as there are no expenditures or transfers out of this fund budgeted in 2016.

The West TGA Fund is budgeted to increase 12.5% as there are no expenditures or transfers out of this fund budgeted in 2016.

**City of Wildwood  
Fiscal Year 2016  
Budget  
General Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2013 Actual	2014 Actual	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>Beginning Fund Balance</b>	Audited 10,824,067	Audited 12,302,978	Estimated 12,878,831	Audited 13,826,973	Audited 13,826,973	Estimated 12,082,928
<b>Revenues</b>						
Sales Taxes	4,740,156	5,083,332	4,840,000	4,840,000	5,012,000	5,012,000
Utility Taxes	3,240,577	3,210,359	3,240,000	3,240,000	3,156,940	3,135,000
Other Taxes	333,756	344,070	332,000	332,000	337,000	337,000
Licenses and Permits	87,829	111,843	90,100	90,100	92,200	92,200
Charges for Service	8,480	5,675	4,000	4,000	17,000	32,000
Intergovernmental Income	2,106	10,000	-	-	-	-
Fines and Forfeitures	547,349	586,604	543,000	543,000	553,000	543,000
Interest Income	36,558	31,473	20,000	20,000	23,000	20,000
Other Income	54,632	58,397	55,000	55,000	56,514	55,000
Other Financing Sources	4,429	1,161	5,000	5,000	5,000	5,000
<b>Total Revenues</b>	9,055,872	9,442,914	9,129,100	9,129,100	9,252,654	9,231,200
<b>Operating Expenditures</b>						
Administration	1,075,545	1,189,678	1,213,537	1,213,537	1,198,023	1,281,251
Clerk and Council	289,864	269,354	292,765	301,089	290,477	262,408
Municipal Court	226,264	217,195	251,675	251,675	247,835	263,523
Parks and Recreation	537,266	587,324	689,645	717,845	713,027	801,994
Planning	873,326	847,892	1,067,229	1,109,547	1,090,547	1,092,241
Police Services	2,990,727	3,009,167	3,090,649	3,092,149	3,091,899	3,145,310
Public Works	1,595,870	1,917,076	1,933,950	1,942,450	1,922,876	1,971,502
<b>Total Operating Expenditures</b>	7,588,862	8,037,686	8,539,450	8,628,292	8,554,684	8,818,229
<b>Revenue Over (Under) Expenditures</b>	1,467,010	1,405,228	589,650	500,808	697,970	412,971
<b>Transfers In/(Out)</b>						
Transfer In	695	243				171,339
Transfer Out	-	-	(2,307,050)	(2,307,050)	(2,307,050)	
<b>Total Transfers In/(Out)</b>	695	243	(2,307,050)	(2,307,050)	(2,307,050)	171,339
<b>Encumbrances</b>						
<b>Current Year Encumbrances</b>	16,441	134,965	-	-	-	-
<b>Prior Year Encumbrances</b>	(5,236)	(16,441)	-	(134,965)	(134,965)	-
<b>Ending Fund Balance</b>	12,302,978	13,826,973	11,161,431	11,885,766	12,082,928	12,667,238
<b>Dedicated Reserves</b>						
<b>Operating Contingency*</b>	1,897,216	2,009,422	2,134,863	2,157,073	2,138,671	2,204,557
<b>New City Hall Project</b>						
<b>Unreserved Fund Balance</b>	10,405,763	11,817,552	9,026,569	9,728,693	9,944,257	10,462,681

\*25% of Operating Expenses

**City of Wildwood General Fund Revenues and Expenses Trendline**

Rounded to Thousands

Revenues by Year	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2014	Estimated 2015	Budget 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
<b>General Fund (10)</b>															
Tax Income	\$7,592	\$7,528	\$7,689	\$8,127	\$8,314	\$8,638	\$8,506	\$8,506	\$8,484	\$8,654	\$8,827	\$9,003	\$9,183	\$9,367	\$9,554
Licenses & Permits	\$92	\$98	\$94	\$84	\$88	\$112	\$92	\$92	\$92	\$94	\$96	\$98	\$100	\$102	\$104
Charges for Services	\$8	\$22	\$4	\$3	\$8	\$6	\$17	\$17	\$32	\$33	\$33	\$34	\$35	\$35	\$36
Intergovernmental Income	\$10	\$10	\$10	\$10	\$2	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fine & Forfeiture Income	\$729	\$719	\$615	\$594	\$547	\$587	\$553	\$553	\$543	\$554	\$565	\$576	\$588	\$600	\$612
Interest Income	\$245	\$150	\$110	\$41	\$37	\$31	\$23	\$23	\$20	\$20	\$21	\$21	\$22	\$22	\$23
Other Income	\$33	\$32	\$43	\$99	\$55	\$58	\$57	\$57	\$55	\$56	\$57	\$58	\$60	\$61	\$62
Other Financing Sources	\$58	\$28	\$19	\$8	\$4	\$1	\$5	\$5	\$5	\$5	\$5	\$5	\$6	\$6	\$6
<b>Revenues</b>	<b>\$8,765</b>	<b>\$8,587</b>	<b>\$8,583</b>	<b>\$8,966</b>	<b>\$9,056</b>	<b>\$9,443</b>	<b>\$9,253</b>	<b>\$9,253</b>	<b>\$9,231</b>	<b>\$9,416</b>	<b>\$9,604</b>	<b>\$9,796</b>	<b>\$9,992</b>	<b>\$10,192</b>	<b>\$10,396</b>

*Expenditures by Year*

Categories	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Actual 2014	Actual 2014	Estimated 2015	Budget 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022
<b>ADMINISTRATION</b>	\$1,292	\$1,242	\$1,258	\$1,331	\$1,076	\$1,190	\$1,198	\$1,198	\$1,281	\$1,320	\$1,359	\$1,400	\$1,442	\$1,485	\$1,530
CLERK & COUNCIL	\$266	\$270	\$275	\$271	\$290	\$269	\$290	\$290	\$262	\$270	\$278	\$287	\$295	\$304	\$313
COURT	\$212	\$209	\$221	\$210	\$226	\$217	\$248	\$248	\$264	\$271	\$280	\$288	\$297	\$305	\$315
PARKS	\$467	\$408	\$496	\$540	\$537	\$587	\$713	\$713	\$802	\$826	\$851	\$876	\$903	\$930	\$958
PLANNING	\$1,139	\$894	\$817	\$821	\$873	\$848	\$1,091	\$1,091	\$1,092	\$1,125	\$1,159	\$1,194	\$1,229	\$1,266	\$1,304
POLICE	\$3,041	\$3,118	\$3,029	\$3,053	\$2,991	\$3,009	\$3,092	\$3,092	\$3,145	\$3,240	\$3,337	\$3,437	\$3,540	\$3,646	\$3,756
PUBLIC WORKS	\$1,459	\$1,607	\$1,473	\$1,168	\$1,596	\$1,917	\$1,923	\$1,923	\$1,972	\$2,031	\$2,082	\$2,154	\$2,219	\$2,286	\$2,354
<b>Expenditures</b>	<b>\$7,876</b>	<b>\$7,748</b>	<b>\$7,569</b>	<b>\$7,393</b>	<b>\$7,589</b>	<b>\$8,038</b>	<b>\$8,555</b>	<b>\$8,555</b>	<b>\$8,818</b>	<b>\$9,083</b>	<b>\$9,355</b>	<b>\$9,636</b>	<b>\$9,925</b>	<b>\$10,223</b>	<b>\$10,529</b>

Revenues are conservatively projected to increase 2% per year from the years 2016 through 2022. Declining sales tax revenue as a result of the serious recessionary impacts on the National and regional economy, explains the decrease in revenue beginning in 2009. Sales tax revenue (which is distributed by St. Louis County on a per capita basis) increased significantly in 2012 as a result of Wildwood's population increase as recorded in the 2010 Census in combination with an increase in consumer spending. However, some St. Louis County municipalities have sought modifications to the Sales Tax distribution formula. Members of the Sales Tax pool are seeking to retain a larger portion of the tax collected within their city limits. At the time of this document's issuance, no changes to the distribution formula have been enacted for 2016. City management will continue to monitor this important issue.

Expenditures are conservatively scheduled to increase at a rate of 3% from 2016 through 2022. In 2009 and 2010 the City incurred significant expense related to the Strecker Forest Subdivision environmental site testing. In February 2013, City operations were moved to the completed new City Hall facility. As a result, operating costs for facility rent was eliminated. Debt service payments for the Certificates of Participation to fund the new facility were then financed through the City Hall Project Fund. The Certificates were retired early in 2016 with funding from a transfer from the General Fund. Significant expense was incurred in 2013 and early 2014 due to increased need for snow and ice removal. Personnel changes in 2016 include new park-time Public Works Inspector, and Special Projects Coordinator, two Interns, and one full-time Recreation Specialist. Because the City functions with minimal staff, contractual services can be tailored to adequately remain within budgetary allowances.

Based on these projections expenditures exceed revenues in 2021. Therefore, the City will need to identify potential expense reductions or look to new revenue sources. In accordance with the City's Charter, the City functions with a combination of City Staff (21.4 FTE) and contracted services. Therefore, expenditures can more easily be modified than if the City functioned in a traditional method with a larger staff. Furthermore the recent uptick in residential development may also produce additional revenue for the City in the future which is difficult to predict and is not included here.

# General Fund Revenues and Expenses Trendline

(in thousands)



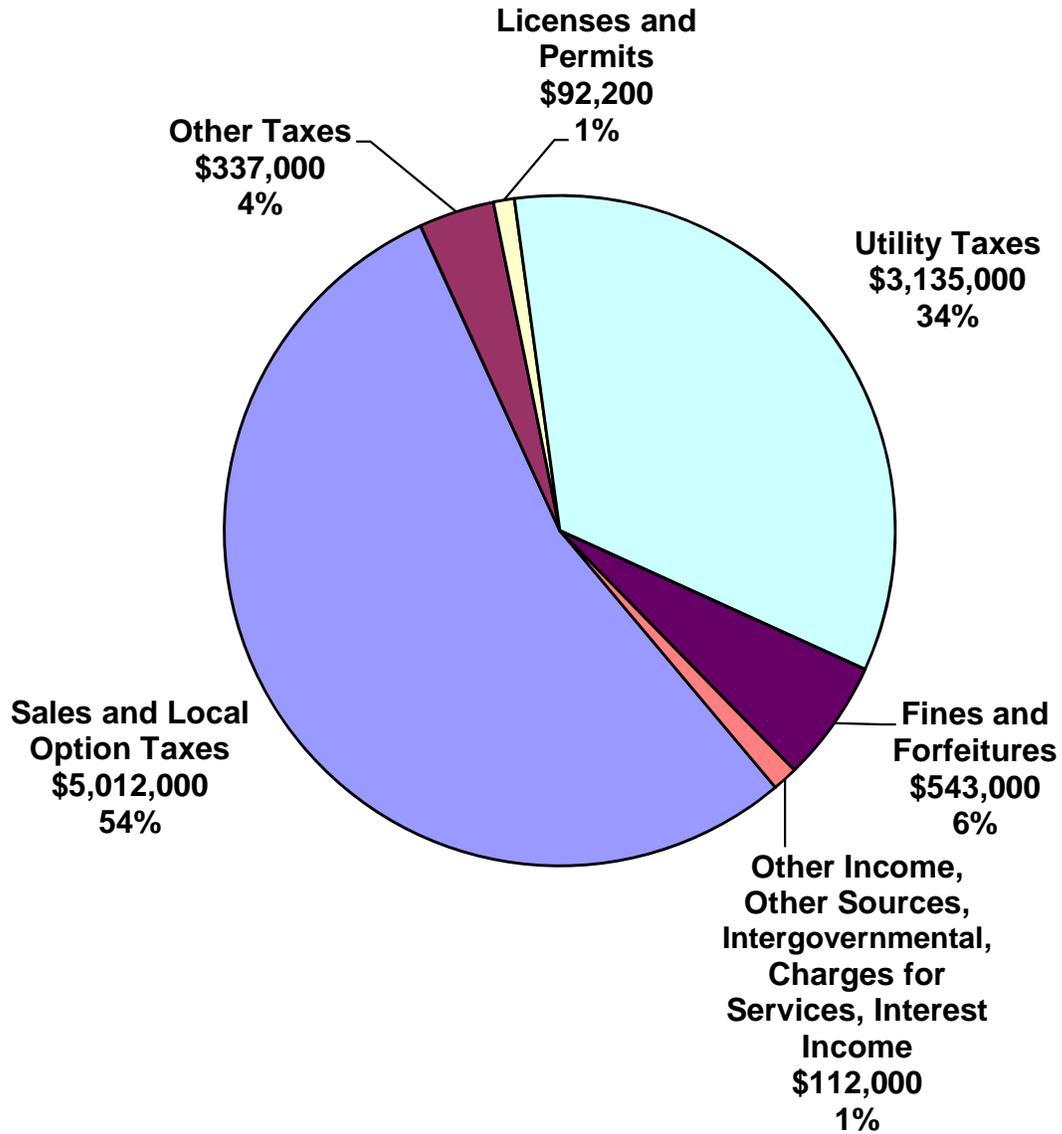


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**2016 Budget Operating Revenues  
General Fund  
All Sources  
Grand Total \$9,231,200**



**City of Wildwood  
Fiscal Year 2016**

**Revenue Detail**

<b>General Fund (10)</b>	Actual 2012	Actual 2013	Actual 2014	Final Budget 2015	Estimated 2015	Budget 2016
<b>(01) Tax Income</b>						
901 State Sales Tax	4,485,210	4,641,647	4,969,184	4,740,000	4,900,000	4,900,000
902 Local option Tax	96,052	98,509	114,148	100,000	112,000	112,000
<b>Subtotal Sales Taxes</b>	<b>4,581,262</b>	<b>4,740,156</b>	<b>5,083,332</b>	<b>4,840,000</b>	<b>5,012,000</b>	<b>5,012,000</b>
910 Utility Tax - Electric	1,318,896	1,442,013	1,455,850	1,450,000	1,450,000	1,450,000
912 Utility Tax - Gas	453,346	508,831	499,604	525,000	525,000	525,000
914 Utility Tax - Telephone	1,162,920	1,048,287	1,002,807	1,015,000	930,000	910,000
914-01 Cell Tax Settlement	-	-	-	-	1,940	-
916 Utility Tax - Water	280,519	241,446	252,098	250,000	250,000	250,000
<b>Subtotal Utility Taxes</b>	<b>3,215,681</b>	<b>3,240,577</b>	<b>3,210,359</b>	<b>3,240,000</b>	<b>3,156,940</b>	<b>3,135,000</b>
918 Cable Franchise	230,520	240,053	253,670	240,000	245,000	245,000
905 Cigarette Tax	99,596	93,703	90,400	92,000	92,000	92,000
<b>Subtotal Other Taxes</b>	<b>330,116</b>	<b>333,756</b>	<b>344,071</b>	<b>332,000</b>	<b>337,000</b>	<b>337,000</b>
<b>Total</b>	<b>8,127,059</b>	<b>8,314,489</b>	<b>8,637,762</b>	<b>8,412,000</b>	<b>8,505,940</b>	<b>8,484,000</b>
<b>(02) Licenses &amp; Permits</b>						
930 Merchant Licenses	50,438	41,664	49,567	50,000	50,000	50,000
931 Liquor Licenses	13,760	14,198	16,298	15,000	15,000	15,000
932 Vending Machine Licenses	950	350	900	1,200	1,200	1,200
935 Permit Fees	7,440	8,200	10,958	8,000	8,000	8,000
936 P&Z Permits/Fees	11,750	23,118	31,443	15,000	15,000	15,000
937 Internet Pole License Fee	-	300	2,680	900	3,000	3,000
<b>Total</b>	<b>84,338</b>	<b>87,829</b>	<b>111,844</b>	<b>90,100</b>	<b>92,200</b>	<b>92,200</b>
<b>(03) Charges for Services</b>						
954 False Alarm Fees	2,650	1,325	3,025	2,000	2,000	2,000
956 Subdivision Inspections	500	7,155	2,650	2,000	15,000	30,000
<b>Total</b>	<b>3,150</b>	<b>8,480</b>	<b>5,675</b>	<b>4,000</b>	<b>17,000</b>	<b>32,000</b>
<b>(04) Intergovernmental Income</b>						
945 St. Louis County Grant	-	2,106	-	-	-	-
949 Federal/St Grant Reimb.	10,000	-	10,000	-	-	-
<b>Total</b>	<b>10,000</b>	<b>2,106</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Wildwood  
Fiscal Year 2016**

**Revenue Detail**

<b>General Fund (10)</b>	Actual 2012	Actual 2013	Actual 2014	Final Budget 2015	Estimated 2015	Budget 2016
<b>(05) Fine &amp; Forfeiture Income</b>						
961 Court Fines	486,982	440,904	481,882	440,000	450,000	440,000
962 Court Costs	67,712	60,478	63,588	60,000	60,000	60,000
963 Officer Training	11,288	10,077	10,630	11,000	11,000	11,000
964 Crime Victims Fund	2,088	1,864	1,966	2,000	2,000	2,000
965 Bond Forfeitures	3,700	9,914	9,800	8,000	8,000	8,000
966 POST Commission Fund	-	-	-	-	-	-
967 Alt. Cmty. Service	10,894	14,058	8,147	10,000	10,000	10,000
968 Inmate Security Surcharge	11,265	10,054	10,591	12,000	12,000	12,000
<b>Total</b>	<b>593,929</b>	<b>547,348</b>	<b>586,604</b>	<b>543,000</b>	<b>553,000</b>	<b>543,000</b>
<b>(06) Interest Income</b>						
970 Interest Income	40,552	36,558	31,472	20,000	23,000	20,000
<b>Total</b>	<b>40,552</b>	<b>36,558</b>	<b>31,472</b>	<b>20,000</b>	<b>23,000</b>	<b>20,000</b>
<b>(07) Other Income</b>						
980 Other Income	55,544	11,830	4,157	8,000	8,000	8,000
982 NID Administration Fee	6,500	6,500	6,500	6,500	6,500	6,500
984 Community Garden Revenue	1,925	3,385	2,525	3,000	3,000	3,000
985 Parks & Recreation Revenue	16,435	13,842	14,595	10,000	10,000	10,000
986 Founder's Day	6,725	7,575	19,150	16,000	17,514	16,000
987 CID Administration Fee	11,500	11,500	11,470	11,500	11,500	11,500
<b>Total</b>	<b>98,629</b>	<b>54,632</b>	<b>58,397</b>	<b>55,000</b>	<b>56,514</b>	<b>55,000</b>
<b>(08) Other Financing Sources</b>						
990 Operating Transfer	8,396	4,429	1,161	5,000	5,000	5,000
<b>Total</b>	<b>8,396</b>	<b>4,429</b>	<b>1,161</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total General Fund</b>	<b>8,966,053</b>	<b>9,055,872</b>	<b>9,442,914</b>	<b>9,129,100</b>	<b>9,252,654</b>	<b>9,231,200</b>

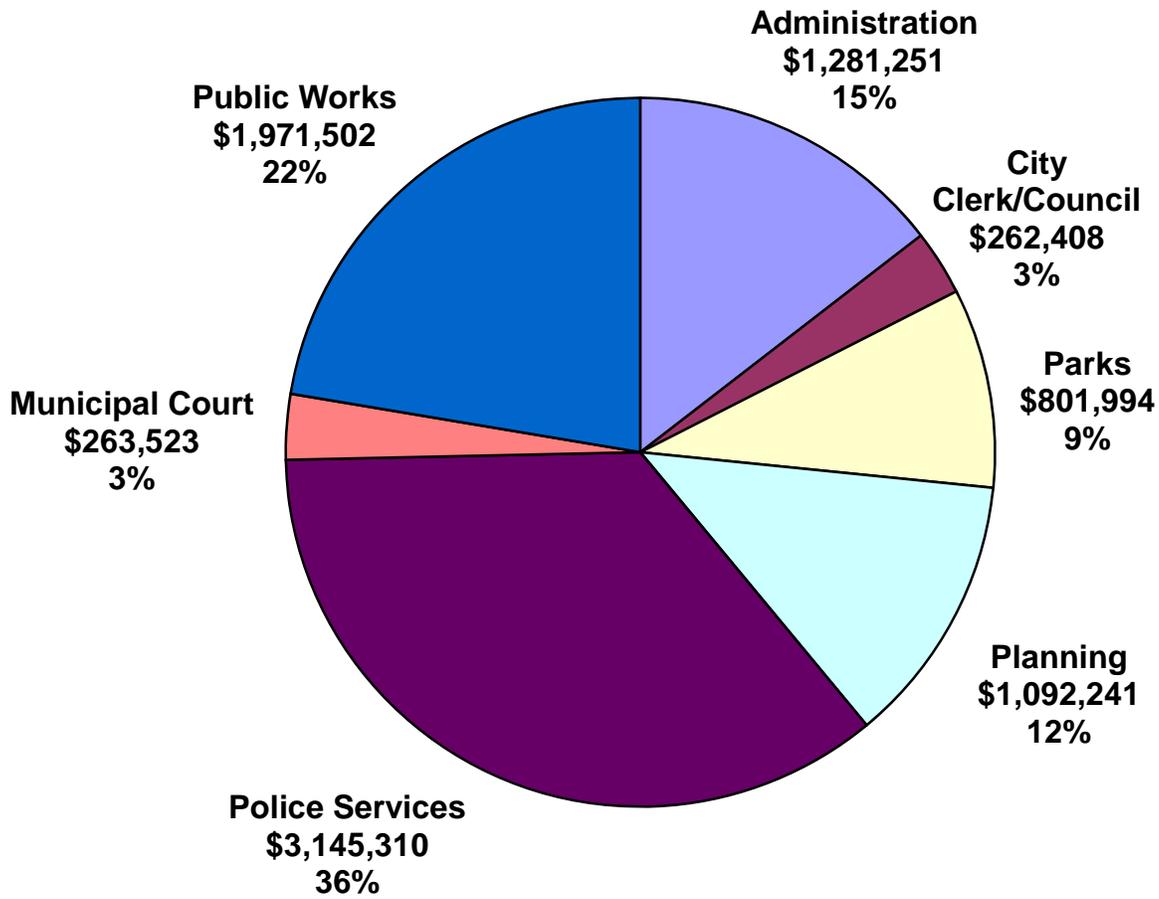


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**2016 Budget Operating Expenditures  
General Fund  
Grand Total \$8,818,229**



**City of Wildwood  
Fiscal Year 2016**

**Expenditure Summary**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>(10) Administration</b>						
Personnel	490,263	479,770	504,678	513,336	513,336	588,212
Operating	284,040	290,513	300,619	358,101	355,587	338,979
Contractual	293,030	419,394	408,240	342,100	329,100	352,140
Capital	8,212	-	-	-	-	1,920
Special Projects	-	-	-	-	-	-
<b>Total</b>	<b>1,075,545</b>	<b>1,189,678</b>	<b>1,213,537</b>	<b>1,213,537</b>	<b>1,198,023</b>	<b>1,281,251</b>
<b>(20) City Clerk/Council</b>						
Personnel	239,203	219,982	232,545	232,545	226,905	192,857
Operating	44,809	39,683	50,020	55,294	50,051	56,301
Contractual	2,419	3,526	4,000	4,000	4,000	4,000
Special Projects	3,433	6,162	6,200	9,250	9,521	9,250
<b>Total</b>	<b>289,864</b>	<b>269,354</b>	<b>292,765</b>	<b>301,089</b>	<b>290,477</b>	<b>262,408</b>
<b>(30) Municipal Court</b>						
Personnel	195,937	193,845	212,485	212,485	211,614	226,251
Operating	30,327	23,349	36,285	38,030	35,061	34,367
Contractual	-	-	2,905	1,160	1,160	2,905
Capital	-	-	-	-	-	-
<b>Total</b>	<b>226,264</b>	<b>217,195</b>	<b>251,675</b>	<b>251,675</b>	<b>247,835</b>	<b>263,523</b>
<b>(40) Parks &amp; Recreation</b>						
Personnel	106,301	107,757	116,595	117,795	121,795	196,894
Operating	110,606	104,438	153,650	169,650	168,150	165,600
Contractual	218,065	241,006	280,000	274,500	268,000	290,000
Capital	-	-	-	-	-	-
Special Projects	102,293	134,123	139,400	155,900	155,082	149,500
<b>Total</b>	<b>537,266</b>	<b>587,324</b>	<b>689,645</b>	<b>717,845</b>	<b>713,027</b>	<b>801,994</b>
<b>(50) Planning</b>						
Personnel	685,210	692,193	731,095	726,263	708,263	755,191
Operating	72,383	90,474	157,634	171,784	170,784	160,050
Contractual	43,879	55,094	100,000	98,000	98,000	77,500
Special Projects	71,853	10,131	78,500	113,500	113,500	99,500
<b>Total</b>	<b>873,326</b>	<b>847,892</b>	<b>1,067,229</b>	<b>1,109,547</b>	<b>1,090,547</b>	<b>1,092,241</b>
<b>(60) Police Services</b>						
Operating	16,706	2,280	3,250	3,250	3,000	3,500
Contractual	2,966,158	3,006,887	3,087,399	3,088,899	3,088,899	3,141,810
Capital	7,863	-	-	-	-	-
<b>Total</b>	<b>2,990,727</b>	<b>3,009,167</b>	<b>3,090,649</b>	<b>3,092,149</b>	<b>3,091,899</b>	<b>3,145,310</b>

**City of Wildwood  
Fiscal Year 2016**

**Expenditure Summary**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>(70) Public Works</b>						
Personnel	486,084	495,631	522,466	491,966	474,892	555,218
Operating	64,842	56,319	73,984	91,984	92,984	82,784
Contractual	1,044,944	1,356,875	1,337,500	1,358,500	1,355,000	1,333,500
Special Projects	-	8,250	-	-	-	-
<b>Total</b>	<b>1,595,870</b>	<b>1,917,076</b>	<b>1,933,950</b>	<b>1,942,450</b>	<b>1,922,876</b>	<b>1,971,502</b>
<b>Total Expenditures</b>	<b>7,588,862</b>	<b>8,037,686</b>	<b>8,539,450</b>	<b>8,628,292</b>	<b>8,554,684</b>	<b>8,818,229</b>

**Reauthorization of Existing Contracts - Approval of the Fiscal Year 2016 Budget reaffirms and automatically re-authorizes expenditures for Fiscal Year 2016 for all existing contracts in effect during Fiscal Year 2015 including but not limited to Escrow and Escrow Maintenance, road salt, IT support and St. Louis County for Building Permitting, Inspection Services and Mosquito Control. Public Works maintenance contracts, St. Louis County Police for Police Services and audit services are subject to separate authorization.**



# WILDWOOD

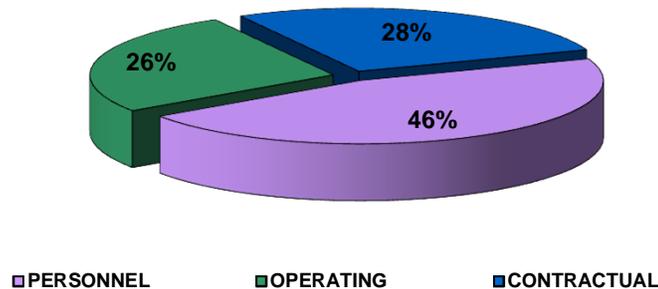
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**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
PERSONNEL	490,263	479,770	504,678	513,336	513,336	588,212
OPERATING	284,040	290,513	300,619	358,101	355,587	338,979
CONTRACTUAL	293,030	419,394	408,240	342,100	329,100	352,140
CAPITAL	8,212	-	-	-	-	1,920
SPECIAL PROJECTS	-	-	-	-	-	-
<b>TOTALS</b>	<b>1,075,545</b>	<b>1,189,677</b>	<b>1,213,537</b>	<b>1,213,537</b>	<b>1,198,023</b>	<b>1,281,251</b>

**Administration Department  
2016 Expenditure Budget**



**Department Purpose**

The Administration Department provides for the overall management of daily operations of the City in accordance with the policies and directives of the Mayor and City Council. The Department provides the administrative support and direction for the other City operating departments and contractors. This includes overseeing the implementation of Ordinances and policies adopted by the City Council, preparation and administration of the annual City Budget, performance of financial management and accounting functions, and personnel administration services. Additionally, the Department provides for the City's legal services on a contractual basis. The Department is also responsible for initiating proposal and providing advice, information, research and recommendations to the City Council concerning the formation of municipal policies, programs and projects.

The Department budget includes funding of the full-time City Administrator, Finance Officer, Account Clerk/HR Assistant, Office Assistant/Receptionist, and a part-time clerical assistant.

**2015 Accomplishments**

1. Completed City Hall acoustical improvements in 2nd floor lobby, and planned for additional acoustical improvements in other parts of the building.
2. Completed the installation of an emergency generator for critical services within the City Hall building.
3. Coordinated City's interface with EPA, City consultants and special environmental legal counsel regarding the Strecker Forest environmental remediation actions.
4. Assisted and supported efforts of the Economic Development Task Force, and coordinated with the City's economic development consultant on the development of the City's Economic Development Plan.

5. Became a member of the Wildwood Business Association to help improve communications with the business community.
6. Continued to manage the affairs of the Crossings Community Improvement District and Town Center Sewerage Neighborhood Improvement District.
7. Earned the 2015 Distinguished Budget recognition and 2014 Certificate of Excellence in Financial Reporting Award from the Government Finance Officers Association.
8. Provided timely financial reports and facilitated proper administration of the City's financial affairs.
9. Appointment and effective transition of new City Administrator, and other key Staff positions.
10. Completed the adoption of 5-Year Strategic Goals & Objectives for the City Council
11. Prepared a successful grant application to receive \$450,000 in Federal funding for the Route 100 Pedestrian Bridge.
12. Prepared a successful grant application to receive \$1,080,000 in Federal funding for the Strecker Road Bridge Replacement.
13. Prepared a successful grant application to receive \$1,300,000 in Federal funding for Phase 3 of the Manchester Road Streetscape Improvements.
14. Completed the installation of an emergency generator for critical services within the City Hall building.
15. Enhanced communications through the City's e-newsletter and social media page.

**2016 Budget Goals**

Government-Wide Goals		
Mission Statement	Vision Statement	Strategic Plan
Department Goals		
Maintain the public trust through sound financial management and the efficient and effective use of Wildwood's financial resources.	Continue to coordinate the City's involvement in the Strecker Forest site EPA actions, legal proceedings and future development	Organize and manage 5-Year Strategic Goals and Objectives..
To ensure complete and accurate accounting of all transactions, and to report all financial information in accordance with professional accounting standards and federal, state, and local laws.	Continue to actively represent the City and advise City Council on matters pertaining to Manchester Road Great Streets Initiative.	Actively participate in the Master Plan Update process.
Investment of City funds to emphasize safety, liquidity, and reasonable yield.	Continue to manage Crossings Community Improvement District and Town Center Sanitary Sewerage Neighborhood Improvement District.	Develop long-term financial plan.
Continue providing timely financial data to facilitate the proper administration of the City.	Actively participate in economic development initiatives, and provide support to the Economic Development Task Force.	Develop marketing strategies for the City as a regional destination.
Record, report, and track fixed assets.		Enhance citizen communication and input.
Earn the Government Finance Officers Association 2015 Distinguished Budget Award and 2014 Certificate of Excellence in Financial Reporting Award.		

**2016 Budget Highlights**

1. Retired full-time Deputy City Administrator retained as a part-time employee, beginning in third quarter of 2015. Position will assist the City Administrator, help transition the new City Clerk, and manage special project initiatives (i.e. senior programs).
2. Additional funding for public relations and marketing services.
3. Slight reduction in legal budget, based upon lower expenses in 2015.
4. Increased mailing expense for *Wildwood Gazette* City newsletter.



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City of Wildwood Department of Administration									
Performance Measures	*Government- Wide Link	Unit of Measure	Type of Indicator	2012	2013	2014	2015	2016	
				Results	Results	Results	Estimate	Estimate/Goal	
<b>Output Measures</b>									
Accounts Payable Checks/Drafts Issued		#	Workload	1,736	1,759	1,704	1,795	1,700	
Payroll Checks Issued		#	Workload	162	155	191	183	190	
Direct Deposits		#	Workload	678	685	655	640	640	
W-2's Issued		#	Workload	59	59	62	60	60	
Business Licenses		#	Workload	464	386	450	423	430	
Vending Licenses		#	Workload	37	7	30	34	30	
Revenues (\$ in 000's)		#	Workload	15,896	15,031	14,279	14,799	16,934	
Funds Maintained		#	Workload	7	7	7	7	7	
<b>Efficiency Measures</b>									
<b>Manage Construction of New City Hall &amp; Police Facility</b>			<b>S</b>						
Goal	Effectively manage consultants & contractors								
Measure	Complete Project on schedule and within budget	Yes=1, No=2	Effectiveness	1	1	1	N/A	N/A	
<b>Manage Strecker Forest Development Site Environmental Analysis, Consultants, EPA Relationship, Special Litigation Counsel</b>			<b>S</b>						
Goal	Resolve Site environmental questions, problems, litigation								
Measure	Progress toward achieving goals	Yes=1, No=2	Effectiveness	1	1	1	1	1	
<b>Earned the GFOA Certificate of Achievement Award for the Comprehensive Annual Financial Report</b>			<b>M</b>						
Goal	Produce a high quality document meeting GFOA specifications								
Measure	Award Received	Yes=1, No=2	Effectiveness	1	1	1	1	1	
<b>Earned the GFOA Distinguished Budget Award for the Municipal Budget.</b>			<b>M</b>						
Goal	Produce a high quality document meeting GFOA specifications								
Measurement	Award Received	Yes=1, No=2	Effectiveness	1	1	1	1	1	
<b>Administer the Crossings Community Improvement District affairs</b>			<b>M</b>						
Goal	Provide Administration and Finance Services for the Crossing Community Improvement District								
Measurement	Successfully manage the District	Yes=1, No=2	Effectiveness	1	1	1	1	1	
<b>Administer the Town Center Sewage Neighborhood Improvement District</b>			<b>S</b>						
Goal	Provide Administration and Finance Services for the Town Center Sewage Neighborhood Improvement District								
Measurement	Successfully manage the District	Yes=1, No=2	Effectiveness	1	1	1	1	1	
<b>Provide very close budget management</b>			<b>S</b>						
Goal	Minimize need for budget amendments								
Measurement	Percentage increase of expenditures (General Fund Original Budget - Final Budget)	%	Effectiveness	0.83%	0.92%	6.86%	1.04%	<2%	

Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S



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**City of Wildwood  
Fiscal Year 2016**

**(10) Administration  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2013</b>	<b>Actual 2014</b>	<b>Original Budget 2015</b>	<b>Final Budget 2015</b>	<b>Estimated 2015</b>	<b>Budget 2016</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	328,806	325,852	334,130	339,981	339,981	359,900
102 Elected/Appointed Officials	2,483	3,400	3,400	3,400	3,400	3,400
106 Part-Time/Temporaries	11,370	18,830	20,475	31,102	31,102	63,755
110 Overtime	1,397	2,330	2,600	6,373	6,373	7,553
120 FICA	23,743	24,904	27,600	27,600	27,600	33,248
140 Employee Health Benefits	92,329	75,143	85,638	80,163	80,163	86,636
142 Insurance (Life & Disability)	2,412	2,478	2,778	2,778	2,778	3,164
144 Pension Expense	26,629	25,918	27,107	20,989	20,989	29,606
180 Worker's Compensation	1,093	915	950	950	950	950
190 Other Payroll Expenses	-	-	-	-	-	-
	<b>490,263</b>	<b>479,770</b>	<b>504,678</b>	<b>513,336</b>	<b>513,336</b>	<b>588,212</b>
<b><u>Operating Expenditures</u></b>						
201 Community Relations	-	-	3,000	3,000	3,000	15,000
204 Dues/Memberships	8,743	6,907	8,660	8,660	8,660	9,385
208 Equipment Leasing	16,257	14,789	14,182	14,182	14,182	14,432
210 Facilities	33,968	-	-	-	-	-
211 Records Storage	1,846	1,079	1,200	1,200	2,200	2,200
212 Insurance	39,501	43,380	47,000	51,850	51,986	52,500
220 Maintenance - Building	28,291	66,050	57,600	68,000	68,000	64,640
221 Maintenance - Grounds	3,900	17,870	15,000	15,000	15,000	15,000
222 Maintenance - Equipment	-	653	1,000	1,000	1,500	1,300
230 Miscellaneous	3,065	4,517	3,500	3,500	3,500	4,000
231 Bank Fees	8,194	3,353	4,000	4,000	3,500	3,500
240 Postage	6,029	5,764	6,800	6,800	6,800	6,800
242 Printing Expense	2,820	1,859	5,000	5,000	3,500	4,000
244 Public Notices	2,558	1,262	3,600	7,000	7,000	4,100
246 Publications	422	373	550	550	550	550
250 Internet Connection	3,459	2,358	3,600	3,600	3,000	3,000
262 Service Contracts	28,698	32,584	32,052	64,884	64,884	34,402
264 Special Events	3,491	4,218	3,000	3,000	3,500	3,000
266 Supplies - General	12,704	10,587	11,500	11,500	12,500	11,500
268 Supplies - Office	15,816	14,324	17,500	17,500	16,000	16,500
270 Training	2,867	855	4,585	4,585	2,585	4,085
274 Travel	602	250	4,050	4,050	2,500	3,950
280 Utilities - Electric	29,240	31,632	29,000	35,000	35,000	37,000
281 Utilities - Gas	13,482	12,457	12,500	12,500	14,000	15,000
282 Utilities - Telephone	3,294	3,739	3,500	3,500	3,500	3,500
284 Utilities - Water	3,131	1,823	1,500	1,500	1,800	1,800
291 Machinery/Equipment Under \$5K	1,591	3,226	500	500	1,700	1,000
292 Furniture/Fixtures Under \$5K	2,304	1,004	1,500	1,500	500	1,500
293 Computer Equipment Under \$5K	7,768	3,601	4,740	4,740	4,740	5,335
	<b>284,040</b>	<b>290,513</b>	<b>300,619</b>	<b>358,101</b>	<b>355,587</b>	<b>338,979</b>

**City of Wildwood  
Fiscal Year 2016**

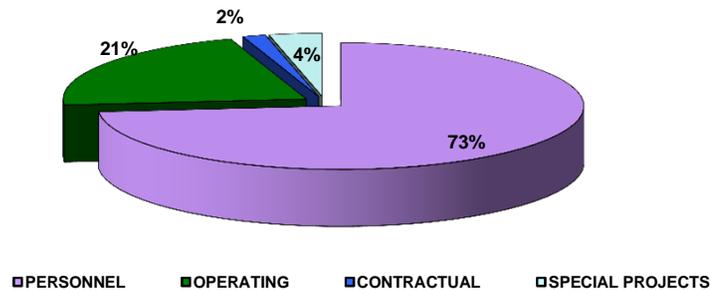
**(10) Administration  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b><u>Contractual Expenditures</u></b>						
310 Attorney Fees	126,458	105,173	135,000	135,000	122,000	100,000
315 Litigation Contingencies	53,610	175,329	125,000	38,860	38,860	75,000
320 Audit Costs	24,400	27,400	29,900	29,900	29,900	30,800
340 Consultant Costs	-	26,157	10,000	30,000	30,000	30,000
345 City Newsletter	23,017	23,862	35,000	35,000	35,000	43,000
350 Contractual Services	65,545	61,473	73,340	73,340	73,340	73,340
	293,030	419,394	408,240	342,100	329,100	352,140
<b><u>Capital Expenditures</u></b>						
440 Computer System	8,212	-	-	-	-	1,920
	8,212	-	-	-	-	1,920
<b><u>Special Projects</u></b>						
706 Early Lease Termination Fee	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Administration</b>	<b>1,075,545</b>	<b>1,189,678</b>	<b>1,213,537</b>	<b>1,213,537</b>	<b>1,198,023</b>	<b>1,281,251</b>

**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
PERSONNEL	239,203	219,982	232,545	232,545	226,905	192,857
OPERATING	44,809	39,683	50,020	55,294	50,051	56,301
CONTRACTUAL	2,419	3,526	4,000	4,000	4,000	4,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	3,433	6,162	6,200	9,250	9,521	9,250
<b>TOTALS</b>	<b>289,864</b>	<b>269,353</b>	<b>292,765</b>	<b>301,089</b>	<b>290,477</b>	<b>262,408</b>

City Clerk/Council Department  
2015 Expenditure Budget



**Department Purpose**

The Deputy City Administrator/City Clerk's Department performs support services to facilitate the work of the City Council and maintains the official records of the City. Serves as the primary assistant to the City Administrator with key responsibilities for personnel and benefits administration, insurance and other related general administrative functions. This department includes a half-time allocation of costs for the shared Assistant Court Clerk / Administrative Assistant position.

**2015 Accomplishments**

1. Provided policy direction and leadership to the Staff by setting a standard of professionalism.
2. Continued coordination and submission to the Mayor and City Council of all information necessary to render informed, knowledgeable decisions, and opinions on priority issues.
3. Coordinated the April election to fill City Council Member offices.
4. Continued to coordinate and prepare the publication of the quarterly Wildwood Gazette Newsletter which were all 16-page editions, that successfully promoted the City's Wildwood Celebration and BBQ events.
5. Issued twenty-six (26) liquor licenses for a total revenue greater than \$15,000.00.
6. Continued supervision of the scheduled part-time technology technician
7. Responsible for technology management and purchase of all City hardware and software.

8. Handled numerous calls from residents and resolved their issues through information and referral, or assistance, and facilitation.
9. Conducted a highly successful Electronic Recycling/Shredding Event in May 2015.
10. Produced numerous Public Record (Sunshine) requests.
11. Served as liaison to the Board of Ethics.
12. Continued a document management process to organize and store electronically records for future reference.

**2016 Budget Goals**

<b>Government-Wide Goals</b>		
<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Strategic Plan</b>
<b>Department Goals</b>		
Continue to ensure that our citizens receive the highest level of customer satisfaction possible.	Conduct the Electronic Recycling and Shredding Event.	Seek ways to promote the City through improved communication with constituents, resulting in ways that would help improve the City's image.
Provide support to the Mayor and City Council as they work to serve the residents.	Provide on-going support of the Board of Ethics	Work to continue to provide interesting content for the Gazette.
Administer municipal elections and serve as filing officer for the City of Wildwood.	Continue to provide excellent customer service to our businesses requiring liquor licenses in an efficient and timely manner	Create a database of "frequently asked questions" and update continually.

**2016 Budget Highlights**

1. The 2015 Electronic Recycling and Shredding Event
2. The Wildwood Gazette

City of Wildwood Department of Clerk/Council									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Results	2014 Results	2015 Estimate	2016 Estimate/Goal
<b>Output Measures</b>									
Number of Ordinances Passed	Number of Ordinances	#	Workload	60	65	76	88	65	70
Number of Resolutions	Number of Resolutions	#	Workload	40	35	27	34	40	45
Number of Council Meetings	Number of Council Meetings	#	Workload	23	23	23	23	23	23
Number of Liquor Licenses Issued	Number of Liquor Licenses Issued	#	Workload	23	24	25	24	26	28
<b>Efficiency Measures</b>									
Respond to Sunshine Requests in a timely manner	Respond to Sunshine Requests in a timely manner		Provide information within three days of request						
Goal	Provide Information within three days of request		Goal						
Measurement	Percentage of requests responded to within three Days	%	Efficiency	98	98	98	99	99	99
Post Council Meeting Minutes as soon as possible	Post Notices and advertise public hearings in accordance with City, State and Federal Law								
Goal	To post meeting minutes within two weeks								
Measurement	Percentage of times minutes posted within two weeks	%	Efficiency	100	100	100	100	100	100
Post Notices and advertise public hearings in accordance with City, State and Federal Law	Coordinate Publication of City Newsletter three times annually at a minimum								
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	100	100	100	100
Coordinate Publication of City Newsletter three times annually at a minimum	Post Council Meeting Minutes in a timely								
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	98	98	100	100
Coordinate Publication of City Newsletter three times annually at a minimum	Post Council Meeting Minutes in a timely								
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	98	100	100	100
Coordinate Publication of City Newsletter three times annually at a minimum	Agenda Preparation								
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	100	100	100	100
Coordinate Publication of City Newsletter three times annually at a minimum	Timely Agenda Distribution to City								
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law	%	Efficiency	100	100	100	100	100	100



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**City of Wildwood  
Fiscal Year 2016**

**(20) Clerk / Council  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	128,967	134,100	138,055	138,055	138,055	105,835
102 Elected/Appointed Officials	38,300	39,100	43,400	43,400	42,000	43,400
110 Overtime	1,825	1,593	3,000	3,000	3,000	3,000
120 FICA	12,748	13,202	14,120	14,120	14,004	11,646
140 Employee Health Benefits	45,607	19,633	21,463	21,463	19,339	18,474
142 Insurance (Life & Disability)	865	961	1,107	1,107	1,107	1,241
144 Pension Expense	10,337	10,941	10,900	10,900	8,900	8,761
180 Worker's Compensation	555	452	500	500	500	500
	<u>239,203</u>	<u>219,982</u>	<u>232,545</u>	<u>232,545</u>	<u>226,905</u>	<u>192,857</u>
<b><u>Operating Expenditures</u></b>						
204 Dues/Memberships	11,636	12,064	12,220	12,220	12,477	12,477
206 Election Expense	11,283	15,189	15,500	20,774	20,774	20,774
230 Miscellaneous	2,929	423	3,500	3,500	3,500	3,500
240 Postage	1,643	1,825	3,000	3,000	3,000	3,000
242 Printing Expense	694	1,376	2,000	2,000	2,000	2,000
244 Public Notices	1,476	2,633	2,500	2,500	2,500	2,500
246 Publications	-	-	500	500	500	500
264 Special Events	975	1,504	1,000	1,000	1,000	1,000
266 Supplies - General	113	73	1,200	1,200	600	1,200
268 Supplies - Office	-	358	1,000	1,000	600	1,000
270 Training	649	358	1,000	1,000	1,000	1,000
274 Travel	284	134	1,000	1,000	500	1,000
282 Utilities - Telephone	1,502	1,906	1,600	1,600	1,600	1,600
291 Machinery/Equipment Under \$5K	200	34	-	-	-	-
292 Furniture/Fixtures Under \$5K	-	182	4,000	4,000	-	4,000
293 Computer Equipment Under \$5K	11,425	1,625	-	-	-	750
	<u>44,809</u>	<u>39,683</u>	<u>50,020</u>	<u>55,294</u>	<u>50,051</u>	<u>56,301</u>
<b><u>Contractual Expenditures</u></b>						
330 Codification Costs	2,419	3,526	4,000	4,000	4,000	4,000
	<u>2,419</u>	<u>3,526</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<b><u>Capital Expenditures</u></b>						
	-	-	-	-	-	-
<b><u>Special Projects</u></b>						
710 Electronic Recycling Event	1,844	-	-	-	-	-
712 Shredding Event	1,590	-	-	-	-	-
713 Document Shredding/Electronic Recycle E	-	6,162	6,200	9,250	9,521	9,250
	<u>3,433</u>	<u>6,162</u>	<u>6,200</u>	<u>9,250</u>	<u>9,521</u>	<u>9,250</u>
<b>Total City Clerk/Council</b>	<b>289,864</b>	<b>269,354</b>	<b>292,765</b>	<b>301,089</b>	<b>290,477</b>	<b>262,408</b>



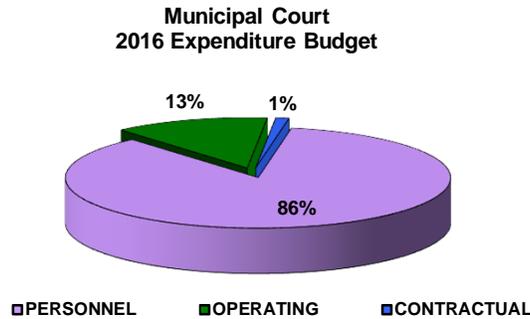
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**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
PERSONNEL	195,937	193,845	212,485	212,485	211,614	226,251
OPERATING	30,327	23,349	36,285	38,030	35,061	34,367
CONTRACTUAL	-	-	2,905	1,160	1,160	2,905
CAPITAL	-	-	-	-	-	-
<b>TOTALS</b>	<b>226,264</b>	<b>217,195</b>	<b>251,675</b>	<b>251,675</b>	<b>247,835</b>	<b>263,523</b>



**Department Purpose**

The Municipal Court is responsible for the prosecution, adjudication and recording of all cases tried in and for the City. The Municipal court is comprised of a part-time prosecuting Attorney, part-time Judge, full-time Court Clerk and the half-time allocation of the Assistant Court Clerk / Administrative Assistant position.

The Court Clerk's office has the responsibility for maintaining and updating all related court files, documents and actions. The Court Clerk administers the daily functions and requests of the Municipal Court. Duties of the administrative function of the Municipal Court include file maintenance, docket preparation, issuance of warrants, processing requests for information, collection of fines and court costs, preparation of monthly financial reports. The administrative function also assists in the coordination of the City's Alternative Community Service program and supporting the Prosecuting Attorney.

**2015 Accomplishments**

1. Revised Traffic Bureau Schedule of Offenses and fines by increasing fines by \$10 per violation to stay uniform with all Missouri Municipal Courts.
2. Participated in the Amnesty Program with St. Louis County and was successful in clearing up old warrants and closing files with the payment of fines and court costs.

**2016 Budget Goals**

<b>Government-Wide Goals</b>
<b>Vision Statement</b>
<b>Department Goals</b>
In accordance with Senate Bill 5 all Minor Traffic Violation warrants will be recalled and re-docketed to try to resolve the cases and collect fines and costs.
To work with the Police Department to have mobile ticketing.

**2016 Budget Highlights**

1. Completion of all compliance with Senate Bill 5 payment forms and Office of State Court financial reporting forms for end of month reporting
2. Reduced prisoner housing fees as new rules state prisoners can not be held for more then 24 hours.

City of Wildwood									
Department of Court									
Performance Measures		*Government-Wide Link	Unit of Measure	Type of Indicator	2012 Results	2013 Results	2014 Results	2015 Estimates	2016 Estimate/Goal
<b>Output Measures</b>									
Tickets Issued		M	#	Workload	5,000	6,073	6,757	5,877	5,800
Warrants		M	#	Workload	300	595	565	538	500
Case Closed		M	#	Workload	5,000	6,026	6,439	5,106	4,800
Total Revenue		M	\$	Workload	500,000	606,645	621,551	543,000	543,000
<b>Efficiency Measures</b>									
Increase methods of payment		M							
Goal	Continue the option to pay on-line and by phone with a credit card								
Measurement	Increased revenue with on line payments and giving the defendants the option of making monthly payments		\$	Workload	27,778	45,177	52,968	68,977	60,000

\*Government-Wide Link  
Mission Statement = M  
Vision Statement = V  
Strategic Plan = S



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**City of Wildwood  
Fiscal Year 2016**

**(30) Court  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2013</b>	<b>Actual 2014</b>	<b>Original Budget 2015</b>	<b>Final Budget 2015</b>	<b>Estimated 2015</b>	<b>Budget 2016</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	102,636	101,855	107,736	107,736	109,068	117,208
102 Elected/Appointed Officials	39,170	39,125	45,100	45,100	44,100	45,100
110 Overtime	3,339	6,050	7,400	7,400	7,400	7,400
120 FICA	10,886	11,072	12,258	12,258	12,258	12,983
140 Employee Health Benefits	30,674	26,106	30,286	30,286	29,083	32,508
142 Insurance (Life & Disability)	902	1,018	1,046	1,046	1,046	1,208
144 Pension Expense	7,060	7,500	7,514	7,514	7,514	8,640
180 Worker's Compensation	1,270	1,120	1,145	1,145	1,145	1,204
	<u>195,937</u>	<u>193,845</u>	<u>212,485</u>	<u>212,485</u>	<u>211,614</u>	<u>226,251</u>
<b><u>Operating Expenditures</u></b>						
204 Dues/Memberships	100	180	585	585	585	585
230 Miscellaneous	20	(100)	650	650	650	650
240 Postage	1,935	1,825	1,900	1,900	1,900	1,900
242 Printing Expense	3,172	3,005	4,755	6,500	6,500	4,755
243 Prisoner Expense	9,360	5,058	8,000	8,000	5,000	3,500
246 Publications	-	-	125	125	125	125
250 REJIS	4,104	3,692	4,000	4,000	4,000	4,000
262 Service Contracts	5,470	5,743	6,000	6,000	6,031	6,332
266 Supplies - General	19	247	500	500	500	500
268 Supplies - Office	355	133	800	800	800	800
270 Training	975	325	980	980	980	980
274 Travel	2,131	1,049	2,090	2,090	2,090	2,090
282 Utilities - Telephone	1,643	1,592	1,900	1,900	1,900	1,900
291 Machinery/Equipment Under \$5K	268	-	-	-	-	-
292 Furniture/Fixtures Under \$5K	-	-	1,000	1,000	1,000	1,000
293 Computer Equipment Under \$5K	775	-	1,500	1,500	1,500	3,750
294 Mental Health Court	-	600	1,000	1,000	1,000	1,000
296 Alter. Community Service	-	-	500	500	500	500
	<u>30,327</u>	<u>23,349</u>	<u>36,285</u>	<u>38,030</u>	<u>35,061</u>	<u>34,367</u>
<b><u>Contractual Expenses</u></b>						
350 Contractual Services	-	-	2,905	1,160	1,160	2,905
	-	-	2,905	1,160	1,160	2,905
<b><u>Capital Expenditures</u></b>						
440 Computer System	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Municipal Court</b>	<b>226,264</b>	<b>217,195</b>	<b>251,675</b>	<b>251,675</b>	<b>247,835</b>	<b>263,523</b>



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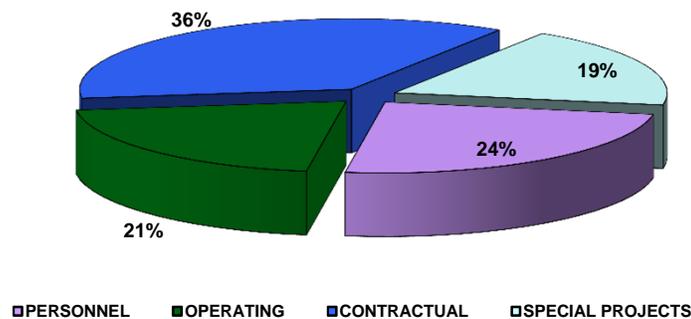
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**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
PERSONNEL	106,301	107,757	116,595	117,795	121,795	196,894
OPERATING	110,606	104,438	153,650	169,650	168,150	165,600
CONTRACTUAL	218,065	241,006	280,000	274,500	268,000	290,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	102,293	134,123	139,400	155,900	155,082	149,500
<b>TOTALS</b>	<b>537,266</b>	<b>587,323</b>	<b>689,645</b>	<b>717,845</b>	<b>713,027</b>	<b>801,994</b>

**Parks Department  
2016 Expenditure Budget**



**Department Purpose**

To implement the goals and objectives of the City's Parks and Recreation Plan and Action Plan 2007, as a means to improve the quality of life for residents and property owners within the community, provide greater opportunities to them in terms of programming, and develop facilities identified by the community as needed. Parks and recreation activities and programs are supported primarily by personnel from the Department of Planning, with assistance from other City staff for programmed events that are larger in size.

To provide quality events that highlight the City's assets and promote a healthy lifestyle for all participants in them.

**2015 Accomplishments**

1. Completed over eighteen (18) major recreation events for the residents and visitors, along with some seventy-five (75) other recreation offerings. These events serve thousands of residents and visitors to the City.
2. Participated in the development of design and engineering plans for Monarch-Chesterfield Levee Trailhead at Centaur Road; the Al Foster Memorial Trailhead; and the second pedestrian bridge over State Route 100, east of State Route 109.
3. Completed the construction of the Community Park – Phase I - Project in August 2015.
4. Completed the construction of Packwood Park Nature Trek (now Bluff View) in August 2015.

5. Began the planning and design processes for Belleview Farms property, so as it can be opened to active use in the near future in 2017.
6. Submitted grant applications to appropriate agencies for funding assistance for park and trail facilities, two (2) of which were awarded to the City of Wildwood in the amount of \$475,000.00.
7. Supported and assisted with the seventh year of the Farmers Market in Town Center.
8. Partnered with other agencies, cities, and not-for-profit groups to expand programming to Wildwood residents, such as the Spring Balloon Glow, the Route 66 5K Run/Walk, the Rockin' Rockwoods Trail Run, and the Film Series at the B&B Theaters.
9. Continued the Department's support and participation for the expanded Wildwood Farms Community Garden.
10. Continued management of swimming pool program with surrounding municipalities for Wildwood residents.
11. Provided high level of maintenance of trail corridors and park facilities.

**2016 Budget Goals**

<b>Government-Wide Goals</b>	
<b>Vision Statement</b>	<b>Strategic Plan</b>
<b>Department Goals</b>	
The oversight of the Wildwood Farmers Market, marking the start of its eighth year.	The submittal of grant applications to appropriate agencies for funding assistance in completing another phase of the community park. These agencies include the St. Louis County Municipal Park Grant Commission, State of Missouri, and Great Rivers Greenway (GRG).
The on-going support of the Wildwood Farms Community Garden, now having over one hundred (100) gardeners.	The review of current recreation programming and opportunities for Wildwood residents, with the intent to improve offerings, while eliminate certain events that lack attendance or are not part of City's stated goals in this regard.
The upkeep and maintenance of the City's park and recreation assets, including its parks and trails.	The completion of construction of the approved design for the proposed Phase 2 of the community park (extension of park roadway and begin the development of the Great Meadow).
The preparation of articles and information for the gazette, e-newsletter, and/or website on parks and recreation efforts and activities of the City.	The undertaking of the necessary preparation for the placement of the park sales tax initiative on the ballot at a date to be determined.
	The participation of the City in the Ellisville/Wildwood Gator Swim Team partnership, with the City of Ellisville.
	The completion of the projects set forth in the 2016 Capital Improvements Program for parks and recreation.
	The organization and implementation of ninety (90) planned recreation events sponsored by the City and/or its partners.
	The development of the minimum improvements in Belleview Farms Park and Woodcliff Heights Park.
	The management of the construction processes for the second pedestrian bridge over State Route 100, the Al Foster Memorial Trailhead, and Monarch-Chesterfield Levee Trailhead.
	The site preparation for the anticipated land addition into Glencoe City Park.

**2016 Budget Highlights**

1. Personnel changes - added a full-time Recreation Specialist.
2. Software - purchase of recreation management software.



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City of Wildwood Department of Parks & Recreation										
Performance Measures	Government-Wide Link	Unit of Measure	Type of Indicator	2010 Results	2011 Results	2012 Results	2013 Results	2014 Results	2015 Results	2016 Estimate/Goal
<b>Output Measures</b>										
Park Dedications	M and S	#	Workload	3	1	1	0	0	2	2
Park Facility Requiring Maintenance & Oversight	M and S	#	Workload	9	9	13	13	14	18	19
<b>Organize programs to enhance quality of life of citizens.</b>										
Goal	Provide a Variety of Recreational Events for all Abilities and Interests									
Measurement		#	Workload	Over 75	Over 80	Over 75	80	73	67	70
<b>Develop 66 acre site for a Community Park</b>										
Goal	Purchase property and develop park									
Measurement		Acres	Workload	Established Volunteer Committee	Completed public engagement effort	Design and engineering of phase I	Design & Engineering Continued	Bid Request Resubmitted, Contractor Obtained, Begin Phase I Construction	Phase I completed and Park dedicated and opened in August, 2015.	Complete Phase 2 construction. Includes road extension, companion trail, and preliminary work on The Great Meadow Area.
<b>Complete Improvements to Al Foster Memorial Trailhead</b>										
Goal	Complete Engineering Plans for Agreed Upon Improvement, Bid and Construct									
Measurement			Workload	Completed base map for this project.	Public engagement effort planned.	Surveys and public engagement effort completed	Receive approval/guidance from all partners	Site Development Plan Submitted for Review	Design work completed and Site Development Plan approved by Planning and Zoning	Construct trailhead improvements.
<b>Reorganize/Enhance the Celebrate Wildwood Event</b>										
Goal	Combine the Founders' Day Event with an Art Festival for a three (3) day event									
Measurement				N/A	N/A	N/A	N/A	First Combined Founders Day/Art Festival "Celebrate Wildwood"	Record attendance at 3-day event with 60 artists and 13 not-for-profit booths.	Continue to attract high-quality and increased number of artists, and change Celebrate Wildwood event layout.
<b>Participation/Partnership in Greenway Corridor Project (connecting the Missouri River Valley and the Meramec River Valley with Great Rivers Greenway and the Department of Natural Resources)</b>										
Goal	Establishing the route; engaging public input for final concept plan and design									
Measurement				N/A	Idea formulated; Numerous routes identified	Completed concept plan from public input	Redesign Concept Plan Discuss alternate routes	Complete Design/Engineering plans for phase through Babler Park	Project for Babler State Park designed/engineered/approved and bid. Project delayed due to funding redirection by	Trail section through Babler State Park still on hold.
<b>Partner with St. Louis County Parks on the Construction of Bluff View Park</b>										
Goal	Acquiring necessary easements and finalizing plan for ultimate construction									
Measurement				N/A	N/A	Property acquired, concept plans discussed and trail design begun	Concept Plan Complete. Bluff View Trail to Al Foster Trail Complete	Design/Engineering Plans Complete. Begin Construction	Construction complete and the Park was renamed to Bluff View Park. Park was dedicated	Construct Bluff View Trail connection to Rock Hollow.

Government-Wide Link  
Mission Statement = M  
Vision Statement = V  
Strategic Plan = S



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**City of Wildwood  
Fiscal Year 2016**

**(40) Parks & Recreation  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2013</b>	<b>Actual 2014</b>	<b>Original Budget 2015</b>	<b>Final Budget 2015</b>	<b>Estimated 2015</b>	<b>Budget 2016</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	56,485	58,184	60,567	60,567	64,567	108,519
106 Part-time	-	-	-	3,200	3,200	3,000
110 Overtime	11,285	11,246	17,000	15,000	15,000	12,000
120 FICA	5,212	5,289	5,950	5,950	5,950	9,450
140 Employee Health Benefits	27,062	26,609	25,601	25,601	25,601	52,265
142 Insurance	606	680	702	702	702	1,458
144 Pension Expense	5,472	5,600	6,250	6,250	6,250	9,702
180 Worker's Compensation	179	149	525	525	525	500
	<b>106,301</b>	<b>107,757</b>	<b>116,595</b>	<b>117,795</b>	<b>121,795</b>	<b>196,894</b>
<b><u>Operating Expenditures</u></b>						
204 Dues/Memberships	-	240	1,750	1,750	1,750	2,000
208 Equipment Leasing	20,848	18,536	27,500	27,500	27,500	30,000
220 Maintenance - Building	2,630	2,008	4,500	4,500	4,500	6,000
224 Maintenance-Vehicles	154	965	1,250	1,250	2,000	2,000
230 Miscellaneous	299	385	2,750	2,750	1,500	1,500
240 Postage	1,176	1,225	1,000	1,000	1,000	1,000
242 Printing Expense	765	395	3,000	3,000	2,500	2,500
262 Service Contracts	5,703	5,986	10,000	10,000	10,000	11,000
264 Special Events	13,621	14,375	23,000	26,000	26,000	26,000
266 Supplies-General	4,408	6,035	10,000	8,000	8,000	8,500
268 Supplies-Office	-	104	1,000	1,000	1,000	1,000
269 Supplies-Recreation	46,004	44,155	50,000	66,000	66,000	55,000
270 Training	-	-	1,100	1,100	1,100	1,100
280 Utilities - Electric	3,695	4,064	5,000	5,000	5,000	6,000
282 Utilities - Telephone	1,791	2,960	4,000	4,000	4,000	4,000
284 Utilities - Water	3,808	2,651	1,800	1,800	2,300	2,000
291 Machinery/Equipment Under \$5K	4,968	254	3,000	2,000	1,000	2,500
292 Furniture/Fixtures Under \$5K	638	-	1,000	1,000	1,000	1,500
293 Computer Equipment Under \$5K	100	100	2,000	2,000	2,000	2,000
	<b>110,606</b>	<b>104,438</b>	<b>153,650</b>	<b>169,650</b>	<b>168,150</b>	<b>165,600</b>
<b><u>Contractual Expenditures</u></b>						
340 Consultant Costs	13,932	25,991	30,000	18,500	18,500	35,000
350 Contractual Services	28,352	36,088	40,000	40,000	40,000	40,000
350-01 Park Maintenance	129,788	133,033	160,000	166,000	166,000	170,000
351 Concert Series (formerly 725)	35,247	36,023	50,000	50,000	43,500	45,000
352 Movie Nights	10,746	9,871	-	-	-	-
	<b>218,065</b>	<b>241,006</b>	<b>280,000</b>	<b>274,500</b>	<b>268,000</b>	<b>290,000</b>
<b><u>Capital Expenditures</u></b>						
425 Machinery & Equipment	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Special Projects</u></b>						
715 Founders Day	28,353	50,629	40,000	57,500	57,500	45,000
720 Art Festival	-	14,208	30,000	31,500	31,500	35,000
736 Farmers Market	18,023	18,851	20,000	20,000	20,000	20,000
737 BBQ Bash	23,197	31,785	26,000	26,000	25,582	26,500
738 Municipal Events	-	-	-	-	-	-
739 Community Garden	7,720	8,650	13,000	10,500	10,500	13,000
740 Pond Athletic Assoc. Donation	25,000	10,000	10,400	10,400	10,000	10,000
	<b>102,293</b>	<b>134,123</b>	<b>139,400</b>	<b>155,900</b>	<b>155,082</b>	<b>149,500</b>
<b>Total Parks</b>	<b>537,266</b>	<b>587,324</b>	<b>689,645</b>	<b>717,845</b>	<b>713,027</b>	<b>801,994</b>



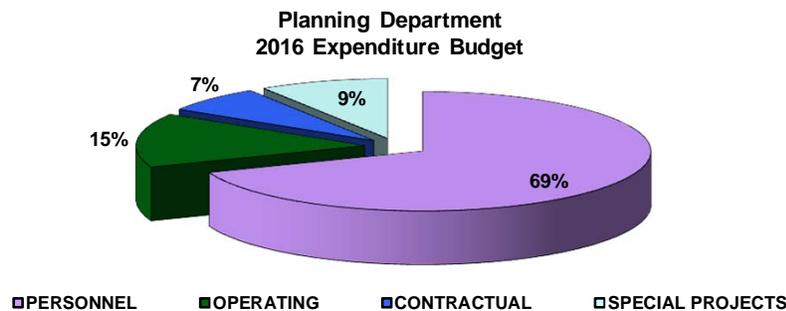
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**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
PERSONNEL	685,210	692,193	731,095	726,263	708,263	755,191
OPERATING	72,383	90,474	157,634	171,784	170,784	160,050
CONTRACTUAL	48,422	55,094	100,000	98,000	98,000	77,500
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	67,310	10,131	78,500	113,500	113,500	99,500
<b>TOTALS</b>	<b>873,326</b>	<b>847,892</b>	<b>1,067,229</b>	<b>1,109,547</b>	<b>1,090,547</b>	<b>1,092,241</b>



**Department Purpose**

To implement the goals and objectives of the City's Master Plan regarding land use, zoning, and subdivision activities, along with capital improvements programming, as a means to maintain property values, preserve the natural environment, and promote diversity in housing. The Department's personnel also provides sole support to parks and recreation activities and programs and maintenance of the City's Website.

**2015 Accomplishments**

1. Processed over twenty-five (25) rezoning requests, Conditional Use Permits (CUPs) , and Site Development Plans (SDP) in 2015. This number of items included a number of large, residential development proposals in the Town Center Area.
2. Processed and presented forty (40) subdivision plats to City Council for action.
3. Managed the City's escrow system, which holds over three million dollars (\$3,000,000.00) of developer commitments to complete necessary and required improvements in all locations of Wildwood.
4. Developed the yearly calendar, which is mailed to all Wildwood households.
5. Installed a total of three (3) internet poles for the provision of high-speed internet service to the rural areas of the City.
6. Prepared a Request for Proposals (RFP) for an economic development consultant, per the direction of its task force members.

7. Provided on-going and everyday maintenance and updates of the City's website and its related Facebook and Twitter social media sites.
8. Conducted the Business Appreciation Reception for the Wildwood business community and the Board and Commission Appreciation Event for the City's large group of volunteers.
9. Provided support to the City's boards and commissions, as each undertakes its required duties and responsibilities. Interpreted and enforced required codes, regulations, and ordinances, so as to protect the public's health, safety, and welfare.
10. Addressed a significant number of zoning and other land use code related violations.
11. Participated in efforts and implemented recommendations of Economic Development Task Force, per City Council.
12. Supported the Crossings Community Improvement District in its management, as well as participating in the maintenance of its assets, specifically the parking garage.
13. Oversaw the design, engineering, fabrication, and installation of the historic communities' markers program, of which the remaining eight (8) of them were completed, as planned and budgeted.
14. Assisted in the update of Chapter 440 Historic Preservation and Restoration Code, worked with the Historic Preservation Commission on its first major publication in many years, and completed the inventory of historic properties (over 300 in total).
15. Began the process for the update of the City's Master Plan, with anticipated adoption of it in 2016.

**2016 Budget Goals**

Government-Wide Goals		
Mission Statement	Vision Statement	Strategic Plan
Department Goals		
The rollout of high-speed internet service to the rural areas of the City of Wildwood.	The on-going support of the City's boards and commissions through its assigned responsibilities.	The assistance in completing the Town Center Update 2013, through the completion of a revised Development Manual.
The preparation and presentation of the Business Appreciation Reception to the Wildwood business community and the Board and Commission event for the City's volunteers.	The enforcement of required codes, regulations, and ordinances of the City, so as to protect the public's health, safety, and welfare.	The participation in the planning, design, and engineering of certain roadways associated with recent Town Center Area rezonings.
The continued support of the City's website and its other social media, including the weekly e-newsletter.	The support of the Crossings Community Improvements District in its management of Wildwood Town Center, as well as participating in the maintenance of its facilities and assets.	The completion of the Master Plan update process in early 2016.
The participation in implementing the recommendations and action steps of the economic development consultant's report.	The processing of zoning requests, subdivision applications, site development plans, and other zoning/subdivision actions submitted to the City.	
The organization of training for Board and Commission members.	The development and implementation of procedures to address abandoned or threatened historic cemeteries and burial sites.	
	The installation of the remainder of historic community markers within City.	

**2016 Budget Highlights**

1. Institute personnel changes - changed shared Administrative Assistant to Part-time, replaced vacant Planner position with Planning Tech, added a Summer Intern.
2. Complete the Master Plan Update Process.
3. Improve enforcement of codes and other regulations of the City.
4. Additional funding for potential Strecker Forest Environmental Consultant Services.



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City of Wildwood Department of Planning									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Results	2014 Results	2015 Results	2016 Estimate/Goal
<b>Output Measures</b>									
Zoning Authorizations		#	Workload	557	510	523	633	653	650
Code Enforcement Summons Issued		#	Workload	55	90	67	49	57	50
Variance Requests		#	Workload	34	26	32	33	29	25
Architectural Review Board Submittals		#	Workload	5	8	4	7	9	10
Property Placed on Historic Registry		#	Workload	1	0	1	1	0	1
Zoning Change Applications Processed		#	Workload	9	7	15	28	27	25
Site-Specific Change Requests Processed		#	Workload	9	12	10	11	18	15
Site Development Plan Reviews Processed		#	Workload	6	9	9	10	13	10
Conditional Use Permits Processed		#	Workload	3	0	2	3	6	4
Number of Subdivision Plats Processed/Remain Outstanding		#	Workload	46	40	37	37	44	30
Subdivision Plats Approved by City Council		#	Workload	7	12/5	15	25/5	18	20
Escrow Money Collected		Dollars	Workload	11k	1m	390,000	454,400	984,600	2.75M
Escrow Money Released Upon Inspection		Dollars	Workload	0.5m	1.2m	750,000	293,743	571,450	750,000
Subdivision Escrow Administration System		Dollars	Workload	4.4m	3.2m	2.85M	3.5M	4.1M	6.8M
<b>Complete Ordinances to Enhance Citizens Quality of Life</b>	<b>S</b>								
Goal	Complete revisions to ordinances relating to signs, industrial district, adult oriented businesses, and public space.								
Measurement	Number of Ordinances	#	Workload	3	3	3	4	2	2
<b>Provide Internet Access to Unserved Areas of the City</b>	<b>M, V, and S</b>								
Goal	Partner with wireless companies to install equipment necessary to provide this service					Partnered with 2 companies			Add 2 new poles in northern part of City
	Number of Poles Installed to provide this service							3 new poles installed, providing service to another 125 households.	
Measurement									
<b>Complete a Sustainability Plan for the City and its operations</b>	<b>S</b>								
Goal	Partner with outside entities to assist in this effort					Utilized Intern from US Green Building Council			
Goal	Complete different phases for the creation of this plan					Completion of Phase I - Greenhouse Gas Emissions Inventory			Consider implementation of appropriate recommendations of the Plan
Measurement	Adoption of a Plan or Individual Components								
<b>Increase Utilization of Notification Features of the City's updated website</b>	<b>M and V</b>								
Goal	Publish E-Newsletter 50 weeks per year, along with utilizing social media components								
Measurement		# of Subscribers						> 3,000	3,400

Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S



# WILDWOOD

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**City of Wildwood  
Fiscal Year 2016**

**(50) Planning  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	469,568	483,589	506,623	512,000	502,000	487,225
106 Part-Time	-	-	-	-	-	19,800
110 Overtime	11,434	10,604	13,400	12,000	12,000	10,000
120 FICA	34,410	35,735	39,782	39,782	39,782	39,553
140 Employee Health Benefits	107,306	99,765	105,690	101,678	101,678	132,381
142 Insurance (Life & Disability)	4,233	4,784	4,921	4,921	4,921	5,007
144 Pension Expense	38,297	39,488	41,395	36,598	28,598	40,027
180 Worker's Compensation	19,963	18,227	19,284	19,284	19,284	21,198
	685,210	692,193	731,095	726,263	708,263	755,191
<b><u>Operating Expenditures</u></b>						
202 Computer Supplies	-	-	2,500	2,500	2,500	2,500
204 Dues/Memberships	1,556	3,355	4,500	4,500	4,500	5,000
208 Equipment Leasing	8,117	8,373	14,384	14,384	14,384	15,200
224 Maintenance - Vehicles	7,823	4,286	8,750	6,000	6,000	7,000
230 Miscellaneous	1,616	1,524	3,000	3,000	3,000	3,500
240 Postage	9,159	13,142	24,000	32,000	32,000	20,000
242 Printing Expense	561	2,434	7,000	8,000	8,000	8,000
244 Public Notices	3,650	8,564	8,000	8,000	8,000	8,000
246 Publications	95	139	300	300	300	250
250 REJIS	998	908	2,000	2,000	2,000	1,000
262 Service Contracts	-	775	3,600	12,100	12,100	4,000
263 Abatements	9,770	5,266	35,000	35,000	35,000	35,000
264 Special Events	2,219	2,014	3,000	2,000	2,000	2,500
266 Supplies - General	4,108	4,991	7,500	7,500	7,500	7,500
268 Supplies - Office	2,952	3,845	3,000	3,000	3,000	3,000
270 Training	3,361	1,284	3,500	2,000	1,000	3,000
274 Travel	196	54	3,000	1,000	1,000	2,000
282 Utilities - Telephone	9,287	10,798	11,000	11,000	11,000	13,000
291 Machinery/Equipment Under \$5K	1,991	1,167	2,000	2,000	2,000	4,500
292 Furniture/Fixtures Under \$5K	3,336	1,702	2,500	2,500	2,500	3,500
293 Computer Equipment Under \$5K	1,590	15,854	9,100	13,000	13,000	11,600
	72,383	90,474	157,634	171,784	170,784	160,050
<b><u>Contractual Expenditures</u></b>						
340 Consultant Costs	6,075	8,785	25,000	15,000	15,000	22,500
350 Contractual Services	42,347	46,309	75,000	83,000	83,000	55,000
	48,422	55,094	100,000	98,000	98,000	77,500
<b><u>Capital Expenditures</u></b>						
	-	-	-	-	-	-
<b><u>Special Projects</u></b>						
740 Commissions	835	638	8,500	8,500	8,500	8,500
745 Master Plan Update	-	-	-	30,000	30,000	10,000
750 Annual Calendar	15,225	15,133	20,000	20,000	20,000	22,000

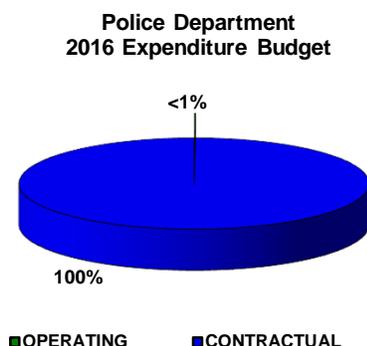
**City of Wildwood  
Fiscal Year 2016**

**(50) Planning  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
755 Website Upgrade	45,793	-	-	-	-	-
756 Town Center Planning Charrette	-	-	25,000	15,000	15,000	15,000
757 Strecker Forest Environmental Assessment	5,457	(5,639)	20,000	25,000	25,000	30,000
758 Internet Demo Project	-	-	-	-	-	-
759 Green Infrastructure Strategy Plan	-	-	-	-	-	-
761 Hazardous Tree Inventory	-	-	-	-	-	14,000
762 Historical Properties Survey	-	-	5,000	15,000	15,000	-
	67,310	10,131	78,500	113,500	113,500	99,500
<b>Total Planning</b>	<b>873,326</b>	<b>847,892</b>	<b>1,067,229</b>	<b>1,109,547</b>	<b>1,090,547</b>	<b>1,092,241</b>

**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
OPERATING	16,706	2,280	3,250	3,250	3,000	3,500
CONTRACTUAL	2,966,158	3,006,887	3,087,399	3,088,899	3,088,899	3,141,810
CAPITAL	7,863	-	-	-	-	-
<b>TOTALS</b>	<b>2,990,727</b>	<b>3,009,167</b>	<b>3,090,649</b>	<b>3,092,149</b>	<b>3,091,899</b>	<b>3,145,310</b>



**Department Purpose**

The City of Wildwood contracts with the St. Louis County Police Department for police services. The St. Louis County Police Department provides full law enforcement services under this Agreement, and maintains precinct facilities in the Municipal Building for use by the Department. The Budget for FY2014 reflects the City's ongoing commitment to work in close cooperation with the St. Louis County Police Department to insure the safety and security of Wildwood residents and the general public. In addition to those police services set forth in the Agreement, the City funds additional community policing services including overtime support for selected City events and celebrations, and DARE program activities in the local schools.

**2015 Accomplishments**

1. Completed a smooth transition for new key staff.
2. Achieved proper balance between productive traffic enforcement and visibility in neighborhoods.
3. Worked cooperatively with City Staff on special City event planning and execution.
4. Continued efforts to reduce Part 1 and Part 2 crime rates.
5. Effectively managed local staffing during other St. Louis County incidents.

**2016 Budget Goals**

Government-Wide Goals	
Vision Statement	Strategic Plan
Department Goals	
Continue to achieve proper balance between productive traffic enforcement and visibility in neighborhoods.	Continue excellent follow-up crime investigation conducted by Precinct personnel.
Work cooperatively with City Staff on special City event planning and execution.	Continue effective working relationship with the City of Wildwood, as well as the Rockwood School District.
Work closely with the Bicycle Advisory Committee and Bike Coordinator on bicycle safety issues.	
Continue efforts that have resulted in reduction in Part 1 and Part 2 crimes occurring within City.	

**2016 Budget Highlights**

1. 1.78% increase in full service agreement for 2016 over 2015, totaling \$54,410.88.
2. No change in the number of police personnel assigned to the Wildwood Precinct is contemplated for 2016.

City of Wildwood Department of Police									
*Government-Wide									
Performance Measures	Link	Unit of Measure	Type of Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimate	2016 Goal/Estimate
<b>Output Measures</b>									
<b>Calls for Service</b>									
Directed		#	Workload	12,548	12,513	12,761	12,442	13,185	12,700
Self-Initiated		#	Workload	16,686	17,801	16,215	17,655	19,595	17,600
<b>Arrests</b>		#	Workload	479	454	505	525	414	475
<b>Traffic Citations</b>		#	Workload	5,736	5,585	5,120	6,211	5,343	5,500
<b>Offences Cleared</b>		#	Workload	803	766	630	553	446	640
<b>Patrol Beats Manned</b>									
4 Beats		%	Workload	100	100	100	100	100	100
5 Beats		%	Workload	29	30	28	15	12	18
>5 Beats		%	Workload	6	7	N/A	N/A	N/A	N/A
<b>Vehicle Accidents</b>									
Property Damage		#	Workload	523	569	535	467	583	535
Injury		#	Workload	105	128	95	95	77	95
Fatality		#	Workload	1	2	3	1	3	2
<b>Efficiency Measures</b>									
<b>Emergency Response Time</b>		Minutes	Workload	6.72	6.9	6.6	6.7	6.57	6.7

\*See Strategic Goals

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\*Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S

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# WILDWOOD

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**City of Wildwood  
Fiscal Year 2016**

**(60) Police  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b><u>Operating Expenditures</u></b>						
210 Facilities	13,660	-	-	-	-	-
222 Maintenance - Equipment	-	-	500	500	-	500
230 Miscellaneous	1,881	1,983	2,000	2,000	2,250	2,250
280 Utilities - Electric	1,165	-	-	-	-	-
282 Utilities - Telephone	-	-	-	-	-	-
285 Utilities - Cable TV	-	297	750	750	750	750
	<u>16,706</u>	<u>2,280</u>	<u>3,250</u>	<u>3,250</u>	<u>3,000</u>	<u>3,500</u>
<b><u>Contractual Expenditures</u></b>						
350 Contractual Services	2,942,150	2,970,919	3,049,599	3,049,599	3,049,599	3,104,010
350-01 City Event Overtime	17,508	28,168	30,000	31,500	31,500	30,000
350-02 Cleaning	6,500	7,800	7,800	7,800	7,800	7,800
	<u>2,966,158</u>	<u>3,006,887</u>	<u>3,087,399</u>	<u>3,088,899</u>	<u>3,088,899</u>	<u>3,141,810</u>
<b><u>Capital Expenditures</u></b>						
425 Machinery & Equipment	7,863	-	-	-	-	-
	<u>7,863</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Police Services</b>	<b><u>2,990,727</u></b>	<b><u>3,009,167</u></b>	<b><u>3,090,649</u></b>	<b><u>3,092,149</u></b>	<b><u>3,091,899</u></b>	<b><u>3,145,310</u></b>



# WILDWOOD

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**AN ORDINANCE AUTHORIZING EXECUTION OF A RENEWAL  
OF THE POLICE SERVICES AGREEMENT WITH  
ST. LOUIS COUNTY FOR THE YEAR 2016**

**WHEREAS**, the City of Wildwood entered into a multi-year Agreement with St. Louis County for Police Services provided by the St. Louis County Police Department authorized by Ordinance #1362 for the period beginning January 1, 2007, and

**WHEREAS**, the Agreement may be renewed by the parties annually subject to the conditions of the Agreement pertaining to, among other things, the annual Full Service Agreement Compensation to be paid to St. Louis County for providing said police services, and

**WHEREAS**, the City of Wildwood and St. Louis County have entered into a renewal of and ADDENDUM to the Police Services Agreement dated December 10, 2007 for the year beginning January 1, 2008, and

**WHEREAS**, a second ADDENDUM to and renewal of the 2007 Police Services Agreement was approved by ordinance dated January 12, 2009 for the year beginning January 1, 2009, and

**WHEREAS**, a third ADDENDUM to and renewal of the 2007 Police Services Agreement was approved by Ordinance #1679 dated January 11, 2010 for the year beginning January 1, 2010, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1776, dated December 13, 2010 for the year beginning January 1, 2011, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1846, dated January 9, 2012 for the year beginning January 1, 2012, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1903, dated December 10, 2012 for the year beginning January 1, 2013, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1992, dated January 13, 2014 for the year beginning January 1, 2014, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #2069, dated December 8, 2015 for the year beginning January 1, 2015, and

**WHEREAS**, the proposed 2016 Full Service Agreement Compensation for renewal of the 2007 Police Services Agreement with St. Louis County for the year beginning January 1, 2016 has been reviewed and recommended for approval by the City of Wildwood Board of Public Safety.

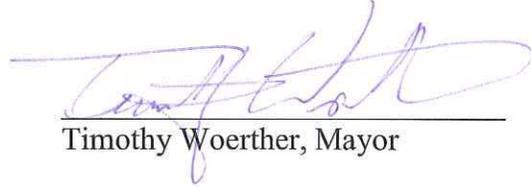
**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AS FOLLOWS:**

**Section One.** The Mayor of the City of Wildwood is hereby authorized to execute on behalf of the City a Renewal of the Police Services Agreement between the City of Wildwood and St. Louis County Police Department for the year beginning January 1, 2016 according to the 2016 Full Service Agreement Compensation schedule attached hereto as Exhibit A.

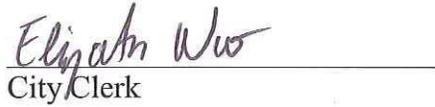
**Section Two.** This Ordinance shall be in full force and effect on and after its passage and approval.

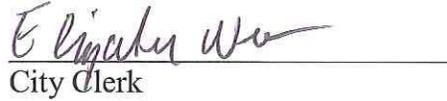
This Bill was passed and approved this 14th day of December, 2015 by the City Council of the City of Wildwood, Missouri, after having been read by title or in full two times prior to passage.

  
\_\_\_\_\_  
Presiding Officer

  
\_\_\_\_\_  
Timothy Woerther, Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
City Clerk

**EXHIBIT A  
CITY OF WILDWOOD  
2016 FULL SERVICE AGREEMENT COMPENSATION**

I.	<u>Patrol</u> (uniform)	
A.	27 Police Officers (base salary average \$49,641.90) Fringe benefits (social security, retirement, unemployment, worker's comp, health insurance, life insurance), overtime, longevity pay, clothing @ \$26,622 per officer Police Officer average cost \$76,263.90	\$2,059,125.30
B.	Supervision	
	1. Captain with fringe benefits	120,725.55
	2. Lieutenant with fringe benefits	106,985.55
	3. 4 Sergeants with fringe benefits (\$93,508.90 x 4)	374,035.60
C.	Office Administrator	73,869.89
D.	Transportation Costs (11 vehicles) @ \$12,155.69	133,712.59
II.	<u>Division of Criminal Investigation &amp; Operational Support</u>	
A.	Investigations/Administrative	116,384.32
B.	Communications and Police Report Services Agreement	112,195.23
III.	<u>Precinct Station Internet/Phone</u>	6,975.73

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Total: **\$3,104,009.76**

Monthly: **\$258,667.48**

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# WILDWOOD

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INTER-OFFICE MEMORANDUM

October 29, 2015

TO: CAPTAIN TIM TANNER, Precinct Commander  
City of Wildwood Precinct

FROM: LIEUTENANT JOHN BLAKE, Commander  
Municipal Services Unit

SUBJECT: CITY OF WILDWOOD 2016 COST SHEET ANALYSIS

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Attached you will find the 2016 City of Wildwood Full Service Agreement Compensation Cost Sheet. The information was compiled with the understanding previous terms and conditions remain in place. Listed below are brief explanations of each item and the associated cost increase/decrease.

I. Patrol Costs

IA. Uniform

Base average annual salary increase of \$2,363.90 per officer  
Fringe benefit increase of \$1,926.00 per officer  
**Total increase of \$115,827.30**

IB. Supervision

Captain salary and fringe benefit increase of \$6,317.55  
Lieutenant salary and fringe benefit increase of \$6,698.55  
Sergeant salary and fringe benefit increase of \$4,850.90  
(\$19,403.60 for four)  
**Total increase of \$32,419.70**

IC. Office Administrator

Salary and fringe benefit increase of \$2,930.89  
**Total increase of \$2,930.89**

ID. Transportation Costs

Cost decrease of \$5,355.41 per vehicle (vehicle/equipment cost)  
**Total decrease of \$58,909.51**

**Total Part I cost increase of \$92,268.38**

II. Division of Criminal Investigation and Operational Support

IIA. Investigations/Administrative

**Total decrease of \$9,629.48**

IIB. Communications and Police Report Services Agreement

Communications decrease of \$33,261.12 based on usage  
CARE increase of \$4,392.85 based on usage.  
**Total decrease of \$28,868.27**

**Total Part II cost decrease of \$38,497.75**

III. Precinct Internet/Phone Maintenance

IIIA. Yearly cost of \$6,975.73

**Total increase of \$640.25**

**Total Part III increase of \$640.25**

**2016 Overall Contract Increase of \$54,410.88 or 1.78%**

Personnel costs increased 5.9% due to an increase in salary and personnel costs such as health care and pension costs.

Vehicle transportation costs decreased in 2015 by \$5,355.41 per vehicle for a total of \$58,909.51 or 30.58%. Fleet costs for each vehicle are determined by the cost of both the car and all associated equipment divided by the estimated life span of all minus any residual value. The decrease was attributable to lower vehicle and equipment costs. These numbers are provided by the Vehicle Supply/Fleet Management Unit.

The Criminal Investigation and Operational Support Costs are determined as follows:

The Investigation/Administration line item was developed from the same formula as last year. The High Incident Crime Summary (HICS report) was used to develop a baseline. Wildwood's percentage of Part I and Part II crimes as a percentage of the whole reported for St. Louis County multiplied by Criminal Investigations total non-free services yearly budget of \$7,228,162.00. For 2016, the percentage amounted to 1.61% and resulted in an investigative cost of \$116,384.32 which represents a 7.64% reduction.

Communication costs were figured in January of 2015 and were based on directed and self-initiated calls County-wide in 2014 as opposed to percentage of use on individual radio consoles. The formula resulted in a cost of \$4.6831 per call. The City of Wildwood had 16,013 directed and self-initiated calls resulting in a line item cost of \$74,990.48 which represents a 30.73% reduction.

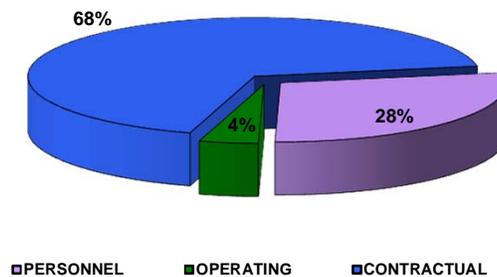
Report Services costs are generated by determining the overall cost to operate the CARE Unit in a twelve month period divided by the number of reports generated in that same time to determine a per report cost basis. That number remained static for 2015 at \$17.93 per report. In the previous twelve months, Wildwood completed 2,075 reports for a cost of \$37,204.75. Combined, Communications and Report services account for the line item cost of \$112,195.23 which represents a reduction of 20.46%.

The Precinct Station Internet/Phone line item reflects charges over the previous twelve months resulting in a 10.11% increase.

**Summary of Accounts  
Expenditures**

Categories	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
PERSONNEL	486,084	495,631	522,466	491,966	474,892	555,218
OPERATING	64,842	56,319	73,984	91,984	92,984	82,784
CONTRACTUAL	1,044,944	1,356,875	1,337,500	1,358,500	1,355,000	1,333,500
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	-	8,250	-	-	-	-
<b>TOTALS</b>	<b>1,595,870</b>	<b>1,917,074</b>	<b>1,933,950</b>	<b>1,942,450</b>	<b>1,922,876</b>	<b>1,971,502</b>

**Public Works Department  
2016 Expenditure Budget**



**Department Purpose**

The responsibilities of the Public Works Department are to review, inspect, maintain and, in many cases, construct all of the publicly owned facilities in the City. These facilities include public roads and subdivision streets, bridges, culverts, rights-of-way along those roads, streets and sidewalks that parallel a public road or street.

Road, street and right-of-way maintenance and repair are provided through contracts with privately owned local companies. The Department oversees these contracts and re-negotiates them on a regular basis to insure that the City receives the best service for its money.

Capital Improvement Projects, such as roadway improvements, bridge replacements, trails, and storm water improvements are administered by the Public Works Department from design through construction. In many cases, consulting firms are utilized in providing design and inspection services through contract with the City. Consulting firms and City staff also inspect public improvements installed by developers. These costs are then reimbursed to the City through a procedure established by the Subdivision Ordinance. The reimbursements provide for a small portion of the Department's employee overhead cost.

The Department also issues Grading Permits, Special Use Permits and Floodplain Development Permits. The Public Works Department enforces ordinance requirements that regulate the work involved with these permits, with assistance from the Planning Department.

A Director of Public Works/City Engineer, Assistant City Engineer, Street Superintendent, Code Inspector (shared with the Planning Department) and an Administrative Assistant (shared with the Planning Department) staff the Public Works Department.

**2015 Accomplishments**

1. Secured \$1,300,000 in Federal Funding for the Manchester Road Phase 3 Streetscape project.
2. Completed the annual Concrete Street and Sidewalk Replacement Program.
3. Completed resurfacing of Centaur Road, Ridge Road and the south end of St. Paul Road.
4. Completed the restriping of all City streets.
5. Continued with the design phase of the Manchester Road Streetscape Phase 3 Project.
6. Completed construction of sidewalk/streetscape improvements to Manchester Road at Schnucks - Wildwood Crossing.
7. Helped coordinate improvements for the Route 100 Great Streets project.
8. Began the design phase for the Bouquet Road Bridge Replacement project.
9. Began the design phase for the Strecker Road Bridge Replacement project.
10. Began the design phase for the Eatherton Road Bridge Replacement project.
11. Began the design phase for the Wild Horse Creek Bridge Replacement project
12. Completed the design phase for the Woods Road Bridge Replacement project.
13. Completed the design phase for the Fox Creek Road Bridge Replacement project.
14. Completed the design phase for the Manchester Road Resurfacing and Bike Lanes project.
15. Began the city-wide inspection of our small bridges and culvert structures.

**2016 Budget Goals**

<b>Government-Wide Goals</b>	
<b>Vision Statement</b>	<b>Strategic Plan</b>
Continue the annual Concrete Street and Sidewalk Program.	Complete design of Manchester Road Phase 3 project.
Complete the planned resurfacing of City Streets.	Continue to pursue Federal Transportation funding when available.
Plan design and construct a City Salt Storage Facility.	
Complete street signing upgrades for safety.	
Complete construction of Manchester Road Bike Lanes.	
Complete construction of Woods Road Bridge.	
Complete construction of Fox Creek Road Bridge.	
Complete guard rail replacement for safety	

**2016 Budget Highlights**

1. Personnel Changes - changed shared Administrative Assistant to Part-time, added part-time Public Works Inspector, added Summer Intern.
2. Increase in Roadside Mowing due to greater needs on Route 100 and Route 109
3. Increase in Landscaping due to greater needs on Route 100 and Route 109.
4. Increase in Inspection Services, due to increase in residential development activity.



# WILDWOOD

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<b>City of Wildwood</b>									
<b>Department of Public Works</b>									
*Government-Wide									
<b>Performance Measures</b>	<b>Link</b>	<b>Unit of Measure</b>	<b>Type of Indicator</b>	<b>2012 Results</b>	<b>2013 Results</b>	<b>2014 Results</b>	<b>2015 Results</b>	<b>2016 Estimate/Goal</b>	
<b>Output Measures</b>									
Special Event Permit Issued	M	MI	Workload	60	52	37	50	50	
Floodplain Development Permits Issued	M	MI	Workload	2	1	1	1	1	
Bridges Replaced	M	MI	Workload	3	1	0	0	2	
<b>Grading Permits</b>									
Goal Thorough review and timely issuance of Grading Permits									
Measurement	Number of Permits issued annually		#	Workload	35	36	62	68	75
<b>Special Use Permits</b>									
Goal Thorough review and timely issuance of Special Use Permits									
Measurement	Number of Permits issued annually		#	Workload	140	118	124	130	135
<b>Maintenance Work Orders</b>									
Goal Ongoing assignment of necessary roadway and right-of-way maintenance to private contractors									
Measurement	Number of Work Orders issued annually		#	Workload	425	441	479	425	450
<b>Concrete Street Replacement</b>									
Goal Provide necessary repairs to concrete City streets									
Measurement	Square yards of concrete pavement replaced annually		SY	Workload	24,000	24,000	24,000	22,087	22,000
<b>Concrete Sidewalk Replacement</b>									
Goal Provide necessary repairs to concrete City sidewalks									
Measurement	Square feet of concrete pavement replaced annually		SF	Workload	40,000	35,000	20,000	10,000	10,000
<b>Asphalt Resurfacing</b>									
Goal Provide preventative maintenance by resurfacing City asphalt streets									
Measurement	Miles of asphalt street pavement resurfaced		MI	Workload	17.6	11.1	8.3	4.98	8.93

\*Government-Wide Link  
 Mission Statement =M  
 Vision Statement = V  
 Strategic Plan = S



# WILDWOOD

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**City of Wildwood  
Fiscal Year 2016**

**(70) Public Works  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	323,764	334,217	346,929	316,429	316,429	323,479
106 Part-Time	-	-	-	-	-	49,800
110 Overtime	4,465	4,734	7,800	7,800	7,800	7,800
120 FICA	24,648	25,233	27,137	27,137	24,834	29,153
140 Employee Health Benefits	87,985	84,128	91,833	91,833	89,395	93,706
142 Insurance (Life & Disability)	2,643	2,942	2,970	2,970	2,970	2,941
144 Pension Expense	24,159	27,538	28,114	28,114	20,114	26,668
180 Worker's Compensation	18,420	16,839	17,683	17,683	13,350	21,671
190 Other Payroll Expense	-	-	-	-	-	-
	<b>486,084</b>	<b>495,631</b>	<b>522,466</b>	<b>491,966</b>	<b>474,892</b>	<b>555,218</b>
<b><u>Operating Expenditures</u></b>						
202 Computer Supplies	16	-	1,000	1,000	1,000	1,000
204 Dues/Memberships	897	1,081	1,600	1,600	1,600	1,600
208 Equipment Leasing	6,986	7,945	11,884	11,884	11,884	11,884
224 Maintenance - Vehicles	7,354	7,652	6,000	6,000	6,000	8,000
230 Miscellaneous	-	569	500	500	500	500
240 Postage	6,466	6,100	4,000	4,000	5,000	4,000
242 Printing Expense	-	645	500	500	500	500
244 Public Notices	2,448	389	500	500	500	500
246 Publications	151	-	500	500	500	500
266 Supplies - General	325	1,198	1,000	1,000	1,000	1,000
268 Supplies - Office	40	117	1,000	1,000	1,000	1,000
270 Training	317	2,199	3,000	3,000	3,000	3,000
272 Tools	149	831	500	500	500	500
274 Travel	931	748	3,500	3,500	3,500	3,500
276 Traffic Signals & Street Lights	27,217	19,215	30,000	48,000	48,000	35,000
282 Utilities - Telephone	5,057	6,496	6,000	6,000	6,000	6,000
291 Machinery/Equipment Under \$5K	3,283	-	1,000	1,000	1,000	1,000
292 Furniture/Fixtures Under \$5K	956	-	-	-	-	1,000
293 Computer Equipment Under \$5K	2,247	1,134	1,500	1,500	1,500	2,300
	<b>64,842</b>	<b>56,319</b>	<b>73,984</b>	<b>91,984</b>	<b>92,984</b>	<b>82,784</b>
<b><u>Contractual Expenditures</u></b>						
350-01 Animal Removal	6,174	5,567	4,000	6,500	6,500	5,000
350-02 Roadside Mowing	53,743	57,204	60,000	66,000	66,000	70,000
350-05 Landscaping	33,098	23,175	30,000	35,500	35,500	40,000
350-06 Tree Removal	40,313	50,724	45,000	45,000	45,000	45,000
350-08 Tree Trimming	65,243	69,850	65,000	65,000	65,000	65,000
350-09 Misc R-O-W	10,663	8,108	10,000	10,000	10,000	15,000
	<b>209,234</b>	<b>214,627</b>	<b>214,000</b>	<b>228,000</b>	<b>228,000</b>	<b>240,000</b>

**City of Wildwood  
Fiscal Year 2016**

**(70) Public Works  
Expenditure Detail**

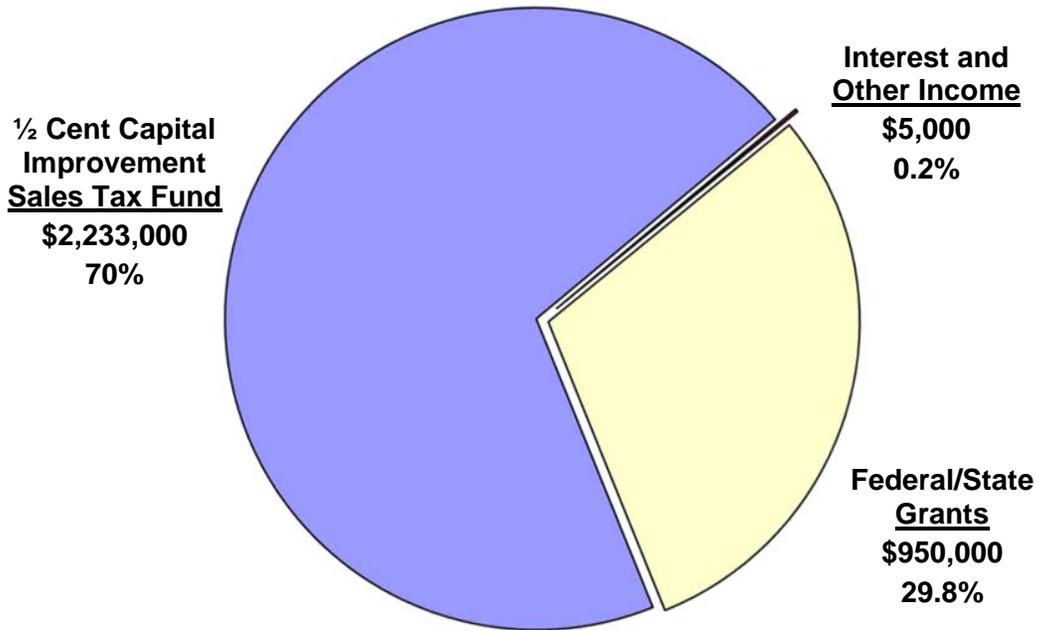
<b>General Fund (10)</b>	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b><u>Contractual Expenditures (continued)</u></b>						
<b>Street Maintenance</b>						
350-11 Asphalt Patching	134,466	104,135	120,000	120,000	120,000	120,000
350-21 Crack & Joint Sealing	95,720	69,540	80,000	80,000	80,000	75,000
350-22 Street Sweeping	7,303	8,886	15,000	15,000	15,000	15,000
350-27 Pavement Marking	57,969	4,526	60,000	62,000	62,000	60,000
350-30 Guardrails	6,356	6,065	10,000	10,000	10,000	10,000
	<u>301,813</u>	<u>193,151</u>	<u>285,000</u>	<u>287,000</u>	<u>287,000</u>	<u>280,000</u>
<b>Snow Removal</b>						
350-31 Snow and Ice Removal	383,142	590,540	440,000	440,000	440,000	440,000
350-33 Salt	105,229	301,934	300,000	300,000	300,000	250,000
	<u>488,371</u>	<u>892,474</u>	<u>740,000</u>	<u>740,000</u>	<u>740,000</u>	<u>690,000</u>
<b>Storm Water</b>						
350-42 Culvert Cleaning	2,147	20	5,000	5,000	6,500	10,000
350-44 Ditching	6,037	8,537	10,000	10,000	10,000	15,000
350-45 Shoulder Maintenance	-	-	-	-	-	-
	<u>8,183</u>	<u>8,557</u>	<u>15,000</u>	<u>15,000</u>	<u>16,500</u>	<u>25,000</u>
<b>Traffic Control</b>						
350-51 Barricade Rental	-	-	1,000	1,000	1,000	1,000
350-55 Traffic Control Signs	24,098	25,442	25,000	25,000	25,000	35,000
	<u>24,098</u>	<u>25,442</u>	<u>26,000</u>	<u>26,000</u>	<u>26,000</u>	<u>36,000</u>
350-64 Bridge Maintenance	-	12,617	15,000	20,000	20,000	15,000
350-65 Emergency ROW Repairs	7,188	2,908	25,000	25,000	25,000	25,000
350-68 Mosquito Control	6,057	3,519	7,500	7,500	7,500	7,500
350-70 Inspection Services	-	3,579	10,000	10,000	5,000	15,000
	<u>13,245</u>	<u>22,623</u>	<u>57,500</u>	<u>62,500</u>	<u>57,500</u>	<u>62,500</u>
	<u>1,044,944</u>	<u>1,356,875</u>	<u>1,337,500</u>	<u>1,358,500</u>	<u>1,355,000</u>	<u>1,333,500</u>
<b><u>Capital Expenditures</u></b>						
	-	-	-	-	-	-
	-	-	-	-	-	-
<b><u>Special Projects</u></b>						
761 Special Projects	-	8,250	-	-	-	-
	<u>-</u>	<u>8,250</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Public Works</b>	<b>1,595,870</b>	<b>1,917,076</b>	<b>1,933,950</b>	<b>1,942,450</b>	<b>1,922,876</b>	<b>1,971,502</b>

**City of Wildwood  
Fiscal 2016 Budget  
Capital Improvement Sales Tax Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

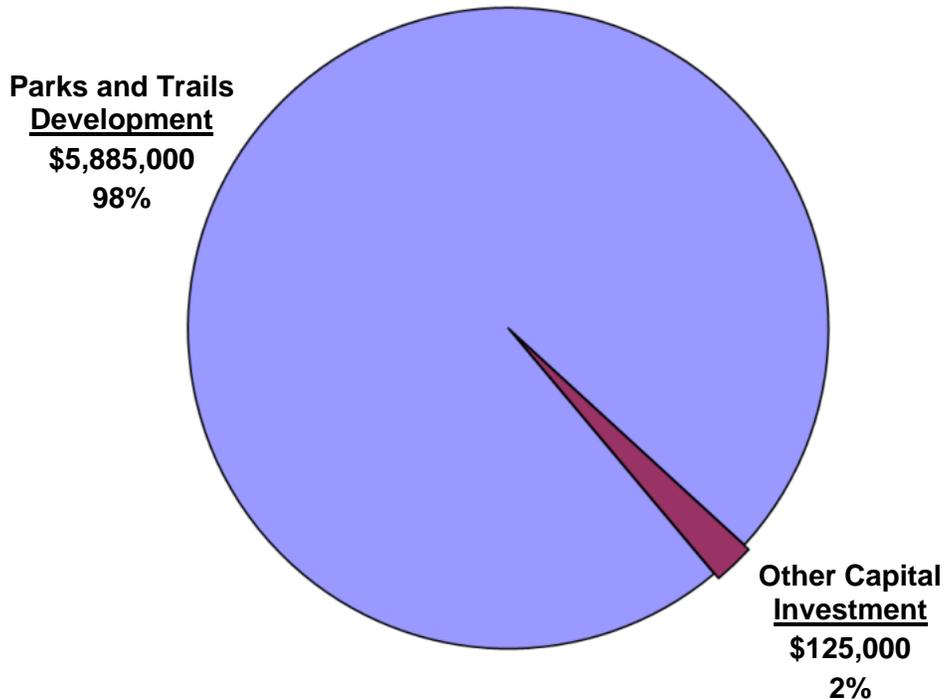
	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>Beginning Fund Balances</b>	<b>Audited</b> 6,481,950	<b>7,945,215</b>	<b>Estimated</b> 8,108,877	<b>Audited</b> 8,090,707	<b>Audited</b> 8,090,707	<b>Estimated</b> 7,261,714
<b>Revenues</b>						
½-Cent Capital Improvement Sales Tax	2,208,002	2,322,442	2,200,000	2,200,000	2,250,000	2,233,000
Interest	596	6,868	5,000	5,000	5,000	5,000
<b>Subtotal</b>	<b>2,208,597</b>	<b>2,329,310</b>	<b>2,205,000</b>	<b>2,205,000</b>	<b>2,255,000</b>	<b>2,238,000</b>
Federal/State Grants	32,147	534,918	575,000	925,000	475,000	950,000
Other Income	-	1,761	-	-	-	-
<b>Total Revenue</b>	<b>2,240,745</b>	<b>2,865,989</b>	<b>2,780,000</b>	<b>3,130,000</b>	<b>2,730,000</b>	<b>3,188,000</b>
<b>Other Financing Sources</b>						
Interfund Transfer In (Out)	-	-	-	-	-	-
Transfer In (Out) City Hall Project Fund	(219,618)	(222,950)	(270,075)	(270,075)	(270,075)	-
Other Sources	-	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>(219,618)</b>	<b>(222,950)</b>	<b>(270,075)</b>	<b>(270,075)</b>	<b>(270,075)</b>	<b>-</b>
<b>Total Revenue and Other Financing Sources</b>	<b>2,021,127</b>	<b>2,643,039</b>	<b>2,509,925</b>	<b>2,859,925</b>	<b>2,459,925</b>	<b>3,188,000</b>
<b>Expenditures</b>						
Park Development	407,317	3,901,568	5,764,999	5,509,999	1,564,147	5,885,000
Other Capital Investment	141,426	133,347	50,000	100,000	100,000	125,000
<b>Total Expenditures</b>	<b>548,743</b>	<b>4,034,915</b>	<b>5,814,999</b>	<b>5,609,999</b>	<b>1,664,147</b>	<b>6,010,000</b>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>	<b>1,472,383</b>	<b>(1,391,876)</b>	<b>(3,305,074)</b>	<b>(2,750,074)</b>	<b>795,778</b>	<b>(2,822,000)</b>
Prior Year Encumbrance	(96,520)	(87,402)	-	(1,624,771)	(1,624,771)	-
Current Year Encumbrance	87,402	1,624,771	-	-	-	-
<b>Total Encumbrance Adjustment</b>	<b>(9,118)</b>	<b>1,537,369</b>	<b>-</b>	<b>(1,624,771)</b>	<b>(1,624,771)</b>	<b>-</b>
<b>Ending Fund Balances</b>	<b>7,945,215</b>	<b>8,090,707</b>	<b>4,803,803</b>	<b>3,715,862</b>	<b>7,261,714</b>	<b>4,439,714</b>

# 2016 Budget Capital Improvement Sales Tax Fund

## Revenue Summary Grand Total \$3,188,000



## Expenditure Summary Grand Total \$6,010,000



**CITY OF WILDWOOD  
FISCAL 2016 BUDGET  
CAPITAL IMPROVEMENT SALES TAX FUND  
REVENUES**

	2013 Actual	2014 Actual	2015 Original Budget	2015 Final Budget	Estimated 2015	Budget 2016
<b>Capital Improvement Sales Tax</b>	2,208,002	2,322,442	2,200,000	2,200,000	2,250,000	2,233,000
<b>Interest</b>	596	6,867	5,000	5,000	5,000	5,000
<b>Subtotal</b>	2,208,598	2,329,308	2,205,000	2,205,000	2,255,000	2,238,000
<b>Federal/State Grants</b>	32,147	534,918	575,000	925,000	475,000	950,000
<b>Other Sources</b>	-	1,761	-	-	-	-
<b>Total Revenues</b>	<u>2,240,745</u>	<u>2,865,987</u>	<u>2,780,000</u>	<u>3,130,000</u>	<u>2,730,000</u>	<u>3,188,000</u>

		Source Funds	FY 2015 Original Budget	FY 2015 Final Budget	FY 2015 Estimated Year-End
<b>Planned Project Expenditures</b>					
<b>Park Development</b>					
40-480-07	Property Acquisitions	Local	1,000,000	600,000	75,000
40-480-11	Al Foster Trailhead Improvements - Construction	Local	400,000	450,000	20,000
40-480-19	St Rt 100 Ped Trail Protect	Local	-	5,000	4,865
40-480-25	Community Park - Phase I - Construction	Local/Grant	1,999,999	1,999,999	1,250,000
40-480-28	Packwood Park Nature Trek	Local/Grant	-	59,500	59,282
40-480-32	Wildwood Greenway - Phase VI - Construction	Local/Grant	500,000	500,000	-
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Design	Local/Grant	900,000	1,100,000	15,000
40-480-34	Kohn Park Repairs	Local	125,000	110,500	-
40-480-35	Old Pond School Repairs	Local	10,000	10,000	10,000
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000	50,000	50,000
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000	200,000	5,000
40-480-41	Community Park - Phase II - Construction	Local/Grant	400,000	400,000	50,000
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bri	Local	30,000	-	-
40-480-45	Future Trail Development - Design	Local	150,000	-	-
40-480-	Bellevue Farms	Grant	-	25,000	25,000
<b>Sub Total - Park Development</b>			<b>5,764,999</b>	<b>5,509,999</b>	<b>1,564,147</b>
<b>Other Capital Investment</b>					
70-480-34	Rural Internet Access Project	Local	50,000	100,000	100,000
<b>Sub Total - Other Capital Investment</b>			<b>50,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Expenditures</b>			<b>5,814,999</b>	<b>5,609,999</b>	<b>1,664,147</b>

		Source Funds	FY 2016
<b>Planned Project Expenditures</b>			
<b>Park and Trail Development</b>			
40-480-07	Property Acquisitions	Local	900,000
40-480-11	Al Foster Trailhead Improvements - Construction	Local	450,000
40-480-21	Homestead Trail Design/Engineering and Improvements	Local	50,000
40-480-32	Wildwood Greenway - Phase VI - Construction	Local/Grant	350,000
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Construction	Local/Grant	1,200,000
40-480-34	Kohn Park Repairs	Local	50,000
40-480-35	Old Pond School Repairs	Local	10,000
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000
40-480-41	Community Park - Phase II - Construction	Local/Grant	700,000
40-480-42	Community Park - Phase III - Design and Engineering	Local	150,000
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local	330,000
40-480-45	Future Trail Development - Design	Local	150,000
40-480-	Future Trail Development - Construction	Local	1,000,000
40-480-	Trail Resurfacing	Local	100,000
40-480-	Restroom Facilities - Old Pond School	Local	120,000
40-480-	Athletic Field Planning and Development	Local	50,000
40-480-	Bellevue Farms	Local/Grant	25,000
<b>Sub Total - Park Development</b>			5,885,000
<b>Other Capital Investment</b>			
40-490-05	Great Streets Project(s)	Local	50,000
70-480-20	Vehicle Replacement / Purchase	Local	25,000
70-480-34	Rural Internet Access Project	Local	50,000
<b>Sub Total - Other Capital Investment</b>			125,000
<b>Total Expenditures</b>			6,010,000

		Source Funds	FY 2016	Capital Projects Fund	Grants	Interfund Transfers	Other Sources
<b>Planned Project Expenditure Funding</b>							
<b>Park Development</b>							
40-480-07	Property Acquisitions	Local	900,000	900,000			
40-480-11	Al Foster Trailhead Improvements - Construction	Local	450,000	450,000			
40-480-21	Homestead Trail Design/Engineering and Improvements	Local	50,000	50,000			
40-480-32	Wildwood Greenway - Phase VI - Construction	Local/Grant	350,000	350,000			
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Construction	Local/Grant	1,200,000	750,000	450,000		
40-480-34	Kohn Park Repairs	Local	50,000	50,000			
40-480-35	Old Pond School Repairs	Local	10,000	10,000			
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000	50,000			
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000	100,000	100,000		
40-480-41	Community Park - Phase II - Construction	Local/Grant	700,000	300,000	400,000		
40-480-42	Community Park - Phase III - Design and Engineering	Local	150,000	150,000			
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local	330,000	330,000			
40-480-45	Future Trail Development - Design	Local	150,000	150,000			
40-480-	Future Trail Development - Construction	Local	1,000,000	1,000,000			
40-480-	Trail Resurfacing	Local	100,000	100,000			
40-480-	Restroom Facilities - Old Pond School	Local	120,000	120,000			
40-480-	Athletic Field Planning and Development	Local	50,000	50,000			
40-480-	Bellevue Farms	Local/Grant	25,000	25,000			
	<b>Sub Total - Park Development</b>		<b>5,885,000</b>	<b>4,935,000</b>	<b>950,000</b>	<b>-</b>	<b>-</b>
<b>Other Capital Investment</b>							
40-490-05	Great Streets Project(s)	Local	50,000	50,000			
70-480-20	Vehicle Replacement / Purchase	Local	25,000	25,000			
70-480-34	Rural Internet Access Project	Local	50,000	50,000			
	<b>Sub Total - Other Capital Investment</b>		<b>125,000</b>	<b>125,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>			<b>6,010,000</b>	<b>5,060,000</b>	<b>950,000</b>	<b>-</b>	<b>-</b>

**2016 CAPITAL IMPROVEMENT SALES TAX FUND  
PROJECT DESCRIPTIONS**

**Park Development**

40-480-07	<u>Property Acquisitions</u> Acquisition of Property for a Village Green in the Town Center Area and/or Other Property Acquisitions (carryover from 2015) <b>Future maintenance is dependent on the site(s) selected.</b>	\$ 900,000
40-480-11	<u>Al Foster Trailhead Improvements - Construction</u> This trailhead was opened in 2003 and has not seen any major improvements since then, while attendance and use of it has substantially grown. Due to the extent of use, the City will be constructing more parking, a shade structure, permanent restroom facilities, and other amenities for users (\$50,000 expenditure in 2014, \$400,000 carryover to 2015). <b>Additional costs for maintenance, upkeep, and replacement of items - \$9,000.00 per year.</b>	450,000
40-480-21	<u>Homestead Trail Design/Engineering and Improvements</u> Design funding to improve the trail surface of an existing wood-chipped trail, constructed with the Homestead Estates development. <b>Nominal additional maintenance costs.</b>	50,000
40-480-32	<u>Wildwood Greenway Phase VI - Construction</u> Construction of a mile long segment of multiple-use trail between Windsor Crest Subdivision and Pond Road (partial carryover from 2015, but cost reduced to \$350,000, given trail segment already constructed in the Community Park). <b>Additional costs for maintenance, upkeep, and replacement of items - &lt; \$1,000.00 per year.</b>	350,000
40-480-33	<u>Pedestrian Bridge Over Rt 100, at Eatherton Rd - Construction</u> Construction phase of a new pedestrian bridge over MO Route 100 near Eatherton Road. <b>Additional costs for maintenance, upkeep, and replacement of items - \$5,000.00 per year.</b>	1,200,000
40-480-34	<u>Kohn Park Repairs</u> Address a long-standing water issue along the edge of the right-of-way, which causes the ponding of water, while improving drainage across the property. In conjunction with this effort, add an access point and a pull-off area to view Monarch Historic Marker. <b>Additional costs for maintenance, upkeep, and replacement of items - \$1,000.00 per year.</b>	50,000
40-480-35	<u>Old Pond School Repairs</u> Repair exterior paint and water-proof the basement. <b>Additional costs for maintenance, upkeep, and replacement of items - \$0.00 per year.</b>	10,000
40-480-38	<u>Capital Equipment/Facilities Purchase/Replacement</u> Replace damaged equipment, when needed, purchase remaining historic markers for installation, and add items, where needed, in parks, trails, and public spaces. <b>Additional costs for maintenance, upkeep, and replacement of items - \$500.00 per year.</b>	50,000

**2016 CAPITAL IMPROVEMENT SALES TAX FUND  
PROJECT DESCRIPTIONS**

40-480-39	<u>Monarch Levee Trailhead</u> Development of a trailhead at the base of the levee's intersection with Centaur Road in the City of Wildwood. The project would be a partnership with the Levee District and Great Rivers Greenway District. <b>Additional costs for maintenance, upkeep, and replacement of items - \$3,000 per year.</b>	200,000
40-480-41	<u>Community Park Phase II Construction</u> Completion of roadway connection to Pond-Grover Loop Road / Route 109. <b>Additional costs for maintenance, upkeep, and replacement of items - \$2,500 per year.</b>	700,000
40-480-42	<u>Community Park - Phase III - Design and Engineering</u> Begin design of the next phase of the Community Park. <b>DESIGN - no maintenance</b>	150,000
40-480-44	<u>Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge</u> Design funding for the development of a boardwalk feature to connect the trails between Mobil-On-The-Run and the existing Route 100 Pedestrian Bridge. <b>Nominal additional maintenance costs - &lt; \$1,000 per year.</b>	330,000
40-480-45	<u>Future Trail Development - Design</u> Funding for future planning and design of additional trail segments, specifically for a connection between the Landings at Lake Chesterfield and Rock Hollow Trail, via Old State Road and Ridge Road, and other locations as identified. <b>DESIGN - no maintenance</b>	150,000
40-480-	<u>Future Trail Development - Construction</u> Funding for future planning and design of additional trail segments, specifically for a connection between the Landings at Lake Chesterfield and Rock Hollow Trail, via Old State Road and Ridge Road, Bluff View Connector Trail and other locations as identified. <b>Additional costs for maintenance, upkeep, and replacement of items - \$1,000.00 per year.</b>	1,000,000
40-480-	<u>Trail Resurfacing</u> Asphalt overlay of older trail segments, as needed. <b>Maintenance project: extends useful life of trail pavements to reduce future routine maintenance needs (ie. patching/sealing)</b>	100,000
40-480-	<u>Restroom Facilities - Old Pond School</u> Addition of restroom facilities outside the school building for park/pavilion users. <b>Comparable operation and maintenance costs to Anniversary Park facility - \$4,900 per year</b>	120,000
40-480-	<u>Athletic Field Planning and Development</u> Funding for the potential planning and development of athletic fields in cooperation with other entities. <b>DESIGN - no maintenance</b>	50,000
40-480-46	<u>Belleview Farms</u> Begin the planning and installation of certain limited improvements for the development of this park property, with St. Louis County. <b>Nominal additional maintenance costs - &lt; \$1,000 per year.</b>	25,000
<b>Sub Total - Park Development</b>		<b>\$ 5,885,000</b>

**2016 CAPITAL IMPROVEMENT SALES TAX FUND  
PROJECT DESCRIPTIONS**

**Other Capital Investment**

40-490-05	<u>Great Streets Project(s)</u> Planning and design funding for additional enhancements to MO Route 100. <b>DESIGN - no maintenance</b>	50,000
70-480-20	<u>Vehicle Replacement / Purchase</u> One (1) new shared vehicle for added City Staff. <b>Additional costs for operating and maintenance - \$1,000.00 per year.</b>	25,000
70-480-34	<u>Rural Internet Access Project</u> Continued efforts to facilitate internet service to underserved areas of the community. <b>Nominal additional maintenance costs.</b>	50,000
<b>Sub Total - Other Capital Investment</b>		\$ 125,000
<b>Total Expenditures</b>		<b>\$ 6,010,000</b>



# WILDWOOD

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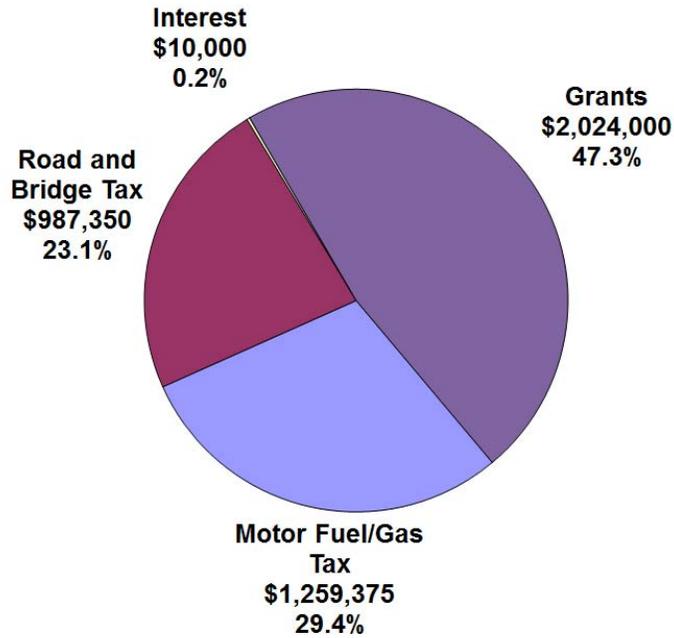
**City of Wildwood  
Fiscal 2016 Budget  
Road and Bridge Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>Beginning Fund Balances</b>						
	Audited		Estimated	Audited	Audited	Estimated
	5,543,683	5,394,180	2,959,075	4,340,934	4,340,934	4,098,631
<b>Revenues</b>						
Motor Fuel/Gas Tax	1,287,812	1,351,974	1,250,000	1,250,000	1,250,000	1,259,375
Road & Bridge Tax	938,989	961,828	980,000	980,000	980,000	987,350
Interest	(662)	2,293	5,000	5,000	2,500	10,000
<b>Subtotal</b>	<b>2,226,139</b>	<b>2,316,095</b>	<b>2,235,000</b>	<b>2,235,000</b>	<b>2,232,500</b>	<b>2,256,725</b>
Federal/State Grants*	2,105,595	108,006	2,384,000	1,896,000	376,000	2,024,000
Other Income	-	-				
<b>Total Revenue</b>	<b>4,331,734</b>	<b>2,424,101</b>	<b>4,619,000</b>	<b>4,131,000</b>	<b>2,608,500</b>	<b>4,280,725</b>
<b>Other Financing Sources</b>						
Interfund Transfer In (Out)	-	-	-	-	-	-
Transfers in (Out) Capital Imp Sales Tax Fun	-	-	-	-	-	-
Transfer In (Out) Special Escrow:	-	-	-	-	-	-
Transfer In (Out) Special Revenue Fun	-	-	150,000	150,000	150,000	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>
<b>Total Revenue and Other Financing Sources</b>						
	4,331,734	2,424,101	4,769,000	4,281,000	2,758,500	4,280,725
<b>Expenditures</b>						
Roadway Improvements	2,388,073	105,817	1,400,000	1,400,000	200,000	2,180,000
Bridge Reconstruction	236,572	-	1,780,000	1,780,000	468,000	1,330,000
Capital Maintenance	1,962,896	1,840,933	1,690,000	1,682,000	1,682,000	2,010,000
Other Capital Investmen	1,314,780	513,791	555,000	563,000	107,085	552,000
<b>Total Expenditures</b>	<b>5,902,321</b>	<b>2,460,541</b>	<b>5,425,000</b>	<b>5,425,000</b>	<b>2,457,085</b>	<b>6,072,000</b>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>						
	<b>(1,570,587)</b>	<b>(36,440)</b>	<b>(656,000)</b>	<b>(1,144,000)</b>	<b>301,415</b>	<b>(1,791,275)</b>
Prior Year Encumbrance	(528,440)	(1,949,524)	-	(932,718)	(932,718)	(389,000)
Current Year Encumbrance	1,949,524	932,718	-	-	389,000	-
<b>Total Encumbrance Adjustment</b>	<b>1,421,084</b>	<b>(1,016,806)</b>	<b>-</b>	<b>(932,718)</b>	<b>(543,718)</b>	<b>(389,000)</b>
<b>Ending Fund Balances</b>						
	<b>5,394,180</b>	<b>4,340,934</b>	<b>2,303,075</b>	<b>2,264,216</b>	<b>4,098,631</b>	<b>1,918,356</b>

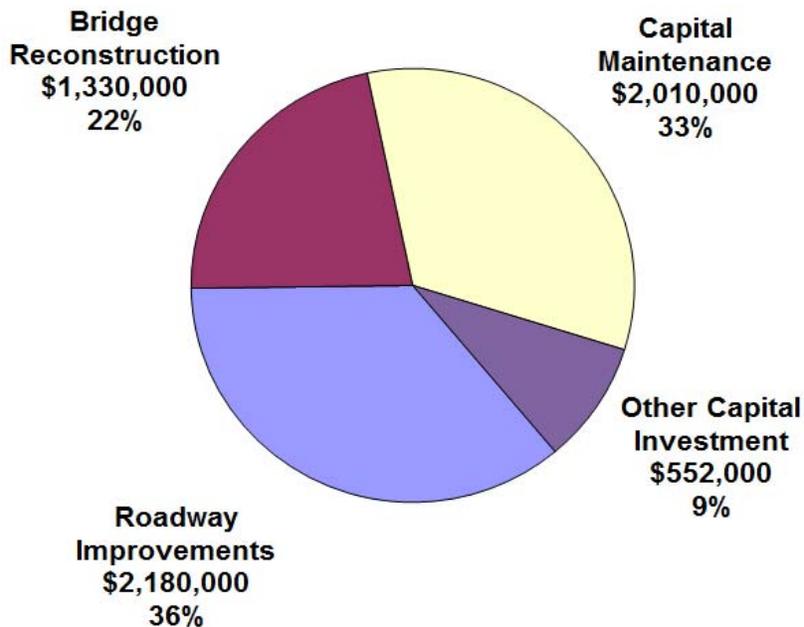
\*Note: The amount budgeted for Federal/State Grants may differ from the amount recorded in the Expense Budget due to the timing of revenue recognition in accordance with construction progress.

# 2016 Budget Road and Bridge Fund

## Revenue Summary Grand Total \$4,280,725



## Expenditure Summary Grand Total \$6,072,000



**CITY OF WILDWOOD  
FISCAL 2016 BUDGET  
ROAD AND BRIDGE FUND  
REVENUES**

	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Original Budget</b>	<b>2015 Final Budget</b>	<b>Estimated 2015</b>	<b>Budget 2016</b>
<b>Motor Fuel/Gas Tax</b>	1,287,812	1,351,974	1,250,000	1,250,000	1,250,000	1,259,375
<b>Road &amp; Bridge Tax</b>	938,989	961,828	980,000	980,000	980,000	987,350
<b>Interest</b>	(662)	2,293	5,000	5,000	2,500	10,000
<b>Subtotal</b>	2,226,140	2,316,096	2,235,000	2,235,000	2,232,500	2,256,725
<b>Federal/State Grants</b>	2,105,595	108,006	2,384,000	1,896,000	376,000	2,024,000
<b>Total Revenues</b>	4,331,735	2,424,101	4,619,000	4,131,000	2,608,500	4,280,725

		Source Funds	FY 2015 Original Budget	FY 2015 Final Budget	FY 2015 Year-End
<b>Planned Project Expenditures</b>					
<b>Roadway Improvements</b>					
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000	25,000
70-460-14	Traffic Safety Improvements	Local	25,000	25,000	25,000
70-460-15	Manchester Road Bike Lanes	Local/Grant	1,200,000	1,200,000	-
70-460-16	Route 109 Roundabout at Eastbound Route 100 Ramps - Design	Local	150,000	150,000	150,000
<b>Sub Total - Roadway Improvements</b>			<b>1,400,000</b>	<b>1,400,000</b>	<b>200,000</b>
<b>Bridge Reconstruction</b>					
70-470-60	Fox Creek Road Bridge #336 Replacement - Design	Local/Grant	-	-	-
70-470-61	Woods Road Bridge #348 Replacement - Design	Local/Grant	-	-	-
70-470-62	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000	700,000	-
70-470-63	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000	610,000	-
70-470-64	Wild Horse Creek Bridge #392 - Design	Local/Grant	100,000	100,000	99,000
70-470-65	Bouquet Road Bridge #353 - Design	Local/Grant	80,000	80,000	79,000
70-470-66	Eatherton Road Bridge #3-110 - Design	Local/Grant	140,000	140,000	140,000
70-470-67	Strecker Road Bridge Design #3-102	Local/Grant	150,000	150,000	150,000
<b>Sub Total - Bridge Reconstruction</b>			<b>1,780,000</b>	<b>1,780,000</b>	<b>468,000</b>
<b>Capital Maintenance</b>					
70-490-01	Asphalt Pavement Resurfacing	Local	640,000	610,000	610,000
70-490-02	Concrete Pavement Replacement	Local	900,000	930,000	930,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000	50,000
70-490-06	Sidewalk Replacement	Local	100,000	92,000	92,000
<b>Sub Total - Capital Maintenance</b>			<b>1,690,000</b>	<b>1,682,000</b>	<b>1,682,000</b>
<b>Other Capital Investment</b>					
70-480-12	Ossenfort / Route T Interactive Warning Beacons	Local	30,000	30,000	24,085
70-480-11	Salt Storage Facility	Local	450,000	450,000	-
70-480-21	Other Engineering Services	Local	75,000	75,000	75,000
70-480-28	Manchester Road Streetscape Phase 3 Design	Local	-	8,000	8,000
<b>Sub Total - Other Capital Investment</b>			<b>555,000</b>	<b>563,000</b>	<b>107,085</b>
<b>Total Expenditures</b>			<b>5,425,000</b>	<b>5,425,000</b>	<b>2,457,085</b>

		Source Funds	FY 2016
<b>Planned Project Expenditures</b>			
<b>Roadway Improvements</b>			
70-460-07	Other Roadway Improvement Projects	Local	25,000
70-460-14	Traffic Safety Improvements	Local	65,000
70-460-15	Manchester Road Bike Lanes - Construction	Local/Grant	1,200,000
	Manchester Road Streetscape Phase 3 - Right of Way	Local	90,000
	Route 109 Roundabouts and Bridge - Design	Local	550,000
	Eatherton Road Reconstruction - Design	Local	125,000
	Pond-Grover Loop Road Extension and Traffic Calming - Design	Local	125,000
	<b>Sub Total - Roadway Improvements</b>		2,180,000
<b>Bridge Reconstruction</b>			
70-470-62	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000
70-470-63	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000
	Wild Horse Creek Bridge #392 - Right-of-way	Local/Grant	20,000
	<b>Sub Total - Bridge Reconstruction</b>		1,330,000
<b>Capital Maintenance</b>			
70-490-01	Asphalt Pavement Resurfacing	Local	950,000
70-490-02	Concrete Pavement Replacement	Local	910,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000
70-490-06	Sidewalk Replacement	Local	100,000
	<b>Sub Total - Capital Maintenance</b>		2,010,000
<b>Other Capital Investment</b>			
70-480-21	Other Engineering Services	Local	75,000
	Salt Storage Facility - Design	Local	27,000
70-480-11	Salt Storage Facility - Construction	Local	450,000
	<b>Sub Total - Other Capital Investment</b>		552,000
			6,072,000

		Source Funds	FY 2016	Road & Bridge Fund	Grants	Interfund Transfers	Other Sources
<b>Planned Project Expenditure Funding</b>							
<b>Roadway Improvements</b>							
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000			
70-460-14	Traffic Safety Improvements	Local	65,000	65,000			
70-460-15	Manchester Road Bike Lanes - Construction	Local/Grant	1,200,000	240,000	960,000		
	Manchester Road Streetscape Phase 3 - Right of Way	Local	90,000	90,000			
	Route 109 Roundabouts and Bridge - Design	Local	550,000	550,000			
	Eatherton Road Reconstruction - Preliminary Design	Local	125,000	125,000			
	Pond-Grover Loop Road Extension and Traffic Calming	Local	125,000	125,000			
	<b>Sub Total - Roadway Improvements</b>		<b>2,180,000</b>	<b>1,220,000</b>	<b>960,000</b>	<b>-</b>	<b>-</b>
<b>Bridge Reconstruction</b>							
70-470-62	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000	140,000	560,000		
70-470-63	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000	122,000	488,000		
	Wild Horse Creek Bridge #392 - Right-of-way	Local/Grant	20,000	4,000	16,000		
	<b>Sub Total - Bridge Reconstruction</b>		<b>1,330,000</b>	<b>266,000</b>	<b>1,064,000</b>	<b>-</b>	<b>-</b>
<b>Capital Maintenance</b>							
70-490-01	Asphalt Pavement Resurfacing	Local	950,000	950,000			
70-490-02	Concrete Pavement Replacement	Local	910,000	910,000			
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000			
70-490-06	Sidewalk Replacement	Local	100,000	100,000			
	<b>Sub Total - Capital Maintenance</b>		<b>2,010,000</b>	<b>2,010,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Capital Investment</b>							
70-480-21	Other Engineering Services	Local	75,000	75,000			
	Salt Storage Facility - Design	Local	27,000	27,000			
70-480-11	Salt Storage Facility - Construction	Local	450,000	450,000			
	<b>Sub Total - Other Capital Investment</b>		<b>552,000</b>	<b>552,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>			<b>6,072,000</b>	<b>4,048,000</b>	<b>2,024,000</b>	<b>-</b>	<b>-</b>

**2016 CAPITAL PROJECTS  
PROJECT DESCRIPTIONS**

**Roadway Improvements**

70-460-07	<u>Other Roadway Improvement Projects</u> Funding allocated for small roadway improvement projects identified throughout the year. <b>Nominal future operating and maintenance costs expected.</b>	25,000
70-460-14	<u>Traffic Safety Improvements</u> Funding for traffic calming, bicycle & pedestrian improvements or other traffic safety improvements (\$40,000 programmed for guardrail upgrades in 2016). <b>Nominal future operating and maintenance costs expected.</b>	65,000
70-460-15	<u>Manchester Road Bike Lanes - Construction</u> Addition of bike lanes along Manchester Road (MO Route 109 west to MO Route 100). <b>Nominal future operating and maintenance costs expected.</b>	1,200,000
	<u>Manchester Road Streetscape Phase 3 - Right of Way</u> Funding for costs associated with acquiring the necessary right-of-way/easements for the Manchester Road Streetscape Phase 3 Project. <b>Right-of-way Phase - no maintenance</b>	90,000
	<u>Route 109 Roundabouts and Bridge</u> Expanded design scope for the future upgrade of Route 109, between Route 100 and Manchester Road, including bridge improvements, new roundabouts and lane widening (construction phase will likely require grant funding). <b>DESIGN - no maintenance</b>	550,000
	<u>Eatherton Road Reconstruction - Design</u> Design phase to upgrade Eatherton Road, between Manchester Road and Niere Acres Drive, to Town Center Streetscape Standards. <b>DESIGN - no maintenance</b>	125,000
	<u>Pond-Grover Loop Road - Design</u> Design phase to extend Pond-Grover Loop Road, south of Green Pines Drive to the proposed Bright Leaf development, and to add traffic calming improvements to the existing Pond-Grover Loop Road, between Route 109 and Green Pines Drive. <b>DESIGN - no maintenance</b>	125,000
<b>Sub Total - Roadway Improvements</b>		<b>\$ 2,180,000</b>

**Bridge Reconstruction**

70-470-62	<u>Woods Road Bridge #348 Replacement - Construction</u> Replacement of a substandard bridge on Woods Road, at MO Route 109, including a wider 2-lane roadway width and walkway. <b>No additional future operating and maintenance costs expected.</b>	700,000
70-470-63	<u>Fox Creek Road Bridge #336 Replacement - Construction</u> Replacement of a substandard bridge on Fox Creek Road, south of MO Route 100, including a wider 2-lane roadway width. <b>No additional future operating and maintenance costs expected.</b>	610,000
	<u>Wild Horse Creek Bridge #392 - Right-of-way</u> Right-of-way acquisition for the replacement of a substandard bridge on Wild Horse Creek Road, north of Babler Forest Road, including a wider 2-lane roadway width. <b>No additional future operating and maintenance costs expected.</b>	20,000
<b>Sub Total - Bridge Reconstruction</b>		<b>\$ 1,330,000</b>

2016 CAPITAL PROJECTS PROJECT DESCRIPTIONS		
<b>Capital Maintenance</b>		
70-490-01	<u>Asphalt Pavement Resurfacing</u> Pavement resurfacing on Allenton Road, Alt Road, Hardt Road and Eatherton Road (Rotue 109 to Route CC); and shoulder stabilization along previously resurfaced roadways. <b>Maintenance project - extends useful life of roadway pavement and lengthens time before repaving is required.</b>	950,000
70-490-02	<u>Concrete Pavement Replacement</u> Citywide Selective Concrete Street Slab Replacement. New pavement to be constructed with a 4" Type 1 aggregate base and 7" P.C.C. concrete pavement. <b>Maintenance project: reduces operating expenses for asphalt patching by \$20,000/yr.</b>	910,000
70-490-05	<u>Storm Drainage Structure Replacement</u> Replacement or repair of small roadway culverts, storm grates or other storm drainage structures within the City right-of-way. <b>No additional future operating and maintenance costs expected.</b>	50,000
70-490-06	<u>Sidewalk Replacement</u> Replacement or repair of sidewalks - <b>Maintenance project</b>	100,000
<b>Sub Total - Capital Maintenance</b>		<u>\$ 2,010,000</u>
<b>Other Capital Investment</b>		
70-480-21	<u>Other Engineering Services</u> Funding for various consulting engineering/surveying services needed throughout the year for projects not anticipated ahead of the budget year. <b>No maintenance</b>	75,000
	<u>Salt Storage Facility - Design</u> Re-design of a Salt Storage Building at the Kelpé Contracting Site. <b>DESIGN - no maintenance</b>	27,000
70-480-11	<u>Salt Storage Facility - Construction</u> Construction of a Salt Storage Building at the Kelpé Contracting Site. <b>Reduces annual operating and maintenance costs by \$40,000/yr.</b>	450,000
<b>Sub Total - Other Capital Investment</b>		<u>\$ 552,000</u>
<b>Total Expenditures</b>		<u>\$ 6,072,000</u>

**City of Wildwood  
FY 2016 Budget  
City Hall Project Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>Beginning Fund Balance</b>	Audited 3,125,713	Audited 1,938,533	Audited 1,072,267	Audited 599,395	Estimated 470,372	Audited 552,140	Audited 552,140	Estimated 2,761,339
<b>Revenues</b>								
Interest Income	173	2,111	698	246	-	-	220	-
Misc.	-	-	-	1,580	-	-	-	-
<b>Total Revenues</b>	173	2,111	698	1,826	-	-	220	-
<b>Other Financing Sources</b>								
Transfer In from General Fund	-	5,000,000	219,618	222,950	2,307,050	2,307,050	2,307,050	-
Transfer (Out) to General Fund	-	(2,098)	(695)	(243)	-	-	-	(171,339)
Transfer In from CIP Sales Tax Fund	(167,171)	-	-	-	270,075	270,075	270,075	-
<b>Net Transfers In/(Out)</b>	(167,171)	4,997,902	218,923	222,707	2,577,125	2,577,125	2,577,125	(171,339)
<b>Total Revenue and Other Financing Sources</b>								
	(166,998)	5,000,013	219,621	224,533	2,577,125	2,577,125	2,577,345	(171,339)
<b>Expenditures</b>								
Insurance	-	12,800	5,781	-	-	-	-	-
Misc.	-	550	7,009	550	-	-	-	-
Utilities	-	2,316	1,570	-	-	-	-	-
Acoustical Treatment	-	-	-	6,100	43,900	43,900	43,900	40,000
Emergency Generator	-	-	-	49,314	-	-	-	-
Landscape Enhancements	-	-	-	15,977	2,839	2,839	2,839	10,000
Architectural Design/LEED	305,286	113,529	32,521	21,438	-	2,018	2,018	-
LEED Commissioning	-	8,278	11,851	-	-	-	-	-
Construction	640,404	5,433,660	262,802	(2,227)	-	-	-	-
Permits/Inspection Fees	-	30,382	10,223	(10,000)	-	-	-	-
Debt Service (COP's Lease Payments)	-	115,000	115,000	120,000	2,650,000	2,650,000	2,650,000	-
Capitalized Interest Expense	74,493	105,998	104,618	102,950	150,075	150,075	150,075	-
Relocation/Set-up	-	83,602	118,281	-	-	-	-	-
Audio/Video Enhancements	-	-	-	-	-	-	-	10,000
<b>Total Expenditures</b>	1,020,182	5,906,116	669,656	304,103	2,846,814	2,848,832	2,848,832	60,000
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>								
	(1,187,180)	(906,103)	(450,035)	(79,570)	(269,689)	(271,707)	(271,487)	(231,339)
<b>Encumbrances</b>								
Prior Year Encumbrance	-	-	(39,837)	(17,000)	-	(49,314)	(49,314)	(2,530,000)
Current Year Encumbrance	-	39,837	17,000	49,314	-	-	2,530,000	-
<b>Total Encumbrance Adjustment</b>	-	39,837	(22,837)	32,314	-	(49,314)	2,480,686	(2,530,000)
<b>Fund Balance</b>								
<b>Certificates of Participation Reserve*</b>	222,950	222,950	222,950	222,950	-	-	-	-
<b>Unreserved Fund Balance</b>	1,715,583	849,317	376,445	329,189	200,683	231,119	2,761,339	-

\*Deposited with Trustee to be held as security for duration of Certificates amortization period.  
Refunded to City at conclusion of Certificates amortization period.

**CITY OF WILDWOOD**

**New City Hall**

**Debt Service on Series 2010 Certificates of Participation**

Issue Date: 11/18/2010

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Interest</u>	<u>Total Debt</u>	<u>Annual Debt Service</u>
8/1/2011			74,492.69	74,492.69	74,492.69
2/1/2012			52,998.75	52,998.75	
8/1/2012	115,000	1.20	52,998.75	167,998.75	220,997.50
2/1/2013			52,308.75	52,308.75	
8/1/2013	115,000	1.45	52,308.75	167,308.75	219,617.50
2/1/2014			51,475.00	51,475.00	
8/1/2014	120,000	1.75	51,475.00	171,475.00	222,950.00
2/1/2015			50,425.00	50,425.00	
8/1/2015	120,000	2.00	50,425.00	170,425.00	220,850.00
2/1/2016			49,225.00	49,225.00	
8/1/2016	120,000	2.35	49,225.00	169,225.00	218,450.00
2/1/2017			47,815.00	47,815.00	
8/1/2017	125,000	2.70	47,815.00	172,815.00	220,630.00
2/1/2018			46,127.50	46,127.50	
8/1/2018	130,000	3.00	46,127.50	176,127.50	222,255.00
2/1/2019			44,177.50	44,177.50	
8/1/2019	130,000	3.25	44,177.50	174,177.50	218,355.00
2/1/2020			42,065.00	42,065.00	
8/1/2020	135,000	3.45	42,065.00	177,065.00	219,130.00
2/1/2021			39,736.25	39,736.25	
8/1/2021	140,000	3.65	39,736.25	179,736.25	219,472.50
2/1/2022			37,181.25	37,181.25	
8/1/2022	145,000	3.80	37,181.25	182,181.25	219,362.50
2/1/2023			34,426.25	34,426.25	
8/1/2023	150,000	3.90	34,426.25	184,426.25	218,852.50
2/1/2024			31,501.25	31,501.25	
8/1/2024	155,000	4.00	31,501.25	186,501.25	218,002.50
2/1/2025			28,401.25	28,401.25	
8/1/2025	165,000	4.10	28,401.25	193,401.25	221,802.50
2/1/2026			25,018.75	25,018.75	
8/1/2026	170,000	4.20	25,018.75	195,018.75	220,037.50
2/1/2027			21,448.75	21,448.75	
8/1/2027	175,000	4.30	21,448.75	196,448.75	217,897.50
2/1/2028			17,686.25	17,686.25	
8/1/2028	185,000	4.40	17,686.25	202,686.25	220,372.50
2/1/2029			13,616.25	13,616.25	
8/1/2029	195,000	4.45	13,616.25	208,616.25	222,232.50
2/1/2030			9,277.50	9,277.50	
8/1/2030	200,000	4.50	9,277.50	209,277.50	218,555.00
2/1/2031			4,777.50	4,777.50	
8/1/2031	210,000	4.55	4,777.50	214,777.50	219,555.00
	<b>3,000,000</b>		<b>1,473,870.19</b>	<b>4,473,870.19</b>	<b>4,473,870.19</b>

**City of Wildwood  
FY 2016 Budget  
Town Center Sewer Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2013	Actual 2014	Original Budget 2015	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balance</b>	Audited 318,129	Audited 339,982	Estimated 366,399	Audited 361,801	Audited 361,801	Estimated 384,094
<b>Revenues</b>						
Interest Income	174	89	100	100	100	100
Special Assessments	122,753	115,172	124,755	124,755	120,000	124,755
Interest Payments	73,905	73,905	73,905	73,905	73,905	73,905
Bond Proceeds, at par	-	-	-	-	-	-
Other	140	54	-	-	-	-
<b>Sub Total</b>	196,972	189,220	198,760	198,760	194,005	198,760
<b>Expenditures</b>						
Administrative & Lega	10,505	7,309	12,250	12,250	12,250	12,250
Cost of Issuance	500	-	-	-	-	-
Discount (Premium)	-	-	-	-	-	-
Payment to Escrow Agent	-	-	-	-	-	-
Principal	150,000	140,000	140,000	140,000	140,000	140,000
Interest Expense	14,113	20,093	19,463	19,463	19,463	18,675
<b>Total Expenditures</b>	175,118	167,402	171,713	171,713	171,713	170,925
<b>Revenue Over (Under) Expenditures</b>	21,853	21,819	27,048	27,048	22,293	27,835
<b>Fund Balance</b>	339,982	361,801	393,447	388,849	384,094	411,929
<b>Bond Payment Reserve</b>	164,113	164,113	164,113	164,113	164,113	164,113
<b>Ending Fund Balance</b>	175,869	197,688	229,333	224,735	219,980	247,815

**CITY OF WILDWOOD, MISSOURI**  
**REFUNDING NEIGHBORHOOD IMPROVEMENT DISTRICT BONDS, SERIES 2012**

Issue Date: 12/27/2012  
Settlement Date: 12/27/2012

<b>Debt Service Schedule</b>	<b>Principal</b>	<b>Interest Rate</b>	<b>Interest</b>	<b>Annual Interest</b>	<b>Debt Service</b>	<b>Annual Debt Service</b>
3/1/2013						
9/1/2013	150,000.00	0.300	14,113.03	14,113.03	164,113.03	164,113.03
3/1/2014	140,000.00	0.400	10,186.25		150,186.25	
9/1/2014			9,906.25	20,092.50	9,906.25	160,092.50
3/1/2015	140,000.00	0.500	9,906.25		149,906.25	
9/1/2015			9,556.25	19,462.50	9,556.25	159,462.50
3/1/2016	140,000.00	0.625	9,556.25		149,556.25	
9/1/2016			9,118.75	18,675.00	9,118.75	158,675.00
3/1/2017	140,000.00	0.750	9,118.75		149,118.75	
9/1/2017			8,593.75	17,712.50	8,593.75	157,712.50
3/1/2018	140,000.00	0.870	8,593.75		148,593.75	
9/1/2018			7,981.25	16,575.00	7,981.25	156,575.00
3/1/2019	145,000.00	1.000	7,981.25		152,981.25	
9/1/2019			7,256.25	15,237.50	7,256.25	160,237.50
3/1/2020	150,000.00	1.250	7,256.25		157,256.25	
9/1/2020			6,318.75	13,575.00	6,318.75	163,575.00
3/1/2021	150,000.00	1.400	6,318.75		156,318.75	
9/1/2021			5,268.75	11,587.50	5,268.75	161,587.50
3/1/2022	150,000.00	1.600	5,268.75		155,268.75	
9/1/2022			4,068.75	9,337.50	4,068.75	159,337.50
3/1/2023	155,000.00	1.700	4,068.75		159,068.75	
9/1/2023			2,751.25	6,820.00	2,751.25	161,820.00
3/1/2024	155,000.00	1.750	2,751.25		157,751.25	
9/1/2024			1,395.00	4,146.25	1,395.00	159,146.25
3/1/2025	155,000.00	1.800	1,395.00	1,395.00	156,395.00	156,395.00
	1,910,000.00		168,729.28	168,729.28	2,078,729.28	2,078,729.28

**City of Wildwood**  
**Fiscal Year 2016 Budget**  
**East Traffic Generation Assessment**  
Special Revenue Fund

**Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2013 Actual	2014 Actual	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2016
<b>Beginning Fund Balances</b>	<b>Audited</b> 246,704	<b>Audited</b> 123,163	<b>Estimated</b> 137,263	<b>Audited</b> 141,466	<b>Audited</b> 141,466	<b>Estimated</b> 76,566
<b>Revenues</b>						
East TGA Assessments	14,331	18,229	10,000	10,000	10,000	25,000
Interest	138	74	100	100	100	100
<b>Total Revenue</b>	14,469	18,303	10,100	10,100	10,100	25,100
<b>Expenditures</b>						
<b>Total Expenditures</b>	138,010	-	-	-	-	-
<b>Revenue Over (Under) Expenditures</b>	(123,541)	18,303	10,100	10,100	10,100	25,100
<b>Other Financing Sources</b>						
Interfund Transfers In (Out)	-	-	(75,000)	(75,000)	(75,000)	
<b>Sub Total</b>	-	-	(75,000)	(75,000)	(75,000)	-
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>	(123,541)	18,303	(64,900)	(64,900)	(64,900)	25,100
<b>Ending Fund Balances</b>	123,163	141,466	72,363	76,566	76,566	101,666

**City of Wildwood**  
**Fiscal Year 2016 Budget**  
**West Traffic Generation Assessment**  
Special Revenue Fund  
**Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2013 Actual	2014 Actual	Original Budget 2015	Final Budget 2015	Estimated 2015	Budget 2015
<b>Beginning Fund Balances</b>	<b>Audited</b> 133,142	<b>Audited</b> 144,550	<b>Estimated</b> 148,789	<b>Audited</b> 152,480	<b>Audited</b> 152,480	<b>Estimated</b> 81,054
<b>Revenues</b>						
West TGA Assessments	11,279	7,844	-	-	3,474	10,000
Interest	129	86	100	100	100	100
<b>Total Revenue</b>	11,408	7,930	100	100	3,574	10,100
<b>Expenditures</b>						
<b>Total Expenditures</b>	-	-	-	-	-	-
<b>Revenue Over (Under) Expenditures</b>	11,408	7,930	100	100	3,574	10,100
<b>Other Financing Sources</b>						
Interfund Transfers In (Out)	-	-	(75,000)	(75,000)	(75,000)	-
<b>Sub Total</b>	-	-	(75,000)	(75,000)	(75,000)	-
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>	11,408	7,930	(74,900)	(74,900)	(71,426)	10,100
<b>Ending Fund Balances</b>	144,550	152,480	73,889	77,580	81,054	91,154

**City of Wildwood  
2016 Budget  
5-Year Capital Improvement Plan  
Capital Improvement Sales Tax Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**

	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Estimated Beginning Fund Balances</b>					
	7,261,714	4,439,714	3,706,209	3,936,701	3,526,701
<b>Revenues</b>					
½-Cent Capital Improvement Sales Tax	2,233,000	2,266,495	2,300,492	2,335,000	2,370,025
Interest	5,000	5,000	5,000	5,000	5,000
<b>Subtotal</b>	<u>2,238,000</u>	<u>2,271,495</u>	<u>2,305,492</u>	<u>2,340,000</u>	<u>2,375,025</u>
Federal/State Grants	950,000	-	-	-	-
Other Income	-	-	-	-	-
<b>Total Revenue</b>	<u>3,188,000</u>	<u>2,271,495</u>	<u>2,305,492</u>	<u>2,340,000</u>	<u>2,375,025</u>
<b>Other Financing Sources</b>					
Transfer In (Out) City Hall Project Fund	-	-	-	-	-
Other Sources	-	-	-	-	-
<b>Total Other Financing Sources</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenue and Other Financing Sources</b>					
	3,188,000	2,271,495	2,305,492	2,340,000	2,375,025
<b>Expenditures</b>					
Park Development	5,885,000	2,955,000	2,000,000	2,700,000	1,650,000
Other Capital Investment	125,000	50,000	75,000	50,000	75,000
<b>Total Expenditures</b>	<u>6,010,000</u>	<u>3,005,000</u>	<u>2,075,000</u>	<u>2,750,000</u>	<u>1,725,000</u>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>					
	<b>(2,822,000)</b>	<b>(733,505)</b>	<b>230,492</b>	<b>(410,000)</b>	<b>650,025</b>
<b>Encumbrances</b>					
Prior Year Encumbrance	-	-	-	-	-
<b>Estimated Ending Fund Balances</b>					
	4,439,714	3,706,209	3,936,701	3,526,701	4,176,726

		Source Funds	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Planned Project Expenditures</b>							
<b>Park and Trail Development</b>							
40-480-07	Property Acquisitions	Local	900,000	500,000	500,000	500,000	500,000
40-480-11	Al Foster Trailhead Improvements - Construction	Local	450,000				
40-480-12	Woodcliff Heights Park - Construction	Local		400,000			
40-480-21	Homestead Trail Design/Engineering and Improvements	Local	50,000	600,000			
40-480-32	Wildwood Greenway Phase 6 Construction - Trail + Bridge	Local/Grant	350,000				
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Construction	Local/Grant	1,200,000				
40-480-34	Kohn Park Repairs	Local	50,000				
40-480-35	Old Pond School Repairs	Local	10,000	5,000	50,000		
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000	50,000	50,000	50,000	50,000
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000				
40-480-41	Community Park - Phase II - Construction	Local/Grant	700,000				
40-480-42	Community Park - Phase III - Design and Engineering	Local	150,000				
40-480-43	Community Park - Phase III - Construction	Local		1,000,000			
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local	330,000				
40-480-45	Future Trail Development - Design	Local	150,000	150,000		150,000	
40-480-	Future Trail Development - Construction	Local	1,000,000		1,000,000		1,000,000
40-480-	Trail Resurfacing	Local	100,000		100,000		100,000
40-480-	Restroom Facilities - Old Pond School	Local	120,000	100,000			
40-480-	Athletic Field Planning and Development	Local	50,000	50,000			
40-480-	Anniversary and Glencoe City Parks - Renovations	Local		100,000			
40-480-	Town Center Park Development (Neighborhood Type)	Local					
40-480-	Belleview Farms	Grant	25,000				
40-480-	Community Park - Phase IV - Design and Engineering	Local			300,000		
40-480-	Community Park - Phase IV - Construction	Local				2,000,000	
<b>Sub Total - Park Development</b>			5,885,000	2,955,000	2,000,000	2,700,000	1,650,000
<b>Other Capital Investment</b>							
40-490-05	Great Streets Project(s)	Local	50,000	50,000	50,000	50,000	50,000
70-480-20	Vehicle Replacement / Purchase	Local	25,000		25,000		25,000
70-480-34	Rural Internet Access Project	Local	50,000				
<b>Sub Total - Other Capital Investment</b>			125,000	50,000	75,000	50,000	75,000
<b>Total Expenditures</b>			6,010,000	3,005,000	2,075,000	2,750,000	1,725,000

**City of Wildwood  
2016 Budget  
5-Year Road Bridge Fund Capital Improvement Plan  
Road Bridge Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**

	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Estimated Beginning Fund Balances</b>					
	<b>4,098,631</b>	<b>1,918,356</b>	<b>654,931</b>	<b>1,120,484</b>	<b>828,140</b>
<b>Revenues</b>					
Motor Fuel/Gas Tax	1,259,375	1,268,820	1,278,336	1,287,924	1,297,583
Road & Bridge Tax	987,350	994,755	1,002,216	1,009,732	1,017,305
Interest	10,000	10,000	10,000	10,000	10,000
<b>Subtotal</b>	<b>2,256,725</b>	<b>2,273,575</b>	<b>2,290,552</b>	<b>2,307,656</b>	<b>2,324,889</b>
Federal/State Grants	2,024,000	3,548,000	800,000	-	-
Other Income					
<b>Total Revenue</b>	<b>4,280,725</b>	<b>5,821,575</b>	<b>3,090,552</b>	<b>2,307,656</b>	<b>2,324,889</b>
<b>Other Financing Sources</b>					
Transfer In (Out) Special Escrows	-	-	-	-	-
Transfer In (Out) Special Revenue Fund	-	-	-	-	-
Transfer In (Out) CIP Sales Tax Fund	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue and Other Financing Sources</b>					
	<b>4,280,725</b>	<b>5,821,575</b>	<b>3,090,552</b>	<b>2,307,656</b>	<b>2,324,889</b>
<b>Expenditures</b>					
Roadway Improvements	2,180,000	2,650,000	50,000	175,000	50,000
Bridge Reconstruction	1,330,000	2,810,000	1,000,000	850,000	-
Capital Maintenance	2,010,000	1,550,000	1,550,000	1,550,000	1,550,000
Other Capital Investment	552,000	75,000	25,000	25,000	25,000
<b>Total Expenditures</b>	<b>6,072,000</b>	<b>7,085,000</b>	<b>2,625,000</b>	<b>2,600,000</b>	<b>1,625,000</b>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>					
	<b>(1,791,275)</b>	<b>(1,263,425)</b>	<b>465,552</b>	<b>(292,344)</b>	<b>699,889</b>
<b>Encumbrances</b>					
Prior Year Encumbrance	<b>(389,000)</b>	-	-	-	-
<b>Estimated Ending Fund Balances</b>					
	<b>1,918,356</b>	<b>654,931</b>	<b>1,120,484</b>	<b>828,140</b>	<b>1,528,029</b>

	Source Funds	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Planned Project Expenditures</b>						
<b>Roadway Improvements</b>						
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000	25,000	25,000
70-460-14	Traffic Safety Improvements	Local	65,000	25,000	25,000	25,000
70-460-15	Manchester Road Bike Lanes - Construction	Local/Grant	1,200,000			
	Manchester Road Streetscape Phase 3 - Right of Way	Local	90,000			
	Manchester Road Streetscape Phase 3 - Construction	Local/Grant		2,600,000		
	Route 109 Roundabouts and Bridge - Design	Local	550,000			
	Route 109 Roundabouts and Bridge - Construction	Local/TBD				
	Eatherton Road Reconstruction - Preliminary Design	Local	125,000			
	Pond-Grover Loop Road Extension and Traffic Calming	Local	125,000			
	Waterfront Way Extension - Construction	Local/Escrow			125,000	
	<b>Sub Total - Roadway Improvements</b>		2,180,000	2,650,000	50,000	175,000
						50,000
<b>Bridge Reconstruction</b>						
70-470-51	Wild Horse Creek Bridge #386 - Construction	Local			525,000	
70-470-57	Ossenfort Bridge #385 - Construction	Local			325,000	
	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000			
	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000			
	Wild Horse Creek Bridge #392 - Right-of-way	Local/Grant	20,000			
	Wild Horse Creek Bridge #392 - Construction	Local/Grant		880,000		
	Bouquet Road Bridge #353 - Construction	Local/Grant		720,000		
	Strecker Road Bridge #3-102 Construction	Local/Grant		1,200,000		
	Eatherton Road Bridge #3-110 - Right-of-Way	Local/Grant		10,000		
	Eatherton Road Bridge #3-110 - Construction	Local/Grant			1,000,000	
	<b>Sub Total - Bridge Reconstruction</b>		1,330,000	2,810,000	1,000,000	850,000
						-
<b>Capital Maintenance</b>						
70-490-01	Asphalt Pavement Resurfacing	Local	950,000	500,000	500,000	500,000
70-490-02	Concrete Pavement Replacement	Local	910,000	900,000	900,000	900,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000	50,000	50,000
70-490-06	Sidewalk Replacement	Local	100,000	100,000	100,000	100,000
	<b>Sub Total - Capital Maintenance</b>		2,010,000	1,550,000	1,550,000	1,550,000
<b>Other Capital Investment</b>						
70-480-11	Salt Storage Facility	Local	450,000			
	Salt Storage Facility - Design	Local	27,000			
70-480-21	Other Engineering Services	Local	75,000	75,000	25,000	25,000
	<b>Sub Total - Other Capital Investment</b>		552,000	75,000	25,000	25,000
<b>Total Expenditures</b>			6,072,000	7,085,000	2,625,000	2,600,000
						1,625,000

**City of Wildwood  
Fiscal 2016  
Budget**

<b>Personnel Summary</b>									
<b>Department</b>	<b>Position Title</b>	<b>Actual 2011</b>	<b>Budget 2012</b>	<b>Budget 2013</b>	<b>Budget 2014</b>	<b>Budget 2015</b>	<b>Budget 2016</b>		
Administration	City Administrator	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
	Administrative Asst.	1.0	1.0	1.0	0.0	0.0	0.0		
	Finance Officer	1.0	1.0	1.0	1.0	1.0	1.0		
	Receptionist/Office Asst.	1.0	1.0	1.0	1.0	1.0	1.0		
	Account Clerk/HR Assistant	-	-	-	1.0	1.0	1.0		
	Office Assistant	0.5	0.5	0.5	0.5	0.5	0.5		
	Special Projects Coordinator	0.0	0.0	0.0	0.0	0.0	0.0	0.4	
		<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>		<u>4.9</u>
Clerk/Council	Deputy Admin./City Clerk	1.0	1.0	1.0	1.0	1.0	1.0		0.0
	City Clerk	0.0	0.0	0.0	0.0	0.0	0.0		1.0
	Asst. Clerk/Dep. Clerk	0.5	0.5	0.5	0.5	0.5	0.5		0.5
		<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>		<u>1.5</u>
Municipal Court	Court Administrator	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Asst. Clerk/Dep. Clerk	0.5	0.5	0.5	0.5	0.5	0.5		0.5
		<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>		<u>1.5</u>
Parks	Parks & Recreation Superintendent	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Recreation Specialist	-	-	-	-	-	-		1.0
		<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>		<u>2.0</u>
Planning	Director	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Assistant Director	0.0	0.0	0.0	0.0	0.0	0.0		1.0
	Sr. Planner	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Planner	2.0	2.0	2.0	2.0	2.0	2.0		1.0
	Code Enforcement Officer	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Code Inspector	0.5	0.5	0.5	0.5	0.5	0.5		0.5
	Planning Technician	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Administrative Asst.	0.5	0.5	0.5	0.5	0.5	0.5		0.25
	Intern	0.0	0.0	0.0	0.0	0.0	0.0		0.25
		<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>		<u>7.0</u>
Public Works	Director/City Engineer	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Asst. City Engineer	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Street Superintendent	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Code Inspector	0.5	0.5	0.5	0.5	0.5	0.5		0.5
	Administrative Asst.	0.5	0.5	0.5	0.5	0.5	0.5		0.25
	Public Works Inspector	0.0	0.0	0.0	0.0	0.0	0.0		0.50
	Intern	0.0	0.0	0.0	0.0	0.0	0.0		0.25
		<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>		<u>4.5</u>
Total Personnel	Full-Time	19.0	19.0	19.0	19.0	19.0	19.0		19.0
	FTE	19.5	19.5	19.5	19.5	19.5	19.5		21.4

\* Mid-year change

<b>Police Services</b>									
<b>Provided Under Contract with St. Louis</b>									
<b>County Police Department</b>		<b>Actual 2011</b>	<b>Budget 2012</b>	<b>Budget 2013</b>	<b>Budget 2014</b>	<b>Budget 2015</b>	<b>Budget 2016</b>		
Personnel Assigned to Wildwood Precinct	Captain	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Lieutenant	1.0	1.0	1.0	1.0	1.0	1.0		1.0
	Sergeant	4.0	4.0	4.0	4.0	4.0	4.0		4.0
	Officers	27.0	27.0	27.0	27.0	27.0	27.0		27.0
	Office Admin.	1.0	1.0	1.0	1.0	1.0	1.0		1.0
		<u>34.0</u>	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>		<u>34.0</u>



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**City of Wildwood  
Fiscal Year 2016 Budget**

**Personnel Summary**

Personnel costs of salaries and benefits for all full-time and regular part-time employees for 2016 is budgeted to total \$2,514,623, representing 28.5% of the total General Fund Operating expenditures for 2016. The net 2016 budgeted amount for personnel costs is a \$194,759 increase compared to original Budget 2015.

**Authorized Positions**

The 2016 Budget includes funding for 21.4 full-time and regular part-time City employees. This includes the addition of 1 full-time Recreation Specialist, a change from a full-time Administrative Assistant (split between the Planning and Public Works Departments) to part-time, the addition of a part-time Special Projects Coordinator, and the addition of 1 Intern for the Planning Department and 1 intern for the Public Works Department. A copy of the authorized 2016 employee positions accompanies this document.

**Salary Pay Plan**

The 2016 Salary Pay Plan was developed following a Compensation Study completed during the latter part of 2015, and includes some adjustments to selected employee position pay ranges. The salary of each employee by position is within the respective salary range, except where 2015 salaries were already above the new ranges, in which cases the salaries were frozen in 2016. A copy of the 2016 Salary Pay Plan accompanies this document.

**Employee Salary Adjustments for 2016**

The 2016 Municipal Budget includes funding of a two percent (2.0%) general salary increase for all full-time employees receiving a satisfactory overall rating on their annual performance evaluation and up to a 2.5% additional increased based on performance reviews. The maximum increase cost is \$59,377.

**Employee Benefit Plan**

The employee health insurance plan authorized for 2016 is United Healthcare Plan Gold D2-1/GX. The new plan premiums represent a 5.2% increase compared to the 2015 premium rate. The 2016 plan includes an HRA Health Reimbursement Account (HRA) deductible arrangement (deductibles shared between City and Employee on a \$200/\$400 Employee; \$1,800/\$3,600 City) including the HRA to absorb a small portion of certain co-pay for urgent care and emergency room visits. The dental insurance policy with Delta Dental is renewed for 2016 at an increase of 4.2% (\$1,078 annual premium cost) compared to the 2015 rate. The life and disability insurance policy provided by Mutual of Omaha is projected to increase by \$1,283 for the year. All other employee benefits remain unchanged from 2015.



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# WILDWOOD

## CITY OF WILDWOOD, MISSOURI 2016 SALARY PLAN

Position	Grade	Salary Minimum	Salary Midpoint	Salary Maximum
City Administrator	12	\$126,233	\$160,947	\$195,662
Director of Planning and Parks	11	\$105,194	\$134,123	\$163,051
Director of Public Works/Engineer	10	\$89,148	\$113,663	\$138,179
Dep. City Admin. / City Clerk	10	\$89,148	\$113,663	\$138,179
Finance Officer	9	\$77,060	\$96,325	\$115,590
Assistant City Engineer	8	\$65,305	\$81,631	\$97,958
Asst. Director of Planning & Parks	8	\$65,305	\$81,631	\$97,958
Superintendent of Streets	8	\$65,305	\$81,631	\$97,958
Senior Planner	7	\$57,946	\$70,984	\$84,022
Superintendent of Parks & Rec.	7	\$57,946	\$70,984	\$84,022
Planner	6	\$50,388	\$61,725	\$73,062
Court Administrator	6	\$50,388	\$61,725	\$73,062
Code Enforcement Officer	5	\$43,815	\$53,674	\$63,532
Accounting Clerk/HR Assistant	5	\$43,815	\$53,674	\$63,532
Dep. City Clerk/Assist Court Clerk	4	\$40,662	\$48,794	\$56,927
Code Inspector	4	\$40,662	\$48,794	\$56,927
Planning Technician	4	\$40,662	\$48,794	\$56,927
Recreation Specialist	4	\$40,662	\$48,794	\$56,927
Office Assistant / Receptionist	1	\$31,200	\$36,660	\$42,120
				revised 1-1-2016



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# BUDGET GLOSSARY

**ACCOUNT NUMBER** - A system of numbering that quickly reveals certain required information.

**ACCRUAL ACCOUNTING** - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

**ACTIVITY** - Departmental efforts that contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

**AD HOC** - For or concerned with one specific purpose.

**ADOPTED BUDGET** – The budget approved by the City Council and enacted by ordinance on or before December 31 of each year.

**ANNUALIZE** - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

**APPROPRIATION** - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

**ASSESSED VALUE** - The value of property for tax levy purposes. The assessed value is set by the St. Louis County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

**ASSESSMENT RATIO** - The ratio at which the tax rate is applied to the tax base.

**ASSET** - Resources held or owned by the City that benefit more than one accounting period.

**AUTHORIZED POSITIONS** - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

**AVAILABLE (UNDESIGNATED) FUND BALANCES** - The funds remaining from prior year's activity that are available for appropriation in the current budget year.

**BOND** - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

**BONDED DEBT** - That portion of City debt represented by outstanding bonds.

**BOND REFINANCING** - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

**BUDGET** - A financial plan comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures

**BUDGET CALENDAR** - The schedule of key dates that the City follows in the preparation and adoption of the budget.

**BUDGETARY CONTROL** - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**BUDGET DOCUMENT** - The written instrument used by City to present a comprehensive financial plan.

**BUDGET MESSAGE** - The opening section of the budget presented by the City Administrator, which presents the City Council and the Citizens of Wildwood with highlights of the most important aspects of the budget.

**BUDGET ORDINANCE** - The official enactment by the City Council to approve the budget as presented, authorizing staff to obligate and spend revenues.

**CAFR** - Comprehensive Annual Financial Report.

**CAPITAL ASSETS** - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

**CAPITAL BUDGET** - The appropriation of resources for capital assets.

**CAPITAL IMPROVEMENTS** - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure.

**CAPITAL IMPROVEMENTS PROGRAM** - A plan for capital improvements to be incurred each year over a set number of years to meet long-term capital needs.

**CAPITAL IMPROVEMENT FUND** - A fund created to account for the financial resources to be used for the acquisition, construction, or improvements of capital facilities, infrastructure, or equipment.

**CAPITAL IMPROVEMENT SALES TAX FUND** - A fund created to account for the financial resources from the City's ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.

**CASH BASIS** - A basis of accounting in which transactions are recognized when cash is received or spent.

**CCPP** – See Citizens Committee for Park Progress.

**CERTIFICATE OF PARTICIPATION (COP)** – An instrument evidencing a pro rata share in a specific pledged revenue stream, usually lease payments by the issuer that are subject to annual appropriation. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically

assigns the lease and lease payments to a trustee, which then distributes the lease payments to the certificate holders.

**CHARGES FOR SERVICES** - Revenue derived by charging a fee to the specific user of the service.

**CID** – See Community Improvement District.

**CITY HALL PROJECT FUND** - A fund created to account for the financial resources and expenditures associated with the construction of the City of Wildwood New City Hall. This fund shall also be used to record the repayment of the Certificates of Participation used to fund a portion of the project.

**CITIZENS COMMITTEE FOR PARK PROGRESS** – Committee formed to research and advise Council on planning for acquisition of additional park and open space land as well as such other recreational facilities deemed desirable.

**COMMUNITY IMPROVEMENT DISTRICT** - Either a political subdivision, with the power to impose special assessments and real property taxes, or a nonprofit corporation, with the power to impose special assessments, to pay for public improvements.

**CITY COUNCIL** – The governing body elected by the Citizens of Wildwood to provide policy direction for the operations of the City. Wildwood’s City Council consists of a Mayor who is elected for a four-year term and 16 Council Members who are elected from eight wards as established by the Charter (two Council Members per ward). Council Members are elected for two-year terms.

**CONSUMER PRICE INDEX (CPI)** - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

**CURRENT TAXES** - Taxes levied and due within a one-year period.

**DEBT SERVICE FUND** - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

**DELINQUENT TAXES** - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

**DEPRECIATION** - The process of recognizing the physical deterioration of capital assets over a period of time.

**DEVELOPMENT FEES** - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

**DISBURSEMENT** - The expenditures of money from an account.

**EMPLOYEE (OR FRINGE) BENEFITS** - Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

**ENCUMBRANCE** - The commitment of funds to pay for future cash expenditures.

**EXPENDITURES** - A decrease in the net financial resources of the City due to the acquisition of goods or services.

**EXPENSE** - Charges incurred for operations, maintenance, interest and other charges.

**FICA** – Mandatory Social Security contribution and mandatory Medicare contribution each based on a calculation of percentage on wages and salaries paid by the City to the Federal Government.

**FINAL BUDGET** – Most recently amended budget approved by City Council.

**FINES & FORFEITURES** - Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

**FISCAL POLICY** - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**FISCAL YEAR** - A 12-month period to which the annual operating budget applies. The City of Wildwood operates on a calendar year basis of January 1 to December 31.

**FRANCHISE FEE** - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Cable services.

**FULL FAITH AND CREDIT** - A pledge of a government's taxing power to repay debt obligations.

**FULL-TIME EQUIVALENT POSITION (FTE)** - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

**FUND** - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

**FUND BALANCES** - The difference between assets and liabilities.

**GAAP** – See Generally Accepted Accounting Principles.

**GASB** – See Government Accounting Standards Board.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPALS** - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GENERAL FUND** - The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

**GENERAL OBLIGATION BOND** – Debt obligation reflecting the City’s written promise to repay sums of money on specified dates with specified interest, backed by the full faith, credit, and taxing power of the City.

**GFOA** - Government Finance Officers Association

**GOVERNMENT ACCOUNTING STANDARDS BOARD** - The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

**GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**GRANT** - A contribution by a government or other organization to support a specific function or operation.

**INFRASTRUCTURE** – The basic framework or foundation of the City, including buildings, roads, bridges, sidewalks, and water and sewer systems.

**INTERFUND TRANSFERS** - Transfer of resources between two funds of the same governmental unit.

**INTEREST EARNINGS** - Revenue derived from the investment of cash in securities as specified by the City investment policy.

**INTERGOVERNMENTAL REVENUE** - Revenue received from Federal, State or local government bodies.

**LAPSING APPROPRIATION** - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

**LEVY** - The process of imposing taxes for the support of government activities.

**LIABILITY** – Obligation or debt that must be paid, renewed or refunded at some time in the future.

**LICENSES, PERMITS, & FEES** - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

**LONG TERM DEBT** - Debt that is repaid over a period of time longer than one year.

**MAINTENANCE** - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land.

**MATERIALS & SUPPLIES** - Expendable operating supplies necessary to conduct daily departmental activity.

**MODIFIED ACCRUAL ACCOUNTING** - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred. The City of Wildwood uses the modified accrual basis for accounting and budgeting.

**MSD** – Metropolitan Sewer District

**NID** – See Neighborhood Improvement District

**NEIGHBORHOOD IMPROVEMENT DISTRICT** - a geographically bounded area within which certain public improvements are financed by the local government through the issuance of notes or general obligation bonds, which are in turn retired by assessing the property owners in the district on some equitable basis.

**OPERATING BUDGET** - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

**OPERATING EXPENSES** - The cost for personnel, materials and equipment required for a department to function,

**OPERATING TRANSFER** - A transfer of resources from one fund to another.

**ORDINANCE** - A formal legislative enactment by City Council. An ordinance has full force and effect of law within the boundaries of the municipality, unless it conflicts with any higher form of law.

**ORIGINAL BUDGET** – Initial approved budget approved by City Council.

**PAY-AS-YOU-GO BASIS** - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

**PRIOR YEAR ENCUMBRANCES** - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

**PROGRAM** - An activity or set of activities that provides a particular service to the Citizens.

**PROPERTY TAXES** - Revenues derived from the levying of taxes on real and personal property. Property taxes are levied according to the properties assessed value.

**PUBLIC HEARING** - The segment of City Council meetings at which time Citizens are given the opportunity to discuss issues.

**RESERVE** - An account used to indicate the portion of a fund balance restricted for a specific purpose.

**RESOLUTION** - Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

**RESOURCES** - Total amounts available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

**REVENUE** - Funds received or collected by the City.

**REVENUE BONDS** - Bonds whose principal and interest are payable solely from the revenues raised by a specific function or activity.

**RISK MANAGEMENT** – The coordinated and continuous effort to minimize potential losses of City assets due to accidents, worker’s compensation, liability and property exposure.

**ROAD & BRIDGE FUND** – A fund created to account for the financial resources from the Motor Fuel/Gas Tax received from the State of Missouri, and Road & Bridge Tax received from St. Louis County, which is to be used for funding roadway and bridge acquisition, maintenance, and construction purposes.

**SERIES 2010 CERTIFICATES OF PARTICIPATION** – The \$3,000,000 aggregate principal amount of Certificates of Participation (City of Wildwood, Missouri, Lessee), Series 2010, evidencing a proportionate interest in Basic Rent Payment to be made by the City pursuant to the Lease, executed and delivered pursuant to the Declaration of Trust.

**SOURCE OF REVENUE** - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

**STP** – Surface Transportation Program

**SUPPLEMENTAL APPROPRIATION** - An appropriation of resources made by the City Council after the budget has been formally adopted.

**TAXES** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

**UNRESERVED FUND BALANCES** – The portion of a fund’s balance that is not restricted to be used for a specific purpose and is available for appropriation.

**USER FEES** - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.



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