



WILDWOOD®

2017 CANDIDATE FILING QUEUING PROCEDURES:

The following information applies to Candidates filing for the April 4, 2017 election:

Prior to filing for the office of City Council Member you must complete a Nominating Petition and have it signed by no less than twenty-five (25) registered voters of the residents of your Ward. This petition must be submitted at the time of filing for office.

Signatures shall be valid only if obtained not earlier than forty-five (45) days prior to the first day of filing. Therefore, **No Signatures Are Valid Prior to Saturday, October 29, 2016.**

❖ Filing opens on Tuesday, December 13, 2016 at 8:00 a.m. and closes on Tuesday, January 17, 2017 at 5:00 p.m.

Candidates can file between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday between the opening and closing dates. Please be aware City Hall is closed the following dates: Friday, December 23; Monday, December 26; Monday, January 2; and Monday, January 16. A filing fee of \$10.00 is required made payable to: City of Wildwood. Credit cards cannot be accepted at this time.

PROCEDURE GOVERNING QUEUING OF CANDIDATES FOR BALLOT POSITION PRIOR TO FILING (PER RESOLUTION #2000-33)

Queuing for ballot position shall be in an area designated by the City Clerk outside the office of the City Clerk, during regular business hours commencing not sooner than 24 hours prior to the first day for filing of declarations of candidacy.

A surrogate shall be allowed to maintain one candidate's position in the queue while the candidate is absent from the queue. No surrogate shall be allowed to maintain the queue position of more than one candidate.

A candidate's position in the queue shall follow the order in which the candidates or their surrogates arrive at the designated area during the period queuing is allowed. At close of business each day during the period in which queuing is allowed, the City Clerk shall list the order of the queue so that those same positions may be assigned to candidates or their surrogates at the opening of business the following business day.

Candidates who are not continuously present and are not represented by a surrogate during their absence from the designated area during the designated times shall lose their position and shall return to the end of the line.

At 8:00 A.M. on the first day of filing, candidates personally shall pass through the designated door of City Hall in the same order as the position the candidates hold in the queue at that time.

The City Clerk shall provide each candidate with a copy of these rules including the place and times designated for queuing.

Still have questions? Contact Wildwood's City Clerk, Elizabeth Weiss, or Deputy City Clerk, Laura Rehtin, at 636-458-0440, or via e-mail at liz@cityofwildwood.com or laura@cityofwildwood.com.