



WILDWOOD

**2015  
MUNICIPAL  
BUDGET**



Budget of Revenues and Expenditures for  
Fiscal Year Beginning January 1, 2015 Ending December 31, 2015  
Adopted Ordinance No. 2068  
December 8, 2014



# WILDWOOD

## CITY OF WILDWOOD 2015 FISCAL YEAR BUDGET

### TABLE OF CONTENTS

#### **INTRODUCTORY SECTION**

2014 Distinguished Budget Award.....	1
City Administrator’s Budget Message.....	3
History of Wildwood.....	11
Demographic and Economic Data.....	13
Principal City Officials.....	19
Organizational Chart.....	20
Municipal Vision and Mission Statements .....	21
Five-Year Strategic Goals and Objectives.....	23
Strategic Goals and Objectives Status Update .....	25
Fiscal Policies.....	31
Budget Schedule.....	39
Ordinance Adopting the Budget.....	41
Revenue Assumptions – All Funds.....	43
Graph – Budget Summary Expenditures by Fund – All Funds.....	51
Consolidated Summary of Budgeted Revenues and Expenditures – All Funds.....	52
Matrix – Revenues and Expenditures – All Funds .....	53
Consolidated Statement of Changes in Fund Balance – All Funds.....	54

#### **GENERAL FUND**

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance.....	55
Table – Revenues and Expenses Trendline.....	56
Graph – Revenues and Expenses Trendline.....	57
Graph – Operating Revenue Summary.....	59
Revenue Detail.....	60
Graph – Expenditures by Department.....	63
Expenditure Summary by Department.....	64

#### **ADMINISTRATION (10)**

Summary of Accounts.....	67
Department Purpose.....	67
2014 Accomplishments.....	67
Budget Goals.....	68
Budget Highlights.....	68
Performance Measures.....	69
Expenditure Detail.....	71

**CITY CLERK/COUNCIL (20)**

Summary of Accounts..... 73  
Department Purpose..... 73  
2014 Accomplishments..... 73  
Budget Goals..... 74  
Budget Highlights..... 74  
Performance Measures..... 75  
Expenditure Detail..... 77

**MUNICIPAL COURT (30)**

Summary of Accounts..... 79  
Department Purpose..... 79  
2014 Accomplishments..... 79  
Budget Goals..... 80  
Budget Highlights..... 80  
Performance Measures..... 81  
Expenditure Detail..... 83

**PARKS (40)**

Summary of Accounts..... 85  
Department Purpose..... 85  
2014 Accomplishments..... 85  
Budget Goals..... 86  
Budget Highlights..... 86  
Performance Measures..... 87  
Expenditure Detail..... 89

**PLANNING (50)**

Summary of Accounts..... 91  
Department Purpose..... 91  
2014 Accomplishments..... 91  
Budget Goals..... 92  
Budget Highlights..... 93  
Performance Measures..... 95  
Expenditure Detail..... 97

**POLICE SERVICES (60)**

Summary of Accounts..... 99  
Department Purpose..... 99  
2014 Accomplishments..... 99  
Budget Goals..... 100  
Budget Highlights..... 100  
Performance Measures..... 101  
Expenditure Detail..... 103  
Ordinance Authorizing Police Service Agreement & Exhibit A..... 105  
Cost Sheet Analysis..... 109

## **PUBLIC WORKS (70)**

Summary of Accounts.....	111
Department Purpose.....	111
2014 Accomplishments.....	112
Budget Goals.....	112
Budget Highlights.....	112
Performance Measures.....	113
Expenditure Detail.....	115

## **CAPITAL IMPROVEMENT SALES TAX FUND**

Combined Statement of Revenues, Expenditures, and Changes in Fund	
Balance.....	117
Graph – Revenues and Expenditures .....	118
Revenue Detail.....	119
2014 Planned Project Expenditures .....	120
2015 Planned Project Expenditures .....	121
Planned Project Funding.....	122
Project Descriptions.....	123

## **ROAD AND BRIDGE FUND**

Combined Statement of Revenues, Expenditures, and Changes in Fund	
Balance.....	125
Graph – Revenues and Expenditures.....	126
Revenue Detail.....	127
2014 Planned Project Expenditures.....	128
2015 Planned Project Expenditures.....	129
Planned Project Funding.....	130
Project Descriptions.....	131

## **CITY HALL FUND – Includes Debt Service**

Combined Statement of Revenues, Expenditures, and Changes in Fund	
Balance.....	133
City Hall Fund Debt Schedule.....	134

## **TOWN CENTER SEWER FUND – Includes Debt Service**

Combined Statement of Revenues, Expenditures, and Changes in Fund	
Balance.....	135
Neighborhood Improvement District Bond Debt Schedule.....	136

## **EAST AND WEST TRAFFIC GENERATION ASSESSMENT FUNDS**

East TGA Combined Statement of Revenues, Expenditures, and Changes in Fund	
Fund Balance.....	137
West TGA Combined Statement of Revenues, Expenditures, and Changes in Fund	
Fund Balance.....	138

**5-YEAR CAPITAL IMPROVEMENT PLAN**

Capital Improvement Sales Tax Fund Combined Statement of Revenues,  
Expenditures, and Changes in Fund Balance..... 139  
Capital Improvement Sales Tax Fund – Planned Project Expenditures..... 140  
Road and Bridge Fund Combined Statement of Revenues, Expenditures, and  
Changes in Fund Balance..... 141  
Road and Bridge Fund – Planned Project Expenditures..... 142

**APPENDIX**

Personnel Summary Table..... 143  
Personnel Summary..... 145  
Compensation Plan Table..... 147  
Budget Glossary..... 149



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Wildwood  
Missouri**

For the Fiscal Year Beginning

**January 1, 2014**

A handwritten signature in black ink, appearing to read "Jeffrey R. Egan".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Wildwood, Missouri for its annual budget for the fiscal year beginning January 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period on year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



# WILDWOOD

*This page intentionally left blank.*

---



December 8, 2014

**TO:** Honorable Mayor Timothy Woerther  
City Council Members

**FROM:** Ryan S. Thomas, Co-Interim City Administrator

**SUBJECT:** Fiscal Year 2015 Municipal Budget Message

---

I am hereby transmitting for your adoption by ordinance the accompanying Municipal Budget of revenues and expenditures for the fiscal year period beginning January 1, 2015 and ending December 31, 2015.

### **INTRODUCTION**

The Municipal Budget for fiscal year 2015 is the product of thorough and thoughtful considerations of public service needs throughout the community, municipal goals and objectives, and fiscal resources anticipated to be available. All elements of the Municipal Budget were prepared and analyzed by City Staff and subsequently reviewed and deliberated by the City Council during a series of dedicated Budget Workshop Sessions, Council Committee meetings and Regular City Council Meetings. The proposed 2015 Municipal Budget was made available for public inspection and displayed on the City website in advance of a Public Hearing at the November 24, 2014 City Council Meeting, followed by First Reading of Ordinance 2068 adopting the 2015 Municipal Budget. Second Reading of Amended Ordinance 2068 and final adoption is to take place at the December 8, 2014 City Council Meeting.

### **FINANCIAL OVERVIEW**

The 2015 Municipal Budget is designed to sustain the City's sound finances while addressing the public service needs of the community in a fiscally responsible manner. The 2015 Municipal Budget as proposed is **BALANCED** with planned expenditures totaling \$22,797,976, fully funded from a combination of revenues conservatively anticipated to be received during the fiscal year totaling \$16,737,060, plus beginning fund balances projected to total \$25,069,606, for a grand total of funds available during 2015 projected to be \$41,806,666.

Budgeting and accounting of revenues and expenditures is on a fund basis, as is the case for public entities in general. The 2015 Municipal Budget is divided among seven (7) funds for budgeting purposes.

The **General Fund** accounts for all financial resources except those required to be accounted for in another fund. The General Fund serves as the operating fund for the City and all Operating Expenditures, including personnel expenses, contracted services, materials, supplies, utilities, insurance, professional services, maintenance, minor equipment, and other routine and planned operating expenses necessary to provide daily municipal services, are accounted for in this fund. A dedicated group of revenues are allocated to the General Fund to support operating expenditures. **IMPORTANTLY,**

all budgeted recurring Operating Expenditures are fully funded from revenues conservatively projected to be received during the course of fiscal year 2015. General Fund Revenues budgeted for 2015 are projected to exceed Operating Expenditures by \$589,650, thus the General Fund itself is balanced. Additionally, a transfer to the City Hall Project Fund, totaling \$2,307,050, is planned in 2015 for the purpose of paying off the remaining principal balance of the Certificates of Participation at their February 1, 2016 Call Date.

The General Fund is budgeted to have a sizeable \$11,161,431 fund balance at the end of the fiscal year, of which \$2,134,863 (25% of General Fund Budgeted Expenditures) is allocated as an Operating Contingency, leaving \$9,026,569 as Unreserved General Fund Balance.

#### General Fund

	2014 Year-End Est.	Budget 2015
Revenues	9,077,648.00	9,129,100.00
Expenditures	8,485,554.00	8,539,450.00
Revenues Over (Under) Expenditures	592,094.00	589,650.00
Transfers In/Out	200.00	(2,307,050.00)
Reserved for Encumbrances	(16,441.00)	-
		-
Beginning Fund Balance (est)	12,302,978.00	12,878,831.00
Ending Fund Balance (est)	12,878,831.00	11,161,431.00
% change	4.7%	-13.3%

**Capital Improvements** for 2015 total \$14,258,526, representing 62.5% of total budget expenditures. Capital Improvements are funded from a combination of resources, available from six (6) funds.

The **Capital Improvement Sales Tax Fund** is used to account of the financial resources from the City's ½ cent Capital Improvement Sales Tax, which by law may be used to support general capital improvements. For 2015, these funds are devoted primarily toward parks and trails development, with some funds allocated for other Capital Investment for improvements associated with proposed high speed internet service for unserved and underserved areas of the community. Also, funds from this fund are being transferred to the City Hall Project Fund to pay the annual principal and interest on the 2015 capital lease obligations used to fund in part construction of the new Municipal Building. The City has planned for some large capital project expenses in 2015, by allowing the Fund Balance to grow substantially in prior years. As a result, Fund Balance is expected to decrease in 2015, but still remain at a conservative level to help support future capital project expenses.

#### Capital Improvement Sales Tax Fund

	2014 Year-End Est.	Budget 2015
Revenues	2,750,261.00	2,780,000.00
Expenditures	2,276,247.00	5,814,999.00
Revenues Over (Under) Expenditures	474,014.00	(3,034,999.00)
Transfers In/Out	(222,950.00)	(270,075.00)
Reserved for Encumbrances	(87,402.00)	-
		-
Beginning Fund Balance (est)	7,945,215.00	8,108,877.00
Ending Fund Balance (est)	8,108,877.00	4,803,803.00
% change	2.1%	-40.8%

The **Road and Bridge Fund** is used to account for the financial resources from the State of Missouri Motor Fuel/Gas Tax allocation and the allocation from the St. Louis County Road & Bridge Tax. By law, these funds can only be used to support roadway and bridge construction, maintenance and acquisition. The 2015 Road and Bridge Fund Budget is devoted to roadway improvement projects, bridge reconstruction, roadway capital maintenance and other related capital investment. The City has planned for some large capital project expenses in 2015, by allowing the Fund Balance to grow substantially in prior years. As a result, Fund Balance is expected to decrease in 2015, but still remain at a conservative level to help support future capital project expenses.

#### Road & Bridge Fund

	2014 Year-End Est.	Budget 2015
Revenues	2,232,500.00	4,619,000.00
Expenditures	2,718,081.00	5,425,000.00
Revenues Over (Under) Expenditures	(485,581.00)	(806,000.00)
Transfers In/Out	-	150,000.00
Reserved for Encumbrances	(1,949,524.00)	-
		-
Beginning Fund Balance (est)	5,394,180.00	2,959,075.00
Ending Fund Balance (est)	2,959,075.00	2,303,075.00
% change	-45.1%	-22.2%

The **City Hall Project Fund** was established at the end of 2010 for the purpose of accounting for all financial resources and expenditures for the final design, construction and debt service associated with building the new Municipal Building housing City Hall and the Police Facilities. Financial resources accounted for in this fund include the balance of proceeds from the 2010 capital lease Certificates of Participation project financing plus the transfer of \$5 million from the General Fund Balance, which took place in 2013. Construction of the new building was largely completed by the end of 2013 with some residual project work performed during 2014, most notably exterior landscaping and site improvements. During 2015, this fund is expected to account for Certificates of Participation annual debt service costs, funded through a \$270,075. Transfer from the Capital Improvement Sales Tax Fund. Additionally, a transfer from the General Fund, totaling \$2,307,050, is planned in 2015 for the purpose of paying off the remaining principal balance of the Certificates of Participation at their February 1, 2016 Call Date.

#### City Hall Project Fund

	2014 Year-End Est.	Budget 2015
Revenues	1,780.00	-
Expenditures	336,553.00	2,846,814.00
Revenues Over (Under) Expenditures	(334,773.00)	(2,846,814.00)
Transfers In/Out	222,750.00	2,577,125.00
Reserved for Encumbrances	(17,000.00)	-
		-
Beginning Fund Balance (est)	599,395.00	470,372.00
Ending Fund Balance (est)	470,372.00	200,683.00
% change	-21.5%	-57.3%

The **Special Revenue Funds** consist of two (2) Traffic Generation Assessment (TGA) funds, the East TGA Fund and West TGA Fund, which may also be used for qualified Capital Improvements. Transfers to the Road and Bridge Fund, comprised of \$75,000 from the East TGA Fund and \$75,000 from the West TGA Fund, totaling \$150,000, are planned to fund a project, titled Route 109 Roundabout at Eastbound Route 100 Ramps

– Design. No other expenditures are budgeted to be made during 2015 from either of these funds, and negligible revenue is anticipated to be received during 2015.

The **Town Center Sewer Fund** was originally established in 2005, and is used to account for revenues and expenditures associated with the project to construct new sanitary sewers within a portion of the designated Town Center area of the community and for payment of principal and interest associated with bond issue proceeds used to fund construction of the new sanitary sewers. The bonds will be retired solely from assessments levied over a 20 year period on properties benefited from the new sanitary sewers. The fund currently functions solely as a debt service fund in which assessment payments will be received and bond debt service payments are to be made. The City issued Refunding Bonds near the end of 2013 in order to take advantage of favorable bond interest rates and reduce the annual debt service obligations. This enabled the City to increase the bond reserve and generate additional funds to cover delinquent assessments pending their payment.

## **FISCAL PLANNING**

The City of Wildwood operates under a multi-faceted Master Plan originally adopted in 1996 and most recently updated in 2006. The Master Plan serves as the policy framework and guide to ensure decisions and actions undertaken by the City are consistent with sustainable, community-based long-range planning goals and prudent land utilization practices.

The Wildwood City Charter stipulates that it is to be the fiscal policy of the City to conserve public monies while efficiently providing municipal services and infrastructure, to operate the City with a minimum of governmental bureaucracy, and to provide public services by contract utilizing private businesses and other governmental entities when feasible and appropriate. This policy provides the framework for public service delivery and municipal budgetary practices. Accordingly, the City of Wildwood contracts with private vendors to provide public works and maintenance services, recreation programming and numerous other functions, and contracts with St. Louis County government for comprehensive police services, building permitting and inspections, and other functions. Fire and emergency ambulance services are provided by three (3) separate fire protection districts; public water is provided by a privately owned water utility company; and the St. Louis Metropolitan Sewer District provides sewer service. Public services provided directly by municipal employees include general administration, financial administration, municipal court, planning and zoning, code enforcement, public works administration, and recreation and public events activities. Of note, the City is able to provide services without a municipal property tax levy.

Wildwood City government has operated with a minimal number of employees over the years resulting in very low “fixed” overhead expenses for personnel. Personnel costs of salaries and employee benefits represent only 27.2% of overall Operating Expenses budgeted for 2015. There are no changes in staffing planned in 2015; therefore, only nineteen (19) authorized full-time employee positions are budgeted in 2015.

On September 26, 2014, City Administrator Daniel Dubruiel retired. Mr. Dubruiel held the position of City Administrator for 11 years. The Wildwood City Council approved the appointment of two longstanding City employees to serve as Co-Interim City Administrators to temporarily fill the vacancy: myself, an 18 year veteran of the City and serving as Director of Public Works since 2001, and Deputy City Administrator/City Clerk Lynne Greene-Beldner, a 19 year veteran. City Council also approved the selection of a

nationwide search firm to assist in securing a permanent replacement of the City Administrator, which is scheduled to be completed by January 2015.

The City's auditing firm conducts an annual statistical comparison of various financial ratios for municipalities within the St. Louis metropolitan area. Wildwood consistently ranks in the most favorable first quartile among compared municipalities in most all categories, including total expenses per capita.

The City Council adopted Strategic Goals and Objectives in 2009 which are intended to serve as a policy and program guide for City Officials over a five (5) year timeframe (2009 – 2015). A statement of these Strategic Goals and Objectives may be found elsewhere in this document together with a Status Update on progress toward achieving these Strategic Goals and Objectives. These Strategic Goals and Objectives have influenced the allocation of financial resources and organizational time and attention since adoption. New Strategic Goals and Objectives will be developed and adopted by the City Council in 2015 for the next five (5) year timeframe.

The City of Wildwood has historically allocated a substantial amount of financial resources toward rehabilitating, replacing, upgrading and expanding its public infrastructure. The annual budgeting of funds for projects has been guided by a "rolling" five (5) year Capital Improvement Plan updated annually with adoption as part of the Municipal Budget. The updated Five (5) Year Capital Improvement Plan is included as part of the 2015 budget document.

The 2015 Municipal Budget is based to a large measure on the annual goals and objectives intended to be accomplished that have been established by each municipal department and for which financial resources are allocated and identified in the respective department budget detail.

### **KEY BUDGET DETERMINATIONS**

During the course of developing and deliberating the 2015 Municipal Budget, there were several budgetary and programmatic issues of note that merit identification and explanation as to priorities and allocation of financial resources for 2015 and beyond.

- a. Financial Sustainability The primary budget determinant for 2015 and every year is to tailor planned expenditures around predictable financial resources to achieve a balanced municipal budget, while maintaining prudent financial reserves. Toward that end, Operating Expenditures are funded solely from the General Fund which is supported by dedicated revenue sources. For 2015, these dedicated revenues conservatively estimated to be received during the fiscal year are projected to exceed budgeted Operating Expenditures by \$589,650, producing a balanced Operating Budget and contributing to the General Fund year-end balances. Strategically planned Capital Improvement expenditures are typically budgeted solely from capital improvement funds supported by dedicated revenue sources. For 2015, the municipal budget includes expenditures that are fully funded from a combination of revenues anticipated to be received during 2015 plus monies accumulated from prior years while concluding the year with positive fund balances in the capital improvement funds.
- b. Municipal Services The 2015 budget envisions the City providing levels of municipal services which are comparable to those provided in 2014. Police

Services represent the largest categorical expense for 2015. Police services are regarded by the public as highly effective and the City enjoys one of the lowest incident rates in the St. Louis area. The contract with the St. Louis County Police Department allows the City to determine the number of police personnel assigned to the Wildwood Precinct to serve the City. Costs associated with changes in the number of assigned personnel directly affect the annual contract costs to the City under terms of the existing Police Services Agreement. The 2015 Budget is based on the same level of police manning (33 uniformed, 1 civilian) as authorized for 2014. Overall, the Police contract will increase less than three percent (3%) over the 2014 contract rate.

Public Works expenditures are primarily for the maintenance of over 165 miles of municipal streets, sidewalks, bridges, traffic signage, street lighting and right-of-way maintenance and are budgeted to increase only slightly over 2014 with a comparable level of service planned, except that additional funds have been budgeted for snow and deicing services, due to higher contractual services and material costs.

The Parks budget is based on hosting numerous recreational events throughout the year, including an expanded "Celebrate Wildwood" three (3) day weekend event, four (4) Concerts on the Plaza, countless classes and camps, and three (3) "green" recycling events. Additionally, the City will provide financial assistance for residents to purchase swimming pool passes in neighboring communities since Wildwood lacks a public pool. The budget also includes funding for maintenance of City parks and the extensive network of recreational trails.

The Planning budget supports the City's land use and subdivision regulation activities, zoning and property maintenance code enforcement, board and commission support services, operation and administration of the City's updated website, social network connections, weekly e-Newsletter and e-Notifications, annual City calendar, and a variety of other planning and community development activities. The largest project for 2015 will be the 10-Year Update to the Master Plan, which will involve a Citizen Committee and significant public engagement. The Department will also continue working with two wireless internet service providers through a public/private partnership arrangement to install transmission equipment to reach homes in portions of Wildwood that currently lack high speed internet service.

Administration provides for support services to the entire organization, operation and maintenance of the Municipal Building, support for elected and appointed officials and boards and commissions, legal services, and preparation of the quarterly municipal newsletter. Municipal Court services are also provided.

- c. Pooled Sales Tax Distribution Controversy Wildwood, along with numerous other municipalities throughout St. Louis County, is financially reliant on the unique "pooled" distribution of the one percent (1%) County sales tax. Proceeds from this sales tax throughout the County are "pooled" and distributed among County municipalities according to a unique, complex formula that is primarily per capita based. Sales taxes represent by far the largest source of General Fund revenue to the City totaling over \$4.8 million, or 53% of General Fund revenue for 2015. Of that, over \$2.9 million is derived from the pooled distribution of the County sales tax. This distribution formula has been under fire during the past

several years by some area municipalities who wish to modify the formula in order to retain more sales tax revenue generated locally and share less with other municipalities through the pooled distribution. There have been repeated unsuccessful attempts through the Missouri State Legislature to alter the pooled distribution formula. In addition, in late December, the City of Chesterfield filed a lawsuit against the State of Missouri, challenging the constitutionality of State Statutes controlling the County sales tax distribution formula. At this time, it appears unlikely that any changes to the County Sales Tax distribution formula will be acted upon by the Legislature for implementation during 2015. While not directly affecting the 2015 Municipal Budget, it is a fiscal matter that could have implications for future budgets. City Management has formulated contingency financial plans for how the City would address any significant loss of sales tax revenue without having to resort to major tax or fee increases and still meet its core public service, debt service and contractual obligations. City Officials have joined with other municipalities to block such actions in the Legislature.

- d. Capital Project Planning The 2015 capital improvement budgeting includes the construction, planning and preparation for several important projects scheduled over the next couple of years, highlighted by the construction phase of several major projects in 2015: (a) continuation of the construction of the new Community Park site on property acquired by the City for that purpose; (b) construction of a pedestrian bridge over Route 100 near Eatherton Road; (c) expansion of bike lanes on Manchester Road, west of Route 109; and (d) replacement of two span bridges on Fox creek Road and Woods Road. Many of the planned capital improvement projects in 2015 are supported by Federal grant funding, totaling approximately \$3 Million in 2015.

## CONCLUSION

In conclusion, the 2015 Municipal Budget represents a fiscally responsible plan for addressing the current and long-term public service needs of the citizens of Wildwood while preserving the financial strength of the municipal government. However, it will be crucial that municipal officials exercise financial prudence and closely monitor financial trends during these uncertain and changing economic times in order to manage the City's resources during 2015 and into the future.

Special acknowledgement, recognition and appreciation is extended to Finance Officer Dawn Kaiser, who is responsible for preparation of financial analysis, projections, financial statements and recommendations that aided City Management throughout the entire budget process. Preparation of the budget would not have been possible without her contributions, insights, assistance and recommendations. Recognition is also extended to Account Clerk/Human Resources Assistant Melanie Trent for her assistance in preparation of the budget and human resources contributions, and to the City Department Directors for their preparation of thoughtful budget contributions that forms the basis of this budget.

Ryan S. Thomas, P.E.  
Co-Interim City Administrator



# WILDWOOD

*This page intentionally left blank.*

---

## HISTORY OF WILDWOOD

Area residents who wished to provide a blueprint for their own destiny, set by those who were most affected by local government decisions, created the City of Wildwood. This desire led to a five (5) year incorporation effort created, led, and funded by residents only, with challenges throughout its existence.

The Missouri Supreme Court allowed the creators of this community to place the question of creating a new city before the residents of the unincorporated portion of St. Louis County, which was overwhelmingly approved by the voters. On September 1, 1995, Wildwood incorporated, and the community began its journey to destiny.

On November 4, 1997, the voters of Wildwood approved "Charter City" status with a Mayor-Council-City Administrator form of government as defined under Missouri Statutes. The City is governed by a Mayor and City Council of sixteen (16) members, two (2) from each of eight (8) wards, who are elected on a staggered basis for two (2) year terms. The Mayor is elected at-large for a four (4) year term. The City Administrator is appointed by the Council with the advice and consent of the Mayor. The City Clerk, City Attorney, Marshal, Treasurer, Prosecuting Attorney, and Municipal Judge are appointed by the Mayor with the approval of the City Council.

Today, Wildwood continues that journey with one overarching goal; "Planning Tomorrow Today." The City created a planning process for all aspects of its government to ensure that its assets would be retained, so that future growth, development, and improvements would be preserved with the unique character of the community. These characteristics include:

- a unique topography
- native woodland
- abundant open space
- rural roadways
- an estate lifestyle accentuated by excellent schools and comprehensive police, fire, and emergency medical services
- designated suburban-style residential areas
- distinctive Town Center mixed use area

Since the first day of the City's existence, residents have utilized the best professionals in the fields of planning and design to reach this goal.

The community continues its tradition of "Planning Tomorrow Today" as it programs new services to meet the needs of its growing population. These services include:

- a proactive public works policy for the maintenance, repair, and construction of capital improvements for its residents
- the implementation of an interactive public engagement process to keep people involved in their governance
- an on-going commitment to planning a community which provides a range of services, housing, and opportunities for all segments of its society

The commitment to Wildwood's residents remains unchanged as does the City's philosophy of service and "**Planning Tomorrow Today.**"





### *Population*

During the 1995 incorporation process, the 1990 United States census tracts were analyzed for the area now comprising the City. It was estimated that the area had 5,606 individual households, and a total population of 16,379. According to the United States Census Bureau 2010 Census, the City's population had grown to 35,517. In addition, according to the U.S. Census Bureau American Fact Finder the City's population was estimated to be 35,704 in 2013.

### *Transportation*

The City is traversed by Highway 109 and Manchester Road (Highway 100). Highway 100 intersects Interstate 270 approximately 6 miles east of the City, a hub surrounding much of the St. Louis metropolitan area.

Regularly scheduled air passenger and freight service is available at Lambert St. Louis International Airport located approximately 15 miles northeast of the City. Private commercial service is available at the Spirit of St. Louis Airport located adjacent to the City limits.

### *Economy*

The City is a suburban area with an economic base represented primarily by residential development and commercial and service businesses. Originally adopted in 1996 and formally updated in 2006, the City's Master Plan guides development of the City's sixty-eight (68) square miles. This comprehensive plan, along with ordinances protecting the community's environment, seeks to attain sustainable and predictable development. The City's motto of "Planning Tomorrow Today" reflects this focus. The City's Master Plan calls for the City to remain a low density residential community. Commercial enterprises are concentrated along Manchester Road which is the City's major thoroughfare. There are 149 commercial businesses in the City.

Commercial development is and, under the comprehensive plan, will remain concentrated in the "Town Center", an area encompassing approximately 800-acres. The Town Center is a mixed-use development, combining low intensity commercial with residential uses in a pedestrian friendly, neo-traditional Main Street setting.

Wildwood is considered one of the most prestigious and desirable communities in the St. Louis area in which to live. During 2014, twenty-two (22) new subdivision plats were approved and sixty (60) new home permits were issued.

## Major Employers

The majority of businesses in the City are commercial enterprises with less than 50 employees. The following is a list of the largest employers located within the City:

<u>Name</u>	<u>Product or Service</u>	<u>Number of Employees</u>
Rockwood School District	Education	850
Hidden Valley Golf Course	Recreation Facility	210
First Student	Bus Leasing	206
Dierbergs Town Center	Supermarket	150
National Medical Billing Services	Billing and Coding Services	140
Schnucks	Supermarket	114
The Elegant Child	Early Learning Center	112
Kelpe Contracting Inc.	Construction	83
SourceHOV	Business Process Solution Provider	50
St. Louis Bread	Restaurant	50

Source: Office of the City Administrator

## Employment

According to the United States Census Bureau American Fact Finder estimates, the City had a civilian labor force of 18,428 people in 2013. The City had an unemployment rate of 4.5% with 836 people unemployed. This compared favorably with St. Louis County which had an unemployment rate of 8.6%.

## Housing

The following table sets forth statistics from the United States Census Bureau American Fact Finder 2013 estimates relating to housing in the City and, for comparative purposes, in other census entities:

	<u>Median Value of Owner Occupied Housing</u>	<u>% Built from 2000 - Later</u>	<u>% Built Before 1950</u>
City of Wildwood	\$346,100	14%	5.3%
Other Entities:			
St. Louis County	\$174,500	6%	37%
State of Missouri	\$137,000	15%	31%

Source: U.S. Census Bureau American Fact Finder – 2012 Estimates (most recent viable data)

## Income

The following table sets forth certain income statistics from the United States Census Bureau American Fact Finder 2013 estimates for the City and, for comparative purposes, for other census entities:

	Per Capita <u>Income</u>	Median Family <u>Income</u>	% People Below <u>Poverty Level</u>
City of Wildwood	\$49,980	\$130,105	2.9%
Other Entities:			
St. Louis County	\$34,795	\$75,532	8.1%
State of Missouri	\$25,649	\$59,527	11.1%

Source: U.S. Census Bureau American Fact Finder – 2012 Estimates (most recent viable data)

## Assessed Valuation

Assessment of real property pursuant to the Constitution of Missouri requires such property to be classified in subclasses consisting of agricultural, residential or commercial and permitting different assessment ratios for each subclass and requires uniformity in taxation of real property within each subclass. Pursuant to the constitution, agricultural property is assessed at 12% of its productivity value, residential property is assessed at 19% of true value, and commercial property is assessed at 32% of true value. Personal property is assessed at 1/3 of book value. In 1986, the State Legislature passed a bill requiring reassessment of all real properties every two years, beginning in 1987.

The City does not levy any property taxes. The following table indicates the equalized assessed valuation for the City for the years 2002 through 2014 and is intended to provide an indication of the City's growth:

<u>Year</u>	<u>Assessed Valuation</u>	<u>Est. Actual</u>
2002	638,049,986	3,078,284,646
2003	682,791,019	3,315,233,640
2004	698,898,586	3,390,208,802
2005	793,261,928	3,864,514,950
2006	831,004,765	4,049,869,316
2007	894,402,890	4,621,273,553
2008	909,093,505	4,694,932,545
2009	844,136,181	4,348,291,612
2010	940,747,460	4,644,695,587
2011	928,755,263	4,567,706,381
2012	935,358,474	4,590,495,785
2012	935,358,474	4,590,495,785
2013	908,436,326	4,442,797,152
2014	917,722,878	4,479,249,806

Source: office of the St. Louis County Assessor  
(Assessment Roll at Billing).

The following table sets forth the estimated market value of property in the City (by class) for 2014 based on the 2014 assessed valuation and the assessment ratios described hereinbefore:

<u>Subclass</u>	<u>Assessed Valuation</u>	<u>Assessment Ratio</u>	<u>Estimated Market Ratio</u>
Residential Property	756,590,460	19%	3,982,055,053
Commercial & State RR&U Property	51,665,538	32%	161,454,806
Personal Property	108,090,760	33 1/3%	324,272,280
Agricultural Property	1,376,120	12%	11,467,667
<b>Total</b>	<b>917,722,878</b>		<b>4,479,249,806</b>

Source: Assessed Valuations were provided by the office of the St. Louis County Assessor.

The following table sets forth information regarding the businesses located in the City that have the highest assessed valuation based on 2013 assessed valuation (most recent valuations at publication). The following table is intended to provide an indication of the largest companies in the City based on assessed valuation:

<u>Taxpayer</u>	<u>Assessed Valuation</u>	<u>% of Total Assessed Valuation</u>
1 LCM Investment Co	3,426,190	0.38%
2 Dierbergs Wildwood LLC	2,884,710	0.32%
3 MCW Rd Wildwood Crossing LLC	2,544,000	0.28%
4 LaClede Gas	1,382,590	0.15%
5 Eida MO	1,959,040	0.22%
6 Pinetree Westbrooke Apartments	1,459,240	0.16%
7 Hidden Valley Golf Course Inc.	1,371,380	0.15%
8 Wildwood Cinema Company	1,280,000	0.14%
9 Nissan/Infiniti Lease Trust	1,158,690	0.13%
10 Old Manchester Holding Company	1,080,200	0.12%

\*Prior Year Data (most recent available)

Source: Assessed Valuations were provided by the office of the St. Louis County Assessor:  
Report Top 100 Assessments by Taxing Authority and Assessment Roll at Billing - Grand Total

Note: All information is as as-of most recent year available.



# WILDWOOD

*This page intentionally left blank.*

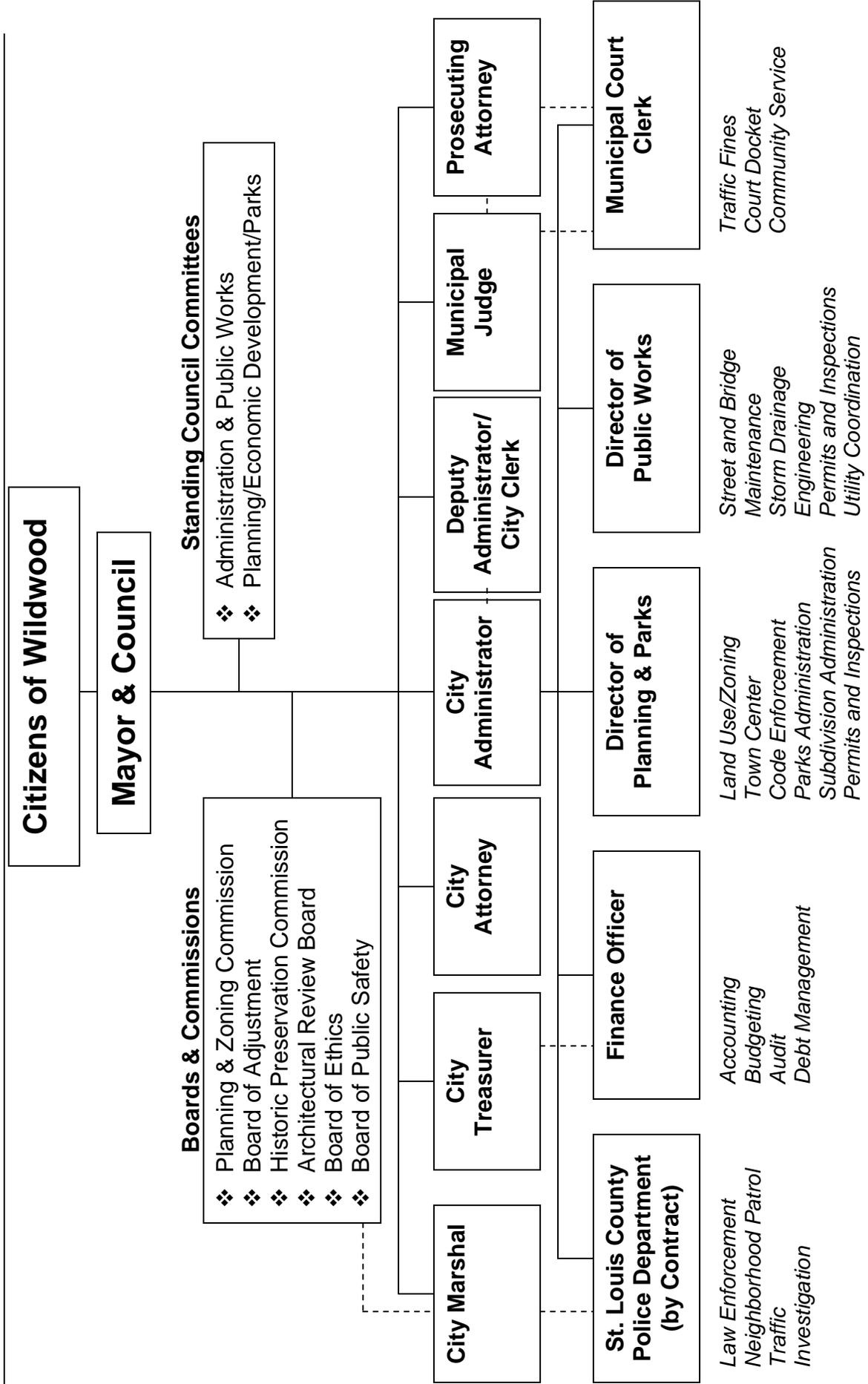
---

**CITY OF WILDWOOD, MISSOURI**  
**PRINCIPAL CITY OFFICIALS**

---

Mayor	Timothy Woerther
City Council:	
Ward 1	Glen DeHart Larry McGowen
Ward 2	Vacant Ed Marshall
Ward 3	Sue Cullinane Jim Baugus
Ward 4	Marc Cox Katie Dodwell
Ward 5	Dave Bertolino Debra Smith McCutchen
Ward 6	David Sewell Jim Bowlin
Ward 7	Jeff Levitt Greg Stine
Ward 8	Vacant Larry Goodson
Co-City Administrators	Ryan Thomas Lynne Greene-Beldner
Deputy City Administrator/City Clerk	Lynne Greene-Beldner
Director of Planning	Joseph Vujnich
Director of Public Works	Ryan Thomas
Finance Officer	Dawn Kaiser
Court Administrator	Patti Reust
Marshal	Bill Garrett
Treasurer	Stephen V. Cross
City Attorney	Robert Golterman
Prosecuting Attorney	S. Bart Calhoun
Municipal Judge	Rick Brunk

**City of Wildwood  
ORGANIZATION CHART**





## **VISION STATEMENT**

*Wildwood is about the bonds that link neighbors and neighborhoods into a cohesive community of caring, involved and dedicated citizens. Wildwood is also about a quality of life based upon careful stewardship of its magnificent natural environment, and ensuring that this legacy is passed on to future generations as a result of planned, responsible, sustainable growth through citizen and business partnerships that respect the natural qualities of the land.*

## **MISSION STATEMENT**

*The City of Wildwood is dedicated to government of, by and for the people whose active civic involvement and commitment to community life is the cornerstone of the city. Local representation shall be responsive, accountable and fiscally responsible in pursuit of the public interest while adhering to the highest ethical standards in all its dealings.*

### **MOTTO**

*“Planning Tomorrow Today”*



# WILDWOOD

*This page intentionally left blank.*

---



## WILDWOOD

### 5-YEAR STRATEGIC GOALS AND OBJECTIVES

2009-2015

(Extended - Elected Officials and Staff Developing 2015-2019 Goals Early 2015)

#### SUMMARY

- GOAL 1. Determine Long-Term Solution for City Hall and Police Facility Needs**  
Objectives
- Conclude City Hall Steering Committee Analysis
  - Develop an Implementation Plan and Strategy
  - Implement a Course of Action Based on Results of a Voter Referendum
  - Prepare for Alternative Course(s) of Action
- GOAL 2. Enhance Citizen Communications and Input**  
Objectives
- Expand Communication Channels
  - Increase Citizen Input
  - Enhance Positive Community Image
  - Develop Communication Plan
- GOAL 3. Maintain the Fiscally Responsible Financial Management that has been a Hallmark of Wildwood Since its Incorporation**  
Objectives
- Maintain prudent fiscal reserves in the General and Capital Improvement Funds
  - Utilize Five-Year Capital Improvement Plan as a Guide for Future Infrastructure and Facility Expenditures
  - Monitor Budget Closely and Make Adjustments as Economic Circumstances Warrant.
  - Continue to Follow City Charter Principal of Outsourcing Public Services Versus Expansion of City Organization
  - Consider Merits of Establishing a Community Economic Development Plan
- GOAL 4. Implement the Parks and Recreation “Action Plan” to Expand Recreation and Leisure Opportunities within the City**  
Objectives
- Determine Means of Funding Future Facilities and Programs
  - Investigate and Implement when Appropriate Partnerships with other Community Resources and Governments
  - Plan for Acquisition and Development of Park Properties
  - Complete and Enhance Recreation Program Development
- GOAL 5. Promote and Facilitate Development of Town Center**  
Objectives
- Actively Promote Town Center
  - Encourage Positive Business Relations
  - Complete Manchester Road Streetscape Improvements
  - Conclude Town Center Advisory Panel Report
  - Support Manchester Road Corridor “Great Streets” Initiative
  - Plan for Expansion of Town Center Infrastructure
  - Continue City-Sponsored Activities in Town Center



# WILDWOOD

*This page intentionally left blank.*

---



## STRATEGIC GOALS AND OBJECTIVES

2009 – 2015

Adopted Resolution #2009-28

(Extended - Elected Officials and Staff Developing 2015-2019 Goals Early 2015)

### STATUS UPDATE

12-31-2014

#### **GOAL 1. Determine Long-Term Solution for City Hall and Police Facility Needs**

##### Objectives

- Conclude City Hall Steering Committee Analysis
- Develop an Implementation Plan and Strategy
- Implement a Course of Action Based on Results of a Voter Referendum
- Prepare for Alternative Course(s) of Action

*The City Hall Steering Committee concluded its analysis of alternatives available to the City for a long-term solution to City Hall and police facility space needs with submittal of their Final Report and Recommendation to the City Council August 28, 2009. Their Report concluded that construction of a new City Hall and police facility on property owned by the City in Town Center was the recommended course of action. The City Council accepted the Committee Report, and approved engagement of a team of architects to conduct a design analysis and prepare conceptual plans for a new City Hall. Following a series of Public Input Sessions, the project architects and City Hall Steering Committee submitted recommendations for a building design and related project cost estimate to the City Council at their December 14, 2009 meeting. The City Council subsequently authorized placing a proposition on the April 6, 2010 ballot seeking voter approval of a project to build a new City Hall and Police Facility for a cost not to exceed \$8 million. The proposition was approved by the voters at the April 6<sup>th</sup> election.*

*The City Council then authorized proceeding with the project. The final design process commenced in early Fall 2010 and proceeded into 2011. At the same time, measures were undertaken to put into place the planned project financing of \$3 million of the total project cost up to \$8 million with the balance up to \$5 million to be funded from City reserves. The \$3 million financing, in the form of capital lease Certificates of Participation, were issued following a competitive proposal process on November 18, 2010. A new City Hall Project Fund was established by City Council to account for project funding and expenditures.*

*Construction bids were received and opened July 21, 2011. A construction contract was awarded August 8, 2011 to low bidder, K & S Associates, Inc. in the base bid amount of \$5,986,800. Construction commenced in October, 2011 and progressed throughout 2012. The City occupied the new facilities on February 1,*

2013 with the St. Louis County Police occupying their new Wildwood Precinct facilities in the new building on February 15, 2013. A number of project completion items (punch-list and warranty repairs), together with installation of the landscaping materials and certain exterior site improvements, continued through 2013. During 2014, a number of final punch-list items were addressed by K & S Associates, Inc., with final payment and close-out of the construction contract expected early in 2015 (final construction cost = \$6,298,907.74). The project was completed well below the project budget, and during the development of the 2015 Municipal Budget, funds were allocated for the early payoff of the Certificates of Participation, which are callable on February 1, 2016. The early payoff will result in an overall savings of \$935,737 in interest over the remaining fifteen (15) years of this financing instrument.

GOAL 1 HAS REACHED CONCLUSION.

## **GOAL 2. Enhance Citizen Communications and Input**

### Objectives

- Expand Communication Channels
- Increase Citizen Input
- Enhance Positive Community Image
- Develop Communication Plan

A critical City initiative underway from 2011 through 2013 has been the efforts led by the Rural Internet Access Committee of citizens and City Officials seeking to provide for high speed internet service to the more rural, low density areas of the community that currently lack access to contemporary internet services. These efforts included an unsuccessful application for federal economic stimulus funds in 2010. In early, 2011, the Committee invited proposals by numerous internet service providers. This process led eventually to detailed consideration of a proposal by Charter Communications to extend high speed internet, cable and phone service to the desired areas under terms of a public/private partnership agreement with the City involving a shared cost arrangement between the City and Charter Communications. Specific terms of a service agreement were negotiated between the City and Charter Communications into the early part of 2012, however, a mutually acceptable agreement could not be reached. Consequently, negotiations were terminated, and City officials turned once again to inviting new proposals from wireless service providers. Two (2) proposals were ultimately received (from Bays ET and Wisper ISP), and the City resumed discussions with these service providers over what kind of financial assistance they would require from the City in order to provide transmission facilities to serve areas of the City currently lacking effective high speed internet service. Those discussions centered on the City furnishing and installing wooden telephone-style poles and electrical service at several locations in the northwest and southwest portions of the community on which wireless internet transmission equipment were mounted. During 2013 and 2014, a total of twelve (12) such transmission poles, and some smaller repeater sites were installed and activated, resulting in new high speed internet connections for subscribing customers. At the end of 2014, a total of 259 households have been served through this program. Two (2) larger St. Louis County Emergency-911 towers were installed during 2014, and are expected to serve as additional transmission sites by the

*Summer of 2015. The City has also budgeted an additional \$50,000 in funding for further expansion activities in 2015.*

*During 2013, the City engaged the firm, CivicPlus, to prepare a complete upgrade of the City's website in order to make it more attractive and user-friendly for Wildwood residents, and to expand the public information provided on the site. The site upgrade was completed and activated in the Fall of 2013. The new site also enables city employees to modify and add information readily.*

*The City also makes active use of a weekly e-Newsletter to subscribing residents, and uses Facebook and Twitter social media currently to communicate with Wildwood residents. Other means of communications are regularly being explored.*

**GOAL 2 HAS SEEN GREAT PROGRESS DURING THE PAST 5 YEARS, BUT WILL REMAIN AN IMPORTANT ONGOING GOAL FOR THE CITY.**

**GOAL 3. Maintain the Fiscally Responsible Financial Management that has been a Hallmark of Wildwood Since its Incorporation**

Objectives

- Maintain prudent fiscal reserves in the General and Capital Improvement Funds
- Utilize Five-Year Capital Improvement Plan as a Guide for Future Infrastructure and Facility Expenditures
- Monitor Budget Closely and Make Adjustments as Economic Circumstances Warrant.
- Continue to Follow City Charter Principal of Outsourcing Public Services Versus Expansion of City Organization
- Consider Merits of Establishing a Community Economic Development Plan

*The 2014 Municipal Budget was balanced when adopted with projected fund balances (reserves) and "net income" of operating revenues over operating expenditures anticipated at the end of the year, and the City concluded 2014 with a balanced budget and year-end surpluses adding to its fund balances. City Management was again charged with carefully monitoring critical sales tax and other key revenue sources and regularly reporting on same to the Administration and Public Works Committee. Of particular fiscal concern has been potential actions being considered in the Missouri legislature that would drastically alter or eliminate the St. Louis County 1% Sales Tax Pooled Sharing formula, which is so crucial to the City's revenues. For the past several years, Wildwood joined with other municipalities in fending off any changes to the Sales Tax Sharing formula. City Staff and City Council have also carefully monitored economic trends and performance throughout the year.*

*The City also followed its Charter principal of outsourcing public services whenever practical and effective. There were no new City employment positions added during 2014, but consideration has been given to potentially adding a part-time maintenance position in the future.*

*An Economic Development Task Force, comprised of City Council Members, has been considering the engagement of an Economic Development Consultant for developing a Community Economic Development Plan for the City, and providing additional guidance to the City for retaining and attracting businesses to the City's Town Center area. Funds have been allocated in the 2015 Municipal Budget for this purpose, and the selection of a consultant is expected to occur by the Spring of 2015.*

**GOAL 3 HAS BEEN ACHIEVED IN TERMS OF GENERAL FISCAL MANAGEMENT, WHICH WILL CONTINUE IN PERPETUITY. THE DEVELOPMENT AND IMPLEMENTATION OF A COMMUNITY ECONOMIC DEVELOPMENT PLAN WILL REMAIN AN ONGOING MAJOR OBJECTIVE FOR THE CITY.**

**GOAL 4. Implement the Parks and Recreation “Action Plan” to Expand Recreation and Leisure Opportunities within the City**

Objectives

- Determine Means of Funding Future Facilities and Programs
- Investigate and Implement when Appropriate Partnerships with other Community Resources and Governments
- Plan for Acquisition and Development of Park Properties
- Complete and Enhance Recreation Program Development

*The Planning and Parks Department, together with the Planning, Economic Development and Parks Committee, is pursuing this Goal and its Objectives. During 2012, the City Council engaged a park planning and design firm to prepare more specific development plans and specifications for the City's Community Park site. The plans are based on a master park development plan prepared during 2011 for development of a Community Park on property acquired in 2009 for that purpose. A Community Park Advisory Committee was appointed by the City Council and worked with the planning consultants and City staff in a public engagement process to obtain citizen input on the future Community Park facilities. The Committee and consultant completed the Community Park master planning process in 2011, and the resulting Master Plan calling for a multi-phase park site development over several years is serving as the basis for detailed park facility design and engineering. Phase I of this plan was the focus of action during 2013 with construction plans and specifications prepared for bidding purposes. However, a protracted permitting process by federal and state agencies delayed the project bidding process until 2014.*

*By the Fall of 2014, construction commenced on Phase One of the Community Park, which includes major roadway, bridge and utility infrastructure, a large all-inclusive playground area, a major pavilion structure, with restrooms, and Dog Park. Along with these use areas, a trail is planned through the southern half of the park site, which will connect to Pond Road. This first phase of the Community park is expected to be completed by June 2015, with additional phases currently being planned to follow.*

*The City conducted eighteen (18) major recreation and civic events for residents and visitors, along with seventy-five (75) other recreational offerings during 2014.*

2015 will include a similar number of events, including the City's 20<sup>th</sup> Anniversary Celebration on August 28<sup>th</sup>, 29<sup>th</sup> and 30<sup>th</sup>.

Many of the City's recreational opportunities include partnerships with other community or government organizations, including the resident pool pass program with neighboring Cities, the Youth Training League at Pond Athletic Association, Family Snow Sports Day at Hidden Valley Ski.

**GOAL 4 HAS SEEN GREAT PROGRESS DURING THE PAST 5 YEARS, BUT WILL REMAIN AN IMPORTANT ONGOING GOAL FOR THE CITY.**

## **GOAL 5. Promote and Facilitate Development of Town Center**

### Objectives

- Actively Promote Town Center
- Encourage Positive Business Relations
- Complete Manchester Road Streetscape Improvements
- Conclude Town Center Advisory Panel Report
- Support Manchester Road Corridor "Great Streets" Initiative
- Plan for Expansion of Town Center Infrastructure
- Continue City-Sponsored Activities in Town Center

*The City Council ad hoc Economic Development Task Force, composed of six (6) City Council Members and Staff, proceeded during 2013 to consider and devise potential strategies to expand the City's economic development initiatives in the Town Center and elsewhere in Wildwood in order to enhance quality employment opportunities within the City. Specific initiatives pursued by the Task Force included expanding the information regarding available business properties, and significantly expanding economic development information available on the City's website during the general upgrading of the overall website. As described under Goal 3, the Economic Development Task Force has also been considering the engagement of an Economic Development Consultant for developing a Community Economic Development Plan for the City, and providing additional guidance to the City for retaining and attracting businesses to the City's Town Center area. Funds have been allocated in the 2015 Municipal Budget for this purpose, and the selection of a consultant is expected to occur by the Spring of 2015.*

*The City is actively participating in the Manchester Road "Great Streets" Initiative together with neighboring communities of Ellisville and Ballwin, the West St. Louis County Chamber of Commerce, MoDOT, and other business and civic stakeholders in an regional effort to revitalize the important Manchester Road business corridor. A planning grant funded engaging a planning consulting firm that conducted this multi-community planning and economic feasibility process during 2010. The final report and recommendations were provided early 2011, and the local communities promptly began to formulate an implementation strategy during 2011. Throughout 2013, Wildwood, Ellisville and Ballwin worked actively with MoDOT to secure \$5 million in funding to construct streetscape enhancements along the corridor through the three communities in coordination with MoDOT's project to completely repave Manchester Road during 2014-2015.*

*The City also partnered with MoDOT on the construction of the Hwy. 109 improvement project to widen, add lanes, install a landscape median and install two (2) traffic roundabouts, and two (2) bicycle/pedestrian crossings between Hwy. 100 and Clayton Road. Construction of these improvements began late in 2013, and reached substantial completion by the end of 2014.*

*The City has also had its own infrastructure projects within the Town Center, including the first (2) phases of the Manchester Road Streetscape Improvements (2010 and 2013), with Phase 3 currently in planning and design. With the completion of Phase 3 (tentatively planned to commence construction in 2016), the full length of Manchester Road, between Hwy. 109 and Hwy. 100 will be improved.*

*Beginning late in 2014, the City's Department of Planning began to see a substantial increase in residential development proposals within or near the Town Center, which would help expand infrastructure, such as key street extensions, as well as increase the population supporting the Town Center business areas.*

*The City is also considering the establishment of a Village Green within the Town Center, and has also scheduled the construction of a second pedestrian bridge over Hwy. 100 near Eatherton Road. Both facilities will help promote recreational activity within the Town Center.*

*Finally, the City continued to host a growing number of civic events in the Town Center Plaza area during 2014 in an effort to attract citizens and others to the Town Center business area. These included such popular events as the Concert Series, Movie Nights, Back to School Party, Celebrate Wildwood / Founders Day, and the Wildwood Barbeque Bash; and in 2014, moved the Tour de Wildwood Bicycle Ride to the Town Center.*

**GOAL 5 HAS SEEN GREAT PROGRESS DURING THE PAST 5 YEARS, BUT WILL REMAIN AN IMPORTANT ONGOING GOAL FOR THE CITY.**

## **City of Wildwood FISCAL POLICIES**

### **FISCAL POLICY**

It shall be the fiscal policy of the City to conserve public monies while efficiently providing municipal services or infrastructure, to operate the City with a minimum of bureaucracy, and to provide government services by contract with private providers when feasible and appropriate. The City should consider the viability, quality, and cost effectiveness of contracting for all new major services prior to providing such services directly by City employees, provided no ordinance may be invalidated based upon failure to comply with this provision.

### **FISCAL YEAR**

The City's fiscal year is the twelve-month period beginning on the first day of January and ending on the last day of December.

### **FUND RESERVE**

A fund reserve equal to a minimum of 25% of annual General Fund expenditures is retained in the City's General Fund each year.

### **BUDGET**

The City's annual budget serves as the foundation of the City's financial planning and control. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the City Council. The appropriated budget is prepared by fund, department, and object classification. Transfers within departmental budgets over five hundred dollars (\$500) may be made only with prior approval by the City Administrator provided that the approval of the City Council is required to increase the total expenditures budgeted for any department. Expenditures within established budget guidelines up to \$5,000 require authorization by the City Administrator. Expenditures in excess of \$5,000 require approval of the City Council.

The City's budget provides a complete financial plan of all City funds and activities for the ensuing fiscal year. The budget indicates in separate sections:

- (1) Proposed expenditures for current operations during the ensuing fiscal year and the method of financing such expenditures, and
- 2) Proposed capital expenditures during the ensuing fiscal year and the proposed method of financing each such capital expenditure.

### **BALANCED BUDGET**

In no event shall the total proposed expenditures from any fund exceed the estimated revenues to be received plus any unencumbered balance or less any deficit estimated for the beginning of the budget year. The City's Municipal Budget is balanced.

## **CAPITAL EXPENDITURES**

Expenditures of \$5,000 or more per unit on items having an expected life of at least one year or longer are capital assets for the purpose of classification of expenditures.

## **CAPITAL IMPROVEMENT PROGRAM**

The City updates its five-year Capital Improvement Plan annually. The capital improvement program includes:

- (1) A clear general summary of the contents,
- (2) A list of all capital improvements proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements,
- (3) A cost estimate, a method of financing, and a recommended time schedule for each such improvement, and
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information shall be revised and extended each year with regard to the capital improvements still pending or in process of construction or acquisition.

## **BUDGET PREPARATION**

By September of each calendar year the City Administrator prepares and distributes Budget preparation instructions to the City's Department Heads. The Department Heads are instructed to update Budget Forms, which are prepared by the Finance Officer, with line-item estimations for the current year and line item budget requests for the upcoming year for their respective departments. Department Heads are also required to update their prior year accomplishments, and their upcoming year Goals and Budget Highlights. These documents must be complete by the beginning of October. The Finance Officer then compiles all submitted information and completes summary information spreadsheets and The City Administrator reviews all documents and recommends revisions prior to the finalization and distribution of Budget Workbooks to Council Members. Several meetings are held with various Committees and City Council as a whole to review and discuss the proposed budget. Council recommendations are incorporated into the Budget Document prior to the Public Hearing and First Reading of the Budget Ordinance.

## **SUBMISSION OF BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

In such time-frame as established by ordinance, but not less than forty-five (45) days prior to the beginning of each fiscal year, the City Administrator shall submit to the Mayor and the City Council the proposed budget and capital improvement program.

## **ADOPTION OF BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

**(a) Public Hearing.** After appropriate notice, a public hearing on the proposed budget shall be held prior to its adoption.

**(b) Amendment before Adoption.** After the public hearing, the City Council may approve the budget and capital improvement program, with or without amendment. In amending the budget and/or the capital improvement program, the City Council may add or decrease programs or amounts, except expenditures required by law or for debt service.

**(c) Adoption.** The budget and the capital improvement program shall be adopted by ordinance on or before the last day of the fiscal year currently ending. If the budget is not adopted by this date, the amounts appropriated for current operation for the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the City Council adopts a budget for the ensuing fiscal year. Adoption of the budget shall constitute appropriation of the amounts specified therein as expenditures from the funds indicated.

### **PUBLIC RECORD**

Copies of the budget and capital improvement program, as adopted, shall be public records and shall be made available to the public at City Hall and other suitable places in the City.

### **AMENDMENT AFTER ADOPTION**

**(a) Supplemental Appropriation.** If during the fiscal year the City Administrator certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council by ordinance may make supplemental appropriation for the year, up to the amount of such excess.

**(b) Reduction of Appropriation.** If at any time during the fiscal year it appears probable to the City Administrator that the revenues available will be insufficient to meet the amount appropriated, the City Administrator shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps to be taken. The City Council shall then take such further action as it deems necessary to prevent or minimize any deficit, and for that purpose it may, by ordinance, reduce one or more appropriations.

**(c) Transfer of Appropriations.** At any time during the fiscal year, the City Administrator, with the approval of the City Council, may transfer part or all of any unencumbered appropriation balance among departments within a fund and, upon written request by the City Administrator, the City Council may by ordinance transfer part or all of any unencumbered appropriations balance from one fund to another.

### **ACCOUNTING, AUDITING AND REPORTING**

On February 28, 2005, an Accounting Procedure Manual was adopted by City Council. The Accounting Policy & Procedures Manual provides operational guidelines related to the financial management of the resources of the City of Wildwood. The Manual is intended to establish policies for proper control of the City's resources and to provide the basis for consistent procedural application of policies.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity with self-balancing accounts that comprise its assets, liabilities, equity, revenues, and expenditures.

#### **CITY OF WILDWOOD FUND TYPES DEFINED:**

**GENERAL FUND** – The General Fund serves as the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Expenditures included in the General Fund are segregated by department. Departments included in the General Fund are: Administration, City Clerk/Council, Municipal Court, Parks, Planning, Police, and Public Works.

**CAPITAL PROJECTS FUNDS** – The Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital assets except for those specifically designated in other funds. The City maintains three Capital Projects funds: the Road and Bridge Fund, the Capital Improvement Sales Tax Fund, and the New City Hall Project Fund.

- The Capital Improvement Sales Tax Fund is used to account for the financial resources from the City's ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.
- The Road & Bridge Fund is used to account for the financial resources from the Motor Fuel/Gas Tax received from the State of Missouri, and Road & Bridge Tax received from St. Louis County, which is to be used for funding roadway and bridge acquisition, maintenance, and construction purposes.
- The New City Hall Project Fund is used to account for expenses related to building a new City Hall and to account for the receipt of and the repayment of Certificates of Participation which were secured to fund the project. In addition, transfers from the General Fund, to supplement the project expenditures, are also recorded in this fund.

**SPECIAL REVENUE FUNDS** – Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The City's special revenue funds include East and West Traffic Generation Assessments (combined for simplified reporting in this document) and the Town Center Sewer Fund.

**DEBT SERVICE FUND** – The Debt Service Fund is structured to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest for the Town Center Sewer Neighborhood Improvement District Bonds.

The City's budget includes appropriations for the following funds:

<u>Fund Type</u>	<u>Quantity</u>	<u>Funds</u>
General Fund	1	General Fund
Special Revenue Funds	2	East Traffic Generation Assessment West Traffic Generation Assessment
Debt Service Fund	1	Town Center Sewer Fund*
Capital Projects	3	Capital Improvement Sales Tax Fund Road and Bridge Fund City Hall Project Fund

\*The Town Center Sewer Fund was formerly classified as a Special Revenue Fund upon the advice of GFOA and the City's independent auditors because it previously had characteristics of both a Special Revenue and Debt Service Fund.

**REVENUES** – The Finance Officer shall receive all sums due or belonging to the City either directly from the person paying the money or from the hands of such officer or employee that received it. A receipt is issued for all payments received. The receipt shall specify the amount paid, the date of the payment, and a description of the payment. City Council shall be kept informed as to all sums due on taxes and all other revenue to which the City is entitled.

**EXPENDITURES** – The Finance Officer shall review all pending invoices to ensure that proper documentation exists. A list of pending invoices is submitted to City Council on a monthly basis, or upon such intervals as the Council may request. The Council shall approve the list after making any changes or deletions. No invoice or bill shall be paid, except as otherwise provided by ordinance, until documentation and conditions for payment has occurred, and the Council approves payment. All checks issued by the City in an amount of five thousand dollars (\$5,000) or greater shall be signed by two authorized officers. Exceptions to these rules are detailed in the City Code Book. When necessary and otherwise within the approved budget, the City Administrator may issue payment directly for the service or goods prior to receipt of a bill or invoice; provided however, no such purchase shall exceed two hundred fifty dollars (\$250). All such payment shall be submitted to the Council for review with the next list of bills and invoices.

**BASIS OF ACCOUNTING** – The City records receipt and disbursement transactions on a cash basis during the year. At year-end entries are recorded to reflect the modified accrual basis of accounting for financial reporting purposes

Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term “available” is defined as collectable within the current period, or soon enough thereafter, to be used to pay

liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. The City of Wildwood uses the modified accrual basis of accounting for budgeting and financial reporting.

The City produces annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP).

**AUDIT** - The City Council shall provide for an independent audit of all City accounts at least annually. Such audits shall be made by a certified public accountant or firm of such accountants having no personal interest, direct or indirect, in the fiscal affairs of the City or any of its officers. A copy shall be kept in the City Clerk's office and shall be open to public inspection. No certified public accountant or firm shall conduct the audit for more than four (4) consecutive years without competitive rebidding.

**FRAUD PROTECTION AND REPORTING** – On January 10, 2005, the City Council of the City of Wildwood approved an Anti-Fraud and Corruption Policy. The purpose of the policy is to establish expectations, standards and procedures within the Wildwood City Government to minimize the risk of internal and external fraud as well as theft of City assets or fraudulent financial reporting. This policy addresses the responsibility of City employees for detecting and reporting fraud or suspected fraud, corruption, or dishonest activities, and provides a means for individuals outside of the City government organization to report improprieties to the City. The City of Wildwood is committed to protecting itself and the public from fraud, corruption, and dishonest activities through development and adherence to policies and procedures for the prevention, detection, investigation, remediation and prosecution of fraud and corruption.

In order to further reduce the risk of fraudulent transactions the City implemented additional safeguards in 2010. Wire transfers must now be entered by the Finance Officer or the Administrative Assistant to the City Administrator and then they must be approved and sent by either the City Administrator or the Deputy City/Administrator/City Clerk.

In addition, a "Positive Pay" program was also initiated in 2010 whereas City staff sends the City's bank an electronic file detailing checks issued. The bank will only clear checks that they received notice of.

### **TAXATION POWERS**

Taxes shall be levied by ordinance in accordance with law.

**DEBT POLICY** – The debt policy of the city of Wildwood conforms with the Missouri Constitution. The Missouri Constitution provides that the amount of bonds payable out of tax receipts shall not exceed 10% of the total assessed valuation of the taxable property of the City. The Missouri Constitution permits the City to become indebted for an additional 10% of the value of taxable, tangible property for the purpose of acquiring rights-of-way, construction, extending, and improving streets and avenues; and constructing, extending and

improving a sanitary or storm sewer system. Lease revenue bonds payable from annual appropriations do not require voter approval and do not count against the constitutional debt limitation.

**LEGAL DEBT LIMIT AND DEBT MARGIN** – The following table sets forth the City’s legal debt limit and debt margin as per most recent audited financial statements:

	<u>City Purposes Basic Limit</u>	<u>Street and Sewer Additional Limit</u>
2013 Assessed Value (at time of billing)	<u>908,436,326</u>	<u>908,436,326</u>
Debt Limit - 10% Assessed Value	90,843,633	90,843,633
Less: General Obligations Bonds	<u>1,760,000</u> *	<u>-</u>
Legal Debt Margin	<u>89,083,633</u>	<u>90,843,633</u>

At the end of 2013, the City had total bonded debt outstanding of \$1,760,000. This debt is 100% comprised of limited general obligation bonds sold to fund the City’s Town Center Sewer Project. The debt is repaid by special assessments charged to the property owners that directly benefit from the sewer improvements. The City is liable for the debt only in the event of default by the property owners subject to the assessment.

**SALE OF BONDS**

The City shall be authorized to sell any bonds as may now or hereafter be authorized by law. Bonds sold by the City may be sold at private or public sale authorized by law. In the event such bonds are to be sold at public sale, the same shall be sold upon sealed proposals after reasonable public notice has been given as provided by ordinance or otherwise by law. Any public sale shall be conducted according to such terms and conditions as may be provided by ordinance.

**BOND RATING**

In 2012, as a result of favorable interest rates, it was determined to be in the best interest of the City to refund the Neighborhood Improvement District Limited General Obligation Bonds (Town Center Sewerage Improvements Project No. 1), Series 2005 maturing on March 1, 2013 and thereafter with an aggregate principal amount of \$1,910,000.

The refunding was authorized by City Council in December 2012 and the Neighborhood Improvement District Limited General Obligation Refunding Bonds (Town Center Sewerage Improvements Project No. 1), Series 2012 were issued to (1) refund the Refunded Bonds, (2) fund a debt service reserve fund to secure the bonds, and (3) pay the costs of issuance of the Bonds.

Moody's Investors Service, Inc. assigned a rating of "Aa1" to the Neighborhood Improvement District Limited General Obligation Refunding Bonds (Town Center Sewerage Improvements Project No. 1), Series 2012.

In 2010 Moody's Investors Service, Inc. assigned a rating of "Aa2" to the City of Wildwood's \$3.45 million Certificates of Participation, Series 2010.

### **BOND COMPLIANCE AND PROCEDURE POLICY**

Upon recommendation of the Internal Revenue Service ("IRS") the City of Wildwood adopted written procedures for monitoring the post-issuance federal tax requirement for tax exempt bonds. These procedures were approved by City Council on December 10<sup>th</sup>, 2012 (Res. 2012-32).

### **INVESTMENT**

The investment objective of the City shall be the safety of the principal and each investment shall seek first to insure that capital losses are avoided, whether from securities default or erosion of market value. In 2003, the City Council adopted a formal investment policy to ensure that the City's objectives are met and that all investment practices are in conformity with Missouri state law.

### **FISCAL REPORTS**

**(a) Report to Public.** A fiscal report shall be published semi-annually in one (1) or more newspapers or publications of general circulation in the City.

**(b) Report to City Council.** A current fiscal report shall be provided quarterly, or more frequently if required by ordinance, to each member of the City Council. The fiscal report shall include actual revenue and expenditures compared to budgeted amounts.



## WILDWOOD

### 2015 MUNICIPAL BUDGET SCHEDULE

---

August 26	<b>Commence Preparation of 2015 Municipal Budget</b>
September 23	<b>Council Committee-of-the-Whole – Budget Work Session 6:30 PM</b> Introduction and overview of 2015 Budget preparation process, budget issues
September 29	<b>Deadline for Submittal by Staff of Recommended 2015 Department Operating Budgets, 2015 Capital Improvement Projects, and 5-Year Capital Improvement Plan Update</b>
Sept 30 – Oct 3	City Administrator Review of 2015 Staff Budget Recommendations
October 6 – 17	Finalization of Staff Budget Recommendations; Preparation of Preliminary Budget Materials
October 17	<b>Distribution of Preliminary 2015 Budget Materials by Electronic File to Council Members and Staff</b>
October 21	<b>Planning, Economic Development, Parks Committee (PEP)</b> Review of Planning Department and Parks Department Operating Budgets; Special Events Programming
October 28	<b>Administration and Public Works Committee</b> Review of Administration, City Clerk, Municipal Court and Public Works Department Operating Budgets; Review of Municipal Maintenance Contract Bids
November 6	<b>Board of Public Safety</b> Review of 2015 Police Services Contract Proposal
November 12	<b>Council Committee-of-the-Whole-Budget Work Session 6:30 PM</b> 2015 Capital Improvement Projects; 5 Yr. Capital Improvement Plan
November 19	<b>Council Committee-of-the-Whole-Budget Work Session 6:30 PM</b> Review of 2015 Employee Salary and Benefit Plan Consideration of New Maintenance Position Consideration of Revised Personnel Policy and Procedures
November 24	<b>Regular City Council Meeting</b> Public Hearing on Proposed 2015 Municipal Budget First Reading of 2015 Municipal Budget Ordinance First Reading of 2015 Municipal Maintenance Contracts First Reading of 2015 Police Service Agreement
December 2	<b>Council Committee-of-the-Whole – Budget Work Session 6:30 PM</b> Budget Wrap-up Issues (if necessary)
December 8	<b>Regular City Council Meeting</b> Second Reading of 2015 Police Service Agreement Second Reading of 2015 Maintenance Contracts Second Reading and <b>Final Adoption of 2015 Municipal Budget</b>
10-24-2014	



# WILDWOOD

*This page intentionally left blank.*

---

**AN ORDINANCE ADOPTING THE MUNICIPAL BUDGET AND CAPITAL IMPROVEMENT PROGRAMS FOR THE CITY OF WILDWOOD FOR FISCAL YEAR 2015**

**WHEREAS**, the Charter of the City of Wildwood requires that a budget of expenditures for current operations and method of financing such expenditures, together with capital expenditures and method of financing them, during the ensuing fiscal year first be approved by the City Council, and

**WHEREAS**, the City Charter further requires that a list of capital improvements, cost estimates and method of financing proposed projects to be undertaken during the ensuing five (5) fiscal years be established annually by the City Council, and

**WHEREAS**, a Public Hearing on the proposed budget of revenues, expenditures and capital improvements for fiscal year 2014 and a 5-year Capital Improvement Plan was conducted by the City Council on November 24, 2014 as required by the City Charter.

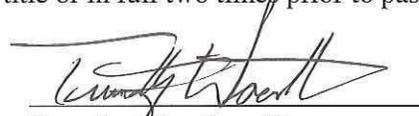
**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI, AS FOLLOWS:**

**Section One.** That the Municipal Budget of the City of Wildwood for the fiscal year period beginning January 1, 2015 and ending December 31, 2015, and a 5-Year Capital Improvement Plan are hereby adopted as attached hereto and incorporated herein.

**Section Two.** This Ordinance shall be in full force and effect from and after its passage and approval.

This Bill was passed and approved this 8th day of December, 2014 by the City Council of the City of Wildwood, Missouri after having been read by title or in full two times prior to passage.

  
\_\_\_\_\_  
Presiding Officer

  
\_\_\_\_\_  
Timothy Woerther, Mayor

ATTEST:  
  
\_\_\_\_\_  
City Clerk

ATTEST)  
  
\_\_\_\_\_  
City Clerk



# WILDWOOD

*This page intentionally left blank.*

---

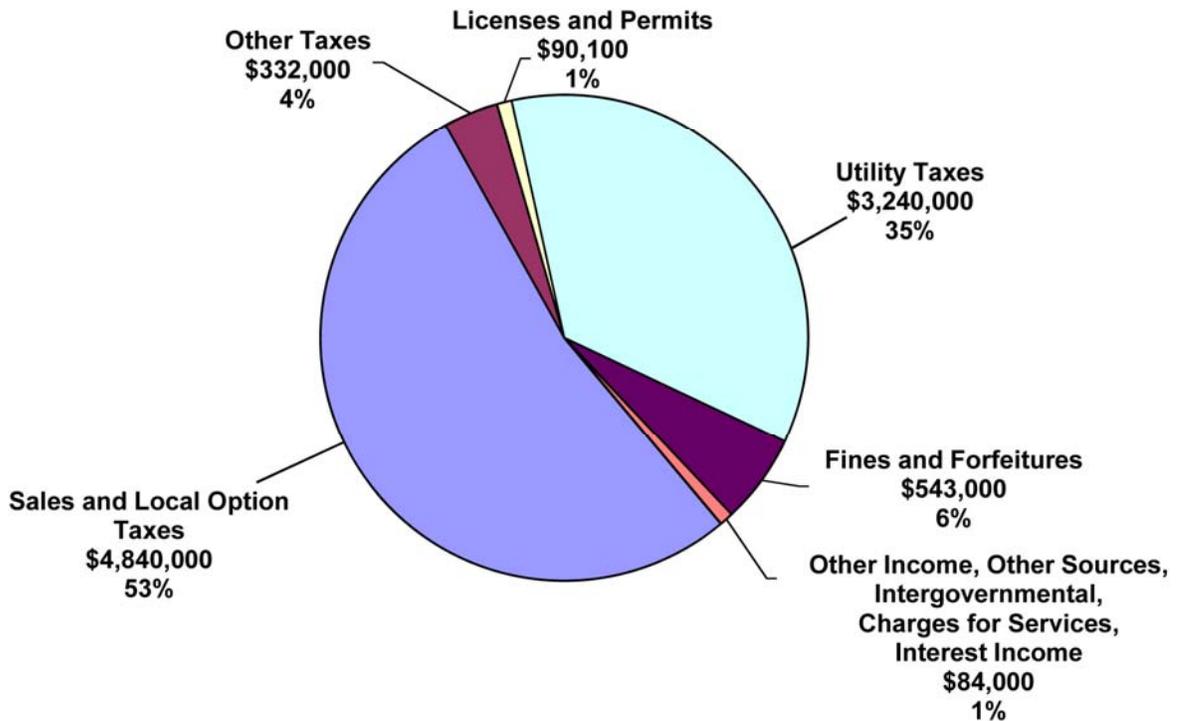


# WILDWOOD

## Revenue Assumptions

### General Fund

**2015 Budget Operating Revenues  
General Fund  
All Sources  
Grand Total \$9,129,100**



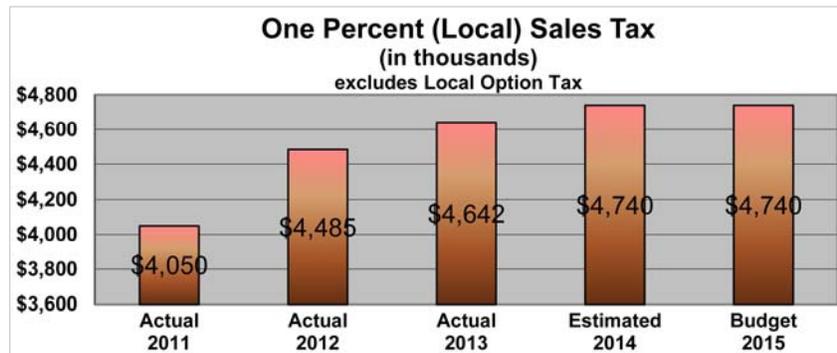
Revenue projections are determined by staff. Each source is evaluated individually based on foreseeable upcoming mitigating factors and prior year trends.

### **Sales Tax**

The Sales Tax rate for purchases made within a large portion of the City limits of Wildwood is 7.425%. This includes a state sales tax (4.225%), a transportation sales tax (0.5%), a mass transit sales tax for Metrolink (0.75%), a children's services sales tax (0.25%), a Regional Parks and Trails sales tax (0.1%), and an emergency services (911) tax (0.1%), a Metro Parks Arch tax (.188%) plus a one percent (1%) County-wide sales tax that is distributed among 91 municipalities in St. Louis County and unincorporated St. Louis County. The City of Wildwood levies an additional 0.50% Capital Improvement Sales Tax for capital improvements projects which is maintained in the City's Capital Improvement Sales Tax Fund. There is also a special Community Improvement District located within the City limits in which an additional one percent (1%) Sales tax is charged to fund maintenance within the District and debt retirement. The Community Improvement District is a separate entity from the City of Wildwood and therefore produces its own budget, financial statements, and disclosures.

A complex set of rules governs the distribution of the 1% County-wide sales tax in St. Louis County. Some cities, designated as point-of-sale or "A" cities, retain a portion of the sales tax revenues collected from businesses within their boundaries. These are cities that had local sales taxes before the countywide levy was enacted. Other cities, designated as pool or "B" cities, share revenues with others in the pool on a per capita basis.

The City of Wildwood is designated as a pool or “B” city and is part of the 1% sales tax pool and therefore receives its share of the pool based upon its population as a percentage of the pool population. Population (per capita) totals are adjusted every ten years based on census information. The 2010 Census identified the City of Wildwood’s population at 35,517, a 7.8% increase from the 2000 Census. Due to the 2010 Census increase in population the City of Wildwood received a sizeable increase in the pool distribution in 2012. There has been a 17% increase in sales tax revenue from 2011 to the amount estimated to be received in 2014. It appears that consumer spending has somewhat peaked and therefore no increase in revenue from this source has been budgeted for 2015.



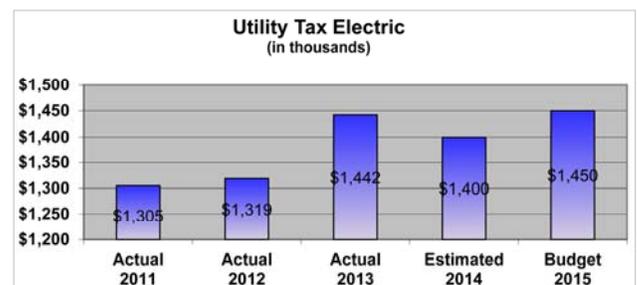
The 1% sales tax revenue constitutes 52% of all General Fund Revenue budgeted for the City of Wildwood in 2015.

Over the past several years, there have been repeated attempts on the part of some St. Louis County municipalities with sizeable retail areas that contribute sales tax into the pool to legislatively modify or eliminate the pooled distribution of the County 1% Sales Tax revenue. Wildwood, St. Louis County, and other B pool municipalities have strenuously opposed such changes. To date, efforts to change the County Sales Tax distribution have been unsuccessful however; in December 2014 the City of Chesterfield, Missouri filed a lawsuit in Cole County against the state of Missouri, alleging statutes that control the distribution of local sales taxes in St. Louis County are unconstitutional. Management is closely monitoring this situation and has included this topic as part of the City’s strategic planning process. The outcome of Chesterfield’s lawsuit is unpredictable and it is probably that the litigation process will take years. Therefore, no change in the distribution formula was factored into the 2015 Budget estimate from this source.

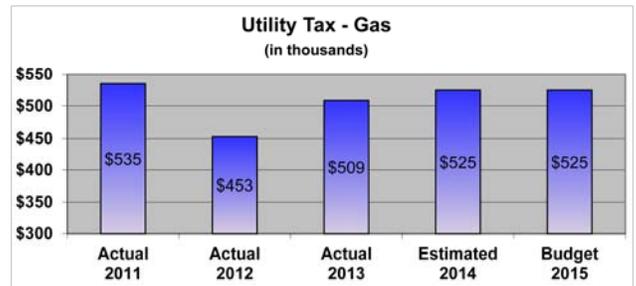
### Utilities Gross Receipts Taxes

The City of Wildwood levies a 5% gross receipts tax on companies that provide electric, gas telephone, and water within the City. Utility taxes are collected by the utility companies through monthly customer billing. Generally, proceeds are remitted to the City the following month. Utility tax gross receipts revenue constitutes 35.5% of all General Fund revenue budgeted in 2015.

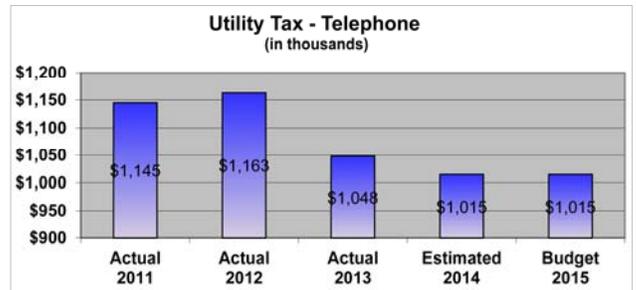
**Electric Utility Tax** revenue is primarily impacted by new development, variations in climate conditions, and regulated rates. Over the past several years the Public Service Commission authorized several rate increases that were requested by Ameren UE. The latest increase (about 10%) was effective on January 2, 2013. Ameren has requested another increase (approximately 9.65%) for which public comment hearings will be held in early 2015. These factors were taken into consideration when estimating the 2015 Budget estimate.



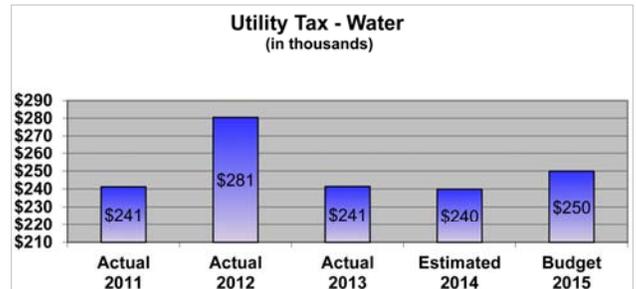
**Gas Utility Tax** revenue is greatly impacted by weather conditions, and market price. Therefore, mild winter conditions experienced 2012 resulted in lower revenue typically received from this source. Revenue estimated to be received from this source in 2015 is anticipated to be essentially equivalent to the 2014 estimate.



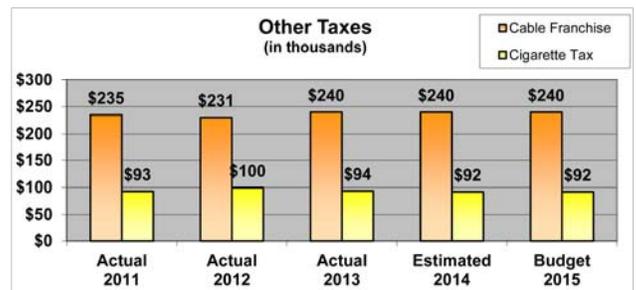
**Telephone Utility Tax** includes both land-lines and cellular service. The amount budgeted to be received from this source in 2015 is estimated to remain the same as the amount estimated for 2014.



**Water Utility Tax** revenue fluctuates based on rates and use. In 2010, a 14.8 % rate increase was approved by the Missouri Public Services Commission (PSC). Another rate increase which impacted the average residential customer's bill by 47% was in effect April 2012. In addition, atypical hot, dry summer months in 2012 substantially increased water use. The amount budgeted to be received from this source in 2015 is estimated to remain approximately the same as the amount estimated for 2014.

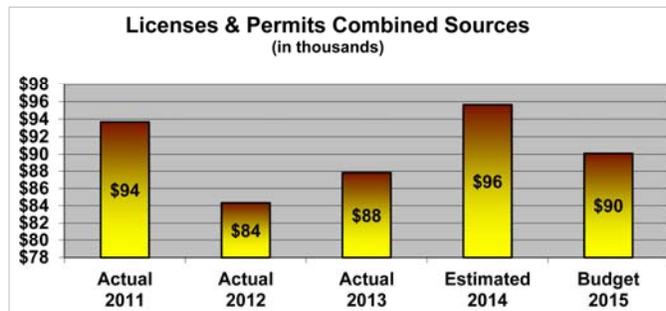
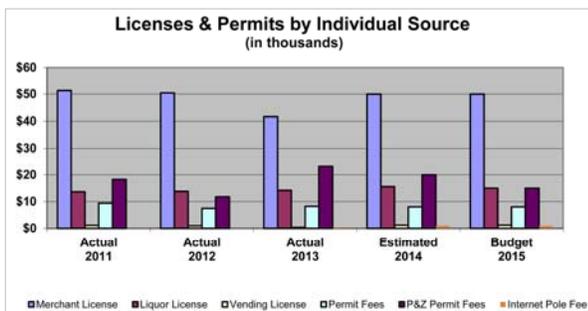


**Other Taxes** include Cable Franchise Fees and Cigarette Tax. The Cable Franchise Fee tax is a 5% gross receipts tax. Cigarette tax is collected on cigarettes and other tobacco products sold in the state. Money received from this tax is deposited in the State School Money Fund, the Health Initiatives Fund, and the Fair Share Fund. The State of Missouri disburses a portion of the Fair Share Fund to municipalities on a per-capita basis. Revenue from these sources has not shown much fluctuation over the past several years. Therefore, the 2015 Budget reflects no change from the 2014 Estimate.

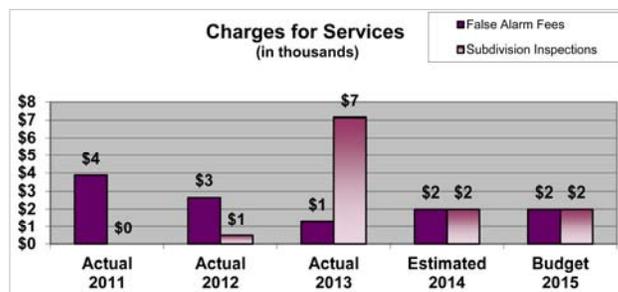


**License & Permit** revenue includes fees collected for merchant licenses, liquor licenses, vending machine licenses, grading permits, planning and zoning permits, and internet pole license fees. Merchant licenses are based on type of business and square footage. The minimum annual license fee for a merchant license is \$25.00. Liquor license fees vary depending on the type of license requested. Vending machine licenses are \$25.00 per machine annually. Permit fees, including grading permits, special use permits, conditional use permits, lot split fees, rezoning fees, subdivision filing fees, and board of adjustment fees generally range from \$60 to \$2,000. Each of these revenue sources are

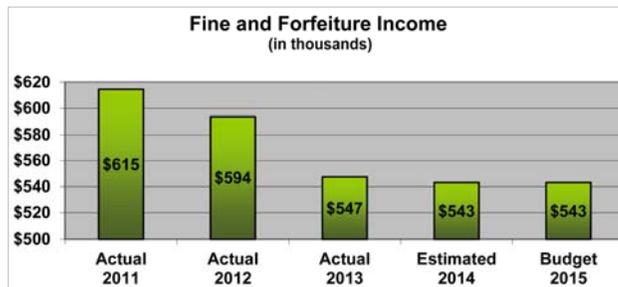
evaluated and estimated individually based on prior experience trends and projected growth and construction. The amount budgeted for 2015 is equivalent to the 2014 estimate.



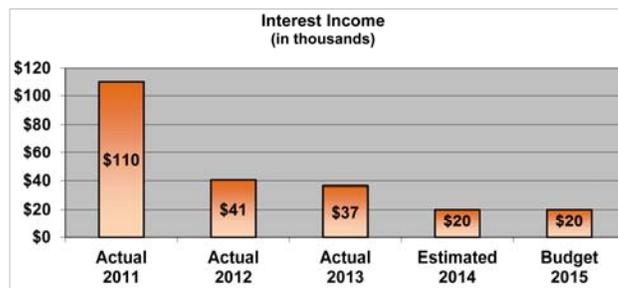
**Charges for Service** revenue includes false alarm fees and subdivision inspection fees. False alarm fees vary based on the number of false alarms incurred per location each calendar year. The first false alarm fee (per location) each calendar year is waived. An incremental fee scale is used for subsequent alarms. As a result, property owners can be charged between \$50 and \$200 per alarm. False Alarm fees are fairly consistent from year to year. And, although the economy has improved the impact on construction in 2015 is uncertain.



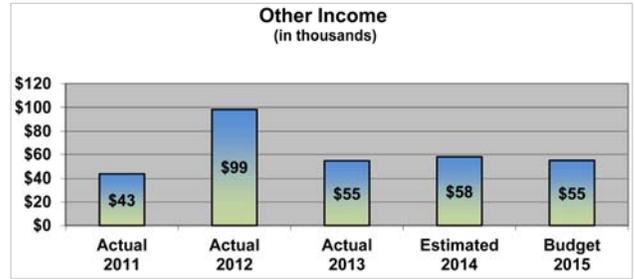
**Fine & Forfeiture Income** represents charges collected by the City's Municipal Court, including fines, court costs, officer training fees, crime victims fund fees, bond forfeitures, and fees for the Alternative Community Service Program. Revenue from this source is subject to the number of tickets issued and charges assessed. A reduction in the number of citations issued and fees assessed from 2011 through 2013 resulted in a decrease in revenue from this source. Revenue from this source is estimated to remain the same as the 2014 estimate in 2015.



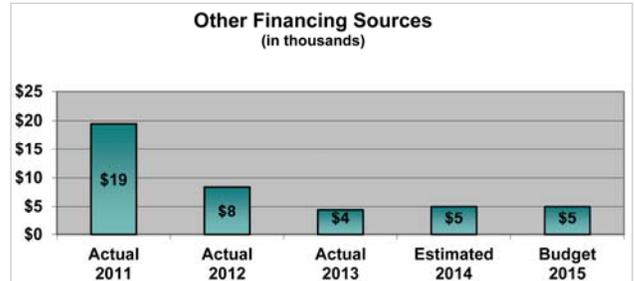
**Interest Income** is revenue earned on invested available cash. All cash is invested in accordance with the City's investment policy. Currently, a limited conservative variety of investment vehicles are purchased to diversify the City's investment portfolio. The amount of interest earned is determined by interest rates and the amount of money invested. Due to the maturity of investments yielding higher rates and their replacement with investments yielding current low rates, a substantial decrease will continued to be received from this source.



**Other Income** includes Miscellaneous Income (not included elsewhere), Parks & Recreation fees, Wildwood Celebration contributions, and administration fees for the Crossings Community Improvement District and the Town Center Neighborhood Improvement District. Due to the nature of revenue recorded in this category, annual receipts can fluctuate significantly and therefore, conservative amounts have been used to project the 2014 estimate and 2015 budget amounts.



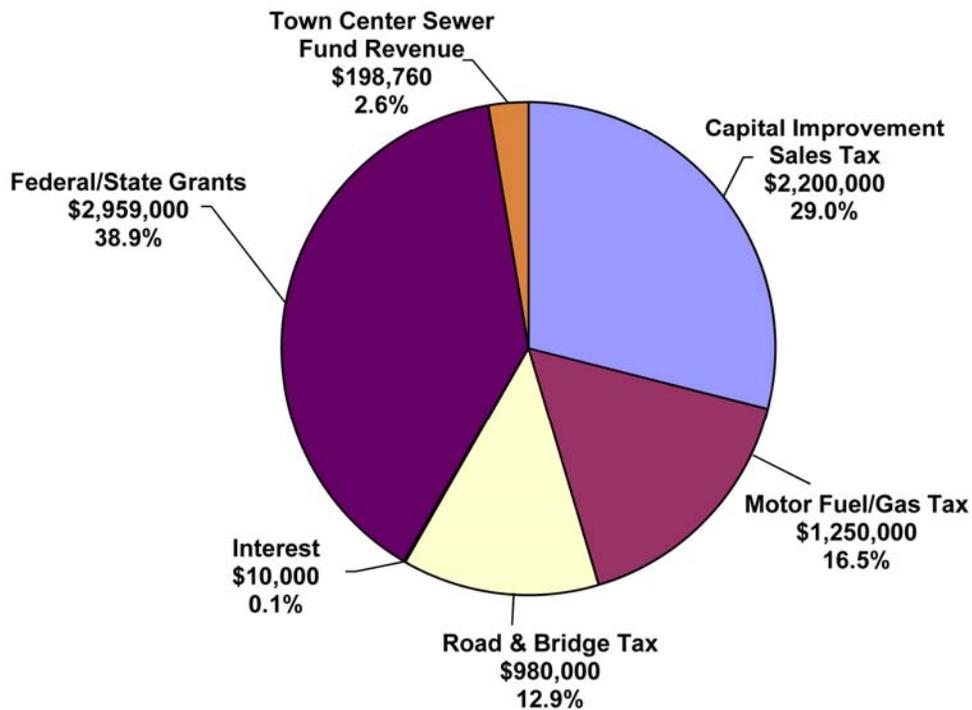
**Other Financing Sources** include Operating Transfers, Sale of Fixed Assets, and Capital Project Recoupment. Amounts received for the 2011 actual through the 2015 Budget are solely attributed to interest earned on Escrow Fund investment interest earnings which is transferred to the General Fund at year-end. The decline from 2011 is a direct reflection of low interest rates.



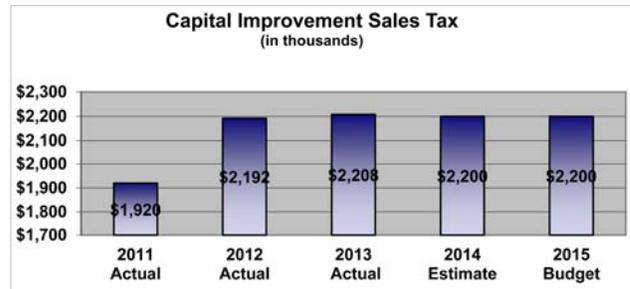
**Intergovernmental Income** includes revenue from various governmental agencies. In 2011 and 2012, the City received \$10,000 in grant funding for completing a street tree inventory. This grant is not budgeted to be received in 2014 or 2015.

**Capital Improvement Funds**

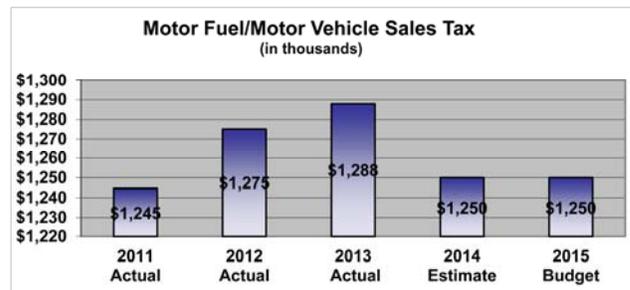
**2015 Budget  
Capital Improvement Revenue Summary  
Grand Total \$7,597,760**



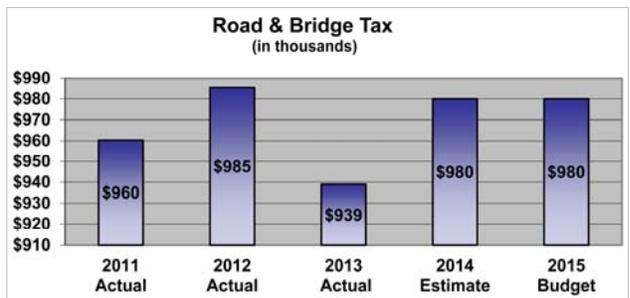
**Capital Improvement Sales** – The City of Wildwood levies a .50% Capital Improvement Sales Tax. This tax is part of the total sales tax collected on purchases made within the City limits of Wildwood. Tax collections from businesses in the City are pooled with other municipalities in St. Louis County and are distributed according to population (this is a separate pool than the pool used to distribute the 1% Sales Tax). Revenue from this tax must be used for the construction, maintenance, and operation of capital improvements, or for debt service payments for capital projects. Revenue from this source is recorded in the Capital Improvement Sales Tax Fund. The reported growth in the City’s population and rise in consumer spending increased the amount of revenue received from this source in 2012. An amount equivalent to the 2014 estimate is budgeted for 2015.



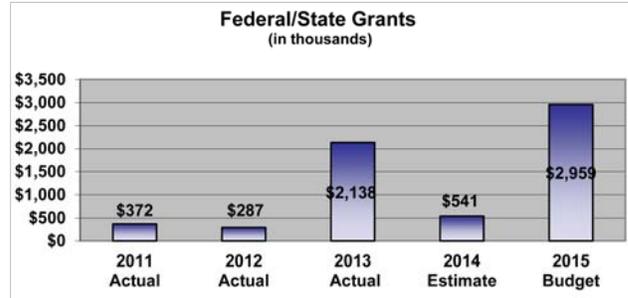
**Motor Fuel/Vehicle Sales Tax** - Missouri receives fuel tax of \$0.173 cents per gallon from licensed suppliers on a monthly basis. The tax is paid by the ultimate consumer purchasing fuel at retail. A percentage of fuel tax collections is distributed to cities based on population and to counties based on road mileage and land valuation. The remainder is transferred to the Missouri Department of Transportation. Revenue from this source is recorded in the Road and Bridge Fund. Due to the price of fuel and increase in population based on the 2010 Census a significant increase in revenue was attained from this source in 2012 and 2013. Lower fuel prices in 2014 are expected to continue for at least the first portion of 2015.



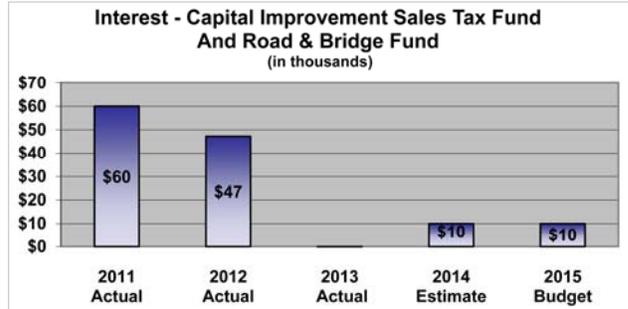
**Road and Bridge Tax** – is a state-mandated tax of \$0.105 per \$100 of assessed value of property in the City. Proceeds must be used for maintaining roads & bridges. This tax is impacted by the change in assessed valuation of St. Louis County and the City's percentage of that total. The tax is billed in the fall of each year and is due by December 31. St. Louis County collects the tax and disburses funds to municipalities. Distributions are normally made the first week of the month after collection. However, distributions are made on a more frequent basis during the months of November through January as collections are heaviest in these months. Missouri law requires all real property to be reassessed every two years in the odd years. Revenue from this source is recorded in the Road and Bridge Fund. Residential property reassessments calculated in 2011 led to decreased revenue from this source. Revenue from this source in 2015 is estimated to remain essentially equivalent to amounts estimated to be received in 2014.



**Federal/State Grants** – Grant money is awarded in accordance with project progression (expense). A great deal of work on grant projects was performed in 2013. In 2015, grant funds are expected for the Wildwood Greenway Phase VI project, the Monarch Levee Trailhead project, the Community Park project, the Manchester Road Bike Lanes project, and six (6) Bridge Projects. Revenue from this source is recorded in both the Capital Improvement Sales Tax Fund and the Road and Bridge Fund.



**Interest** – Interest Earned on Capital Projects money is determined by interest rates and the amount of money invested. In 2012, all of the higher paying investments held for the Capital Improvement Sales Tax Fund and the Road and Bridge Fund matured. Interest rates are not projected to increase in 2015; therefore, \$10,000 is expected from this source in 2015.



**Town Center Sewer Fund**

On June 28, 2004 the City established the Town Center Sewerage Expansion Neighborhood Improvement District No. 1 (the “District”). The District was formed after a petition by owners of more than 2/3 by area of all real property located in the District was filed with the City as required. The Bonds were issued in 2005. Property owners that did not opt to prepay their assessments are billed annually for 20 years. The Bonds are to be retired by assessments levied on the properties benefited by such improvements for a period of 20 years. In 2012, the Bonds were refunded to attain lower interest rates and Refunding Neighborhood Improvement District Bonds, Series 2012 were issued. No additional time was added to the repayment/assessment schedule.

**Special Assessments** – In 2015, \$198,660 in special assessments and interest associated with the assessment payment is budgeted to be received.

**Interest** – Interest earned on the Town Center Sewer Fund is determined by interest rates and the amount of money invested. As a result \$100 is budgeted for interest earnings in 2015.

**Special Revenue Funds**

The City collects Traffic Generation Assessment (TGA) fees when property is developed. The funds are used for the improvement of roadways made necessary by these developments. The City retains collections of these assessments in this fund until roadway improvements are made.

**TGA Revenue** – TGA Revenues include special assessments charged to developers. In 2015, \$10,000 is budgeted to be received from this revenue source.

**Interest** – Based on funds available for investment and current interest rates, \$200 in interest earnings is budgeted to be received in 2015 between both the East and West TGA Funds.

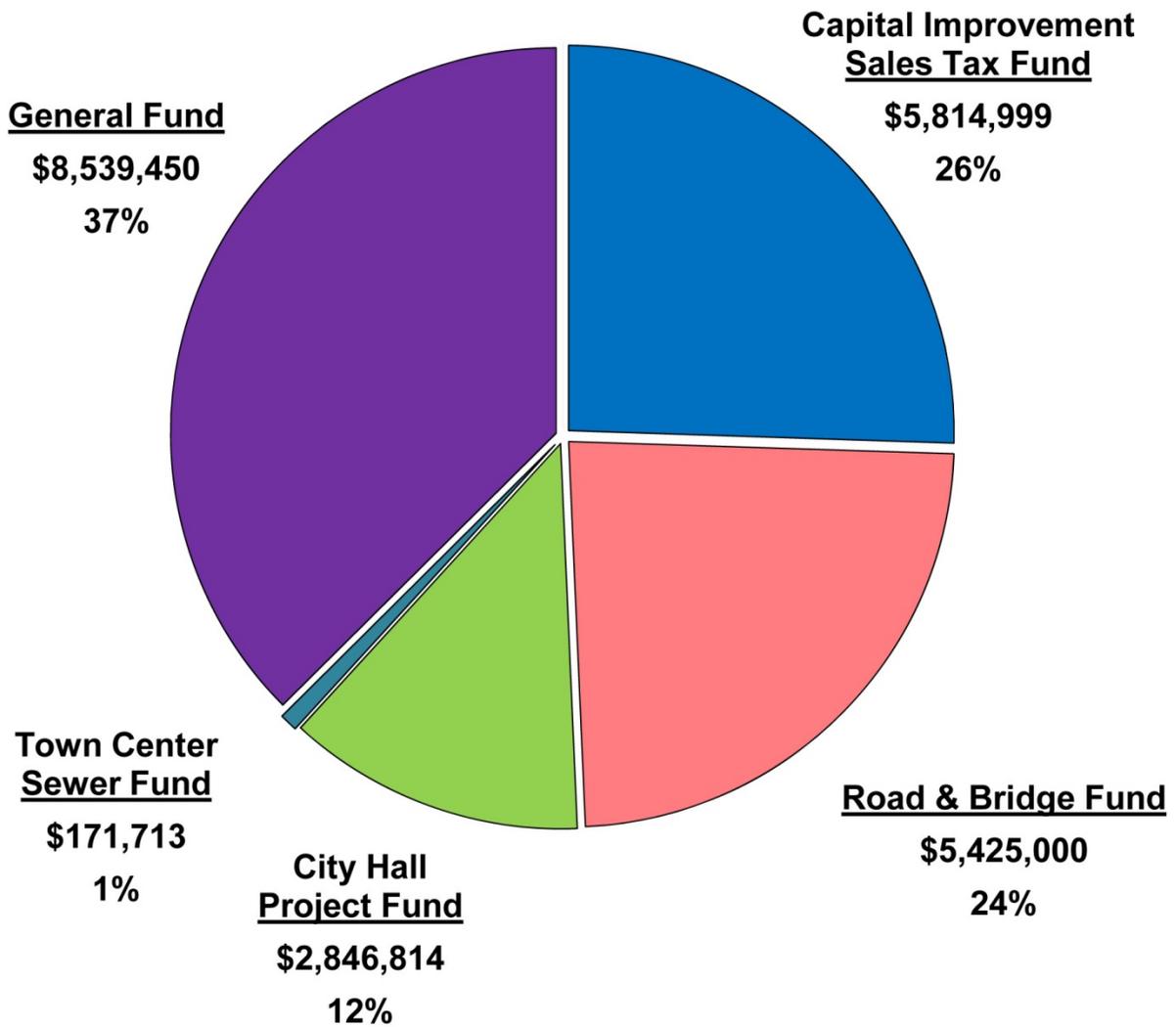


# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood**  
**2015 Expenditures Budget**  
**By Fund - All Funds**  
**\$22,797,976**



**City of Wildwood  
Fiscal Year 2015 Budget  
Consolidated Summary of Revenues and Expenditures  
All Funds**

	2012 Actual	2013 Actual	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balance</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>
	27,649,540	24,619,943	22,434,766	26,849,463	26,849,463	25,069,606
<b>Revenues</b>						
Sales Taxes	6,773,496	6,948,158	6,937,000	6,937,000	7,040,000	7,040,000
Utility Taxes	3,215,681	3,240,577	3,215,000	3,215,000	3,180,000	3,240,000
Motor Fuel/Gas Tax	1,275,164	1,287,812	1,250,000	1,250,000	1,250,000	1,250,000
Road & Bridge Tax	985,398	938,989	980,000	980,000	980,000	980,000
Other Taxes	330,116	333,756	325,000	325,000	332,000	332,000
Licenses and Permits	84,338	87,829	88,100	88,100	95,648	90,100
Charges for Services	3,150	8,480	4,000	4,000	4,000	4,000
Intergovernmental Income	10,000	2,106	-	-	-	-
Fines and Forfeitures	593,929	547,349	584,000	584,000	543,000	543,000
Interest Income	91,255	37,631	30,300	30,300	30,439	30,300
Other Income	98,872	54,772	39,000	39,000	59,761	55,000
Capital Project Grants	286,867	2,137,742	541,000	541,000	541,000	2,959,000
TGA Revenues	13,803	25,610	10,000	10,000	18,200	10,000
Special Assessments	107,897	122,753	124,755	124,755	124,755	124,755
Interest Payments	73,905	73,905	73,905	73,905	73,905	73,905
Bond Proceeds, at Par	1,910,000	-	-	-	-	-
Other Financing Sources	8,396	4,429	5,000	5,000	5,000	5,000
Release of Prior Year Encumbrance	-	-	-	-	-	-
Certificates of Participation Proceeds	-	-	-	-	1,580	-
Transfer In (Special Escrows)	33,399	-	-	-	-	-
<b>Total Revenue</b>	<b>15,895,666</b>	<b>15,851,898</b>	<b>14,207,060</b>	<b>14,207,060</b>	<b>14,279,288</b>	<b>16,737,060</b>
<b>Expenditures</b>						
Administration	1,331,268	1,075,545	1,102,424	1,268,012	1,266,976	1,213,537
Clerk and Council	270,553	289,864	294,901	294,690	282,325	292,765
Municipal Court	210,367	226,264	249,440	249,440	245,192	251,675
Parks and Recreation	540,013	537,266	636,600	659,900	654,900	689,645
Planning	820,685	873,326	940,825	938,250	923,109	1,067,229
Police Services	3,052,921	2,990,727	3,006,720	3,011,578	3,011,578	3,090,649
Public Works	1,167,517	1,595,870	1,770,350	2,128,600	2,101,474	1,933,950
Transfers Out	-	-	-	-	-	-
<b>Subtotal</b>	<b>7,393,324</b>	<b>7,588,862</b>	<b>8,001,260</b>	<b>8,550,470</b>	<b>8,485,554</b>	<b>8,539,450</b>
TGA Expenditures	-	-	-	-	-	-
Capital Improvements	11,413,744	7,433,848	8,993,793	8,855,580	5,503,224	14,258,526
<b>Total Expenditures</b>	<b>18,807,068</b>	<b>15,022,710</b>	<b>16,995,053</b>	<b>17,406,050</b>	<b>13,988,778</b>	<b>22,797,976</b>
Current Year Encumbrances	670,033	2,070,367	-	-	-	-
Prior Year Encumbrances	(788,229)	(670,033)	-	(2,070,367)	(2,070,367)	-
<b>Total Encumbrances</b>	<b>(118,196)</b>	<b>1,400,334</b>	<b>-</b>	<b>(2,070,367)</b>	<b>(2,070,367)</b>	<b>-</b>
Transfer In from Old Capital Projects Fund	-	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>24,619,942</b>	<b>26,849,465</b>	<b>19,646,773</b>	<b>21,580,106</b>	<b>25,069,606</b>	<b>19,008,690</b>
<b>Dedicated Reserves</b>						
Operating Contingency*	1,848,331	1,897,216	2,000,315	2,137,618	2,121,389	2,134,863
Bond Payment Reserve	164,113	164,113	164,113	164,113	164,113	164,113
Reserved for New City Hall Project	-	-	-	-	-	-
Certificates of Participation Reserve	222,950	222,950	222,950	222,950	222,950	-
<b>Unreserved Fund Balance</b>	<b>22,384,548</b>	<b>24,565,187</b>	<b>17,259,394</b>	<b>19,055,426</b>	<b>22,561,155</b>	<b>16,709,715</b>

\*25% of Operating Expenses



**Revenues and Expenditures Matrix**

**Revenues**

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East & West TGA Funds
Sales Taxes	X	X				
Utility Taxes	X					
Motor Fuel/Gas Tax			X			
Road & Bridge Tax			X			
Other Taxes	X					
Licenses and Permits	X					
Charges for Services	X					
Intergovernmental Income	X	X	X			
Fines and Forfeitures	X					
Interest Income	X	X	X	X	X	X
Other Income	X	X	X	X	X	
Capital Project Grants		X	X			
TGA Revenues						X
Special Assessments					X	
Interest Payments					X	
Other Financing Sources	X	X	X			

**Expenditures**

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East & West TGA Funds
Administration	X					
City Clerk/Council	X					
Court	X					
Parks	X					
Planning	X					
Police	X					
Public Works	X					
Capital Projects		X	X	X	X	X
Debt Service				X	X	

**City of Wildwood  
Fiscal 2015 Budget  
Changes in Fund Balances  
All Funds**

	General Fund	Capital Improvement Sales Tax Fund	Road & Bridge Fund	City Hall Project Fund	Town Center Sewer Fund	East Traffic Generation Fund	West Traffic Generation Fund
<b>Beginning Fund Balance</b>	Estimated 12,878,831	Estimated 8,108,877	Estimated 2,959,075	Estimated 470,372	Estimated 366,399	Estimated 137,263	Estimated 148,789
<b>Projected Revenues</b>	9,129,100	2,780,000	4,619,000	-	198,760	10,100	100
<b>Operating Expenditures</b>	8,539,450		-	-	-	-	-
<b>Capital Improvement Expenditures</b>	-	5,814,999	5,425,000	2,846,814	171,713	-	-
<b>Difference: Revenues to Expenditures</b>	589,650	(3,034,999)	(806,000)	(2,846,814)	27,048	10,100	100
<b>Interfund Transfers In (Out)</b>							
Transfer in from Unbudgeted Escrow Fund	-	-	-	-	-	-	-
Transfers In	-	-	150,000	2,577,125	-	-	-
Transfers Out	(2,307,050)	(270,075)	-	-	-	(75,000)	(75,000)
Net Transfers In (Out)	(2,307,050)	(270,075)	150,000	2,577,125	-	(75,000)	(75,000)
<b>Other Financing Sources</b>	-	-	-	-	-	-	-
<b>Encumbrance Adjustment</b>	-	-	-	-	-	-	-
<b>Ending Fund Balance</b>	11,161,431	4,803,803	2,303,075	200,683	393,447	72,363	73,889
<b>Dedicated Reserves</b>							
Operating Contingency*	2,134,863						
Certificates of Participation Reserve							
Bond Payment Reserve					164,113		
<b>Ending Unreserved Fund Balance</b>	9,026,569	4,803,803	2,303,075	200,683	229,333	72,363	73,889
	-13.3%	-40.8%	-22.2%	-57.3%	7.4%	-47.3%	-50.3%

\*25% of Operating Expenses

The City's General Fund balance is budgeted to decrease 13.3% largely due to the planned transfer to the City Hall Fund to pay off the outstanding Certificates of Participation. The early payoff will eliminate \$935,737 in future Capital Interest Payments. The Operating Contingency Reserve is equal to 25% of budgeted expenditures, which leaves \$9,026,569 as the budgeted Unreserved Fund Balance.

The Capital Improvement Sales Tax Fund fund balance is budgeted to decrease by 40.8% due to planned project expenditures (see the 2015 Capital Improvement Sales Tax Fund Project Descriptions totaling \$5,814,999 and the planned transfer of \$270,050 into the City Hall Project fund for debt service payments to pay the Certificates of Participation Lease payments.

The Road and Bridge Fund fund balance is budgeted to decrease by 22.2% due to planned project expenditures (see the 2015 Road and Bridge Fund Project Descriptions totaling \$5,425,000).

The City Hall Project Fund fund balance is budgeted to decrease by 57.3% as a result of the early payoff of the Certificates of Participation. This includes the use of the prior Bond Payment Reserve \$222,950.

The Town Center Sewer Fund fund balance is budgeted to show a negligible change from the beginning year fund balance. This Fund functions solely as a debt service fund in which payments are received and bond debt service are paid.

The East TGA Fund is budgeted to decrease 47.3% due to the budgeted transfer to the Road and Bridge Fund to fund 50% of the design work on the Route 109 Roundabout Ramp design.

The West TGA Fund is budgeted to decrease 50.3% due to the budgeted transfer to the Road and Bridge Fund to fund 50% of the design work on the Route 109 Roundabout Ramp design.

**City of Wildwood  
Fiscal Year 2015 Budget  
General Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2012 Actual	2013 Actual	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balance</b>	Audited 14,251,604	Audited 10,824,067	Estimated 11,799,460	Audited 12,302,978	Audited 12,302,978	Estimated 12,878,831
<b>Revenues</b>						
Sales Taxes	4,581,262	4,740,156	4,737,000	4,737,000	4,840,000	4,840,000
Utility Taxes	3,215,681	3,240,577	3,215,000	3,215,000	3,180,000	3,240,000
Other Taxes	330,116	333,756	325,000	325,000	332,000	332,000
Licenses and Permits	84,338	87,829	88,100	88,100	95,648	90,100
Charges for Service	3,150	8,480	4,000	4,000	4,000	4,000
Intergovernmental Income	10,000	2,106	-	-	-	-
Fines and Forfeitures	593,929	547,349	584,000	584,000	543,000	543,000
Interest Income	40,552	36,558	20,000	20,000	20,000	20,000
Other Income	98,629	54,632	39,000	39,000	58,000	55,000
Other Financing Sources	8,396	4,429	5,000	5,000	5,000	5,000
<b>Total Revenues</b>	8,966,054	9,055,872	9,017,100	9,017,100	9,077,648	9,129,100
<b>Operating Expenditures</b>						
Administration	1,331,268	1,075,545	1,102,424	1,268,012	1,266,976	1,213,537
Clerk and Council	270,553	289,864	294,901	294,690	282,325	292,765
Municipal Court	210,367	226,264	249,440	249,440	245,192	251,675
Parks and Recreation	540,013	537,266	636,600	659,900	654,900	689,645
Planning	820,685	873,326	940,825	938,250	923,109	1,067,229
Police Services	3,052,921	2,990,727	3,006,720	3,011,578	3,011,578	3,090,649
Public Works	1,167,517	1,595,870	1,770,350	2,128,600	2,101,474	1,933,950
<b>Total Operating Expenditures</b>	7,393,324	7,588,862	8,001,260	8,550,470	8,485,554	8,539,450
<b>Revenue Over (Under) Expenditures</b>	1,572,730	1,467,010	1,015,840	466,630	592,094	589,650
<b>Transfers In/(Out)</b>						
Transfer In	2,098	695	-	-	200	-
Transfer Out	(5,000,000)	-	-	-	-	(2,307,050)
<b>Total Transfers In/(Out)</b>	(4,997,902)	695	-	-	200	(2,307,050)
<b>Encumbrances</b>						
<b>Current Year Encumbrances</b>	5,236	16,441	-	-	-	-
<b>Prior Year Encumbrances</b>	(7,600)	(5,236)	-	(16,441)	(16,441)	-
<b>Ending Fund Balance</b>	10,824,068	12,302,978	12,815,300	12,753,167	12,878,831	11,161,431
<b>Dedicated Reserves</b>						
<b>Operating Contingency*</b>	1,848,331	1,897,216	2,000,315	2,137,618	2,121,389	2,134,863
<b>New City Hall Project</b>						
<b>Unreserved Fund Balance</b>	8,975,737	10,405,763	10,814,985	10,615,550	10,757,443	9,026,569

\*25% of Operating Expenses

City of Wildwood General Fund Revenues and Expenses Trendline

Rounded to Thousands

Revenues by Year	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Estimated 2014	Budget 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
General Fund (10)														
Tax Income	\$8,154	\$7,592	\$7,528	\$7,689	\$8,127	\$8,314	\$8,352	\$8,412	\$8,580	\$8,752	\$8,927	\$9,105	\$9,288	\$9,473
Licenses & Permits	\$99	\$92	\$98	\$94	\$84	\$88	\$96	\$90	\$92	\$94	\$96	\$98	\$99	\$101
Charges for Services	\$5	\$8	\$22	\$4	\$3	\$8	\$4	\$4	\$4	\$4	\$4	\$4	\$4	\$5
Intergovernmental Income	\$0	\$10	\$10	\$10	\$10	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fine & Forfeiture Income	\$633	\$729	\$719	\$615	\$594	\$547	\$543	\$554	\$554	\$565	\$576	\$588	\$600	\$612
Interest Income	\$320	\$245	\$150	\$110	\$41	\$37	\$20	\$20	\$20	\$21	\$21	\$22	\$22	\$23
Other Income	\$21	\$33	\$32	\$43	\$99	\$55	\$58	\$55	\$56	\$57	\$58	\$60	\$61	\$62
Other Financing Sources	\$73	\$58	\$28	\$19	\$8	\$4	\$5	\$5	\$5	\$5	\$5	\$5	\$6	\$6
Revenues	\$9,305	\$8,765	\$8,587	\$8,583	\$8,966	\$9,056	\$9,078	\$9,129	\$9,312	\$9,498	\$9,688	\$9,882	\$10,079	\$10,281

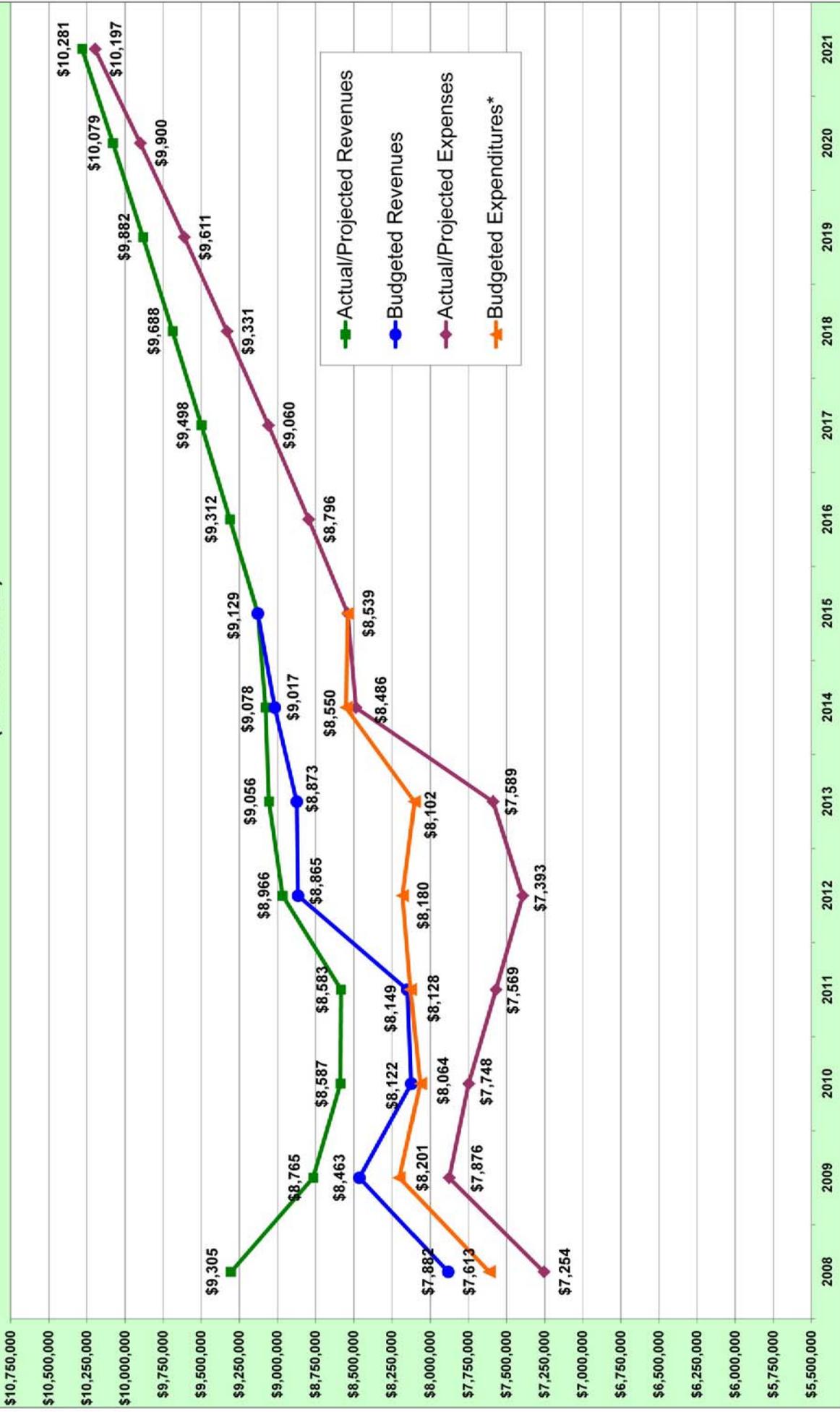
Expenditures by Year	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Actual 2012	Actual 2013	Estimated 2014	Budget 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021
ADMINISTRATION	\$1,159	\$1,292	\$1,242	\$1,258	\$1,331	\$1,076	\$1,287	\$1,214	\$1,250	\$1,287	\$1,326	\$1,366	\$1,407	\$1,449
CLERK & COUNCIL	\$272	\$266	\$270	\$275	\$271	\$290	\$282	\$293	\$302	\$311	\$320	\$330	\$339	\$350
COURT	\$217	\$212	\$209	\$221	\$210	\$226	\$245	\$252	\$259	\$267	\$275	\$283	\$292	\$301
PARKS	\$339	\$467	\$408	\$496	\$540	\$537	\$655	\$690	\$710	\$732	\$754	\$776	\$799	\$823
PLANNING	\$828	\$1,139	\$894	\$817	\$821	\$873	\$923	\$1,067	\$1,099	\$1,132	\$1,166	\$1,201	\$1,237	\$1,274
POLICE	\$2,872	\$3,041	\$3,118	\$3,029	\$3,053	\$2,991	\$3,012	\$3,091	\$3,183	\$3,279	\$3,377	\$3,479	\$3,583	\$3,690
PUBLIC WORKS	\$1,566	\$1,459	\$1,607	\$1,473	\$1,168	\$1,596	\$2,101	\$1,934	\$1,992	\$2,052	\$2,113	\$2,177	\$2,242	\$2,309
Expenditures	\$7,254	\$7,876	\$7,748	\$7,569	\$7,393	\$7,589	\$8,486	\$8,539	\$8,796	\$9,060	\$9,331	\$9,611	\$9,900	\$10,197

Revenues are conservatively projected to increase 2% per year from the years 2015 through 2021. Declining sales tax revenue as a result of the serious recessionary impacts on the National and regional economy, explains the decrease in revenue beginning in 2009. Sales tax revenue (which is distributed by St. Louis County on a per capita basis) increased significantly in 2012 as a result of Wildwood's population increase as recorded in the 2010 Census in combination with an increase in consumer spending. However, some St. Louis County municipalities have sought modifications to the Sales Tax distribution formula. Members of the Sales Tax pool are seeking to retain a larger portion of the tax collected within their city limits. At the time of this document's issuance, no changes to the distribution formula have been enacted for 2015. City management will continue to monitor this important issue.

Expenditures are conservatively scheduled to increase at a rate of 3% from 2015 through 2021. In 2009 and 2010 the City incurred significant expense related to the Strecker Forest Subdivision environmental site testing. In February 2013, City operations were moved to the completed new City Hall facility. As a result, operating costs for facility rent was eliminated. Debt service payments for the new facility are funded through the City Hall Project Fund. Significant expense was incurred in 2013 due to increased need for snow and ice removal. Because the City functions with minimal staff, contractual services can be tailored to adequately remain within budgetary allowances.

# General Fund Revenues and Expenses Trendline

(in thousands)





# WILDWOOD

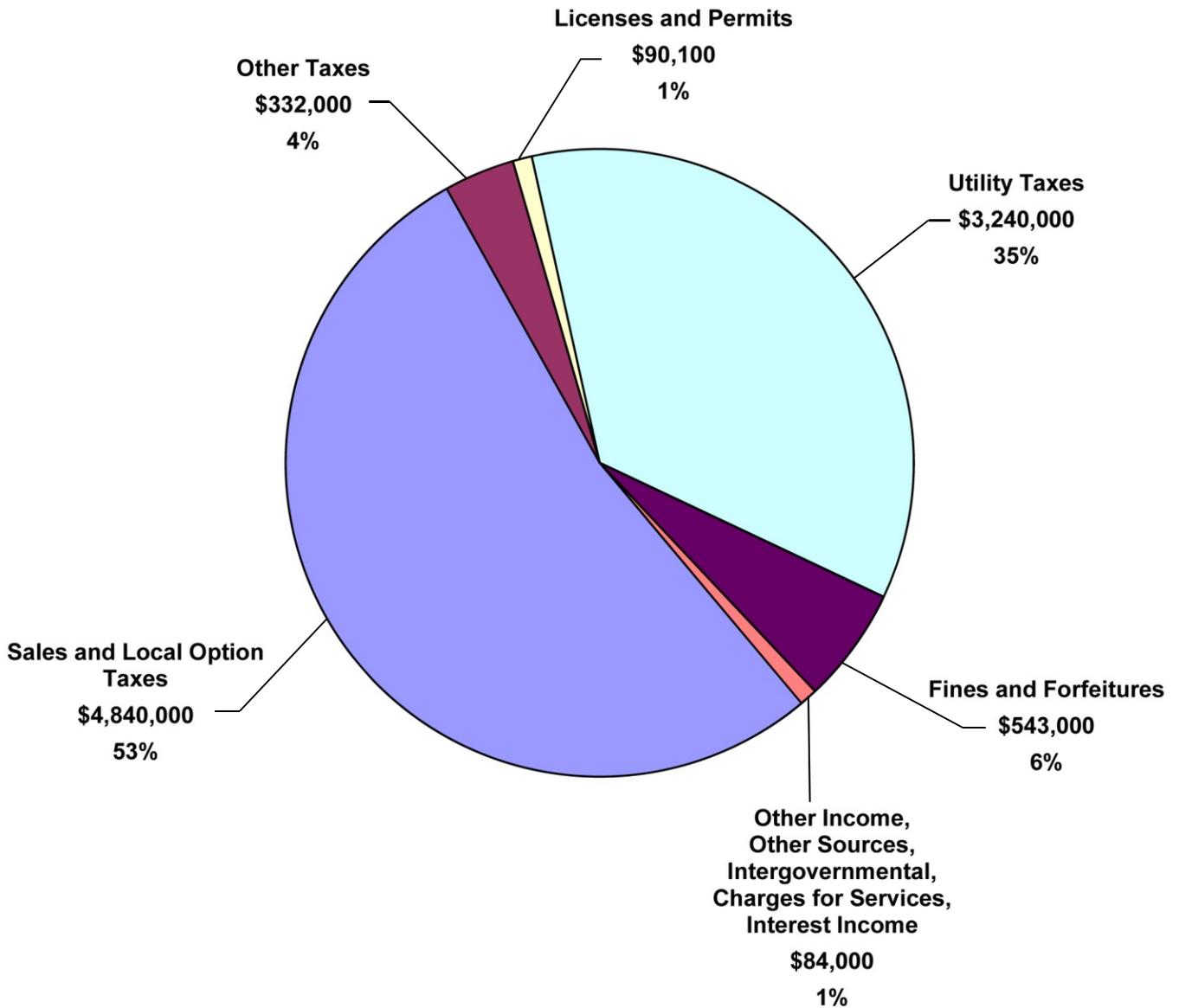
*This page intentionally left blank.*

---

# 2015 Budget Operating Revenues General Fund

## All Sources

Grand Total \$9,129,100



**City of Wildwood  
Fiscal Year 2015**

**Revenue Detail**

<b>General Fund (10)</b>	<b>Actual 2011</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b>(01) Tax Income</b>						
901 State Sales Tax	4,049,729	4,485,210	4,641,647	4,640,000	4,740,000	4,740,000
902 Local option Tax	84,932	96,052	98,509	97,000	100,000	100,000
<b>Subtotal Sales Taxes</b>	<b>4,134,660</b>	<b>4,581,262</b>	<b>4,740,156</b>	<b>4,737,000</b>	<b>4,840,000</b>	<b>4,840,000</b>
910 Utility Tax - Electric	1,304,849	1,318,896	1,442,013	1,300,000	1,400,000	1,450,000
912 Utility Tax - Gas	534,999	453,346	508,831	525,000	525,000	525,000
914 Utility Tax - Telephone	1,144,853	1,162,920	1,048,287	1,150,000	1,015,000	1,015,000
914-01 Cell Tax Settlement	-	-	-	-	-	-
916 Utility Tax - Water	241,248	280,519	241,446	240,000	240,000	250,000
<b>Subtotal Utility Taxes</b>	<b>3,225,949</b>	<b>3,215,681</b>	<b>3,240,577</b>	<b>3,215,000</b>	<b>3,180,000</b>	<b>3,240,000</b>
918 Cable Franchise	235,051	230,520	240,053	230,000	240,000	240,000
905 Cigarette Tax	92,869	99,596	93,703	95,000	92,000	92,000
<b>Subtotal Other Taxes</b>	<b>327,920</b>	<b>330,116</b>	<b>333,756</b>	<b>325,000</b>	<b>332,000</b>	<b>332,000</b>
<b>Total</b>	<b>7,688,529</b>	<b>8,127,059</b>	<b>8,314,489</b>	<b>8,277,000</b>	<b>8,352,000</b>	<b>8,412,000</b>
<b>(02) Licenses &amp; Permits</b>						
930 Merchant Licenses	51,298	50,438	41,664	50,000	50,000	50,000
931 Liquor Licenses	13,625	13,760	14,198	13,000	15,548	15,000
932 Vending Machine Licenses	1,125	950	350	1,200	1,200	1,200
935 Permit Fees	9,380	7,440	8,200	8,000	8,000	8,000
936 P&Z Permits/Fees	18,255	11,750	23,118	15,000	20,000	15,000
937 Internet Pole License Fee	-	-	300	900	900	900
<b>Total</b>	<b>93,683</b>	<b>84,338</b>	<b>87,829</b>	<b>88,100</b>	<b>95,648</b>	<b>90,100</b>
<b>(03) Charges for Services</b>						
954 False Alarm Fees	3,875	2,650	1,325	2,000	2,000	2,000
956 Subdivision Inspections	-	500	7,155	2,000	2,000	2,000
<b>Total</b>	<b>3,875</b>	<b>3,150</b>	<b>8,480</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>(04) Intergovernmental Income</b>						
945 St. Louis County Grant	-	-	2,106	-	-	-
949 Federal/St Grant Reimb.	10,000	10,000	-	-	-	-
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>2,106</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Wildwood  
Fiscal Year 2015**

**Revenue Detail**

<b>General Fund (10)</b>	<b>Actual 2011</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b>(05) Fine &amp; Forfeiture Income</b>						
961 Court Fines	499,543	486,982	440,904	475,000	440,000	440,000
962 Court Costs	69,540	67,712	60,478	68,000	60,000	60,000
963 Officer Training	11,587	11,288	10,077	11,000	11,000	11,000
964 Crime Victims Fund	2,143	2,088	1,864	2,000	2,000	2,000
965 Bond Forfeitures	8,650	3,700	9,914	4,000	8,000	8,000
966 POST Commission Fund	-	-	-	-	-	-
967 Alt. Cmty. Service	11,525	10,894	14,058	12,000	10,000	10,000
968 Inmate Security Surcharge	11,576	11,265	10,054	12,000	12,000	12,000
<b>Total</b>	<b>614,564</b>	<b>593,929</b>	<b>547,348</b>	<b>584,000</b>	<b>543,000</b>	<b>543,000</b>
<b>(06) Interest Income</b>						
970 Interest Income	109,736	40,552	36,558	20,000	20,000	20,000
<b>Total</b>	<b>109,736</b>	<b>40,552</b>	<b>36,558</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>(07) Other Income</b>						
980 Other Income	13,803	55,544	11,830	8,000	8,000	8,000
982 NID Administration Fee	11,700	6,500	6,500	6,500	6,500	6,500
984 Community Garden Revenue	1,005	1,925	3,385	3,000	3,000	3,000
985 Parks & Recreation Revenue	10,480	16,435	13,842	10,000	10,000	10,000
986 Founder's Day	-	6,725	7,575	-	19,000	16,000
987 CID Administration Fee	6,500	11,500	11,500	11,500	11,500	11,500
<b>Total</b>	<b>43,488</b>	<b>98,629</b>	<b>54,632</b>	<b>39,000</b>	<b>58,000</b>	<b>55,000</b>
<b>(08) Other Financing Sources</b>						
990 Operating Transfer	19,489	8,396	4,429	5,000	5,000	5,000
<b>Total</b>	<b>19,489</b>	<b>8,396</b>	<b>4,429</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Total General Fund</b>	<b>8,583,364</b>	<b>8,966,053</b>	<b>9,055,872</b>	<b>9,017,100</b>	<b>9,077,648</b>	<b>9,129,100</b>

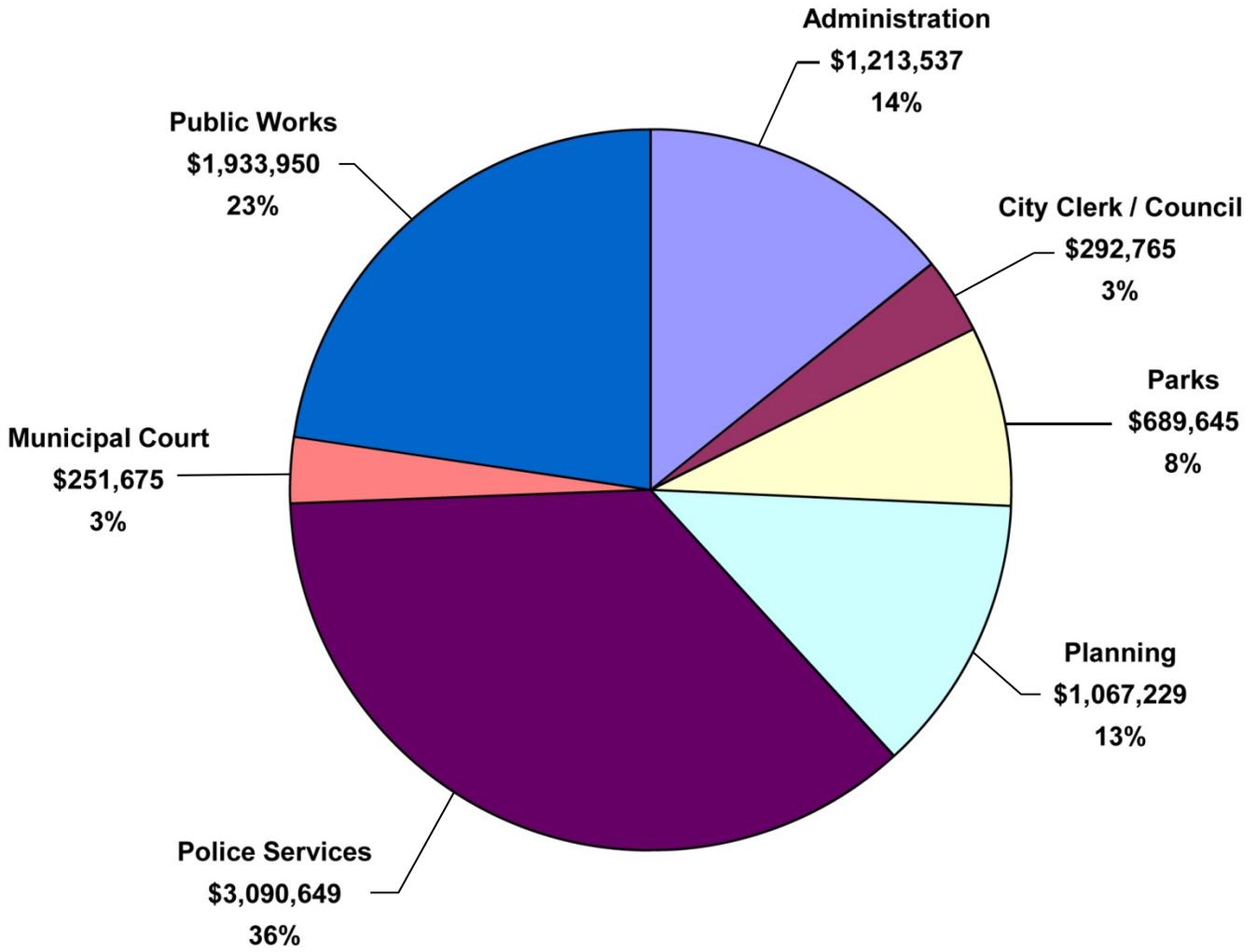


# WILDWOOD

*This page intentionally left blank.*

---

**2015 Budget Operating Expenditures  
General Fund  
Grand Total \$8,539,450**



**City of Wildwood  
Fiscal Year 2015**

**Expenditure Summary**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b>(10) Administration</b>						
Personnel	483,113	490,263	504,259	479,285	479,285	504,678
Operating	467,052	284,040	297,630	305,242	299,923	300,619
Contractual	330,535	293,030	300,535	483,485	487,768	408,240
Capital	-	8,212	-	-	-	-
Special Projects	50,568	-	-	-	-	-
<b>Total</b>	<b>1,331,268</b>	<b>1,075,545</b>	<b>1,102,424</b>	<b>1,268,012</b>	<b>1,266,976</b>	<b>1,213,537</b>
<b>(20) City Clerk/Council</b>						
Personnel	229,551	239,203	239,184	234,184	226,330	232,545
Operating	28,740	44,809	45,717	50,506	45,833	50,020
Contractual	2,772	2,419	4,000	4,000	4,000	4,000
Special Projects	9,489	3,433	6,000	6,000	6,162	6,200
<b>Total</b>	<b>270,553</b>	<b>289,864</b>	<b>294,901</b>	<b>294,690</b>	<b>282,325</b>	<b>292,765</b>
<b>(30) Municipal Court</b>						
Personnel	190,925	195,937	208,585	208,585	208,585	212,485
Operating	19,442	30,327	38,355	38,355	34,857	36,285
Contractual	-	-	2,500	2,500	1,750	2,905
Capital	-	-	-	-	-	-
<b>Total</b>	<b>210,367</b>	<b>226,264</b>	<b>249,440</b>	<b>249,440</b>	<b>245,192</b>	<b>251,675</b>
<b>(40) Parks &amp; Recreation</b>						
Personnel	101,478	106,301	112,700	112,700	112,700	116,595
Operating	116,618	110,606	147,000	145,800	144,200	153,650
Contractual	248,766	218,065	280,000	263,200	259,800	280,000
Capital	-	-	-	-	-	-
Special Projects	73,150	102,293	96,900	138,200	138,200	139,400
<b>Total</b>	<b>540,012</b>	<b>537,266</b>	<b>636,600</b>	<b>659,900</b>	<b>654,900</b>	<b>689,645</b>
<b>(50) Planning</b>						
Personnel	656,244	685,210	712,850	712,850	715,009	731,095
Operating	80,941	72,383	104,475	119,805	115,400	157,634
Contractual	43,050	43,879	60,000	50,000	50,000	100,000
Special Projects	40,451	71,853	63,500	55,595	42,700	78,500
<b>Total</b>	<b>820,685</b>	<b>873,326</b>	<b>940,825</b>	<b>938,250</b>	<b>923,109</b>	<b>1,067,229</b>
<b>(60) Police Services</b>						
Operating	91,057	16,706	3,000	3,000	2,858	3,250
Contractual	2,961,863	2,966,158	3,003,720	3,008,578	3,008,720	3,087,399
Capital	-	7,863	-	-	-	-
<b>Total</b>	<b>3,052,921</b>	<b>2,990,727</b>	<b>3,006,720</b>	<b>3,011,578</b>	<b>3,011,578</b>	<b>3,090,649</b>

**City of Wildwood  
Fiscal Year 2015**

**Expenditure Summary**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b>(70) Public Works</b>						
Personnel	461,776	486,084	507,100	507,100	503,600	522,466
Operating	68,219	64,842	68,250	71,805	71,305	73,984
Contractual	637,522	1,044,944	1,195,000	1,541,445	1,518,319	1,337,500
Special Projects	-	-		8,250	8,250	-
<b>Total</b>	<b>1,167,517</b>	<b>1,595,870</b>	<b>1,770,350</b>	<b>2,128,600</b>	<b>2,101,474</b>	<b>1,933,950</b>
<b>Total Expenditures</b>	<b>7,393,323</b>	<b>7,588,862</b>	<b>8,001,260</b>	<b>8,550,470</b>	<b>8,485,554</b>	<b>8,539,450</b>

Reauthorization of Existing Contracts - Approval of the Fiscal Year 2015 Budget reaffirms and automatically re-authorizes expenditures for Fiscal Year 2015 for all existing contracts in effect during Fiscal Year 2014 including but not limited to Escrow and Escrow Maintenance, road salt, IT support and St. Louis County for Building Permitting, Inspection Services and Mosquito Control. Public Works maintenance contracts, St. Louis County Police for Police Services and audit services are subject to separate authorization.



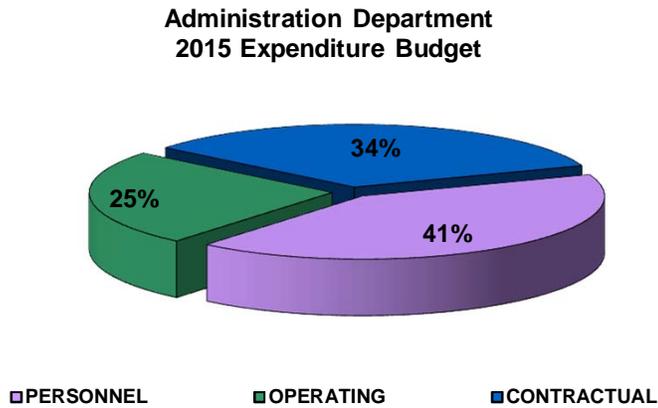
# WILDWOOD

*This page intentionally left blank.*

---

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
PERSONNEL	483,113	490,263	504,259	479,285	479,285	504,678
OPERATING	467,052	284,040	297,630	305,242	299,923	300,619
CONTRACTUAL	330,535	293,030	300,535	483,485	487,768	408,240
CAPITAL	-	8,212	-	-	-	-
SPECIAL PROJECTS	50,568	-	-	-	-	-
<b>TOTALS</b>	<b>1,331,268</b>	<b>1,075,545</b>	<b>1,102,424</b>	<b>1,268,012</b>	<b>1,266,976</b>	<b>1,213,537</b>



**Department Purpose**

The Administration Department provides for the overall management of daily operations of the City in accordance with the policies and directives of the Mayor and City Council. The Department provides the administrative support and direction for the other City operating departments and contractors. This includes overseeing the implementation of Ordinances and policies adopted by the City Council, preparation and administration of the annual City Budget, performance of financial management and accounting functions, and personnel administration services. Additionally, the Department provides for the City's legal services on a contractual basis. The Department is also responsible for initiating proposal and providing advice, information, research and recommendations to the City Council concerning the formation of municipal policies, programs and projects.

The Department budget includes funding of the full-time City Administrator, Finance Officer, Account Clerk/HR Assistant, Office Assistant/Receptionist, and a part-time clerical assistant.

**2014 Accomplishments**

1. Brought closure to City Hall construction contract issues, and began planning for additional improvements for the site and building.
2. Coordinated City's interface with EPA, City consultants and special environmental legal counsel regarding the Strecker Forest environmental remediation actions.
3. Provided support and assistance to Staff and Rural Internet Access Committee for the implementation of the internet service system in unserved portions of the City.
4. Participated on the Great Streets Manchester Road Planning Committee.

5. Assisted and supported efforts of the Economic Development Task Force.
6. Continued to manage the affairs of the Crossings Community Improvement District and Town Center Sewerage Neighborhood Improvement District.
7. Earned the 2014 Distinguished Budget recognition and 2013 Certificate of Excellence in Financial Reporting Award from the Government Finance Officers Association.
8. Provided timely financial reports and facilitated proper administration of the City's financial affairs.
9. Brought consideration of a Sewer Lateral Repair Tax Program to the April 2014 ballot (ballot issue was not approved by the voters).
10. Completed competitive proposal process for auditing services, beginning with the 2014 fiscal year audit.
11. Implemented necessary building systems maintenance agreements and maintenance practices for new Municipal Building.

**2015 Budget Goals**

<b>Government-Wide Goals</b>		
<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Strategic Plan</b>
<b>Department Goals</b>		
Maintain the public trust through sound financial management and the efficient and effective use of Wildwood's financial resources.	Continue to coordinate the City's involvement in the Strecker Forest site EPA actions, legal proceedings and future development	Organize and manage facilitated 5-Year Strategic Goals and Objectives updating process.
To ensure complete and accurate accounting of all transactions, and to report all financial information in accordance with professional accounting standards and federal, state, and local laws.	Continue to actively represent the City and advise City Council on matters pertaining to Manchester Road Great Streets Initiative.	Actively participate in the Master Plan Update process.
Investment of City funds to emphasize safety, liquidity, and reasonable yield.	Continue to manage Crossings Community Improvement District and Town Center Sanitary Sewerage Neighborhood Improvement District.	Continue to assist and support operation and expansion of rural internet system initiative.
Continue providing timely financial data to facilitate the proper administration of the City.	Actively participate in economic development initiatives, and provide support to the Economic Development Task Force.	
Record, report, and track fixed assets.	Initiate practices for better promotion of the City.	
Earn the Government Finance Officers Association 2015 Distinguished Budget Award and 2014 Certificate of Excellence in Financial Reporting Award.		

**2015 Budget Highlights**

1. Engagement of a facilitator for conducting the update to the 5-Year Strategic Goals and Objectives.
2. Building Maintenance Contingency increased for certain building improvements, as identify throughout the year.

City of Wildwood								
Department of Administration								
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2011	2012	2013	2014	2015
				Results	Results	Results	Estimate	Estimate/Goal
<b>Output Measures</b>								
Accounts Payable Checks/Drafts Issued		#	Workload	1,439	1,736	1,759	1,704	1,708
Payroll Checks Issued		#	Workload	185	162	155	191	185
Direct Deposits		#	Workload	655	678	685	655	655
W-2's Issued		#	Workload	60	59	59	62	59
Business Licenses		#	Workload	463	464	386	450	485
Vending Licenses		#	Workload	36	37	7	30	35
Revenues (\$ in 000's)		#	Workload	13,352	15,896	15,031	14,279	16,737
Funds Maintained		#	Workload	7	7	7	7	7
<b>Efficiency Measures</b>								
<b>Manage Construction of New City Hall &amp; Police Facility</b>				<b>S</b>				
Goal	Effectively manage consultants & contractors							
Measure	Complete Project on schedule and within budget	Yes=1, No=2	Effectiveness	1	1	1	1	1
<b>Manage Strecker Forest Development Site Environmental Analysis, Consultants, EPA Relationship, Special Litigation Counsel</b>				<b>S</b>				
Goal	Resolve Site environmental questions, problems, litigation							
Measure	Progress toward achieving goals	Yes=1, No=2	Effectiveness	1	1	1	1	1
<b>Earned the GFOA Certificate of Achievement Award for the Comprehensive Annual Financial Report</b>				<b>M</b>				
Goal	Produce a high quality document meeting GFOA specifications.							
Measure	Award Received	Yes=1, No=2	Effectiveness	1	1	1	1	1
<b>Earned the GFOA Distinguished Budget Award for the Municipal Budget.</b>				<b>M</b>				
Goal	Produce a high quality document meeting GFOA specifications							
Measurement	Award Received	Yes=1, No=2	Effectiveness	1	1	1	1	1
<b>Administer the Crossings Community Improvement District affairs</b>				<b>M</b>				
Goal	Provide Administration and Finance Services for the Crossing Community Improvement District							
Measurement	Successfully manage the District	Yes=1, No=2	Effectiveness	1	1	1	1	1
<b>Administer the Town Center Sewage Neighborhood Improvement District</b>				<b>S</b>				
Goal	Provide Administration and Finance Services for the Town Center Sewage Neighborhood Improvement District							
Measurement	Successfully manage the District	Yes=1, No=2	Effectiveness	1	1	1	1	1
<b>Provide very close budget management</b>				<b>S</b>				
Goal	Minimize need for budget amendments							
Measurement	Percentage increase of expenditures (General Fund Original Budget - Final Budget)	%	Effectiveness	4.39%	0.83%	0.92%	6.86%	2.00%

Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(10) Administration  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	318,002	328,806	337,500	319,215	319,215	334,130
102 Elected/Appointed Officials	2,400	2,483	2,400	3,400	3,400	3,400
106 Part-Time/Temporaries	13,018	11,370	14,950	17,550	17,550	20,475
110 Overtime	205	1,397	4,500	4,500	4,500	2,600
120 FICA	22,680	23,743	27,500	27,500	27,500	27,600
140 Employee Health Benefits	99,264	92,329	85,409	78,000	78,000	85,638
142 Insurance (Life & Disability)	2,373	2,412	2,700	2,700	2,700	2,778
144 Pension Expense	23,933	26,629	28,000	25,120	25,120	27,107
180 Worker's Compensation	965	1,093	1,300	1,300	1,300	950
190 Other Payroll Expenses	274	-	-	-	-	-
	<b>483,113</b>	<b>490,263</b>	<b>504,259</b>	<b>479,285</b>	<b>479,285</b>	<b>504,678</b>
<b><u>Operating Expenditures</u></b>						
201 Community Relations	-	-	3,000	3,000	1,000	3,000
204 Dues/Memberships	7,016	8,743	8,660	8,660	8,620	8,660
208 Equipment Leasing	14,798	16,257	16,010	16,010	16,174	14,182
210 Facilities	276,318	33,968	-	-	-	-
211 Records Storage	-	1,846	700	700	1,200	1,200
212 Insurance	34,767	39,501	46,325	46,325	46,325	47,000
220 Maintenance - Building	4,230	28,291	49,965	57,000	60,000	57,600
221 Maintenance - Grounds	-	3,900	15,000	15,000	15,000	15,000
222 Maintenance - Equipment	-	-	1,000	1,000	1,000	1,000
230 Miscellaneous	5,560	3,065	3,250	3,250	3,500	3,500
231 Bank Fees	7,393	8,194	8,000	4,000	4,000	4,000
240 Postage	4,476	6,029	6,500	6,500	6,500	6,800
242 Printing Expense	5,982	2,820	5,500	5,500	4,000	5,000
244 Public Notices	2,645	2,558	3,600	3,600	3,600	3,600
246 Publications	473	422	550	550	550	550
250 Internet Connection	23	3,459	3,700	3,700	3,000	3,600
262 Service Contracts	33,906	28,698	29,240	32,317	32,317	32,052
264 Special Events	2,940	3,491	2,000	3,500	4,000	3,000
266 Supplies - General	14,250	12,704	11,500	11,500	11,500	11,500
268 Supplies - Office	12,422	15,816	17,500	17,500	17,500	17,500
270 Training	2,348	2,867	3,960	3,960	2,000	4,585
274 Travel	362	602	3,050	3,050	2,000	4,050
280 Utilities - Electric	22,293	29,240	29,000	29,000	29,000	29,000
281 Utilities - Gas	4,367	13,482	12,500	12,500	12,500	12,500
282 Utilities - Telephone	2,902	3,294	3,500	3,500	3,500	3,500
284 Utilities - Water	1,079	3,131	1,200	1,200	1,500	1,500
291 Machinery/Equipment Under \$5K	-	1,591	4,000	4,000	3,540	500
292 Furniture/Fixtures Under \$5K	-	2,304	1,500	1,500	1,500	1,500
293 Computer Equipment Under \$5K	6,503	7,768	6,920	6,920	4,597	4,740
	<b>467,052</b>	<b>284,040</b>	<b>297,630</b>	<b>305,242</b>	<b>299,923</b>	<b>300,619</b>

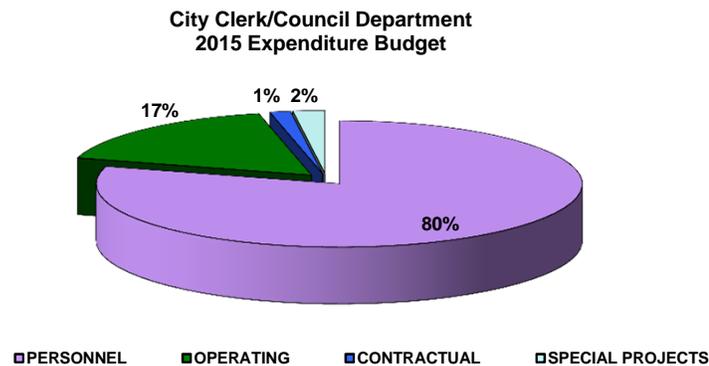
**City of Wildwood  
Fiscal Year 2015**

**(10) Administration  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b><u>Contractual Expenditures</u></b>						
310 Attorney Fees	154,493	126,458	135,000	135,000	135,000	135,000
315 Litigation Contingencies	39,651	53,610	30,000	188,500	188,500	125,000
320 Audit Costs	24,000	24,400	29,400	29,400	29,400	29,900
340 Consultant Costs	3,250	-	7,000	31,450	31,450	10,000
345 City Newsletter	22,670	23,017	35,000	35,000	35,000	35,000
350 Contractual Services	86,471	65,545	64,135	64,135	68,418	73,340
	<u>330,535</u>	<u>293,030</u>	<u>300,535</u>	<u>483,485</u>	<u>487,768</u>	<u>408,240</u>
<b><u>Capital Expenditures</u></b>						
440 Computer System	-	8,212	-	-	-	-
	<u>-</u>	<u>8,212</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Special Projects</u></b>						
706 Early Lease Termination Fee	50,568	-	-	-	-	-
	<u>50,568</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Administration</b>	<b><u>1,331,268</u></b>	<b><u>1,075,545</u></b>	<b><u>1,102,424</u></b>	<b><u>1,268,012</u></b>	<b><u>1,266,976</u></b>	<b><u>1,213,537</u></b>

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
PERSONNEL	229,551	239,203	239,184	234,184	226,330	232,545
OPERATING	28,740	44,809	45,717	50,506	45,833	50,020
CONTRACTUAL	2,772	2,419	4,000	4,000	4,000	4,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	9,489	3,433	6,000	6,000	6,162	6,200
<b>TOTALS</b>	<b>270,553</b>	<b>289,864</b>	<b>294,901</b>	<b>294,690</b>	<b>282,325</b>	<b>292,765</b>



**Department Purpose**

The Deputy City Administrator/City Clerk's Department performs support services to facilitate the work of the City Council and maintains the official records of the City. Serves as the primary assistant to the City Administrator with key responsibilities for personnel and benefits administration, insurance and other related general administrative functions. This department includes a half-time allocation of costs for the shared Assistant Court Clerk / Administrative Assistant position.

**2014 Accomplishments**

1. Provided policy direction and leadership to the Staff by setting a standard of professionalism.
2. Continued coordination and submission to the Mayor and City Council of all information necessary to render informed, knowledgeable decisions, and opinions on priority issues.
3. Coordinated the April election to fill City Council Member offices.
4. Continued to coordinate and prepare the publication of the quarterly Wildwood Gazette Newsletter which were all 16-page editions, that successfully promoted the City's Wildwood Celebration and BBQ events.
5. Issued twenty-six (26) liquor licenses for a total revenue greater than \$15,000.00.
6. Continued supervision of the scheduled part-time technology technician
7. Responsible for technology management and purchase of all City hardware and software.

8. Handled numerous calls from residents and resolved their issues through information and referral, or assistance, and facilitation.
9. Conducted a highly successful Electronic Recycling/Shredding Event in May 2014.
10. Produced numerous Public Record (Sunshine) requests.
11. Assisted the Board of Ethics and its efforts to provide an approved amended code.
12. Implemented a document management process to organize and store electronically records for future reference.
13. Performed Co-interim City Administrator duties and responsibilities, while a City Administrator search was conducted.
14. Assisted in coordinating meetings with the consultant retained for recruitment of a City Administrator.

**2015 Budget Goals**

Government-Wide Goals		
Mission Statement	Vision Statement	Strategic Plan
Department Goals		
Continue to ensure that our citizens receive the highest level of customer satisfaction possible.	Conduct the Electronic Recycling and Shredding Event (to be combined to one event in May).	Seek ways to promote the City through improved communication with constituents, resulting in ways that would help improve the City's image.
Provide support to the Mayor and City Council as they work to serve the residents.	The on-going support of the Board of Ethics	Work to continue to provide interesting content for the Gazette and promote the City's 20th anniversary.
Administer municipal elections and serve as filing officer for the City of Wildwood.	Continue to provide excellent customer service to our businesses requiring liquor licenses in an efficient and timely manner	Create a database of "frequently asked questions" and update continually.

**2015 Budget Highlights**

1. The 2015 Electronic Recycling and Shredding Event
2. The Wildwood Gazette and the promotion of the City's 20th Anniversary

City of Wildwood									
Department of Clerk/Council									
Performance Measures		*Government-Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Estimate	2014 Estimate	2015 Estimate/Goal
<b>Output Measures</b>									
Number of Ordinances Passed		Number of Ordinances	#	Workload	60	65	76	88	90
Number of Resolutions		Number of Resolutions	#	Workload	40	35	27	34	30
Number of Council Meetings		Number of Council Meetings	#	Workload	23	23	23	23	23
Number of Liquor Licenses Issued		Number of Liquor Licenses Issued	#	Workload	23	24	25	24	25
<b>Efficiency Measures</b>									
Respond to Sunshine Requests in a timely manner		Respond to Sunshine Requests in a timely manner	Provide information within three days of request						
Goal	Provide Information within three days of request	Goal							
Measurement	Percentage of requests responded to within three Days	Measurement	%	Efficiency	98	98	98	99	99
Post Council Meeting Minutes as soon as possible		Post Notices and advertise public hearings in accordance with City, State and Federal Law							
Goal	To post meeting minutes within two weeks								
Measurement	Percentage of times minutes posted within two weeks		%	Efficiency	100	100	100	100	100
Post Notices and advertise public hearings in accordance with City, State and Federal Law		Coordinate Publication of City Newsletter three times annually at a minimum							
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law		%	Efficiency	100	100	100	100	100
Coordinate Publication of City Newsletter three times annually at a minimum		Post Council Meeting Minutes in a timely							
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law		%	Efficiency	100	100	98	98	98
Coordinate Publication of City Newsletter three times annually at a minimum		Post Council Meeting Minutes in a timely							
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law		%	Efficiency	100	100	98	100	100
Coordinate Publication of City Newsletter three times annually at a minimum		Agenda Preparation							
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law		%	Efficiency	100	100	100	100	100
Coordinate Publication of City Newsletter three times annually at a minimum		Timely Agenda Distribution to City							
Goal	To post meetings as dictated by law								
Measurement	Percentage of times notices published in accordance with law		%	Efficiency	100	100	100	100	100



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(20) Clerk / Council  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	125,302	128,967	132,500	132,500	133,500	138,055
102 Elected/Appointed Officials	39,200	38,300	43,400	43,400	43,400	43,400
110 Overtime	247	1,825	3,000	3,000	3,000	3,000
120 FICA	12,254	12,748	13,800	13,800	13,800	14,120
140 Employee Health Benefits	41,259	45,607	34,234	29,234	20,380	21,463
142 Insurance (Life & Disability)	857	865	1,100	1,100	1,100	1,107
144 Pension Expense	10,008	10,337	10,500	10,500	10,500	10,900
180 Worker's Compensation	423	555	650	650	650	500
	<u>229,551</u>	<u>239,203</u>	<u>239,184</u>	<u>234,184</u>	<u>226,330</u>	<u>232,545</u>
<b><u>Operating Expenditures</u></b>						
204 Dues/Memberships	9,976	11,636	11,717	11,717	12,144	12,220
206 Election Expense	8,568	11,283	12,000	15,189	15,189	15,500
230 Miscellaneous	562	2,929	3,500	3,500	2,500	3,500
240 Postage	1,464	1,643	3,000	3,000	2,000	3,000
242 Printing Expense	1,150	694	2,000	2,000	2,000	2,000
244 Public Notices	1,074	1,476	2,200	2,200	2,500	2,500
246 Publications	50	-	500	500	500	500
264 Special Events	284	975	1,000	1,000	1,800	1,000
266 Supplies - General	333	113	1,200	1,200	700	1,200
268 Supplies - Office	489	-	1,000	1,000	500	1,000
270 Training	789	649	1,000	1,000	1,000	1,000
274 Travel	837	284	1,000	1,000	500	1,000
282 Utilities - Telephone	1,445	1,502	1,600	1,600	1,600	1,600
291 Machinery/Equipment Under \$5K	-	200	-	-	50	-
292 Furniture/Fixtures Under \$5K	-	-	4,000	4,000	1,200	4,000
293 Computer Equipment Under \$5K	1,720	11,425	-	1,600	1,650	-
	<u>28,740</u>	<u>44,809</u>	<u>45,717</u>	<u>50,506</u>	<u>45,833</u>	<u>50,020</u>
<b><u>Contractual Expenditures</u></b>						
330 Codification Costs	2,772	2,419	4,000	4,000	4,000	4,000
	<u>2,772</u>	<u>2,419</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<b><u>Capital Expenditures</u></b>						
	-	-	-	-	-	-
<b><u>Special Projects</u></b>						
710 Electronic Recycling Event	3,829	1,844	-	-	-	-
712 Shredding Event	5,660	1,590	-	-	-	-
713 Document Shredding/Electronic Recycle E	-	-	6,000	6,000	6,162	6,200
	<u>9,489</u>	<u>3,433</u>	<u>6,000</u>	<u>6,000</u>	<u>6,162</u>	<u>6,200</u>
<b>Total City Clerk/Council</b>	<b>270,553</b>	<b>289,864</b>	<b>294,901</b>	<b>294,690</b>	<b>282,325</b>	<b>292,765</b>



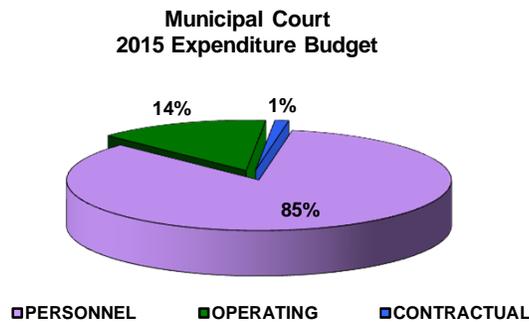
# WILDWOOD

*This page intentionally left blank.*

---

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
PERSONNEL	190,925	195,937	208,585	208,585	208,585	212,485
OPERATING	19,442	30,327	38,355	38,355	34,857	36,285
CONTRACTUAL	-	-	2,500	2,500	1,750	2,905
CAPITAL	-	-	-	-	-	-
<b>TOTALS</b>	<b>210,367</b>	<b>226,264</b>	<b>249,440</b>	<b>249,440</b>	<b>245,192</b>	<b>251,675</b>



**Department Purpose**

The Municipal Court is responsible for the prosecution, adjudication and recording of all cases tried in and for the City. The Municipal court is comprised of a part-time prosecuting Attorney, part-time Judge, full-time Court Clerk and the half-time allocation of the Assistant Court Clerk / Administrative Assistant position.

The Court Clerk's office has the responsibility for maintaining and updating all related court files, documents and actions. The Court Clerk administers the daily functions and requests of the Municipal Court. Duties of the administrative function of the Municipal Court include file maintenance, docket preparation, issuance of warrants, processing requests for information, collection of fines and court costs, preparation of monthly financial reports. The administrative function also assists in the coordination of the City's Alternative Community Service program and supporting the Prosecuting Attorney.

**2014 Accomplishments**

1. Reorganization of all Driving While Intoxicated files, these files can never be destroyed per the Office of State Courts of Missouri. Now all paperwork is immediately available in our office for any requests from other court agencies
2. Increased courtroom and docketing efficiency and effectiveness by printing all updated driving records for Driving While Revoked cases for the Judge to review immediately

**2015 Budget Goals**

<b>Government-Wide Goals</b>
<b>Mission Statement</b>
<b>Department Goals</b>
To reduce mental health costs and the filing of mental health cases with St. Louis County.
To reduce the costs of prisoner housing at St. Louis County Jail by expediting Wildwood prisoners stay.
Continuing to give defendants the opportunity to set up payment plans with the court office. Setting up payment plans gives defendants the option of paying a portion of their payment instead of not paying at all and the case going straight to warrant status.

**2015 Budget Highlights**

1. Unified approach to all Municipal Courts. Judicial management of forms and procedures to be processed the same in each court.
2. Case and workflow processes made more efficient with payment of fines to recall active warrant through the website [trafficpayment.com](http://trafficpayment.com) and transferred to the court in seconds.

City of Wildwood									
Department of Court									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Results	2014 Estimates	2015 Estimate/Goal	
<b>Output Measures</b>									
Tickets Issued	M	#	Workload	4,954	5,000	6,073	6,757	6,500	
Warrants	M	#	Workload	440	300	595	565	500	
Case Closed	M	#	Workload	4,561	5,000	6,026	6,439	6,500	
Total Revenue	M	\$	Workload	488,673	500,000	606,645	621,551	600,000	
<b>Efficiency Measures</b>									
<b>Increase methods of payment</b>									
Goal	Continue the option to pay on-line and by phone with a credit card		M						
Measurement	Increased revenue with on line payments and giving the defendants the option of making monthly payments		\$	Workload	N/A	27,778	45,177	52,968	53,000

\*Government-Wide Link  
Mission Statement = M  
Vision Statement = V  
Strategic Plan = S



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(30) Court  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	99,254	102,636	103,900	103,900	103,900	107,736
102 Elected/Appointed Officials	38,050	39,170	45,100	45,100	45,100	45,100
110 Overtime	4,198	3,339	7,400	7,400	7,400	7,400
120 FICA	10,682	10,886	12,000	12,000	12,000	12,258
140 Employee Health Benefits	29,947	30,674	30,485	30,485	30,485	30,286
142 Insurance (Life & Disability)	883	902	1,100	1,100	1,100	1,046
144 Pension Expense	6,858	7,060	7,200	7,200	7,200	7,514
180 Worker's Compensation	1,052	1,270	1,400	1,400	1,400	1,145
	<u>190,925</u>	<u>195,937</u>	<u>208,585</u>	<u>208,585</u>	<u>208,585</u>	<u>212,485</u>
<b><u>Operating Expenditures</u></b>						
204 Dues/Memberships	80	100	745	745	585	585
230 Miscellaneous	125	20	650	650	650	650
240 Postage	1,424	1,935	1,800	1,800	1,800	1,900
242 Printing Expense	491	3,172	4,755	4,755	4,755	4,755
243 Prisoner Expense	6,300	9,360	10,000	10,000	8,000	8,000
246 Publications	-	-	125	125	125	125
250 REJIS	3,648	4,104	4,000	4,000	4,462	4,000
262 Service Contracts	5,209	5,470	6,000	6,000	6,000	6,000
266 Supplies - General	-	19	500	500	500	500
268 Supplies - Office	845	355	800	800	500	800
270 Training	102	975	980	980	980	980
274 Travel	218	2,131	2,100	2,100	2,100	2,090
282 Utilities - Telephone	624	1,643	1,900	1,900	1,900	1,900
291 Machinery/Equipment Under \$5K	-	268	-	-	-	-
292 Furniture/Fixtures Under \$5K	-	-	1,000	1,000	-	1,000
293 Computer Equipment Under \$5K	76	775	1,500	1,500	1,000	1,500
294 Mental Health Court	300	-	1,000	1,000	1,000	1,000
296 Alter. Community Service	-	-	500	500	500	500
	<u>19,442</u>	<u>30,327</u>	<u>38,355</u>	<u>38,355</u>	<u>34,857</u>	<u>36,285</u>
<b><u>Contractual Expenses</u></b>						
350 Contractual Services	-	-	2,500	2,500	1,750	2,905
	-	-	2,500	2,500	1,750	2,905
<b><u>Capital Expenditures</u></b>						
440 Computer System	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Municipal Court</b>	<b>210,367</b>	<b>226,264</b>	<b>249,440</b>	<b>249,440</b>	<b>245,192</b>	<b>251,675</b>



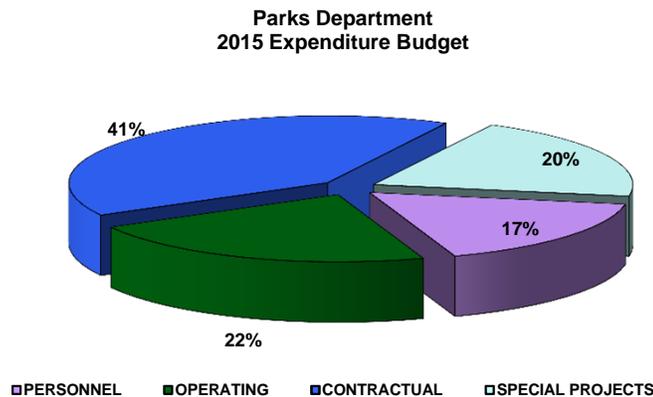
# WILDWOOD

*This page intentionally left blank.*

---

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
PERSONNEL	101,478	106,301	112,700	112,700	112,700	116,595
OPERATING	116,618	110,606	147,000	145,800	144,200	153,650
CONTRACTUAL	248,766	218,065	280,000	263,200	259,800	280,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	73,150	102,293	96,900	138,200	138,200	139,400
<b>TOTALS</b>	<b>540,012</b>	<b>537,266</b>	<b>636,600</b>	<b>659,900</b>	<b>654,900</b>	<b>689,645</b>



**Department Purpose**

To implement the goals and objectives of the City's Parks and Recreation Plan and Action Plan 2007, as a means to improve the quality of life for residents and property owners within the community, provide greater opportunities to them in terms of programming, and develop facilities identified by the community as needed. Parks and recreation activities and programs are supported primarily by personnel from the Department of Planning, with assistance from other City staff for programmed events that are larger in size.

To provide quality events that highlight the City's assets and promote a healthy lifestyle for all participants in them.

**2014 Accomplishments**

1. Completed over fifteen (15) major recreation events for the residents and visitors, along with some seventy-five (75) other recreation offerings. These events serve thousands of residents and visitors to the City.
2. The engagement of design consultants for three (3) major projects, specifically for Monarch-Chesterfield Levee Trailhead at Centaur Road; the Al Foster Memorial Trailhead; and second pedestrian bridge over State Route 100, east of State Route 109.
3. Completed the design and engineering specifications for the re-bidding processes for the Community Park – Phase I, which was successful and a contractor was selected, with work underway at the site since September 2014.
4. Began the construction of the Packwood Park Nature Trek, which is planned for completion by December 2014.
5. Negotiated with St. Louis County on the potential lease of Belleview Farms property, so as it can be opened to active use in the near future.

6. Continued study of a Ward Five Neighborhood Park location, in support of the Planning/Economic Development Parks Committee.
7. Oversaw the completion of the City's trail signage and parking lot improvements for the Rock Hollow Trail at Ridge Meadows Elementary School.
8. Submitted grant applications to appropriate agencies for funding assistance for park and trail facilities. Supported and assisted with the fifth year of the Farmers Market in Town Center.
9. Partnered with other agencies, cities, and not-for-profit groups to expand programming to Wildwood residents, such as the Spring Balloon Glow.
10. Continued the Department's support and participation for the expanded Wildwood Farms Community Garden.
11. Continued management of swimming pool program with surrounding municipalities for Wildwood residents.
12. Provided high level of maintenance of trail corridors and park facilities.
13. Completed the design and engineering for the following project, Anniversary Park Restroom Facility.
14. Began the design and engineering for a second pedestrian bridge over State Route 100 and held a design charrette to ensure consistency with the existing facility and improve, where possible.

**2015 Budget Goals**

<b>Government-Wide Goals</b>	
<b>Vision Statement</b>	<b>Strategic Plan</b>
<b>Department Goals</b>	
The oversight of the Wildwood Farmers Market, marking the start of its seventh year.	The submittal of grant applications to appropriate agencies for funding assistance of City-owned park and trail facilities.
The on-going support of the Wildwood Farms Community Garden.	The review of current recreation programming and opportunities for Wildwood residents, with the intent to improve offerings, while eliminate certain events that lack attendance or not part of City's stated goals in this regard.
The upkeep and maintenance of the City's park and recreation assets, including its parks and trails.	The completion of construction of the approved design for the proposed Phase I of the community park.
The preparation of articles and information for the gazette, e-newsletter, and/or website on parks and recreation efforts and activities of the City.	The undertaking of the necessary preparation for the placement of the park sales tax initiative on the ballot at a date to be determined.
	The participation of the City in the Ellisville/Wildwood Gator Swim Team partnership, with the City of Ellisville.
	The completion of the projects set forth in the 2015 Capital Improvements Program for parks and recreation.
	The organization and implementation of ninety (90) planned recreation events sponsored by the City and/or its partners.
	The acquisition of properties for a Village Green (Town Center) and a Ward Five Neighborhood Park.

**2015 Budget Highlights**

1. The on-going, cost-effective maintenance of the City's system of trails and parks through competitive bidding process to select appropriate and qualified contractors for these services.
2. The promotion of over ninety (90) events, activities, and classes for residents and visitors; many of which are unique to the St. Louis Region and utilize Wildwood's one-of-a-kind open space abundance.
3. The maintenance of budget line items in many categories to offset considerations relating to the pool tax debate. The improved communication efforts with residents via the City's new-designed website, other social media, and new techniques.

City of Wildwood Department of Parks & Recreation								
Performance Measures	Government-Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Estimate	2014 Estimate	2015 Estimate/Goal
<b>Output Measures</b>								
<b>Park Dedications</b>	<b>M and S</b>	<b>#</b>	<b>Workload</b>	1	1	0	0	3
<b>Park Facility Requiring Maintenance &amp; Oversight</b>	<b>M and S</b>	<b>#</b>	<b>Workload</b>	9	13	13	14	17
<b>Organize programs to enhance quality of life of citizens.</b>								
<b>V and M</b>								
Goal	Complete Over Ninety (90) Recreational Events							
Measurement	Number of Events	<b>#</b>	<b>Workload</b>	Over 80	Over 75	80	73	75
<b>Develop 66 acre site for a Community Park</b>								
<b>V, M, and S</b>								
Goal	Purchase property and develop park							
Measurement	Progress towards completion of park	<b>Acres</b>	<b>Workload</b>	Completed public engagement effort	Design and engineering of phase I	Design & Engineering Continued	Bid Request Resubmitted, Contractor Obtained, Begin Phase I Construction	Phase I Development Scheduled for Completion, Phase II Planned
<b>Complete Improvements to Al Foster Trailhead</b>								
<b>V, M, and S</b>								
Goal	Complete Engineering Plans for Agreed Upon Improvement, Bid and Construct							
Measurement	Received approvals of plans from all partners, including St. Louis County, State of Missouri, Great Rivers Greenway, Historic Glencoe Village Association, and City of Wildwood		<b>Workload</b>	Public engagement effort planned.	Surveys and public engagement effort completed	Receive approval/guidance from all partners	Site Development Plan Submitted for Review	Engineering & Bid Specs Finalized/ Possibly Begin Construction
<b>Reorganize/Enhance the Wildwood Founders Day Event</b>								
<b>V and M</b>								
Goal	Combine the Founders' Day Event with an Art Festival for a three (3) day event							
Measurement	Booth Participation and Successful Event Scheduling			N/A	N/A	N/A	First Combined Founders Day/Art Festival "Celebrate Wildwood"	Continue Founders Day/Art Festival "Celebrate Wildwood."
<b>Participation/Partnership in Greenway Corridor Project (connecting the Missouri River Valley and the Meramec River Valley with Great Rivers Greenway and the Department of Natural Resources)</b>								
<b>V, M, and S</b>								
Goal	Establishing the route; engaging public input for final concept plan and design							
Measurement	Public agreement and ultimate construction			Idea formulated; Numerous routes identified	Completed concept plan from public input	Redesign Concept Plan Discuss alternate routes	Complete Design/Engineering plans for phase through Babler Park	Begin Babler Park Phase Construction
<b>Partner with St. Louis County Parks on the Construction of Packwood Park</b>								
<b>V, M, and S</b>								
Goal	Acquiring necessary easements and finalizing plan for ultimate construction							
Measurement	Public agreement and ultimate construction			N/A	Property acquired, concept plans discussed and trail design begun	Concept Plan Complete. Bluffview Trail to Al Foster Trail Complete	Design/Engineering Plans Complete. Begin Construction	Planned for Completion

Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(40) Parks & Recreation  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	54,841	56,485	57,960	57,960	57,960	60,567
106 Part-time	-	-	-	-	-	-
110 Overtime	10,576	11,285	16,000	16,000	16,000	17,000
120 FICA	4,997	5,212	5,700	5,700	5,700	5,950
140 Employee Health Benefits	25,130	27,062	26,090	26,090	26,090	25,601
142 Insurance	594	606	700	700	700	702
144 Pension Expense	5,190	5,472	6,000	6,000	6,000	6,250
180 Worker's Compensation	148	179	250	250	250	525
	<b>101,478</b>	<b>106,301</b>	<b>112,700</b>	<b>112,700</b>	<b>112,700</b>	<b>116,595</b>
<b><u>Operating Expenditures</u></b>						
204 Dues/Memberships	-	-	1,500	1,500	1,500	1,750
208 Equipment Leasing	21,490	20,848	25,000	25,000	25,000	27,500
220 Maintenance - Building	2,734	2,630	5,200	4,000	4,000	4,500
224 Maintenance-Vehicles	148	154	-	1,000	1,500	1,250
230 Miscellaneous	1,823	299	2,000	2,000	1,500	2,750
240 Postage	956	1,176	1,000	1,000	1,000	1,000
242 Printing Expense	874	765	3,000	3,000	3,000	3,000
262 Service Contracts	5,264	5,703	8,700	8,700	8,700	10,000
264 Special Events	20,330	13,621	20,000	20,000	20,000	23,000
266 Supplies-General	9,758	4,408	8,000	10,000	10,000	10,000
268 Supplies-Office	16	-	1,000	1,000	1,000	1,000
269 Supplies-Recreation	45,604	46,004	55,000	54,000	50,000	50,000
270 Training	550	-	1,100	1,100	1,100	1,100
280 Utilities - Electric	2,419	3,695	3,800	3,800	3,800	5,000
282 Utilities - Telephone	1,713	1,791	2,700	2,700	3,700	4,000
284 Utilities - Water	1,205	3,808	2,500	1,500	2,400	1,800
291 Machinery/Equipment Under \$5K	249	4,968	4,000	3,000	3,000	3,000
292 Furniture/Fixtures Under \$5K	-	638	1,000	1,000	1,000	1,000
293 Computer Equipment Under \$5K	1,485	100	1,500	1,500	2,000	2,000
	<b>116,618</b>	<b>110,606</b>	<b>147,000</b>	<b>145,800</b>	<b>144,200</b>	<b>153,650</b>
<b><u>Contractual Expenditures</u></b>						
340 Consultant Costs	5,874	13,932	15,000	18,000	18,000	30,000
350 Contractual Services	28,441	28,352	40,000	40,000	40,000	40,000
350-01 Park Maintenance	173,980	129,788	175,000	161,200	155,077	160,000
351 Concert Series (formerly 725)	23,058	35,247	40,000	36,000	36,823	50,000
352 Movie Nights	17,412	10,746	10,000	8,000	9,900	-
	<b>248,766</b>	<b>218,065</b>	<b>280,000</b>	<b>263,200</b>	<b>259,800</b>	<b>280,000</b>
<b><u>Capital Expenditures</u></b>						
425 Machinery & Equipment	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Special Projects</u></b>						
715 Founders Day	19,640	28,353	24,000	55,000	55,000	40,000
720 Art Festival	-	-	7,500	16,000	16,000	30,000
736 Farmers Market	16,375	18,023	20,000	20,000	20,000	20,000
737 BBQ Bash	22,465	23,197	25,000	26,800	26,800	26,000
738 Municipal Events	-	-	-	-	-	-
739 Community Garden	14,670	7,720	10,000	10,000	10,000	13,000
740 Pond Athletic Assoc. Donation	-	25,000	10,400	10,400	10,400	10,400
	<b>73,150</b>	<b>102,293</b>	<b>96,900</b>	<b>138,200</b>	<b>138,200</b>	<b>139,400</b>
<b>Total Parks</b>	<b>540,012</b>	<b>537,266</b>	<b>636,600</b>	<b>659,900</b>	<b>654,900</b>	<b>689,645</b>



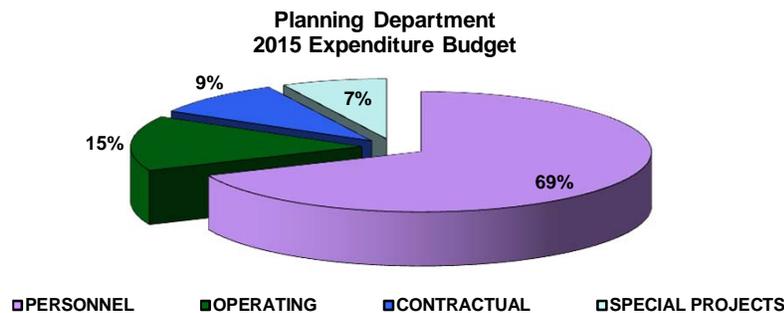
# WILDWOOD

*This page intentionally left blank.*

---

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
PERSONNEL	656,244	685,210	712,850	712,850	715,009	731,095
OPERATING	80,941	72,383	104,475	119,805	115,400	157,634
CONTRACTUAL	43,050	48,422	60,000	50,000	50,000	100,000
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	40,451	67,310	63,500	55,595	42,700	78,500
<b>TOTALS</b>	<b>820,685</b>	<b>873,326</b>	<b>940,825</b>	<b>938,250</b>	<b>923,109</b>	<b>1,067,229</b>



**Department Purpose**

To implement the goals and objectives of the City's Master Plan regarding land use, zoning, and subdivision activities, along with capital improvements programming, as a means to maintain property values, preserve the natural environment, and promote diversity in housing. The Department's personnel also provides sole support to parks and recreation activities and programs and maintenance of the City's Website.

**2014 Accomplishments**

1. Processed over thirty (30) rezoning requests, Conditional Use Permits, and Site Development Plans in 2014. This number of items processed by the Department represents an increase of one hundred (100) percent between 2013 and 2014.
2. Processed and presented of fifty (50) subdivision plats to City Council for action.
3. Managed the City's escrow system, which holds over three million dollars of developer commitments to complete necessary and required improvements in all locations of Wildwood.
4. Developed the yearly calendar, which is mailed to all Wildwood households.
5. Installed a total of ten (10) internet poles for the provision of high-speed internet served to the rural areas of the City.
6. Coordinated the efforts of the Rural Internet Access Committee (RIAC) and its efforts to expand this needed service in Wildwood's rural locations.
7. Prepared of a Request for Proposals (RFP) for an economic development consultant, per the direction of its task force members.

8. Provided on-going and everyday maintenance and updates of the City's website and its related Facebook and Twitter social media sites.
9. Conducted the Business Appreciation Reception for the Wildwood business community and the Board and Commission Appreciation Event for the City's large group of volunteers.
10. Provided support to the City's boards and commissions, as each undertakes it required duties and responsibilities. Interpreted and enforced required codes, regulations, and ordinances, so as to protect the public's health, safety, and welfare.
11. Assisted in the final stages of the first Great Streets Project with the communities of Ballwin and Ellisville and the Missouri Department of Transportation (MoDOT).
12. Participated in efforts and implemented recommendations of Economic Development Task Force, per City Council.
13. Supported the Crossings Community Improvement District in its management, as well as participating in the maintenance of its assets, specifically the parking garage.
14. Oversaw the design, engineering, fabrication, and installation of the historic communities' markers program, of which three (3) were completed, as planned and budgeted.
15. Assisted in the update of Chapter 440 Historic Preservation and Restoration Code and worked with the Historic Preservation Commission on its first major publication in many years.
16. Began the process for the update of the City's Master Plan, which will be considered through 2015, with anticipated adoption of it in 2016.

**2015 Budget Goals**

Government-Wide Goals		
Mission Statement	Vision Statement	Strategic Plan
Department Goals		
The rollout of high-speed internet service to the rural areas of the City of Wildwood.	The on-going support of the City's boards and commissions through its assigned responsibilities.	The assistance in completing the Town Center Update 2010, through the completion of a revised Development Manual.
The preparation and presentation of the Business Appreciation Reception to the Wildwood business community. for Board and Commission event.	The enforcement of required codes, regulations, and ordinances of the City, so as to protect the public's health, safety, and welfare.	The development of an Economic Development/Business Resource Plan for the City and its residents.
The continued support of the City's new website and the subsequent launching of it for public use.	The support of the Crossings Community Improvements District in its management of Wildwood Town Center, as well as participating in the maintenance of its facilities and assets.	The review of the City's Sign Regulations, particularly in Town Center.
The participation in the efforts and implementation of the recommendations of the Economic Development Task Force of City Council.	The oversight of the approved plans for three (3) City projects, in conjunction with the Missouri Department of Transportation's 2014 Re-Surfacing Project of State Route 100.	
The organization of training for Board and Commission members.	The processing of zoning requests, subdivision applications, site development plans, and other zoning/subdivision actions submitted to the City.	
	The development and implementation of procedures to address abandoned or threatened historic cemeteries and burial sites.	
	The installation of the remainder of historic community markers in City.	

**2015 Budget Highlights**

1. The hiring of a new employee.
2. The increase in the consultant budget in anticipation of the Master Plan update process.



# WILDWOOD

*This page intentionally left blank.*

---

City of Wildwood Department of Planning								
Performance Measures	*Government- Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Actual	2014 Estimate	2015 Estimate/ Goal
<b>Output Measures</b>								
Zoning Authorizations		#	Workload	557	510	523	633	550
Code Enforcement Summons Issued		#	Workload	55	90	67	49	10
Variance Requests		#	Workload	34	26	32	33	32
Architectural Review Board Submittals		#	Workload	5	8	4	7	7
Property Placed on Historic Registry		#	Workload	1	0	1	1	2
Zoning Change Applications Processed		#	Workload	9	7	15	28	30
Site-Specific Change Requests Processed		#	Workload	9	12	10	11	11
Site Development Plan Reviews Processed		#	Workload	6	9	9	10	11
Conditional Use Permits Processed		#	Workload	3	0	2	3	4
Number of Subdivision Plats Processed/Remain Outstanding		#	Workload	46	40	37	37	45
Subdivision Plats Approved by City Council		#	Workload	7	12/5	15	25/5	15/6
Escrow Money Collected		Dollars	Workload	11k	1m	390,000	454,400	400,000
Escrow Money Released Upon Inspection		Dollars	Workload	0.5m	1.2m	750,000	293,743	300,000
Subdivision Escrow Administration System		Dollars	Workload	4.4m	3.2m	2.85M	3.5M	2.5M
<b>Complete Ordinances to Enhance Citizens Quality of Life</b>	<b>S</b>							
Goal		Complete revisions to ordinances relating to signs, industrial district, adult oriented businesses, and public space.						
Measurement		Number of Ordinances	#	Workload	3	3	3	4
<b>Provide Internet Access to Unserved Areas of the City</b>	<b>M, V, and S</b>							
Goal		Partner with wireless companies to install equipment necessary to provide this service				Partnered with 2 companies		
Measurement		Number of Poles Installed to provide this service						
<b>Complete a Sustainability Plan for the City and its operations</b>	<b>S</b>							
Goal		Partner with outside entities to assist in this effort				Utilized Intern from US Green Building Council		
Goal		Complete different phases for the creation of this plan				Completion of Phase I - Greenhouse Gas Emissions Inventory		
Measurement		Adoption of a Plan or Individual Components						
<b>Increase Utilization of Notification Features of the City's updated website</b>	<b>M and V</b>							
Goal		Increase the number of E-newsletter Subscribers to the City's Updated Website by 50%						
Measurement		# of Subscribers						

Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(50) Planning  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	456,098	469,568	485,000	485,000	486,866	506,623
110 Overtime	10,875	11,434	17,000	17,000	17,000	13,400
120 FICA	33,888	34,410	38,500	38,500	38,643	39,782
140 Employee Health Benefits	98,335	107,306	106,350	106,350	106,350	105,690
142 Insurance (Life & Disability)	4,155	4,233	4,800	4,800	4,800	4,921
144 Pension Expense	37,184	38,297	40,000	40,000	40,150	41,395
180 Worker's Compensation	15,710	19,963	21,200	21,200	21,200	19,284
	<b>656,244</b>	<b>685,210</b>	<b>712,850</b>	<b>712,850</b>	<b>715,009</b>	<b>731,095</b>
<b><u>Operating Expenditures</u></b>						
202 Computer Supplies	48	-	2,000	2,000	1,000	2,500
204 Dues/Memberships	3,190	1,556	2,500	4,000	4,000	4,500
208 Equipment Leasing	7,996	8,117	6,800	10,205	10,205	14,384
224 Maintenance - Vehicles	7,073	7,823	8,000	8,000	8,000	8,750
230 Miscellaneous	1,626	1,616	2,000	2,000	2,000	3,000
240 Postage	11,488	9,159	11,000	11,000	12,000	24,000
242 Printing Expense	2,120	561	3,500	3,500	3,500	7,000
244 Public Notices	5,154	3,650	6,000	8,500	8,500	8,000
246 Publications	58	95	300	300	300	300
250 REJIS	225	998	500	2,000	2,000	2,000
263 Abatements	12,146	9,770	12,000	12,000	12,000	35,000
262 Service Contracts	-	-	775	1,800	1,800	3,600
264 Special Events	432	2,219	3,500	3,500	3,500	3,000
266 Supplies - General	5,621	4,108	5,000	10,000	8,000	7,500
268 Supplies - Office	2,818	2,952	3,000	3,000	3,000	3,000
270 Training	4,200	3,361	5,500	2,000	2,000	3,500
274 Travel	110	196	2,500	2,500	2,000	3,000
282 Utilities - Telephone	8,262	9,287	9,000	9,000	9,000	11,000
291 Machinery/Equipment Under \$5K	1,153	1,991	2,000	2,000	2,000	2,000
292 Furniture/Fixtures Under \$5K	-	3,336	2,500	2,500	2,500	2,500
293 Computer Equipment Under \$5K	7,219	1,590	16,100	20,000	18,095	9,100
	<b>80,941</b>	<b>72,383</b>	<b>104,475</b>	<b>119,805</b>	<b>115,400</b>	<b>157,634</b>
<b><u>Contractual Expenditures</u></b>						
340 Consultant Costs	14,676	6,075	20,000	15,000	15,000	25,000
350 Contractual Services	28,374	42,347	40,000	35,000	35,000	75,000
	<b>43,050</b>	<b>48,422</b>	<b>60,000</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>
<b><u>Capital Expenditures</u></b>						
	-	-	-	-	-	-
	-	-	-	-	-	-

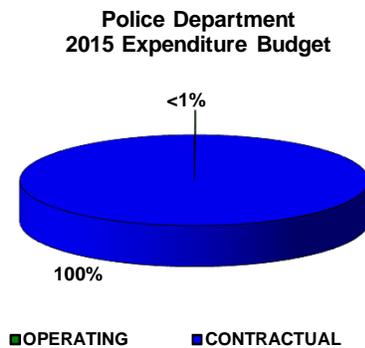
**City of Wildwood  
Fiscal Year 2015**

**(50) Planning  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Special Projects</b>						
740 Commissions	1,361	835	6,000	4,000	4,000	8,500
750 Annual Calendar	14,127	15,225	22,500	22,500	22,500	20,000
755 Website Upgrade	-	45,793	-	-	-	-
756 Town Center Planning Charrette	-	-	15,000	9,095	-	25,000
757 Strecker Forest Environmental Assessmen	24,964	5,457	20,000	20,000	2,200	20,000
758 Internet Demo Project	-	-	-	-	-	-
759 Green Infrastructure Strategy Plan	-	-	-	-	-	-
761 Hazardous Tree Inventory	-	-	-	-	-	-
763 Historical Properties Survey	-	-	-	-	14,000	5,000
	40,451	67,310	63,500	55,595	42,700	78,500
<b>Total Planning</b>	<b>820,685</b>	<b>873,326</b>	<b>940,825</b>	<b>938,250</b>	<b>923,109</b>	<b>1,067,229</b>

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
OPERATING	91,057	16,706	3,000	3,000	2,858	3,250
CONTRACTUAL	2,961,863	2,966,158	3,003,720	3,008,578	3,008,720	3,087,399
CAPITAL	-	-	-	-	-	-
<b>TOTALS</b>	<b>3,052,920</b>	<b>2,982,864</b>	<b>3,006,720</b>	<b>3,011,578</b>	<b>3,011,578</b>	<b>3,090,649</b>



**Department Purpose**

The City of Wildwood contracts with the St. Louis County Police Department for police services. The St. Louis County Police Department provides full law enforcement services under this Agreement, and maintains precinct facilities in the Municipal Building for use by the Department. The Budget for FY2014 reflects the City's ongoing commitment to work in close cooperation with the St. Louis County Police Department to insure the safety and security of Wildwood residents and the general public. In addition to those police services set forth in the Agreement, the City funds additional community policing services including overtime support for selected City events and celebrations, and DARE program activities in the local schools.

**2014 Accomplishments**

1. Completed a smooth transition to a new Precinct Commander.
2. Achieved proper balance between productive traffic enforcement and visibility in neighborhoods.
3. Worked cooperatively with City Staff on special City event planning and execution.
4. Continued efforts to reduce Part 1 and Part 2 crime rates.
5. Effectively managed local staffing during other St. Louis County incidents.

**2015 Budget Goals**

Government-Wide Goals	
Vision Statement	Strategic Plan
Department Goals	
Achieve proper balance between productive traffic enforcement and visibility in neighborhoods.	Continue effective working relationship between City and Police leadership and personnel.
Work cooperatively with City Staff on special City event planning and execution.	Continue excellent follow-up crime investigation conducted by precinct personnel.
Continue to aggressively address traffic enforcement and accident related issues.	Continue close working relationship with Rockwood School District and private schools regarding school safety preparedness issues.
Continue efforts that have resulted in reduction in Part 1 and Part 2 crimes occurring within City.	
Take advantage of training opportunities provided through St. Louis County and the Municipal Police Academy.	

**2015 Budget Highlights**

1. 2.65% increase in full service agreement for 2015 over 2014, totaling \$78,679.55.
2. No change in the number of police personnel assigned to the Wildwood Precinct is contemplated for 2015.
3. Slight increase in City Event Overtime, based on 2014 estimate.

City of Wildwood Department of Police								
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Goal/Estimate
<b>Output Measures</b>								
<b>Calls for Service</b>								
Directed		#	Workload	12,548	12,513	12,761	12,442	12,500
Self-Initiated		#	Workload	16,686	17,801	16,215	17,655	17,700
<b>Arrests</b>		#	Workload	479	454	505	525	510
<b>Traffic Citations</b>		#	Workload	5,736	5,585	5,120	6,211	5,700
<b>Offences Cleared</b>		#	Workload	803	766	630	553	650
<b>Patrol Beats Manned</b>								
4 Beats		%	Workload	100	100	100	100	100
5 Beats		%	Workload	29	30	28	15	20
>5 Beats		%	Workload	6	7	N/A	N/A	N/A
<b>Vehicle Accidents</b>								
Property Damage		#	Workload	523	569	535	467	465
Injury		#	Workload	105	128	95	95	90
Fatality		#	Workload	1	2	3	1	-
<b>Efficiency Measures</b>								
<b>Emergency Response Time</b>		Minutes	Workload	6.72	6.9	6.6	6.7	6.5

\*See Strategic Goals

---

\*Government-Wide Link  
Mission Statement =M  
Vision Statement = V  
Strategic Plan = S

---



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(60) Police  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b><u>Operating Expenditures</u></b>						
210 Facilities	81,957	13,660	-	-	-	-
222 Maintenance - Equipment	-	-	500	500	500	500
230 Miscellaneous	1,932	1,881	2,000	2,000	2,000	2,000
280 Utilities - Electric	7,168	1,165	-	-	-	-
282 Utilities - Telephone	-	-	500	500	-	-
285 Utilities - Cable TV	-	-	-	-	358	750
	<u>91,057</u>	<u>16,706</u>	<u>3,000</u>	<u>3,000</u>	<u>2,858</u>	<u>3,250</u>
<b><u>Contractual Expenditures</u></b>						
350 Contractual Services	2,942,256	2,942,150	2,970,920	2,970,920	2,970,920	3,049,599
350-01 City Event Overtime	19,607	17,508	25,000	29,858	30,000	30,000
350-02 Cleaning	-	6,500	7,800	7,800	7,800	7,800
	<u>2,961,863</u>	<u>2,966,158</u>	<u>3,003,720</u>	<u>3,008,578</u>	<u>3,008,720</u>	<u>3,087,399</u>
<b><u>Capital Expenditures</u></b>						
425 Machinery & Equipment	-	7,863	-	-	-	-
	<u>-</u>	<u>7,863</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Police Services</b>	<b><u>3,052,921</u></b>	<b><u>2,990,727</u></b>	<b><u>3,006,720</u></b>	<b><u>3,011,578</u></b>	<b><u>3,011,578</u></b>	<b><u>3,090,649</u></b>



# WILDWOOD

*This page intentionally left blank.*

---

**AN ORDINANCE AUTHORIZING EXECUTION OF A RENEWAL  
OF THE POLICE SERVICES AGREEMENT WITH  
ST. LOUIS COUNTY FOR THE YEAR 2015**

**WHEREAS**, the City of Wildwood entered into a multi-year Agreement with St. Louis County for Police Services provided by the St. Louis County Police Department authorized by Ordinance #1362 for the period beginning January 1, 2007, and

**WHEREAS**, the Agreement may be renewed by the parties annually subject to the conditions of the Agreement pertaining to, among other things, the annual Full Service Agreement Compensation to be paid to St. Louis County for providing said police services, and

**WHEREAS**, the City of Wildwood and St. Louis County have entered into a renewal of and ADDENDUM to the Police Services Agreement dated December 10, 2007 for the year beginning January 1, 2008, and

**WHEREAS**, a second ADDENDUM to and renewal of the 2007 Police Services Agreement was approved by ordinance dated January 12, 2009 for the year beginning January 1, 2009, and

**WHEREAS**, a third ADDENDUM to and renewal of the 2007 Police Services Agreement was approved by Ordinance #1679 dated January 11, 2010 for the year beginning January 1, 2010, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1776, dated December 13, 2010 for the year beginning January 1, 2011, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1846, dated January 9, 2012 for the year beginning January 1, 2012, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1903, dated December 10, 2012 for the year beginning January 1, 2013, and

**WHEREAS**, a renewal of the 2007 Police Service Agreement was approved by Ordinance #1992, dated January 13, 2014 for the year beginning January 1, 2014, and

**WHEREAS**, the proposed 2015 Full Service Agreement Compensation for renewal of the 2007 Police Services Agreement with St. Louis County for the year beginning January 1, 2015 has been reviewed and recommended for approval by the City of Wildwood Board of Public Safety.

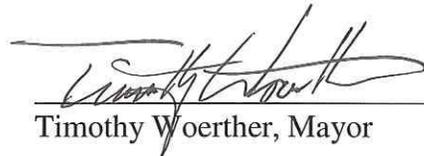
**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AS FOLLOWS:**

**Section One.** The Mayor of the City of Wildwood is hereby authorized to execute on behalf of the City a Renewal of the Police Services Agreement between the City of Wildwood and St. Louis County Police Department for the year beginning January 1, 2015 according to the 2015 Full Service Agreement Compensation schedule attached hereto as Exhibit A.

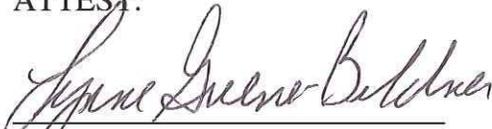
**Section Two.** This Ordinance shall be in full force and effect on and after its passage and approval.

This Bill was passed and approved this 8th day of December, 2014 by the City Council of the City of Wildwood, Missouri, after having been read by title or in full two times prior to passage.

  
\_\_\_\_\_  
Presiding Officer

  
\_\_\_\_\_  
Timothy Woerther, Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
City Clerk

**EXHIBIT A  
CITY OF WILDWOOD  
2015 FULL SERVICE AGREEMENT COMPENSATION**

I.	<u>Patrol (uniform)</u>	
A.	27 Police Officers (base salary average \$47,278) Fringe benefits (social security, retirement, unemployment, worker's comp, health insurance, life insurance), overtime, longevity pay, clothing @ \$24,696 per officer Police Officer average cost \$71,974	\$1,943,298
B.	Supervision	
	1. Captain with fringe benefits	114,408
	2. Lieutenant with fringe benefits	100,287
	3. 4 Sergeants with fringe benefits (\$88,658 x 4)	354,632
C.	Office Administrator	70,939
D.	Transportation Costs (11 vehicles) @ \$17,511.10	192,622.10
II.	<u>Division of Criminal Investigation &amp; Operational Support</u>	
A.	Investigations/Administrative	126,013.80
B.	Communications and Police Report Services Agreement	141,063.50
III.	<u>Precinct Station Internet/Phone</u>	6,335.48
	Total:	<b><u>\$3,049,598.88</u></b>
	Monthly:	<b><u>\$254,133.24</u></b>

0914169

09/14



# WILDWOOD

*This page intentionally left blank.*

---



INTER-OFFICE MEMORANDUM

September 18, 2014

TO: CAPTAIN TIM TANNER, Precinct Commander  
City of Wildwood Precinct

FROM: LIEUTENANT JOHN BLAKE, Commander  
Municipal Services Unit

SUBJECT: CITY OF WILDWOOD 2015 COST SHEET ANALYSIS

---

Attached you will find the 2015 City of Wildwood Full Service Agreement Compensation Cost Sheet. The information was compiled with the understanding previous terms and conditions remain in place. Listed below are brief explanations of each item and the associated cost increase/decrease.

I. Patrol Costs

IA. Uniform

Base average annual salary increase of \$942.00 per officer

Fringe benefit increase of \$1,381.00 per officer

**Total increase of \$62,721.00**

IB. Supervision

Captain salary and fringe benefit increase of \$3,737.00

Lieutenant salary and fringe benefit increase of \$3,043.00

Sergeant salary and fringe benefit increase of \$2,798.00

(\$11,192.00 for four)

**Total increase of \$17,972.00**

IC. Office Administrator

Salary and fringe benefit increase of \$2,407.00

**Total increase of \$2,407.00**

ID. Transportation Costs

Cost decrease of \$585.40 per vehicle (vehicle/equipment cost)

**Total decrease of \$6,439.40**

**Total Part I cost increase of \$76,660.60**

II. Division of Criminal Investigation and Operational Support

IIA. Investigations/Administrative

**Total increase of \$5,354.80**

IIB. Communications and Police Report Services Agreement

Communications increase of \$1,560.32 based on usage

CARE decrease of \$4,374.92 based on usage.

**Total decrease of \$2,814.60**

**Total Part II cost increase of \$2540.20**

III. Precinct Internet/Phone Maintenance

IIIA. Yearly cost of \$6335.48

**Total decrease of \$521.25**

**Total Part III decrease of \$521.25**

**2015 Overall Contract Increase of \$78,679.55 or 2.65%**

Personnel costs increased 3.32% due to an increase in salary and personnel costs such as health care and pension costs.

Vehicle transportation costs decreased in 2014 by \$585.00 per vehicle for a total of \$6,439.40 or 3.32%. Fleet costs for each vehicle are determined by the cost of both the car and all associated equipment divided by the estimated life span of all minus any residual value. The decrease was attributable to lower vehicle and equipment costs. These numbers are provided by the Vehicle Supply/Fleet Management Unit.

The Criminal Investigation and Operational Support Costs are determined as follows:

Wildwood is part of the West County Communications Console along with the cities of Chesterfield, Eureka, Ellisville, and Clarkson Valley. The total cost to operate that console per year as determined by Fiscal Services is \$513,280.00. During the previous twelve month period, Wildwood's usage of the console resulted in 21,427 radio calls or 21.07% of the total call volume. 21.07% of \$513,280.00 results in a line item cost of \$108,251.60.

Report Services costs are generated by determining the overall cost to operate the CARE Unit in a twelve month period divided by the number of reports generated in that same time to determine a per report cost basis. That number remained static for 2014 at \$17.93 per report. In the previous twelve months, Wildwood completed 1,830 reports for a cost of \$32,811.90. Combined, Communications and Report services account for the line item cost of \$141,063.50 which represents a reduction of 1.96% from 2013.

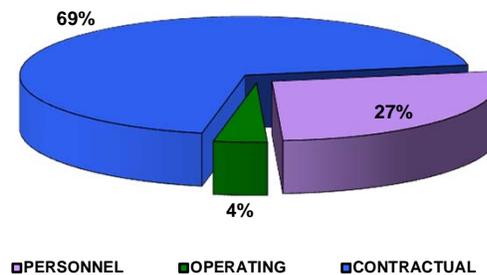
The Investigation/Administration line item was developed from the same formula as last year. The High Incident Crime Summary (HICS report) was used to develop a baseline. Wildwood's percentage of Part I and Part II crimes as a percentage of the whole reported for St. Louis County multiplied by Criminal Investigations total non-free services yearly budget of \$5,500,000.00. For 2015, the percentage amounted to 2.29% and resulted in an investigative cost of \$126,013.80. Although Wildwood's Part I and Part II crimes decreased by 17.52% overall Part I and Part II crimes decreased 23.26% resulting in a 4.44% increase.

The Precinct Station Internet/Phone line item reflects charges over the previous twelve months resulting in a 7.6% reduction.

**Summary of Accounts  
Expenditures**

Categories	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
PERSONNEL	461,776	486,084	507,100	507,100	503,600	522,466
OPERATING	68,219	64,842	68,250	71,805	71,305	73,984
CONTRACTUAL	637,522	1,044,944	1,195,000	1,541,445	1,518,319	1,337,500
CAPITAL	-	-	-	-	-	-
SPECIAL PROJECTS	-	-	-	8,250	8,250	-
<b>TOTALS</b>	<b>1,167,517</b>	<b>1,595,870</b>	<b>1,770,350</b>	<b>2,128,600</b>	<b>2,101,474</b>	<b>1,933,950</b>

**Public Works Department  
2015 Expenditure Budget**



**Department Purpose**

The responsibilities of the Public Works Department are to review, inspect, maintain and, in many cases, construct all of the publicly owned facilities in the City. These facilities include public roads and subdivision streets, bridges, culverts, rights-of-way along those roads, streets and sidewalks that parallel a public road or street.

Road, street and right-of-way maintenance and repair are provided through contracts with privately owned local companies. The Department oversees these contracts and re-negotiates them on a regular basis to insure that the City receives the best service for its money.

Capital Improvement Projects, such as roadway improvements, bridge replacements, trails, and storm water improvements are administered by the Public Works Department from design through construction. In many cases, consulting firms are utilized in providing design and inspection services through contract with the City. Consulting firms and City staff also inspect public improvements installed by developers. These costs are then reimbursed to the City through a procedure established by the Subdivision Ordinance. The reimbursements provide for a small portion of the Department's employee overhead cost.

The Department also issues Grading Permits, Special Use Permits and Floodplain Development Permits. The Public Works Department enforces ordinance requirements that regulate the work involved with these permits, with assistance from the Planning Department.

A Director of Public Works/City Engineer, Assistant City Engineer, Street Superintendent, Code Inspector (shared with the Planning Department) and an Administrative Assistant (shared with the Planning Department) staff the Public Works Department.

**2014 Accomplishments**

1. Secured \$920,000 in Federal Funding for the replacement of the Eatherton Road Bridge over Bonhomme Creek.
2. Completed annual Concrete Street and Sidewalk Replacement Program.
3. Completed resurfacing of Wild Horse Creek Road, Church Road, Main Street, Plaza Drive, Eastgate Lane, Fountain Place Drive and Market Avenue.
4. Completed joint project with the Missouri Department of Transportation on improving Route 109 and Pond-Grover Loop Road, and adding two new pedestrian crossings on Route 109.
5. Started design/public engagement phase of the Manchester Road Streetscape Phase 3 Project.
6. Started construction of sidewalk/streetscape improvements to Manchester Road at Schnucks - Wildwood Crossing.
7. Completed Route 100 Trail Safety Barrier project.
8. Helped coordinate improvements for the Route 100 Great Streets Project.
9. Reviewed alternatives for a City Salt Storage Facility.
10. Established a City Bicycle Advisory Committee, and applied for a Bicycle Friendly Community Award.
11. Completed rural roadway edge stabilizations at various locations throughout the City.

**2015 Budget Goals**

<b>Government-Wide Goals</b>	
<b>Vision Statement</b>	<b>Strategic Plan</b>
Continue Concrete Street and Sidewalk Replacement Program.	Continue planning and design for Phase 3 of the Manchester Streetscape project.
Complete additional rural roadway edge stabilization.	Participate in the 5-Year Strategic Planning Process.
Plan, design and construct a City Salt Storage Facility.	Continue to pursue Federal Transportation funding, as it becomes available.
Complete resurfacing of Ridge Road, S. St. Paul Road and Centaur Road.	
Complete construction of Manchester Road Bike Lanes	
Complete replacement of Woods Road Bridge.	
Complete replacement of Fox Creek Road bridge.	
Participate in planning for Main Street Extension.	
Participate in Route 100 Great Streets Initiatives.	

**2015 Budget Highlights**

1. Increase in Snow Removal, due to higher expenses experienced in 2014 and severe forecast for 2014/2015.
2. Increase in Salt, due to higher unit costs.
3. Increase in Asphalt Patching, due to higher needs.
4. Increase in Pavement Marking, due to planned Citywide lane striping.
5. Increase in Inspection Services, due to increase in residential development activity.

City of Wildwood									
Department of Public Works									
Performance Measures	*Government-Wide Link	Unit of Measure	Type of Indicator	2011 Results	2012 Results	2013 Results	2014 Estimate	2015 Estimate/Goal	
<b>Output Measures</b>									
Special Event Permit Issued	M	MI	Workload	60	60	52	37	50	
Floodplain Development Permits Issued	M	MI	Workload	2	2	1	1	1	
Bridges Replaced	M	MI	Workload	3	3	1	0	2	
<b>Grading Permits</b>									
Goal	Thorough review and timely issuance of Grading Permits								
Measurement		#	Workload	35	35	36	62	50	
<b>Special Use Permits</b>									
Goal	Thorough review and timely issuance of Special Use Permits								
Measurement		#	Workload	140	140	118	124	140	
<b>Maintenance Work Orders</b>									
Goal	Ongoing assignment of necessary roadway and right-of-way maintenance to private contractors								
Measurement		#	Workload	425	425	441	479	450	
<b>Concrete Street Replacement</b>									
Goal	Provide necessary repairs to concrete City streets								
Measurement		SY	Workload	24,000	24,000	24,000	24,000	22,000	
<b>Concrete Sidewalk Replacement</b>									
Goal	Provide necessary repairs to concrete City sidewalks								
Measurement		SF	Workload	40,000	40,000	35,000	20,000	20,000	
<b>Asphalt Resurfacing</b>									
Goal	Provide preventative maintenance by resurfacing City asphalt streets								
Measurement		MI	Workload	0	17.6	11.1	8.3	5.2	

\*Government-Wide Link  
 Mission Statement = M  
 Vision Statement = V  
 Strategic Plan = S



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015**

**(70) Public Works  
Expenditure Detail**

<b>General Fund (10)</b>	<b>Actual 2012</b>	<b>Actual 2013</b>	<b>Original Budget 2014</b>	<b>Final Budget 2014</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b><u>Personnel Expenditures</u></b>						
101 Regular Salaries	314,424	323,764	332,500	332,500	332,500	346,929
110 Overtime	1,444	4,465	7,000	7,000	7,000	7,800
120 FICA	23,762	24,648	26,000	26,000	26,000	27,137
140 Employee Health Benefits	80,389	87,985	92,100	92,100	92,100	91,833
142 Insurance (Life & Disability)	2,617	2,643	3,000	3,000	3,000	2,970
144 Pension Expense	25,250	24,159	27,000	27,000	27,000	28,114
180 Worker's Compensation	13,889	18,420	19,500	19,500	16,000	17,683
190 Other Payroll Expense	-	-	-	-	-	-
	<b>461,776</b>	<b>486,084</b>	<b>507,100</b>	<b>507,100</b>	<b>503,600</b>	<b>522,466</b>
<b><u>Operating Expenditures</u></b>						
202 Computer Supplies	-	16	1,000	1,000	500	1,000
204 Dues/Memberships	862	897	1,600	1,600	1,600	1,600
208 Equipment Leasing	6,257	6,986	6,650	10,205	10,205	11,884
224 Maintenance - Vehicles	6,367	7,354	6,000	6,000	6,500	6,000
230 Miscellaneous	4	-	-	-	1,000	500
240 Postage	4,758	6,466	4,000	4,000	5,000	4,000
242 Printing Expense	-	-	500	500	1,000	500
244 Public Notices	1,013	2,448	500	500	500	500
246 Publications	-	151	500	500	500	500
266 Supplies - General	339	325	1,000	1,000	1,000	1,000
268 Supplies - Office	206	40	1,000	1,000	500	1,000
270 Training	95	317	3,000	3,000	3,000	3,000
272 Tools	186	149	500	500	500	500
274 Travel	580	931	3,500	3,500	2,000	3,500
276 Traffic Signals & Street Lights	42,421	27,217	30,000	30,000	30,000	30,000
282 Utilities - Telephone	5,131	5,057	6,000	6,000	6,000	6,000
291 Machinery/Equipment Under \$5K	-	3,283	1,000	1,000	1,000	1,000
292 Furniture/Fixtures Under \$5K	-	956	-	-	-	-
293 Computer Equipment Under \$5K	-	2,247	1,500	1,500	500	1,500
	<b>68,219</b>	<b>64,842</b>	<b>68,250</b>	<b>71,805</b>	<b>71,305</b>	<b>73,984</b>
<b><u>Contractual Expenditures</u></b>						
350-01 Animal Removal	7,630	6,174	4,000	4,000	4,800	4,000
350-02 Roadside Mowing	56,009	53,743	65,000	61,445	60,000	60,000
350-05 Landscaping	35,911	33,098	30,000	30,000	30,000	30,000
350-06 Tree Removal	49,925	40,313	50,000	50,000	50,000	45,000
350-08 Tree Trimming	30,676	65,243	75,000	75,000	70,000	65,000
350-09 Misc. R-O-W	955	10,663	10,000	10,000	10,000	10,000
	<b>181,107</b>	<b>209,234</b>	<b>234,000</b>	<b>230,445</b>	<b>224,800</b>	<b>214,000</b>

**City of Wildwood  
Fiscal Year 2015**

**(70) Public Works  
Expenditure Detail**

<b>General Fund (10)</b>	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b><u>Contractual Expenditures (continued)</u></b>						
<b>Street Maintenance</b>						
350-11 Asphalt Patching	116,245	134,466	110,000	110,000	110,000	120,000
350-21 Crack & Joint Sealing	49,594	95,720	80,000	80,000	80,000	80,000
350-22 Street Sweeping	1,819	7,303	15,000	15,000	15,000	15,000
350-27 Pavement Marking	12,761	57,969	15,000	15,000	15,000	60,000
350-30 Guardrails	19,165	6,356	20,000	20,000	10,000	10,000
	199,584	301,813	240,000	240,000	230,000	285,000
<b>Snow Removal</b>						
350-31 Snow and Ice Removal	108,995	383,142	400,000	670,000	670,000	440,000
350-33 Salt	82,189	105,229	225,000	305,000	305,000	300,000
	191,184	488,371	625,000	975,000	975,000	740,000
<b>Storm Water</b>						
350-42 Culvert Cleaning	4,040	2,147	5,000	5,000	5,000	5,000
350-44 Ditching	14,756	6,037	10,000	10,000	10,000	10,000
350-45 Shoulder Maintenance	-	-	-	-	-	-
	18,796	8,183	15,000	15,000	15,000	15,000
<b>Traffic Control</b>						
350-51 Barricade Rental	861	-	1,000	1,000	-	1,000
350-55 Traffic Control Signs	23,360	24,098	25,000	25,000	25,000	25,000
	24,221	24,098	26,000	26,000	25,000	26,000
350-64 Bridge Maintenance	14,215	-	15,000	15,000	15,000	15,000
350-65 Emergency ROW Repairs	3,590	7,188	25,000	25,000	25,000	25,000
350-68 Mosquito Control	4,347	6,057	7,500	7,500	3,519	7,500
350-70 Inspection Services	477	-	7,500	7,500	5,000	10,000
	22,630	13,245	55,000	55,000	48,519	57,500
	637,522	1,044,944	1,195,000	1,541,445	1,518,319	1,337,500
<b><u>Capital Expenditures</u></b>						
	-	-	-	-	-	-
	-	-	-	-	-	-
<b><u>Special Projects</u></b>						
761 Special Projects	-	-	-	8,250	8,250	-
	-	-	-	8,250	8,250	-
<b>Total Public Works</b>	<b>1,167,517</b>	<b>1,595,870</b>	<b>1,770,350</b>	<b>2,128,600</b>	<b>2,101,474</b>	<b>1,933,950</b>

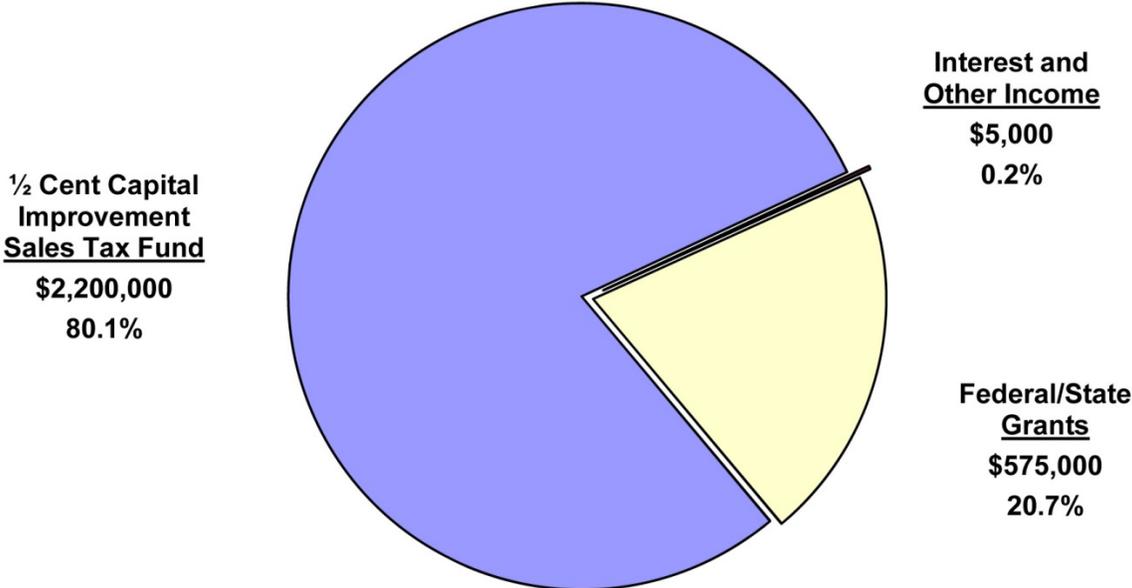
**City of Wildwood  
Fiscal 2015 Budget  
Capital Improvement Sales Tax Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balances</b>	Audited 6,126,891	Audited 6,481,950	Estimated 7,633,812	Audited 7,945,215	Audited 7,945,215	Estimated 8,108,877
<b>Revenues</b>						
½-Cent Capital Improvement Sales Tax	2,192,234	2,208,002	2,200,000	2,200,000	2,200,000	2,200,000
Interest	26,275	596	5,000	5,000	7,500	5,000
<b>Subtotal</b>	2,218,509	2,208,597	2,205,000	2,205,000	2,207,500	2,205,000
Federal/State Grants	-	32,147	541,000	541,000	541,000	575,000
Other Income	-	-	-	-	1,761	-
<b>Total Revenue</b>	2,218,509	2,240,745	2,746,000	2,746,000	2,750,261	2,780,000
<b>Other Financing Sources</b>						
Interfund Transfer In (Out)	(800,000)	-	-	-	-	-
Transfer In (Out) City Hall Project Fund	-	(219,618)	(222,950)	(222,950)	(222,950)	(270,075)
Other Sources	-	-	-	-	-	-
<b>Total Other Financing Sources</b>	(800,000)	(219,618)	(222,950)	(222,950)	(222,950)	(270,075)
<b>Total Revenue and Other Financing Sources</b>						
	1,418,509	2,021,127	2,523,050	2,523,050	2,527,311	2,509,925
<b>Expenditures</b>						
Park Development	467,120	407,317	5,616,000	5,327,999	2,143,211	5,764,999
Other Capital Investment	3,800	141,426	182,500	187,500	133,036	50,000
<b>Total Expenditures</b>	470,920	548,743	5,798,500	5,515,499	2,276,247	5,814,999
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>						
	947,589	1,472,383	(3,275,450)	(2,992,449)	251,064	(3,305,074)
Prior Year Encumbrance	(689,050)	(96,520)	-	(87,402)	(87,402)	-
Current Year Encumbrance	96,520	87,402	-	-	-	-
<b>Total Encumbrance Adjustment</b>	(592,530)	(9,118)	-	(87,402)	(87,402)	-
<b>Ending Fund Balances</b>						
	6,481,950	7,945,215	4,358,362	4,865,364	8,108,877	4,803,803

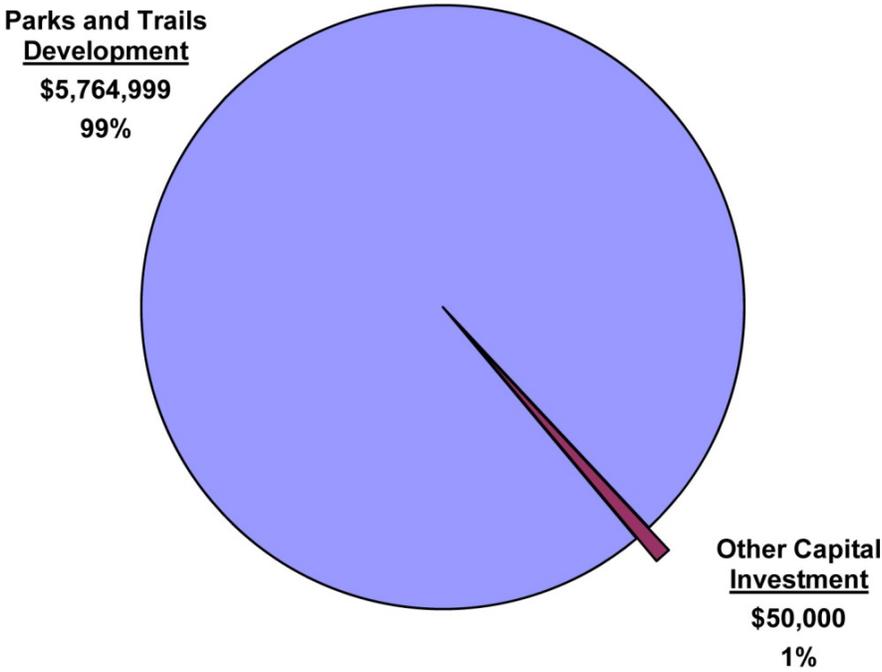
Note: Fund Established in 2010.

# 2015 Budget Capital Improvement Sales Tax Fund

## Revenue Summary Grand Total \$2,780,000



## Expenditure Summary Grand Total \$5,814,999



**CITY OF WILDWOOD  
FISCAL 2015 BUDGET  
CAPITAL IMPROVEMENT SALES TAX FUND  
REVENUES**

	2012 Actual	2013 Actual	2014 Original Budget	2014 Final Budget	Estimated 2014	Budget 2015
<b>Capital Improvement Sales Tax</b>	2,192,234	2,208,002	2,200,000	2,200,000	2,200,000	2,200,000
<b>Interest</b>	26,275	596	5,000	5,000	7,500	5,000
<b>Subtotal</b>	2,218,509	2,208,598	2,205,000	2,205,000	2,207,500	2,205,000
<b>Federal/State Grants</b>	-	32,147	541,000	541,000	541,000	575,000
<b>Other Sources</b>	-	-	-	-	1,761	-
<b>Total Revenues</b>	<u>2,218,509</u>	<u>2,240,745</u>	<u>2,746,000</u>	<u>2,746,000</u>	<u>2,750,261</u>	<u>2,780,000</u>

		Source Funds	FY 2014 Original Budget	FY 2014 Final Budget	FY 2014 Estimated Year-End
<b>Planned Project Expenditures</b>					
<b>Park Development</b>					
40-480-07	Property Acquisitions	Local	-	111,527	-
40-480-11	Al Foster Trailhead Improvements - Construction	Local	450,000	450,000	50,000
40-480-19	State Route 100 Pedestrian Trail Protection - Construction	Local/Grant	320,000	340,000	340,000
40-480-23	Anniversary Park Restroom Facilities	Local	-	57,473	57,473
40-480-25	Community Park - Phase I Construction	Local	2,800,000	2,999,999	1,000,000
40-480-26	Ridge Meadows Trailhead	Local	-	12,000	12,000
40-480-28	Packwood Park Nature Trek - Construction	Local/Grant	525,000	525,000	525,000
40-480-32	Wildwood Greenway - Phase VI - Construction	Local	675,000	675,000	-
40-480-33	Pedestrian Bridge over Hwy 100 - Eatherton Rd. - Design	Local	86,000	86,000	86,738
40-480-34	Kohn Park Repairs	Local	-	-	1,000
40-480-35	Old Pond School Repairs	Local	10,000	10,000	10,000
40-480-37	Ward Five Neighborhood Park - Construction	Local	700,000	-	-
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000	50,000	50,000
40-480-39	Monarch Levee Trail Extension	Local	-	11,000	11,000
<b>Sub Total - Park Development</b>			5,616,000	5,327,999	2,143,211
<b>Other Capital Investment</b>					
40-490-05	Great Streets Project(s)	Local	50,000	55,000	-
70-480-20	Vehicle Replacement/Purchase	Local	32,500	32,500	33,036
70-480-34	Rural Internet Access Project	Local	100,000	100,000	100,000
<b>Sub Total - Other Capital Investment</b>			182,500	187,500	133,036
<b>Total Expenditures</b>			5,798,500	5,515,499	2,276,247

		Source Funds	FY 2015
<b>Planned Project Expenditures</b>			
<b>Park and Trail Development</b>			
40-480-07	Property Acquisitions	Local	1,000,000
40-480-11	Al Foster Trailhead Improvements - Construction	Local	400,000
40-480-25	Community Park - Phase I - Construction	Local	1,999,999
40-480-32	Wildwood Greenway - Phase VI - Construction	Local/Grant	500,000
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Design/Engineer	Local/Grant	900,000
40-480-34	Kohn Park Repairs	Local	125,000
40-480-35	Old Pond School Repairs	Local	10,000
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000
40-480-41	Community Park - Phase II - Construction	Grant	400,000
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local	30,000
40-480-45	Future Trail Development - Design	Local	150,000
40-480-	Belleview Farms	Grant	-
	<b>Sub Total - Park Development</b>		<u>5,764,999</u>
<b>Other Capital Investment</b>			
70-480-34	Rural Internet Access Project	Local	50,000
	<b>Sub Total - Other Capital Investment</b>		<u>50,000</u>
<b>Total Expenditures</b>			<b>5,814,999</b>

		Source Funds	FY 2015	Capital Projects Fund	Grants	Interfund Transfers	Other Sources
<b>Planned Project Expenditure Funding</b>							
<b>Park Development</b>							
40-480-07	Property Acquisitions	Local	1,000,000	1,000,000			
40-480-11	Al Foster Memorial Trailhead - Construction	Local	400,000	400,000			
40-480-25	Community Park - Phase I - Construction	Local	1,999,999	1,999,999			
40-480-32	Wildwood Greenway - Phase VI - Construction	Local/Grant	500,000	425,000	75,000		
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Design/Engineer	Local	900,000	900,000			
40-480-34	Kohn Park Repairs	Local	125,000	125,000			
40-480-35	Old Pond School Repairs	Local	10,000	10,000			
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000	50,000			
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000	100,000	100,000		
40-480-41	Community Park - Phase II - Construction	Grant	400,000	-	400,000		
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local	30,000	30,000			
40-480-45	Future Trail Development - Design	Local	150,000	150,000			
40-480-	Belleview Park	Grant	-	-			
	<b>Sub Total - Park Development</b>		<b>5,764,999</b>	<b>5,189,999</b>	<b>575,000</b>	<b>-</b>	<b>-</b>
<b>Other Capital Investment</b>							
70-480-34	Rural Internet Access Project	Local	50,000	50,000			
	<b>Sub Total - Other Capital Investment</b>		<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>			<b>5,814,999</b>	<b>5,239,999</b>	<b>575,000</b>	<b>-</b>	<b>-</b>

**2015 CAPITAL IMPROVEMENT SALES TAX FUND  
PROJECT DESCRIPTIONS**

**Park Development**

40-480-07	<u>Property Acquisitions</u> Acquisition of property for a village green in Town Center.	1,000,000
40-480-11	<u>Al Foster Memorial Trailhead - Construction</u> This trailhead was opened in 2003 and has not seen any major improvements since then, while attendance and use of it has substantially grown. Due to the extent of use, the City will be constructing more parking, a shade structure, permanent restroom facilities, and other amenities for users (\$50,000 expenditure in 2014, \$400,000 carryover to 2015). <b>Additional costs for maintenance, upkeep, and replacement of items - \$9,000.00 per year.</b>	400,000
40-480-25	<u>Community Park - Phase I - Construction</u> Phase One of the community park includes the development of a major pavilion, dog park, trails, and all infrastructure and utilities needed for service to the site (\$1,000,000 expenditure in 2014, \$1,999,999 carryover to 2015). <b>Additional costs for maintenance, upkeep, and replacement of items - \$24,000.00 per year.</b>	1,999,999
40-480-32	<u>Wildwood Greenway - Phase VI - Construction</u> Construction of a mile long segment of multiple-use trail between Windsor Crest Subdivision and Pond Road (full carryover from 2014, but cost reduced from \$675,000 to \$500,000). <b>Additional costs for maintenance, upkeep, and replacement of items - &lt; \$1,000.00 per year.</b>	500,000
40-480-33	<u>Pedestrian Bridge Over Route 100, at Eatherton Road - Design/Engineer</u> Construction phase of a new pedestrian bridge over MO Route 100 near Eatherton Road. <b>Additional costs for maintenance, upkeep, and replacement of items - \$5,000.00 per year.</b>	900,000
40-480-34	<u>Kohn Park Repairs</u> Address a long-standing water issue along the edge of the right-of-way, which causes the ponding of water, while improving drainage across the property. In conjunction with this effort, add an access point and several parking spaces. Additional costs for maintenance, upkeep, and replacement of items - \$1,000.00 per year.	125,000
40-480-35	<u>Old Pond School Repairs</u> Repair exterior paint and water-proof the basement. <b>Additional costs for maintenance, upkeep, and replacement of items - \$0.00 per year.</b>	10,000
40-480-38	<u>Capital Equipment/Facilities Purchase/Replacement</u> Replace damaged equipment, when needed, purchase remaining historic markers for installation, and add items, where needed, in parks, trails, and public spaces. <b>Additional costs for maintenance, upkeep, and replacement of items - \$500.00 per year.</b>	50,000

**2015 CAPITAL IMPROVEMENT SALES TAX FUND  
 PROJECT DESCRIPTIONS**

40-480-39	<u>Monarch Levee Trailhead</u> Development of a trailhead at the base of the levee's intersection with Centaur Road in the City of Wildwood. The project would be a partnership with the Levee District and Great Rivers Greenway District. <b>Additional costs for maintenance, upkeep, and replacement of items - \$3,000 per year.</b>	200,000
40-480-41	<u>Community Park - Phase II - Construction</u> Funding to complete an All-Inclusive Playground Area, which had initial grading and infrastructure completed as part of Phase I of the Community Park project. <b>Additional costs for maintenance, upkeep, and replacement of items - \$5,000 per year.</b>	400,000
40-480-44	<u>Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge</u> Design funding for the development of a boardwalk feature to connect the trails between Mobil-On-The-Run and the existing Route 100 Pedestrian Bridge. <b>Nominal additional maintenance costs.</b>	30,000
40-480-45	<u>Future Trail Development - Design</u> Funding for future planning and design of additional trail segments, specifically for a connection between the Harbors at Lake Chesterfield and Rock Hollow Trail, via Old State Road and Ridge Road.	150,000
40-480-	<u>Bellevue Park</u> Funding to be determined, possible grant funding opportunities.	-
<b>Sub Total - Park Development</b>		<b>\$ 5,764,999</b>
<b>Other Capital Investment</b>		
70-480-34	<u>Rural Internet Project</u> Limited funding to address repeater sites to support the dozen internet poles installed in 2014.	50,000
<b>Sub Total - Other Capital Investment</b>		<b>\$ 50,000</b>
<b>Total Expenditures</b>		<b>\$ 5,814,999</b>

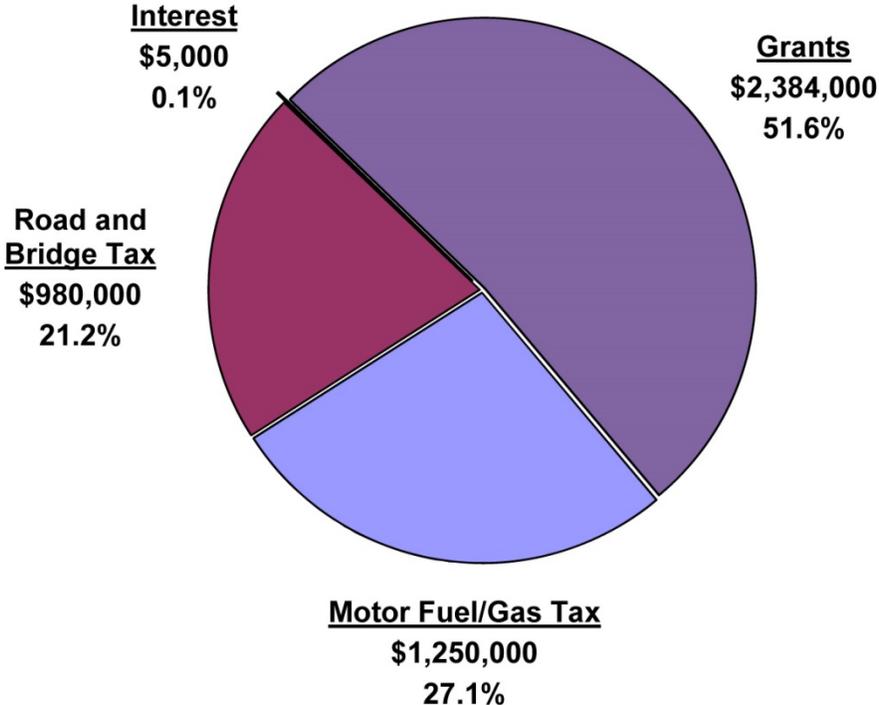
**City of Wildwood  
Fiscal 2015 Budget  
Road and Bridge Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balances</b>						
	Audited	Audited	Estimated	Audited	Audited	Estimated
	4,049,578	5,543,683	1,902,602	5,394,180	5,394,180	2,959,075
<b>Revenues</b>						
Motor Fuel/Gas Tax	1,275,164	1,287,812	1,250,000	1,250,000	1,250,000	1,250,000
Road & Bridge Tax	985,398	938,989	980,000	980,000	980,000	980,000
Interest	20,998	(662)	5,000	5,000	2,500	5,000
<b>Subtotal</b>	<u>2,281,561</u>	<u>2,226,139</u>	<u>2,235,000</u>	<u>2,235,000</u>	<u>2,232,500</u>	<u>2,235,000</u>
Federal/State Grants*	286,867	2,105,595	-	-	-	2,384,000
Other Income	-	-				
<b>Total Revenue</b>	<u>2,568,428</u>	<u>4,331,734</u>	<u>2,235,000</u>	<u>2,235,000</u>	<u>2,232,500</u>	<u>4,619,000</u>
<b>Other Financing Sources</b>						
Interfund Transfer In (Out)	-	-	-	-	-	-
Transfers in (Out) Capital Imp Sales Tax Fund	800,000	-	-	-	-	-
Transfer In (Out) Special Escrows	33,399	-	-	-	-	-
Transfer In (Out) Special Revenue Fund	467,610	-	-	-	-	150,000
<b>Total Other Financing Sources</b>	<u>1,301,009</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>150,000</u>
<b>Total Revenue and Other Financing Sources</b>						
	3,869,436	4,331,734	2,235,000	2,235,000	2,232,500	4,769,000
<b>Expenditures</b>						
Roadway Improvements	382,329	2,388,073	40,000	138,602	138,602	1,400,000
Bridge Reconstruction	952,532	236,572	-	-	-	1,780,000
Capital Maintenance	1,349,343	1,962,896	2,050,000	2,050,000	2,050,000	1,690,000
Other Capital Investment	127,988	1,314,780	595,000	595,844	529,479	555,000
<b>Total Expenditures</b>	<u>2,812,192</u>	<u>5,902,321</u>	<u>2,685,000</u>	<u>2,784,446</u>	<u>2,718,081</u>	<u>5,425,000</u>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>						
	1,057,244	(1,570,587)	(450,000)	(549,446)	(485,581)	(656,000)
Prior Year Encumbrance	(91,579)	(528,440)	-	(1,949,524)	(1,949,524)	-
Current Year Encumbrance	528,440	1,949,524	-	-	-	-
<b>Total Encumbrance Adjustment</b>	<u>436,861</u>	<u>1,421,084</u>	<u>-</u>	<u>(1,949,524)</u>	<u>(1,949,524)</u>	<u>-</u>
<b>Ending Fund Balances</b>						
	5,543,683	5,394,180	1,452,602	2,895,210	2,959,075	2,303,075

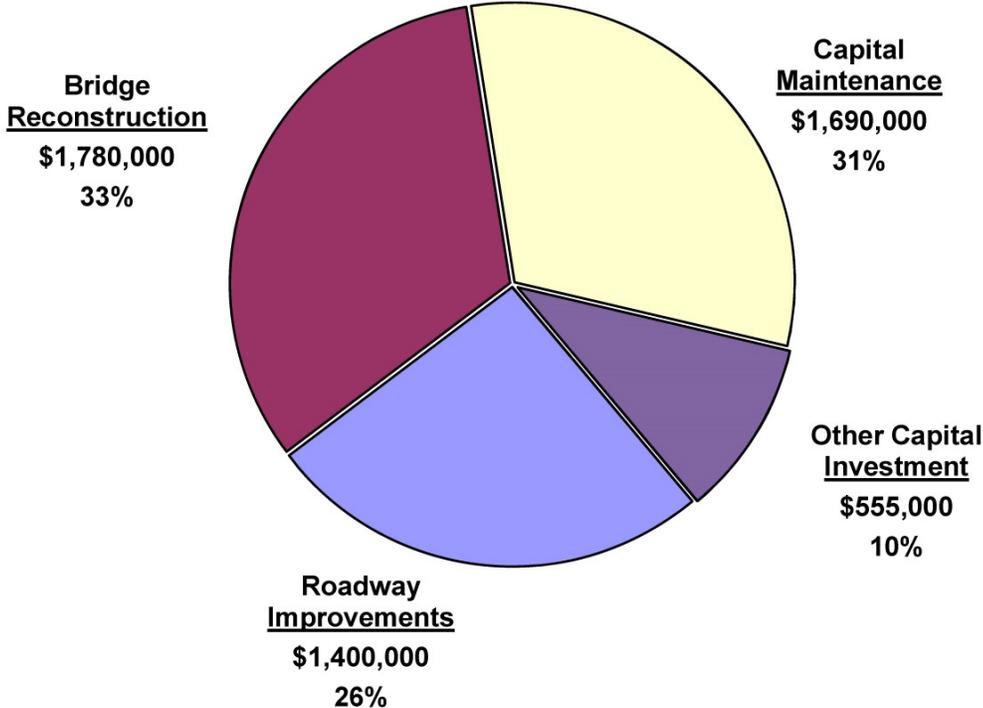
\*Note: The amount budgeted for Federal/State Grants may differ from the amount recorded in the Expense Budget due to the timing of revenue recognition in accordance with construction progress.

# 2015 Budget Road and Bridge Fund

## Revenue Summary Grand Total \$4,619,000



## Expenditure Summary Grand Total \$5,425,000



**CITY OF WILDWOOD  
FISCAL 2015 BUDGET  
ROAD AND BRIDGE FUND  
REVENUES**

	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Original Budget</b>	<b>2014 Final Budget</b>	<b>Estimated 2014</b>	<b>Budget 2015</b>
<b>Motor Fuel/Gas Tax</b>	1,275,164	1,287,812	1,250,000	1,250,000	1,250,000	1,250,000
<b>Road &amp; Bridge Tax</b>	985,398	938,989	980,000	980,000	980,000	980,000
<b>Interest</b>	20,998	(662)	5,000	5,000	2,500	5,000
<b>Subtotal</b>	2,281,561	2,226,140	2,235,000	2,235,000	2,232,500	2,235,000
<b>Federal/State Grants</b>	286,867	2,105,595	-	-	-	2,384,000
<b>Total Revenues</b>	2,568,428	4,331,735	2,235,000	2,235,000	2,232,500	4,619,000

		Source Funds	FY 2014 Original Budget	FY 2014 Final Budget	FY 2014 Year-End
<b>Planned Project Expenditures</b>					
<b>Roadway Improvements</b>					
70-460-07	Other Roadway Improvement Projects	Local	25,000	34,310	34,310
70-460-12	Pond-Grover Loop Rd. / Route 109 Improvements - Design		-	-	-
70-460-13	Pond-Grover Loop Rd. / Route 109 Improvements - Construction	Local/Grant	-	69,197	69,197
70-460-14	Traffic Safety Improvements	Local	15,000	15,000	15,000
70-460-15	Manchester Road Bike Lanes - Design	Local/Grant	-	20,095	20,095
	<b>Sub Total - Bridge Reconstruction</b>		40,000	138,602	138,602
<b>Bridge Reconstruction</b>					
70-470-60	Fox Creek Road Bridge #336 Replacement - Design	Local/Grant	-	-	-
70-470-61	Woods Road Bridge #348 Replacement - Design	Local/Grant	-	-	-
	<b>Sub Total - Bridge Reconstruction</b>		-	-	-
<b>Capital Maintenance</b>					
70-490-01	Asphalt Pavement Resurfacing	Local/Grant	950,000	950,000	950,000
70-490-02	Concrete Pavement Replacement	Local	900,000	900,000	900,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000	50,000
70-490-06	Sidewalk Replacement	Local	150,000	150,000	150,000
	<b>Sub Total - Capital Maintenance</b>		2,050,000	2,050,000	2,050,000
<b>Other Capital Investment</b>					
70-480-09	Manchester Rd Streetscape Const.	Local	-	844	844
70-480-12	Ossenfort / Route T Interactive Warning Beacons	Local	30,000	30,000	-
70-480-21	Other Engineering Services	Local	25,000	25,000	25,000
70-480-37	Municipal Building Driveway and Parking Lot - Mill and Overlay	Local	40,000	40,000	3,635
70-480-27	Manchester Road Streetscape Phase 3 Design	Local	300,000	300,000	300,000
70-480-28	Manchester Road Streetscape, Schnucks Area, Construction	Local	200,000	200,000	200,000
	<b>Sub Total - Other Capital Investment</b>		595,000	595,844	529,479
<b>Total Expenditures</b>			2,685,000	2,784,446	2,718,081

		Source Funds	FY 2015
<b>Planned Project Expenditures</b>			
<b>Roadway Improvements</b>			
70-460-07	Other Roadway Improvement Projects	Local	25,000
70-460-14	Traffic Safety Improvements	Local	25,000
70-460-15	Manchester Road Bike Lanes	Local/Grant	1,200,000
70-460-16	Route 109 Roundabout at Eastbound Route 100 Ramps - Design	Local	150,000
<b>Sub Total - Roadway Improvements</b>			1,400,000
<b>Bridge Reconstruction</b>			
70-470-62	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000
70-470-63	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000
70-470-64	Wild Horse Creek Bridge #392 - Design	Local/Grant	100,000
70-470-65	Bouquet Road Bridge #353 - Design	Local/Grant	80,000
70-470-66	Eatherton Road Bridge #3-110 - Design	Local/Grant	140,000
70-470-67	Strecker Road Bridge Design #3-102	Local/Grant	150,000
<b>Sub Total - Bridge Reconstruction</b>			1,780,000
<b>Capital Maintenance</b>			
70-490-01	Asphalt Pavement Resurfacing	Local	640,000
70-490-02	Concrete Pavement Replacement	Local	900,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000
70-490-06	Sidewalk Replacement	Local	100,000
<b>Sub Total - Capital Maintenance</b>			1,690,000
<b>Other Capital Investment</b>			
70-480-12	Ossenfort / Route T Interactive Warning Beacons	Local	30,000
70-480-11	Salt Storage Facility	Local	450,000
70-480-21	Other Engineering Services	Local	75,000
<b>Sub Total - Other Capital Investment</b>			555,000
<b>Total Expenditures</b>			5,425,000

		Source Funds	FY 2015	Road & Bridge Fund	Grants	Interfund Transfers	Other Sources
<b>Planned Project Expenditure Funding</b>							
<b>Roadway Improvements</b>							
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000			
70-460-14	Traffic Safety Improvements	Local	25,000	25,000			
70-460-15	Manchester Road Bike Lanes	Local/Grant	1,200,000	240,000	960,000		
70-460-16	Route 109 Roundabout at Eastbound Route 100 Ramps - Design	Local/TGA	150,000	-	-	150,000	
<b>Sub Total - Roadway Improvements</b>			<b>1,400,000</b>	<b>290,000</b>	<b>960,000</b>	<b>150,000</b>	<b>-</b>
<b>Bridge Reconstruction</b>							
70-470-62	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000	140,000	560,000		
70-470-63	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000	122,000	488,000		
70-470-64	Wild Horse Creek Bridge #392 - Design	Local/Grant	100,000	20,000	80,000		
70-470-65	Bouquet Road Bridge #353 - Design	Local/Grant	80,000	16,000	64,000		
70-470-66	Eatherton Road Bridge #3-110 - Design	Local/Grant	140,000	28,000	112,000		
70-470-67	Strecker Road Bridge Design #3-102	Local/Grant	150,000	30,000	120,000		
<b>Sub Total - Bridge Reconstruction</b>			<b>1,780,000</b>	<b>356,000</b>	<b>1,424,000</b>	<b>-</b>	<b>-</b>
<b>Capital Maintenance</b>							
70-490-01	Asphalt Pavement Resurfacing	Local	640,000	640,000			
70-490-02	Concrete Pavement Replacement	Local	900,000	900,000			
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000			
70-490-06	Sidewalk Replacement	Local	100,000	100,000			
<b>Sub Total - Capital Maintenance</b>			<b>1,690,000</b>	<b>1,690,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Capital Investment</b>							
70-480-12	Ossenfort / Route T Interactive Warning Beacons	Local	30,000	30,000			
70-480-11	Salt Storage Facility	Local	450,000	450,000			
70-480-21	Other Engineering Services	Local	75,000	75,000			
<b>Sub Total - Other Capital Investment</b>			<b>555,000</b>	<b>555,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>			<b>5,425,000</b>	<b>2,891,000</b>	<b>2,384,000</b>	<b>150,000</b>	<b>-</b>

**2015 CAPITAL PROJECTS  
PROJECT DESCRIPTIONS**

**Roadway Improvements**

70-460-07	<u>Other Roadway Improvement Projects</u> Funding allocated for small roadway improvement projects identified throughout the year. <b>Nominal future operating and maintenance costs expected.</b>	25,000
70-460-14	<u>Traffic Safety Improvements</u> Funding for traffic calming, bicycle & pedestrian improvements or other traffic safety improvements <b>Nominal future operating and maintenance costs expected.</b>	25,000
70-460-15	<u>Manchester Road Bike Lanes</u> Addition of bike lanes along Manchester Road (MO Route 109 west to MO Route 100). Construction Funding in 2015. <b>Nominal future operating and maintenance costs expected.</b>	1,200,000
70-460-16	<u>Route 109 Roundabout at Eastbound Route 100 Ramps</u> Convert intersection to a roundabout, with design in 2015 and construction in 2016. <b>Nominal future operating and maintenance costs expected.</b>	150,000
<b>Sub Total - Roadway Improvements</b>		<b>\$ 1,400,000</b>

**Bridge Reconstruction**

70-470-62	<u>Woods Road Bridge #348 Replacement - Construction</u> Replacement of a substandard bridge on Woods Road, at MO Route 109, including a wider 2-lane roadway width and walkway. Funds are budgeted in 2013 for design, with construction in 2015. <b>No additional future operating and maintenance costs expected.</b>	700,000
70-470-63	<u>Fox Creek Road Bridge #336 Replacement - Construction</u> Replacement of a substandard bridge on Fox Creek Road, south of MO Route 100, including a wider 2-lane roadway width. Funds are budgeted in 2013 for design, with construction in 2015. <b>No additional future operating and maintenance costs expected.</b>	610,000
70-470-64	<u>Wild Horse Creek Bridge #392 - Design</u> Replacement of a substandard bridge on Wild Horse Creek Road, north of Babler Forest Road, including a wider 2-lane roadway width. Funds are budgeted in 2015 for design, with construction in 2017. <b>No additional future operating and maintenance costs expected.</b>	100,000
70-470-65	<u>Bouquet Road Bridge #353 - Design</u> Replacement of a substandard bridge on Bouquet Road, south of Melrose Road, including a wider 2-lane roadway width. Funds are budgeted in 2015 for design, with construction in 2017. <b>No additional future operating and maintenance costs expected.</b>	80,000
70-470-66	<u>Eatherton Road Bridge #3-110 - Design</u> Replacement of a substandard bridge on Eatherton Road, north of Orrville Road, including a wider 2-lane roadway width. Funds are budgeted in 2015 for design, with construction in 2018. <b>No additional future operating and maintenance costs expected.</b>	140,000
70-470-67	<u>Strecker Road Bridge Design #3-102</u> Replacement of a substandard bridge on Strecker Road, north of Old Strecker Road, including a wider 2-lane roadway width. Funds are budgeted in 2015 for design, with construction in 2017. <b>No additional future operating and maintenance costs expected.</b>	150,000
<b>Sub Total - Bridge Reconstruction</b>		<b>\$ 1,780,000</b>

**2015 CAPITAL PROJECTS  
PROJECT DESCRIPTIONS**

**Capital Maintenance**

70-490-01	<u>Asphalt Pavement Resurfacing</u> Pavement resurfacing on Ridge Road, South St. Paul Road and Centaur Road, and shoulder stabilization along previously resurfaced roadways <b>Maintenance project; extends useful life of roadway pavement and lengthens time before repaving is required</b>	640,000
70-490-02	<u>Concrete Pavement Replacement</u> Citywide Selective Concrete Street Slab Replacement. New pavement to be constructed with a 4" Type 1 aggregate base and 7" P.C.C. concrete pavement. <b>Maintenance project; reduces operating expenses for asphalt patching by \$20,000/yr.</b>	900,000
70-490-05	<u>Storm Drainage Structure Replacement</u> Replacement or repair of small roadway culverts, storm grates or other storm drainage structures within the City right-of-way. <b>No additional future operating and maintenance costs expected.</b>	50,000
70-490-06	<u>Sidewalk Replacement</u> Replacement or repair of sidewalks <b>Maintenance project</b>	100,000
<b>Sub Total - Capital Maintenance</b>		<b>\$ 1,690,000</b>

**Other Capital Investment**

70-480-12	<u>Ossenfort / Route T Interactive Warning Beacons</u> Sensor Activated Flashing Beacons at intersection (carryover from 2013). <b>No additional future operating and maintenance costs expected.</b>	30,000
70-480-11	<u>Salt Storage Facility</u> Construction of a Salt Storage Building / Supply Building on a site to be determined <b>Reduces annual operating and maintenance costs by \$40,000/yr.</b>	450,000
70-480-21	<u>Other Engineering Services</u> Funding for various consulting engineering/surveying services needed throughout the year for projects not anticipated ahead of the budget year. (\$50,000 allocated for structural bridge inspections in 2015) <b>No additional future operating and maintenance costs expected.</b>	75,000
<b>Sub Total - Other Capital Investment</b>		<b>\$ 555,000</b>

<b>Total Expenditures</b>	<b>\$ 5,425,000</b>
---------------------------	---------------------

**City of Wildwood  
FY 2015 Budget  
City Hall Project Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2011 Actual	2012 Actual	2013 Actual	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balance</b>	Audited 3,125,713	Audited 1,938,533	Audited 1,072,267	Estimated 497,066	Audited 599,395	Audited 599,395	Estimated 470,372
<b>Revenues</b>							
Interest Income	173	2,111	698	-	-	200	-
Certificates of Participation Proceeds	-	-	-	-	-	1,580	-
<b>Total Revenues</b>	173	2,111	698	-	-	1,780	-
<b>Other Financing Sources</b>							
Transfer In (Out) from General Fund	-	5,000,000	219,618	-	-	(200)	2,307,050
Transfer In (Out) from General Fund	-	(2,098)	(695)	-	-		
Transfer In (Out) from CIP Sales Tax Fund	(167,171)	-	-	222,950	222,950	222,950	270,075
<b>Net Transfers In/(Out)</b>	(167,171)	4,997,902	218,923	222,950	222,950	222,750	2,577,125
<b>Total Revenue and Other Financing Sources</b>							
	(166,998)	5,000,013	219,621	222,950	222,950	224,530	2,577,125
<b>Expenditures</b>							
Insurance	-	12,800	5,781	-	-	-	-
Misc.	-	550	7,009	-	-	-	-
Utilities	-	2,316	1,570	-	-	-	-
Acoustical Treatment	-	-	-	50,000	50,000	6,100	43,900
Emergency Generator	-	-	-	50,000	50,000	50,000	-
Landscape Enhancements	-	-	-	15,000	15,977	13,138	2,839
Architectural Design/LEED	305,286	113,529	32,521	-	44,365	44,365	-
LEED Commissioning	-	8,278	11,851	-	-	-	-
Construction	640,404	5,433,660	262,802	-	-	-	-
Permits/Inspection Fees	-	30,382	10,223	-	-	-	-
Debt Service (COP's Lease Payments)	-	115,000	115,000	120,000	120,000	120,000	2,650,000
Capitalized Interest Expense	74,493	105,998	104,618	102,950	102,950	102,950	150,075
Relocation/Set-up	-	83,602	118,281	-	-	-	-
<b>Total Expenditures</b>	1,020,182	5,906,116	669,656	337,950	383,292	336,553	2,846,814
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>							
	(1,187,180)	(906,103)	(450,035)	(115,000)	(160,342)	(112,023)	(269,689)
<b>Encumbrances</b>							
Prior Year Encumbrance	-	-	(39,837)	-	(17,000)	(17,000)	-
Current Year Encumbrance	-	39,837	17,000	-	-	-	-
<b>Total Encumbrance Adjustment</b>	-	39,837	(22,837)	-	(17,000)	(17,000)	-
<b>Fund Balance</b>							
<b>Certificates of Participation Reserve*</b>	222,950	222,950	222,950	222,950	222,950	222,950	-
<b>Unreserved Fund Balance</b>	1,715,583	849,317	376,445	159,116	199,103	247,422	200,683

\*Deposited with Trustee to be held as security for duration of Certificates amortization period.  
Refunded to City at conclusion of Certificates amortization period.

**CITY OF WILDWOOD**

**New City Hall**

**Debt Service on Series 2010 Certificates of Participation**

Issue Date: 11/18/2010

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Interest</u>	<u>Total Debt</u>	<u>Annual Debt Service</u>
8/1/2011			74,492.69	74,492.69	74,492.69
2/1/2012			52,998.75	52,998.75	
8/1/2012	115,000	1.20	52,998.75	167,998.75	220,997.50
2/1/2013			52,308.75	52,308.75	
8/1/2013	115,000	1.45	52,308.75	167,308.75	219,617.50
2/1/2014			51,475.00	51,475.00	
8/1/2014	120,000	1.75	51,475.00	171,475.00	222,950.00
2/1/2015			50,425.00	50,425.00	
8/1/2015	120,000	2.00	50,425.00	170,425.00	220,850.00
2/1/2016			49,225.00	49,225.00	
8/1/2016	120,000	2.35	49,225.00	169,225.00	218,450.00
2/1/2017			47,815.00	47,815.00	
8/1/2017	125,000	2.70	47,815.00	172,815.00	220,630.00
2/1/2018			46,127.50	46,127.50	
8/1/2018	130,000	3.00	46,127.50	176,127.50	222,255.00
2/1/2019			44,177.50	44,177.50	
8/1/2019	130,000	3.25	44,177.50	174,177.50	218,355.00
2/1/2020			42,065.00	42,065.00	
8/1/2020	135,000	3.45	42,065.00	177,065.00	219,130.00
2/1/2021			39,736.25	39,736.25	
8/1/2021	140,000	3.65	39,736.25	179,736.25	219,472.50
2/1/2022			37,181.25	37,181.25	
8/1/2022	145,000	3.80	37,181.25	182,181.25	219,362.50
2/1/2023			34,426.25	34,426.25	
8/1/2023	150,000	3.90	34,426.25	184,426.25	218,852.50
2/1/2024			31,501.25	31,501.25	
8/1/2024	155,000	4.00	31,501.25	186,501.25	218,002.50
2/1/2025			28,401.25	28,401.25	
8/1/2025	165,000	4.10	28,401.25	193,401.25	221,802.50
2/1/2026			25,018.75	25,018.75	
8/1/2026	170,000	4.20	25,018.75	195,018.75	220,037.50
2/1/2027			21,448.75	21,448.75	
8/1/2027	175,000	4.30	21,448.75	196,448.75	217,897.50
2/1/2028			17,686.25	17,686.25	
8/1/2028	185,000	4.40	17,686.25	202,686.25	220,372.50
2/1/2029			13,616.25	13,616.25	
8/1/2029	195,000	4.45	13,616.25	208,616.25	222,232.50
2/1/2030			9,277.50	9,277.50	
8/1/2030	200,000	4.50	9,277.50	209,277.50	218,555.00
2/1/2031			4,777.50	4,777.50	
8/1/2031	210,000	4.55	4,777.50	214,777.50	219,555.00
	<b>3,000,000</b>		<b>1,473,870.19</b>	<b>4,473,870.19</b>	<b>4,473,870.19</b>

**City of Wildwood  
FY 2015 Budget  
Town Center Sewer Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	Actual 2012	Actual 2013	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balance</b>	Audited 450,339	Audited 318,129	Estimated 340,527	Audited 339,982	Audited 339,982	Estimated 366,399
<b>Revenues</b>						
Interest Income	262	174	100	100	100	100
Special Assessments	107,897	122,753	124,755	124,755	124,755	124,755
Interest Payments	73,905	73,905	73,905	73,905	73,905	73,905
Bond Proceeds, at par	1,910,000	-	-	-	-	-
Other	243	140	-	-	-	-
<b>Sub Total</b>	2,092,307	196,972	198,760	198,760	198,760	198,760
<b>Expenditures</b>						
Administrative & Legal	7,074	10,505	12,250	12,250	12,250	12,250
Cost of Issuance	43,016	500	-	-	-	-
Discount (Premium)	8,213	-	-	-	-	-
Payment to Escrow Agent	1,971,670	-	-	-	-	-
Principal	115,000	150,000	140,000	140,000	140,000	140,000
Interest Expense	79,544	14,113	20,093	20,093	20,093	19,463
<b>Total Expenditures</b>	2,224,517	175,118	172,343	172,343	172,343	171,713
<b>Revenue Over (Under) Expenditures</b>	(132,210)	21,853	26,417	26,417	26,417	27,048
<b>Fund Balance</b>	318,130	339,982	366,944	366,399	366,399	393,447
<b>Bond Payment Reserve</b>	164,113	164,113	164,113	164,113	164,113	164,113
<b>Ending Fund Balance</b>	154,017	175,869	202,831	202,286	202,286	229,333

**CITY OF WILDWOOD, MISSOURI  
REFUNDING NEIGHBORHOOD IMPROVEMENT DISTRICT BONDS, SERIES 2012**

Issue Date: 12/27/2012  
Settlement Date: 12/27/2012

<b>Debt Service Schedule</b>	<b>Principal</b>	<b>Interest Rate</b>	<b>Interest</b>	<b>Annual Interest</b>	<b>Debt Service</b>	<b>Annual Debt Service</b>
3/1/2013						
9/1/2013	150,000.00	0.300	14,113.03	14,113.03	164,113.03	164,113.03
3/1/2014	140,000.00	0.400	10,186.25		150,186.25	
9/1/2014			9,906.25	20,092.50	9,906.25	160,092.50
3/1/2015	140,000.00	0.500	9,906.25		149,906.25	
9/1/2015			9,556.25	19,462.50	9,556.25	159,462.50
3/1/2016	140,000.00	0.625	9,556.25		149,556.25	
9/1/2016			9,118.75	18,675.00	9,118.75	158,675.00
3/1/2017	140,000.00	0.750	9,118.75		149,118.75	
9/1/2017			8,593.75	17,712.50	8,593.75	157,712.50
3/1/2018	140,000.00	0.870	8,593.75		148,593.75	
9/1/2018			7,981.25	16,575.00	7,981.25	156,575.00
3/1/2019	145,000.00	1.000	7,981.25		152,981.25	
9/1/2019			7,256.25	15,237.50	7,256.25	160,237.50
3/1/2020	150,000.00	1.250	7,256.25		157,256.25	
9/1/2020			6,318.75	13,575.00	6,318.75	163,575.00
3/1/2021	150,000.00	1.400	6,318.75		156,318.75	
9/1/2021			5,268.75	11,587.50	5,268.75	161,587.50
3/1/2022	150,000.00	1.600	5,268.75		155,268.75	
9/1/2022			4,068.75	9,337.50	4,068.75	159,337.50
3/1/2023	155,000.00	1.700	4,068.75		159,068.75	
9/1/2023			2,751.25	6,820.00	2,751.25	161,820.00
3/1/2024	155,000.00	1.750	2,751.25		157,751.25	
9/1/2024			1,395.00	4,146.25	1,395.00	159,146.25
3/1/2025	155,000.00	1.800	1,395.00	1,395.00	156,395.00	156,395.00
	1,910,000.00		168,729.28	168,729.28	2,078,729.28	2,078,729.28

**City of Wildwood**  
**Fiscal Year 2015 Budget**  
**East Traffic Generation Assessment**  
Special Revenue Fund

**Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2012 Actual	2013 Actual	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balances</b>	<b>Audited</b> 708,629	<b>Audited</b> 246,704	<b>Estimated</b> 120,059	<b>Audited</b> 123,163	<b>Audited</b> 123,163	<b>Estimated</b> 137,263
<b>Revenues</b>						
East TGA Assessments	4,790	14,331	10,000	10,000	14,000	10,000
Interest	894	138	100	100	100	100
<b>Total Revenue</b>	5,685	14,469	10,100	10,100	14,100	10,100
<b>Expenditures</b>						
<b>Total Expenditures</b>	-	138,010	-	-	-	-
<b>Revenue Over (Under) Expenditures</b>	5,685	(123,541)	10,100	10,100	14,100	10,100
<b>Other Financing Sources</b>						
Interfund Transfers In (Out)	(467,610)	-	-	-	-	(75,000)
<b>Sub Total</b>	(467,610)	-	-	-	-	(75,000)
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>	(461,925)	(123,541)	10,100	10,100	14,100	(64,900)
<b>Ending Fund Balances</b>	246,704	123,163	130,159	133,263	137,263	72,363

**City of Wildwood**  
**Fiscal Year 2015 Budget**  
**West Traffic Generation Assessment**  
 Special Revenue Fund  
**Combined Statement of Revenues, Expenditures, and Changes in Fund Balance**

	2012 Actual	2013 Actual	Original Budget 2014	Final Budget 2014	Estimated 2014	Budget 2015
<b>Beginning Fund Balances</b>	<b>Audited</b> 123,966	<b>Audited</b> 133,142	<b>Estimated</b> 141,240	<b>Audited</b> 144,550	<b>Audited</b> 144,550	<b>Estimated</b> 148,789
<b>Revenues</b>						
West TGA Assessments	9,013	11,279	-	-	4,200	-
Interest	163	129	100	100	39	100
<b>Total Revenue</b>	<b>9,176</b>	<b>11,408</b>	<b>100</b>	<b>100</b>	<b>4,239</b>	<b>100</b>
<b>Expenditures</b>						
<b>Total Expenditures</b>	-	-	-	-	-	-
<b>Revenue Over (Under) Expenditures</b>	9,176	11,408	100	100	4,239	100
<b>Other Financing Sources</b>						
Interfund Transfers In (Out)	-	-	-	-	-	(75,000)
<b>Sub Total</b>	-	-	-	-	-	(75,000)
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>	9,176	11,408	100	100	4,239	(74,900)
<b>Ending Fund Balances</b>	<b>133,142</b>	<b>144,550</b>	<b>141,340</b>	<b>144,650</b>	<b>148,789</b>	<b>73,889</b>

**City of Wildwood  
2015 Budget  
5-Year Capital Improvement Plan  
Capital Improvement Sales Tax Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**

	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Estimated Beginning Fund Balances</b>					
	8,108,877	4,803,803	5,011,353	4,072,218	4,655,455
<b>Revenues</b>					
½-Cent Capital Improvement Sales Tax	2,200,000	2,233,000	2,266,495	2,300,492	2,335,000
Interest	5,000	5,000	5,000	5,000	5,000
<b>Subtotal</b>	<u>2,205,000</u>	<u>2,238,000</u>	<u>2,271,495</u>	<u>2,305,492</u>	<u>2,340,000</u>
Federal/State Grants	575,000	-	-	-	-
Other Income	-	-	-	-	-
<b>Total Revenue</b>	<u>2,780,000</u>	<u>2,238,000</u>	<u>2,271,495</u>	<u>2,305,492</u>	<u>2,340,000</u>
<b>Other Financing Sources</b>					
Transfer In (Out) City Hall Project Fund	(270,075)	(218,450)	(220,630)	(222,255)	(218,355)
Other Sources	-	-	-	-	-
<b>Total Other Financing Sources</b>	<u>(270,075)</u>	<u>(218,450)</u>	<u>(220,630)</u>	<u>(222,255)</u>	<u>(218,355)</u>
<b>Total Revenue and Other Financing Sources</b>					
	2,509,925	2,019,550	2,050,865	2,083,237	2,121,645
<b>Expenditures</b>					
Park Development	5,764,999	1,725,000	2,905,000	1,500,000	200,000
Other Capital Investment	50,000	87,000	85,000	-	-
<b>Total Expenditures</b>	<u>5,814,999</u>	<u>1,812,000</u>	<u>2,990,000</u>	<u>1,500,000</u>	<u>200,000</u>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>					
	<b>(3,305,074)</b>	<b>207,550</b>	<b>(939,135)</b>	<b>583,237</b>	<b>1,921,645</b>
<b>Encumbrances</b>					
Prior Year Encumbrance	-	-	-	-	-
<b>Estimated Ending Fund Balances</b>					
	4,803,803	5,011,353	4,072,218	4,655,455	6,577,100

		Source Funds	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
<b>Planned Project Expenditures</b>							
<b>Park and Trail Development</b>							
40-480-07	Property Acquisitions	Local	1,000,000		1,000,000		
40-480-11	Al Foster Trailhead Improvements - Construction	Local	400,000				
40-480-12	Woodcliff Heights Park - Construction	Local				400,000	
40-480-19	State Route 100 Pedestrian Trail Protection - Construction	Local/Grant					
40-480-21	Homestead Trail Design/Engineering and Improvements	Local		50,000	600,000		
40-480-25	Community Park - Phase I - Construction	Local	1,999,999				
40-480-28	Packwood Park Nature Trek - Construction	Local/Grant					
40-480-32	Wildwood Greenway Phase 6 Construction - Trail + Bridge	Local	500,000				
40-480-33	Pedestrian Bridge Over Route 100, at Eatherton Road - Design/Engineer	Local	900,000				
40-480-34	Kohn Park Repairs	Local	125,000	50,000			
40-480-35	Old Pond School Repairs	Local	10,000	5,000	5,000	50,000	
40-480-38	Capital Equipment/Facilities Purchase/Replacement	Local	50,000	50,000	50,000	50,000	50,000
40-480-39	Monarch Levee Trailhead	Local/Grant	200,000				
40-480-41	Community Park - Phase II - Construction	Local	400,000				
40-480-42	Community Park - Phase 2a - Design and Engineering	Local		150,000			
40-480-43	Community Park - Phase 2a - Construction	Local			1,000,000		
40-480-44	Boardwalk Trail Between Mobil-On-The-Run and Pedestrian Bridge	Local	30,000	300,000			
40-480-45	Future Trail Development - Design	Local	150,000		150,000		150,000
40-480-	Town Center Park Development (Neighborhood Type)	Local					
40-480-	Future Trail Development - Construction	Local		1,000,000		1,000,000	
40-480-	Anniversary and Glencoe City Parks - Renovations	Local			100,000		
40-480-	Restroom Facilities - Old Pond School	Local		120,000			
40-480-	Bellevue Farms	Grant					
<b>Sub Total - Park Development</b>			5,764,999	1,725,000	2,905,000	1,500,000	200,000
<b>Other Capital Investment</b>							
40-490-05	Great Streets Project(s)	Local		50,000			
70-480-20	Vehicle Replacement / Purchase	Local		25,000			
70-480-34	Rural Internet Access Project	Local	50,000				
70-480-	Eatherton Road Trail/Sidewalk - Design and Engineering	Local		12,000			
70-480-	Eatherton Road Trail/Sidewalk - Construction				85,000		
<b>Sub Total - Other Capital Investment</b>			50,000	87,000	85,000	-	-
<b>Total Expenditures</b>			5,814,999	1,812,000	2,990,000	1,500,000	200,000

**City of Wildwood  
2015 Budget  
5-Year Road Bridge Fund Capital Improvement Plan  
Road Bridge Fund  
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances**

	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Estimated Beginning Fund Balances</b>					
	2,959,075	2,303,075	2,330,800	3,492,375	3,107,928
<b>Revenues</b>					
Motor Fuel/Gas Tax	1,250,000	1,259,375	1,268,820	1,278,336	1,287,924
Road & Bridge Tax	980,000	987,350	994,755	1,002,216	1,009,732
Interest	5,000	10,000	10,000	10,000	10,000
<b>Subtotal</b>	<b>2,235,000</b>	<b>2,256,725</b>	<b>2,273,575</b>	<b>2,290,552</b>	<b>2,307,656</b>
Federal/State Grants	2,384,000	16,000	2,248,000	800,000	-
Other Income					
<b>Total Revenue</b>	<b>4,619,000</b>	<b>2,272,725</b>	<b>4,521,575</b>	<b>3,090,552</b>	<b>2,307,656</b>
<b>Other Financing Sources</b>					
Transfer In (Out) Special Escrows	-	-	-	-	-
Transfer In (Out) Special Revenue Fund	150,000	-	-	-	-
Transfer In (Out) CIP Sales Tax Fund	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue and Other Financing Sources</b>					
	4,769,000	2,272,725	4,521,575	3,090,552	2,307,656
<b>Expenditures</b>					
Roadway Improvements	1,400,000	650,000	175,000	50,000	50,000
Bridge Reconstruction	1,780,000	20,000	1,610,000	1,850,000	-
Capital Maintenance	1,690,000	1,550,000	1,550,000	1,550,000	1,550,000
Other Capital Investment	555,000	25,000	25,000	25,000	75,000
<b>Total Expenditures</b>	<b>5,425,000</b>	<b>2,245,000</b>	<b>3,360,000</b>	<b>3,475,000</b>	<b>1,675,000</b>
<b>Total Revenues and Other Financing Sources Over (Under) Expenditures</b>					
	<b>(656,000)</b>	<b>27,725</b>	<b>1,161,575</b>	<b>(384,448)</b>	<b>632,656</b>
<b>Encumbrances</b>					
Prior Year Encumbrance	-	-	-	-	-
<b>Estimated Ending Fund Balances</b>					
	2,303,075	2,330,800	3,492,375	3,107,928	3,740,584

		Source Funds	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
<b>Planned Project Expenditures</b>							
<b>Roadway Improvements</b>							
70-460-07	Other Roadway Improvement Projects	Local	25,000	25,000	25,000	25,000	25,000
70-460-13	Pond-Grover Loop Rd. / Route 109 Improvements	Local/Grant					
70-460-14	Traffic Safety Improvements	Local	25,000	25,000	25,000	25,000	25,000
70-460-15	Manchester Road Bike Lanes	Local/Grant	1,200,000				
	Route 109 Roundabout at Eastbound Route 100 Ramps	Local/TGA	150,000	600,000			
	Waterfront Way Extension - Construction	Local/Escrow			125,000		
<b>Sub Total - Roadway Improvements</b>			<b>1,400,000</b>	<b>650,000</b>	<b>175,000</b>	<b>50,000</b>	<b>50,000</b>
<b>Bridge Reconstruction</b>							
70-470-51	Wild Horse Creek Bridge #386 - Construction	Local				525,000	
70-470-57	Ossenfort Bridge #385 - Construction	Local				325,000	
70-470-61	Woods Road Bridge #348 Replacement - Design	Local/Grant					
	Woods Road Bridge #348 Replacement - Construction	Local/Grant	700,000				
70-470-60	Fox Creek Road Bridge #336 Replacement - Design	Local/Grant					
	Fox Creek Road Bridge #336 Replacement - Construction	Local/Grant	610,000				
	Wild Horse Creek Bridge #392 - Design	Local/Grant	100,000				
	Wild Horse Creek Bridge #392 - Right-of-way	Local/Grant		20,000			
	Wild Horse Creek Bridge #392 - Construction	Local/Grant			880,000		
	Bouquet Road Bridge #353 - Design	Local/Grant	80,000				
	Bouquet Road Bridge #353 - Construction	Local/Grant			720,000		
70-470-66	Eatherton Road Bridge #3-110 - Design	Local/Grant	140,000				
70-470-67	Strecker Road Bridge #3-102 Design	Local/Grant	150,000				
	Strecker Road Bridge #3-102 Construction	Local/Grant			1,200,000		
	Eatherton Road Bridge #3-110 - Right-of-Way	Local/Grant			10,000		
	Eatherton Road Bridge #3-110 - Construction	Local/Grant				1,000,000	
<b>Sub Total - Bridge Reconstruction</b>			<b>1,780,000</b>	<b>20,000</b>	<b>2,810,000</b>	<b>1,850,000</b>	<b>-</b>
<b>Capital Maintenance</b>							
70-490-01	Asphalt Pavement Resurfacing	Local	640,000	500,000	500,000	500,000	500,000
70-490-02	Concrete Pavement Replacement	Local	900,000	900,000	900,000	900,000	900,000
70-490-05	Storm Drainage Structure Replacement	Local	50,000	50,000	50,000	50,000	50,000
70-490-06	Sidewalk Replacement	Local	100,000	100,000	100,000	100,000	100,000
<b>Sub Total - Capital Maintenance</b>			<b>1,690,000</b>	<b>1,550,000</b>	<b>1,550,000</b>	<b>1,550,000</b>	<b>1,550,000</b>
<b>Other Capital Investment</b>							
70-480-09	Manchester Rd. Streetscape Construction Phase 2 (East Ave to 109)	Local					
70-480-11	Salt Storage Facility	Local	450,000				
70-480-21	Other Engineering Services	Local	75,000	25,000	25,000	25,000	75,000
70-480-12	Ossenfort / Route T Interactive Warning Beacons	Local	30,000	-	-		
70-480-37	Municipal Building Driveway and Parking Lot - Mill and Overlay	Local					
70-480-27	Manchester Road Streetscape Phase 3 Design	Local					
	Manchester Road Streetscape Phase 3 Construction	Local			TBD		
70-480-28	Manchester Road Streetscape, Schnucks Area, Construction	Local					
<b>Sub Total - Other Capital Investment</b>			<b>555,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>75,000</b>
<b>Total Expenditures</b>			<b>5,425,000</b>	<b>2,245,000</b>	<b>4,560,000</b>	<b>3,475,000</b>	<b>1,675,000</b>

**City of Wildwood  
Fiscal 2015  
Budget**

**Personnel Summary**

<b>Department</b>	<b>Position Title</b>	<b>Actual 2010</b>	<b>Actual 2011</b>	<b>Budget 2012</b>	<b>Budget 2013</b>	<b>Budget 2014</b>	<b>Budget 2015</b>
Administration	City Administrator	1.0	1.0	1.0	1.0	1.0	1.0
	Administrative Asst.	1.0	1.0	1.0	1.0	1.0	1.0
	Finance Officer	1.0	1.0	1.0	1.0	1.0	1.0
	Receptionist/Office Asst.	1.0	1.0	1.0	1.0	1.0	1.0
	Account Clerk	-	-	-	-	-	-
	Office Assistant	0.5	0.5	0.5	0.5	0.5	0.5
			<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>
Clerk/Council	Deputy Admin./City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
	Admin. Asst./Dep. Clerk	0.5	0.5	0.5	0.5	0.5	0.5
		<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
Municipal Court	Court Administrator	1.0	1.0	1.0	1.0	1.0	1.0
	Asst. Clerk/Admin. Asst.	0.5	0.5	0.5	0.5	0.5	0.5
		<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
Parks	Parks & Recreation Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
	Recreation Specialist	-	-	-	-	-	-
		<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Planning	Director	1.0	1.0	1.0	1.0	1.0	1.0
	Sr. Planner	1.0	1.0	1.0	1.0	1.0	1.0
	Planner	2.0	2.0	2.0	2.0	2.0	2.0
	Code Enforcement Officer	1.0	1.0	1.0	1.0	1.0	1.0
	Code Inspector	0.5	0.5	0.5	0.5	0.5	0.5
	Planning Technician	1.0	1.0	1.0	1.0	1.0	1.0
	Administrative Asst.	0.5	0.5	0.5	0.5	0.5	0.5
		<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>
Public Works	Director/City Engineer	1.0	1.0	1.0	1.0	1.0	1.0
	Asst. City Engineer	1.0	1.0	1.0	1.0	1.0	1.0
	Street Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
	Street Inspector	1.0	0.0	0.0	0.0	0.0	0.0
	Code Inspector	0.5	0.5	0.5	0.5	0.5	0.5
	Administrative Asst.	0.5	0.5	0.5	0.5	0.5	0.5
			<u>5.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
Total Personnel	Full-Time	<u>20.0</u>	<u>19.0</u>	<u>19.0</u>	<u>19.0</u>	<u>19.0</u>	<u>19.0</u>
	FTE	<u>20.5</u>	<u>19.5</u>	<u>19.5</u>	<u>19.5</u>	<u>19.5</u>	<u>19.5</u>

\* Mid-year change

**Police Services**

<b>Provided Under Contract with St. Louis County Police Department</b>	<b>Actual 2010</b>	<b>Actual 2011</b>	<b>Budget 2012</b>	<b>Budget 2013</b>	<b>Budget 2014</b>	<b>Budget 2015</b>
Personnel Assigned to Wildwood Precinct						
Captain	1.0	1.0	1.0	1.0	1.0	1.0
Lieutenant	1.0	1.0	1.0	1.0	1.0	1.0
Sergeant	4.0	4.0	4.0	4.0	4.0	4.0
Officers	27.0	27.0	27.0	27.0	27.0	27.0
Office Admin.	1.0	1.0	1.0	1.0	1.0	1.0
	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>	<u>34.0</u>



# WILDWOOD

*This page intentionally left blank.*

---

**City of Wildwood  
Fiscal Year 2015 Budget**

**Personnel Summary**

Personnel costs of salaries and benefits for all full-time and regular part-time employees for 2015 is budgeted to total \$2,319,864 representing 27.2% of the total General Fund Operating expenditures for 2015. The net 2015 budgeted amount for personnel costs is a \$35,186 increase compared to original Budget 2014.

**Authorized Positions**

The 2015 Budget includes funding for 19.50 full-time and regular part-time City employees, the same number of employees as authorized for 2013. A copy of the authorized 2015 employee positions accompanies this document.

**Salary Pay Plan**

The 2015 Salary Pay Plan includes some minor adjustments to selected employee position pay ranges. The salary of each employee by position is within the respective salary range. A copy of the 2015 Salary Pay Plan accompanies this document.

**Employee Salary Adjustments for 2015**

The 2015 Municipal Budget includes funding of a three percent (2.0%) general salary increase for all full-time employees receiving a satisfactory overall rating on their annual performance evaluation and up to a 2.5% additional increase based on performance reviews. The maximum increase cost is \$56,981.

**Employee Benefit Plan**

The employee health insurance plan authorized for 2015 is United Healthcare Plan Gold D1-9/GX. The new plan premiums actually represent a 3% decrease compared to the 2014 premium rate. The 2015 plan includes an HRA Health Reimbursement Account (HRA) deductible arrangement (deductibles shared between City and Employee on a \$200/\$400 Employee; \$1,300/\$2,600 City) including the HRA to absorb a small portion of certain co-pay for urgent care and emergency room visits. The dental insurance policy with Delta Dental is renewed for 2015 at an increase of 4.8% (\$1,350) annual premium cost) compared to the 2014 rate. All other employee benefits remain unchanged from 2014.

11/20/14



# WILDWOOD

*This page intentionally left blank.*

---



# WILDWOOD

## CITY OF WILDWOOD, MISSOURI 2015 SALARY PLAN

Position	Salary Minimum	Salary Midpoint	Salary Maximum
City Administrator	\$128,000	\$141,750	\$155,500
Director of Planning and Parks	\$92,000	\$121,010	\$150,020
Director of Public Works/Engineer	\$83,000	\$106,500	\$130,000
Dep. City Admin. / City Clerk	\$81,040	\$99,850	\$118,660
Finance Officer	\$77,480	\$95,240	\$113,000
Assistant City Engineer	\$62,000	\$77,000	\$92,000
Superintendent of Streets	\$57,000	\$70,500	\$84,000
Superintendent of Parks & Rec.	\$50,365	\$63,933	\$77,500
Senior Planner	\$50,365	\$63,933	\$77,500
Planner	\$48,570	\$58,660	\$68,750
Court Administrator	\$48,570	\$58,660	\$68,750
Code Enforcement Officer	\$37,600	\$48,300	\$59,000
Accounting Clerk/HR Assistant	\$37,600	\$48,300	\$59,000
Dep. City Clerk/Assist Court Clerk	\$37,600	\$48,300	\$59,000
Code Inspector	\$37,600	\$48,300	\$59,000
Administrative Assistant	\$37,600	\$48,300	\$59,000
Office Assistant / Receptionist	\$33,000	\$44,000	\$55,000

Note: the Administration/Public Works Committee of the City Council is currently conducting a Compensation Plan analysis, which may result in modifications to this plan in 2016.



# WILDWOOD

*This page intentionally left blank.*

---

# BUDGET GLOSSARY

**ACCOUNT NUMBER** - A system of numbering that quickly reveals certain required information.

**ACCRUAL ACCOUNTING** - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

**ACTIVITY** - Departmental efforts that contribute to the achievement of a specific set of program objectives; the smallest unit of the program budget.

**AD HOC** - For or concerned with one specific purpose.

**ADOPTED BUDGET** – The budget approved by the City Council and enacted by ordinance on or before December 31 of each year.

**ANNUALIZE** - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

**APPROPRIATION** - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

**ASSESSED VALUE** - The value of property for tax levy purposes. The assessed value is set by the St. Louis County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

**ASSESSMENT RATIO** - The ratio at which the tax rate is applied to the tax base.

**ASSET** - Resources held or owned by the City that benefit more than one accounting period.

**AUTHORIZED POSITIONS** - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

**AVAILABLE (UNDESIGNATED) FUND BALANCES** - The funds remaining from prior year's activity that are available for appropriation in the current budget year.

**BOND** - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

**BONDED DEBT** - That portion of City debt represented by outstanding bonds.

**BOND REFINANCING** - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

**BUDGET** - A financial plan comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures

**BUDGET CALENDAR** - The schedule of key dates that the City follows in the preparation and adoption of the budget.

**BUDGETARY CONTROL** - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**BUDGET DOCUMENT** - The written instrument used by City to present a comprehensive financial plan.

**BUDGET MESSAGE** - The opening section of the budget presented by the City Administrator, which presents the City Council and the Citizens of Wildwood with highlights of the most important aspects of the budget.

**BUDGET ORDINANCE** - The official enactment by the City Council to approve the budget as presented, authorizing staff to obligate and spend revenues.

**CAFR** - Comprehensive Annual Financial Report.

**CAPITAL ASSETS** - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

**CAPITAL BUDGET** - The appropriation of resources for capital assets.

**CAPITAL IMPROVEMENTS** - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure.

**CAPITAL IMPROVEMENTS PROGRAM** - A plan for capital improvements to be incurred each year over a set number of years to meet long-term capital needs.

**CAPITAL IMPROVEMENT FUND** - A fund created to account for the financial resources to be used for the acquisition, construction, or improvements of capital facilities, infrastructure, or equipment.

**CAPITAL IMPROVEMENT SALES TAX FUND** - A fund created to account for the financial resources from the City's ½ cent Capital Improvement Sales tax to be used for funding general capital improvements.

**CASH BASIS** - A basis of accounting in which transactions are recognized when cash is received or spent.

**CCPP** – See Citizens Committee for Park Progress.

**CERTIFICATE OF PARTICIPATION (COP)** – An instrument evidencing a pro rata share in a specific pledged revenue stream, usually lease payments by the issuer that are subject to annual appropriation. The certificate generally entitles the holder to receive a share, or participation, in the lease payments from a particular project. The lease payments are passed through the lessor to the certificate holders. The lessor typically

assigns the lease and lease payments to a trustee, which then distributes the lease payments to the certificate holders.

**CHARGES FOR SERVICES** - Revenue derived by charging a fee to the specific user of the service.

**CID** – See Community Improvement District.

**CITY HALL PROJECT FUND** - A fund created to account for the financial resources and expenditures associated with the construction of the City of Wildwood New City Hall. This fund shall also be used to record the repayment of the Certificates of Participation used to fund a portion of the project.

**CITIZENS COMMITTEE FOR PARK PROGRESS** – Committee formed to research and advise Council on planning for acquisition of additional park and open space land as well as such other recreational facilities deemed desirable.

**COMMUNITY IMPROVEMENT DISTRICT** - Either a political subdivision, with the power to impose special assessments and real property taxes, or a nonprofit corporation, with the power to impose special assessments, to pay for public improvements.

**CITY COUNCIL** – The governing body elected by the Citizens of Wildwood to provide policy direction for the operations of the City. Wildwood’s City Council consists of a Mayor who is elected for a four-year term and 16 Council Members who are elected from eight wards as established by the Charter (two Council Members per ward). Council Members are elected for two-year terms.

**CONSUMER PRICE INDEX (CPI)** - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

**CURRENT TAXES** - Taxes levied and due within a one-year period.

**DEBT SERVICE FUND** - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

**DELINQUENT TAXES** - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

**DEPRECIATION** - The process of recognizing the physical deterioration of capital assets over a period of time.

**DEVELOPMENT FEES** - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

**DISBURSEMENT** - The expenditures of money from an account.

**EMPLOYEE (OR FRINGE) BENEFITS** - Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

**ENCUMBRANCE** - The commitment of funds to pay for future cash expenditures.

**EXPENDITURES** - A decrease in the net financial resources of the City due to the acquisition of goods or services.

**EXPENSE** - Charges incurred for operations, maintenance, interest and other charges.

**FICA** – Mandatory Social Security contribution and mandatory Medicare contribution each based on a calculation of percentage on wages and salaries paid by the City to the Federal Government.

**FINAL BUDGET** – Most recently amended budget approved by City Council.

**FINES & FORFEITURES** - Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

**FISCAL POLICY** - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**FISCAL YEAR** - A 12-month period to which the annual operating budget applies. The City of Wildwood operates on a calendar year basis of January 1 to December 31.

**FRANCHISE FEE** - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Cable services.

**FULL FAITH AND CREDIT** - A pledge of a government's taxing power to repay debt obligations.

**FULL-TIME EQUIVALENT POSITION (FTE)** - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

**FUND** - An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions.

**FUND BALANCES** - The difference between assets and liabilities.

**GAAP** – See Generally Accepted Accounting Principles.

**GASB** – See Government Accounting Standards Board.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPALS** - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**GENERAL FUND** - The fund used to account for all financial resources of the City except those required to be accounted for in a separate fund.

**GENERAL OBLIGATION BOND** – Debt obligation reflecting the City’s written promise to repay sums of money on specified dates with specified interest, backed by the full faith, credit, and taxing power of the City.

**GFOA** - Government Finance Officers Association

**GOVERNMENT ACCOUNTING STANDARDS BOARD** - The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

**GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**GRANT** - A contribution by a government or other organization to support a specific function or operation.

**INFRASTRUCTURE** – The basic framework or foundation of the City, including buildings, roads, bridges, sidewalks, and water and sewer systems.

**INTERFUND TRANSFERS** - Transfer of resources between two funds of the same governmental unit.

**INTEREST EARNINGS** - Revenue derived from the investment of cash in securities as specified by the City investment policy.

**INTERGOVERNMENTAL REVENUE** - Revenue received from Federal, State or local government bodies.

**LAPSING APPROPRIATION** - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

**LEVY** - The process of imposing taxes for the support of government activities.

**LIABILITY** – Obligation or debt that must be paid, renewed or refunded at some time in the future.

**LICENSES, PERMITS, & FEES** - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

**LONG TERM DEBT** - Debt that is repaid over a period of time longer than one year.

**MAINTENANCE** - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land.

**MATERIALS & SUPPLIES** - Expendable operating supplies necessary to conduct daily departmental activity.

**MODIFIED ACCRUAL ACCOUNTING** - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred. The City of Wildwood uses the modified accrual basis for accounting and budgeting.

**MSD** – Metropolitan Sewer District

**NID** – See Neighborhood Improvement District

**NEIGHBORHOOD IMPROVEMENT DISTRICT** - a geographically bounded area within which certain public improvements are financed by the local government through the issuance of notes or general obligation bonds, which are in turn retired by assessing the property owners in the district on some equitable basis.

**OPERATING BUDGET** - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

**OPERATING EXPENSES** - The cost for personnel, materials and equipment required for a department to function,

**OPERATING TRANSFER** - A transfer of resources from one fund to another.

**ORDINANCE** - A formal legislative enactment by City Council. An ordinance has full force and effect of law within the boundaries of the municipality, unless it conflicts with any higher form of law.

**ORIGINAL BUDGET** – Initial approved budget approved by City Council.

**PAY-AS-YOU-GO BASIS** - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

**PRIOR YEAR ENCUMBRANCES** - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

**PROGRAM** - An activity or set of activities that provides a particular service to the Citizens.

**PROPERTY TAXES** - Revenues derived from the levying of taxes on real and personal property. Property taxes are levied according to the properties assessed value.

**PUBLIC HEARING** - The segment of City Council meetings at which time Citizens are given the opportunity to discuss issues.

**RESERVE** - An account used to indicate the portion of a fund balance restricted for a specific purpose.

**RESOLUTION** - Official action of the City Council directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

**RESOURCES** - Total amounts available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

**REVENUE** - Funds received or collected by the City.

**REVENUE BONDS** - Bonds whose principal and interest are payable solely from the revenues raised by a specific function or activity.

**RISK MANAGEMENT** – The coordinated and continuous effort to minimize potential losses of City assets due to accidents, worker’s compensation, liability and property exposure.

**ROAD & BRIDGE FUND** – A fund created to account for the financial resources from the Motor Fuel/Gas Tax received from the State of Missouri, and Road & Bridge Tax received from St. Louis County, which is to be used for funding roadway and bridge acquisition, maintenance, and construction purposes.

**SERIES 2010 CERTIFICATES OF PARTICIPATION** – The \$3,000,000 aggregate principal amount of Certificates of Participation (City of Wildwood, Missouri, Lessee), Series 2010, evidencing a proportionate interest in Basic Rent Payment to be made by the City pursuant to the Lease, executed and delivered pursuant to the Declaration of Trust.

**SOURCE OF REVENUE** - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

**STP** – Surface Transportation Program

**SUPPLEMENTAL APPROPRIATION** - An appropriation of resources made by the City Council after the budget has been formally adopted.

**TAXES** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

**UNRESERVED FUND BALANCES** – The portion of a fund’s balance that is not restricted to be used for a specific purpose and is available for appropriation.

**USER FEES** - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.



# WILDWOOD

*This page intentionally left blank.*

---