



WILDWOOD

CITY OF WILDWOOD

FEBRUARY 8, 2016 RECORD OF PROCEEDINGS

CITY OF WILDWOOD
MEETING OF CITY COUNCIL
WILDWOOD CITY HALL
16860 MAIN STREET
WILDWOOD, MO 63040

The meeting was called to order at 7:30 P.M.

A roll call was taken, with the following results:

Present at Roll Call:

Mayor Tim Woerther
Council Member Greg Stine
Council Member Jeff Levitt
Council Member Debra McCutchen
Council Member Sue Cullinane
Council Member Jim Baugus
Council Member Larry McGowen
Council Member Glen DeHart
Council Member Larry Goodson
Council Member Joe Garritano
Council Member Jim Bowlin
Council Member Marc Cox
Council Member Katie Dodwell
Council Member Ed Marshall
Council Member Ray Manton

Absent:

Council Member Bertolino

A quorum was present

Also present:

Mr. Ryan Thomas, City Administrator
Mr. Rob Golterman, City Attorney
Mr. Joe Vujnich, Director of Planning and
Parks
Mr. Rick Brown, Director of Public Works
Ms. Liz Weiss, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Woerther led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the January 25, 2016, City Council meeting were submitted for approval. A motion was made by Council Member Marshall, seconded by Council Member Manton, to approve the minutes. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

MAYOR APPOINTMENTS/ANNOUNCEMENTS - None

PUBLIC PARTICIPATION

Tammy Shea, 18132 Sunny Top Court, stated it was her belief that electronic message boards should not be permitted within the City of Wildwood and are not aesthetically pleasing. She added the City of Wildwood should differentiate itself from surrounding communities by not allowing these.

John Gragnani, 1510 Scofield Valley Lane, informed the City Council and public about the Founders' Day/Celebrate Wildwood Event - 2016. He noted it will be held on August 26, 27, and 28th and invited the City Council Members to participate in the parade. Additionally, he noted a Public Safety Lecture on Hazardous Household Chemicals will be held on Tuesday, February 23, 2016 at City Hall.

PUBLIC HEARING(S)

(Postponed at the January 11, 2016 City Council Meeting and Referred to the Planning/Economic Development/Parks Committee – Ready for Action)

P.Z. 14-15 City of Wildwood Planning and Zoning Commission, c/o Department of Planning, 16860 Main Street, Wildwood, Missouri 63040 - A request to amend Chapter 415.410 Sign Regulations for "FP," "PS," "NU," and all "R" Districts and Chapter 415.420 Sign Regulations for all "C" and "M" Districts of the City of Wildwood's Zoning Ordinance to consider the addition of new language to allow electronic message boards for certain institutional, not-for-profit, and commercial organizations. Currently, these types of displays are prohibited within the City of Wildwood. (Wards - All)

A motion was made by Council Member Cox, seconded by Council Member McGowen, to unpostpone the public hearing regarding **P.Z. 14-15 City of Wildwood Planning and Zoning Commission, c/o Department of Planning (electronic message boards)**. A voice vote was taken with an affirmative result and the motion was declared passed (Council Member Cullinane voted Nay).

Mayor Woerther opened the public hearing. City Clerk Weiss read the public hearing into the record.

Director of Planning Vujnich noted at the January 11, 2016 meeting of the City Council, a public hearing was held on the matter of electronic message boards, after the Planning and Zoning Commission had completed its review, but failed to reach a consensus, and forwarded a recommendation that indicated the matter had failed for a lack of majority. He added, at this same meeting, after discussion, the City Council forwarded the request to the Planning/Economic Development/Parks Committee for its consideration, review, and recommendation. The Committee determined the following during their review: the character of Wildwood would not be enhanced by the addition of electronic message boards; the need is limited, while the risks (litigation) associated with electronic message boards is substantial, particularly when possible regulations would allow one (1) user the right and another not, i.e. institutional versus commercial; the precedence was determined to be too great, regardless of the review process associated with allowing such signs on a case-by-case basis; and the aesthetic impact determined to be a component of any allowance for electronic message boards in the City and, any application in Wildwood, is a negative. Thus, he stated, the Committee is now forwarding to City Council a

recommendation not supporting any changes to Wildwood's Sign Regulations to eliminate the current prohibition on electronic message boards. He added, the Committee's vote on this matter was 4 to 2.

Discussion was held among City Council Members regarding the following items: the belief institutions within the City, such as Lafayette High School, should be allowed an electronic message board and that the City should make special accommodations for such; if the Board of Adjustment could consider allowing this type of signage at Lafayette High School; if a Conditional Use Permit (CUP) could be considered at this location (Lafayette High School) only; the belief these types of signs are not necessary and the negative impacts of them have not yet been realized by other cities in the area; and the belief no action should be taken on this public hearing.

There being nothing further, Mayor Woerther closed the public hearing

No action was taken by the City Council.

(To Remain Postponed - Postponed at the January 11, 2016 City Council Meeting)

A response to a communication from Jenny Mitchell, Director of Property Management for the Desco Group, which is dated October 20, 2015, regarding St. Louis County's P.C. 219-85 Alfred L. Hicks and J.L. Mason of Missouri, Inc.; Amended MXD Mixed-Use Development District; south side of Manchester Road, east of Old Fairway Drive (Street Address: 16506 Manchester Road/Locator Number: 23U120480); seeking modifications to an existing site-specific ordinance that governs the Schnucks Wildwood Crossing Center to allow for a third freestanding monument sign along the property's Manchester Road frontage. (Ward Seven)

(Postponed at the January 25, 2016 City Council Meeting – Ready for Action)

A response to a communication from Drew Bextermueller, Director of Real Estate for Dierbergs Markets, Inc., which is dated November 17, 2015, regarding P.Z. 14-98 Dierbergs Wildwood Town Center; Amended C-8 Planned Commercial District (Downtown District Designation under the Town Center Plan); south side of State Route 100, east of Taylor Road (Street Address: 2400 Taylor Road/Locator Number: 23V320195); that seeks modifications to the existing site-specific ordinance (Ordinance #1001) that governs the Dierbergs Wildwood Town Center development relative to the uses permitted on Outlots G and H, as well as the addition of a drive-thru facility, as part of Outlot G. (Ward Eight)

A motion was made by Council Member Stine, seconded by Council Member McCutchen to unpostpone the public hearing regarding P.Z. 14-98 Dierbergs Wildwood Town Center. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Director of Planning Vujnich stated that the Planning and Zoning Commission reviewed the files and other materials available to it regarding this development and is recommending the requested drive-through facility be authorized, as part of the development of Outlot G, and it comply with the conditions set forth in the report and noted in the revised conditions of Attachment B. He added this favorable recommendation was based upon the allowance for a drive-through facility in the Town Center Plan's "Downtown" District designation of the property and the accommodation to place a tenant in this vacant space. Accordingly, as a result of this review process and, acting at the Planning and Zoning Commission's January 19, 2016 Executive Meeting, and, by a vote of 9 to 0, it submits its report and recommendation to the City Council for its review and consideration in this regard.

Discussion was held among City Council Members regarding the following items: the belief the approval of this request is good for economic development in the Town Center Area; the belief the proposal is a creative solution to the re-use of an existing building and infrastructure; if a new tenant is taking the place of the existing Bread Company at the Schnucks outlot location; if modifications are going to be made to the traffic patterns in the parking lot; if exterior changes are to be made to the building; if there will be an outside patio area; and the belief that bike racks are needed.

Drew Bextermueller, Director of Real Estate for Dierbergs Markets, Inc., petitioner, noted they are in the beginning stages of the design process regarding many of the details, which will be reviewed by the Planning and Zoning Commission during the Site Development Plan review. However, he noted they are planning an outdoor patio area.

A motion was made by Council Member Stine, seconded by Council Member Garritano, to authorize the preparation of legislation regarding P.Z. 14-98 Dierbergs Wildwood Town Center, as recommended by the Planning and Zoning Commission. A voice vote was taken with an affirmative result and the motion was declared passed (Council Member Bowlin voted Nay and Council Member Levitt abstained).

UNFINISHED BUSINESS

AMENDED

BILL #2146 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY A REAL ESTATE CONTRACT AND ADDENDUM THERETO FOR THE PURCHASE OF REAL PROPERTY LOCATED AT 4285 FOX CREEK ROAD WITHIN THE CITY OF WILDWOOD. *Recommended by the Department of Public Works (Second Reading) (Ward - Six)*

A motion was made by Council Member Bowlin, seconded by Council Member Manton, for the second reading of Amended Bill #2146. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Amended Bill #2146 was read for the second time by title only.

A roll call vote was taken for passage and approval of Amended Bill #2146 with the following results:

Ayes – Stine, Levitt, McCutchen, Cullinane, Baugus, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Bertolino

Whereupon Mayor Woerther declared Amended Bill #2146 approved, passed and it became ORDINANCE #2146.

BILL #2149 AN ORDINANCE DETERMINING THE COMPENSATION FOR THE OFFICE OF THE MAYOR AND AMENDING SECTION 110.040 OF THE MUNICIPAL CODE. *Recommended by the Administration/Public Works Committee (Second Reading) (Wards - All)*

A motion was made by Council Member Levitt, seconded by Council Member Goodson, for the second reading of Bill #2149. A voice vote was taken with an affirmative result and the motion was declared passed (Council Member Bowlin abstained). Bill #2149 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2149 with the following results:

Ayes – Stine, Levitt, McCutchen, McGowen, DeHart, Goodson, Garritano, and Marshall

Nays – Cullinane, Baugus, Cox, Dodwell, and Manton

Abstain – Bowlin

Absent – Bertolino

Whereupon Mayor Woerther declared Bill #2149 failed.

BILL #2150 AN ORDINANCE DETERMINING THE COMPENSATION FOR CITY COUNCIL MEMBERS AND AMENDING SECTION 110.110 OF THE MUNICIPAL CODE. *Recommended by the Administration/Public Works Committee (Second Reading) (Wards - All)*

A motion was made by Council Member Bowlin, seconded by Council Member Levitt, for the second reading of Bill #2150. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2150 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2150 with the following results:

Ayes – Stine, Levitt, McCutchen, McGowen, DeHart, Goodson, Garritano, and Bowlin

Nays – Cullinane, Baugus, Cox, Dodwell, Marshall, and Manton

Absent – Bertolino

Whereupon Mayor Woerther declared Bill #2150 failed.

BILL #2151 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO ENTER INTO A CONTRACT WITH GERSHENSON CONSTRUCTION FOR THE DEVELOPMENT OF PHASE TWO OF THE COMMUNITY PARK PROJECT, AS INDICATED IN THE BID DOCUMENTS AND SPECIFICATIONS, WHICH INCLUDES THE BASE PROPOSAL AND THE SINGLE ADD ALTERNATE (#1), IN KEEPING WITH THE DOCUMENTATION SUBMITTED BY SUCH IN RESPONSE TO THE CITY'S ADVERTISEMENT IN THIS REGARD. *Recommended by the City Council and the Planning/Economic Development/Parks Committee (Second Reading) (Ward - One)*

A motion was made by Council Member McGowen, seconded by Council Member DeHart, for the second reading of Bill #2151. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2151 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2151 with the following results:

Ayes – Stine, Levitt, McCutchen, Cullinane, Baugus, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Bertolino

Whereupon Mayor Woerther declared Bill #2151 approved, passed and it became ORDINANCE #2151.

BILL #2152 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI THAT AUTHORIZES CHANGES IN AMENDED C-8 PLANNED COMMERCIAL DISTRICT ORDINANCE #1389 TO ACCOMMODATE THE REUSE OF THE EXISTING BUILDING, BEING LOCATED IN THE TOWN CENTER AREA, FOR RETAIL, OFFICE, AND THE CUSTOM FABRICATION OF FURNITURE, THEREBY FACILITATING ITS RE-OCCUPANCY IN THIS REGARD, ALL BEING CONSISTENT WITH THE LETTER OF RECOMMENDATION APPROVED BY THE PLANNING AND ZONING COMMISSION ON OCTOBER 12, 2015 AND FORWARDED TO CITY COUNCIL FOR CONSIDERATION AND ACTION. *Recommended by the Planning and Zoning Commission (Second Reading) (Ward - Eight)*

A motion was made by Council Member Goodson, seconded by Council Member Dodwell, for the second reading of Bill #2152. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2152 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2152 with the following results:

Ayes – Stine, Levitt, McCutchen, Cullinane, Baugus, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Bertolino

Whereupon Mayor Woerther declared Bill #2152 approved, passed and it became ORDINANCE #2152.

NEW BUSINESS

BILL #2153 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI, TO EXECUTE A CONTRACT ON BEHALF OF THE CITY OF WILDWOOD WITH N. B. WEST CONTRACTING COMPANY FOR CONSTRUCTION OF THE MANCHESTER ROAD RESURFACING AND BIKE LANE IMPROVEMENT PROJECT, INCLUDING TRAFFIC CONTROL AND OTHER INCIDENTAL ITEMS AS SHOWN ON CONSTRUCTION

DRAWINGS AND SPECIFICATIONS. Recommended by the Administration/Public Works Committee (First Reading) (Ward - One)

A motion was made by Council Member DeHart, seconded by Council Member McGowen, for the first reading of Bill #2153. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2153 was read for the first time by title only.

BILL #2154 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI, TO EXECUTE A CONTRACT ON BEHALF OF THE CITY OF WILDWOOD WITH J. M. MARSCHUETZ CONSTRUCTION COMPANY FOR CITY-WIDE CONCRETE STREET AND SIDEWALK REPLACEMENT, INCLUDING TRAFFIC CONTROL AND OTHER INCIDENTAL ITEMS AS SHOWN ON CONSTRUCTION DRAWINGS AND SPECIFICATIONS. *Recommended by the Administration/Public Works Committee (First Reading) (Wards - All)*

A motion was made by Council Member Dodwell, seconded by Council Member Manton, for the first reading of Bill #2154. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2154 was read for the first time by title only.

BILL #2155 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO EXECUTE A SUPPLEMENTAL AGREEMENT ON BEHALF OF THE CITY OF WILDWOOD WITH TWM, INC. FOR ADDITIONAL DESIGN SERVICES REQUIRED FOR THE MANCHESTER ROAD STREETScape PROJECT, PHASE 3 IMPROVEMENT PROJECT WITHIN THE CITY OF WILDWOOD. *Recommended by the Administration/Public Works Committee (First Reading) (Ward - Eight)*

A motion was made by Council Member Garritano, seconded by Council Member Goodson, for the first reading of Bill #2155. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2155 was read for the first time by title only.

BILL #2156 AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO EXECUTE AN AGREEMENT WITH AMEREN MISSOURI FOR THE INSTALLATION OF POWER POLES, ASSOCIATED LINES, AND EQUIPMENT TO PROVIDE ELECTRICAL SERVICE TO THE WILDWOOD COMMUNITY PARK – PHASE ONE. *Recommended by the Planning/Economic Development/Parks Committee (First and Second Reading) (Ward - One)*

A motion was made by Council Member McGowen, seconded by Council Member DeHart, for the first reading of Bill #2156. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. Bill #2156 was read for the first time by title only.

A motion was made by Council Member Baugus, seconded by Council Member Cullinane, for the second reading of Bill #2156. A roll call vote was taken for the second reading of Bill #2156 with the following results:

Ayes – Stine, Levitt, McCutchen, Cullinane, Baugus, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Bertolino

Bill #2156 was read for the second time by title only.

A roll call vote was taken for passage and approval of Bill #2156 with the following results:

Ayes – Stine, Levitt, McCutchen, Cullinane, Baugus, McGowen, DeHart, Goodson, Garritano, Bowlin, Cox, Dodwell, Marshall, and Manton

Nays – None

Absent – Bertolino

Whereupon Mayor Woerther declared Bill #2156 approved, passed and it became **ORDINANCE #2156**.

RESOLUTION(S) - NONE

OTHER

Receive & File - A response to a communication from Douglas B. Gilberg, owner of Gilberg Perennial Farms and Wildwood Green Arts, LLC., which is dated October 29, 2015, requesting amendments to an Amended Conditional Use Permit (CUP) in the NU Non-Urban Residence District (St. Louis County's P.C. 162-89 Douglas Gilberg), which governs the use of this 7.34 acre site that is located on the east side of Ossenfort Road, north of Melrose Road (Locator Number: 24Y420183/Street Address: 2906 Ossenfort Road.) Proposed Use: The addition of an education center, meeting space, and acoustic entertainment, all within the existing buildings that are located on the subject site, along with the previously authorized plant nursery, with sales room. (Ward - Six)

Director of Planning Vujnich stated after review and discussion, the Planning and Zoning Commission approved the amendments to the Amended Conditional Use Permit (CUP) for Gilberg Perennial Farms and Wildwood Green Arts, LLC.

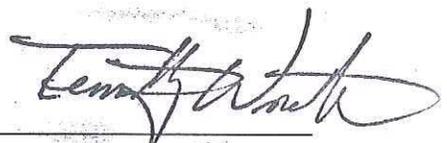
Receive & File - A recommendation report of the Site Plan Subcommittee of the Planning and Zoning Commission regarding a Site Development Plan (SDP) Package for P.Z. 20-14 Happy Hounds Playground, L.L.C., c/o Clayton Engineering, Steve Quigley; Conditional Use Permit in the NU Non-Urban Residence District; east side of Pond Road, south of State Route 100; which authorizes the use of this recreational facility for a private dog park. (Ward - One)

Director of Planning Vujnich stated the Site Plan Subcommittee of the Planning and Zoning Commission had completed its review of the aforementioned Site Development Plan and related items and believed they meet the site-specific ordinance's requirements in this regard.

ADJOURNMENT

A motion was made by Council Member Baugus, seconded by Council Member Levitt, to adjourn the meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. There being no further business to come before the City Council; the meeting was adjourned at 8:52 p.m.

Approved this 22 day of February, 2016.



Timothy Woerther, Mayor

ATTEST:



City Clerk

**COUNCIL WORK SESSION MINUTES
COUNCIL CHAMBERS**

**WILDWOOD CITY HALL
16860 Main Street
City of Wildwood, Missouri 63040**

**MONDAY, FEBRUARY 8, 2016
6:00 P.M.**

<u>Present</u>	<u>Absent</u>
Stine	Bertolino
Levitt	
McCutchen	
Bertolino	
Cullinane	
Baugus	
McGowen	
DeHart	
Goodson	
Garritano	
Bowlin	
Cox	
Dodwell	
Marshall	
Manton	

MAYOR'S COMMENTS/ANNOUNCEMENTS APPOINTMENTS - None

CITY ADMINISTRATOR DISCUSSION ITEMS

Update on Wildwood Farms Community Garden and the Annual Meeting (Wards – All)

Director of Planning and Parks Vujnich provided an update on the annual meeting with the gardeners of the Wildwood Community Garden, which occurred on January 27, 2016.

COMMITTEE ACTION ITEM(S)/RECOMMENDATION(S)

Update on Rural Internet Access Project (Wards - All)

Director of Planning and Parks Vujnich noted a memorandum had been provided for the City Council's review and that he was available to answer any questions they may have regarding the Rural Internet Access Project. He reiterated, given the efforts of Bays ET in the south half of the City, the Department is seeking to gain momentum within the north half of the City as well,

since there are a number of residences not served at this time. Director Vujnich concluded that companies, residents, and the City continue to work very hard to find as many connection solutions for un-served households in Wildwood as possible.

Planning/Economic Development/Parks Committee

Report on Phase II of Community Park – Roadway Construction (Ward - One)

Director of Planning and Parks Vujnich noted bids for Community Park – Phase II were opened in December 2015 and the results were very favorable to this project. He noted this matter's discussion began at the January 11, 2016 meeting of City Council due to a timeframe issue relating to the tree clearing in association with any project located upon the park property and its potential impact on habitat of the Indiana Brown Bat. Director of Planning and Parks Vujnich also noted, the project's initial work must be completed by March 31, 2016 or wait until November 1, 2016. This matter was presented to the City Council at two (2) meetings and authorization was granted to introduce the legislation for the contract for the project, before its presentation to the Committee, but with the caveat that it is provided to those members before final passage of the Bill on February 8, 2016. The City Council agreed with this approach, given the circumstances, and the Committee supported it as well. This process allowed the Committee time to review the matter at its January 26, 2016 meeting and had no questions or changes. Therefore, he stated, the Committee endorses the final reading of the pending Bill for passage at tonight's meeting.

Connector Trail Proposal – Bluff View Park to Rock Hollow Valley (Ward - Six)

Director of Planning and Parks Vujnich stated the Committee, in conjunction with the Department of Planning and Parks, began almost five (5) years ago having conversations with the Missouri Department of Natural Resources (MDNR) and St. Louis County about creating a connector trail between then Packwood Park (now Bluff View Park) and Rock Hollow. He noted, with the development of these two (2) facilities completed and trail segments open and in use, the connector between these two (2) large public land holdings of the City, County, and State is crucial. Director Vujnich then noted, at the November 2015 meeting of the Committee, these bid plans were reviewed by the members for consideration and action. The recommendation to engage Krupp Construction (Base Bid - \$168,937.00) was approved by a unanimous vote of 6 to 0 by the Committee.

Director of Planning and Parks Vujnich noted this matter is being presented at tonight's Work Session to the City Council for its review of the bids and, if acceptable, to provide a recommendation in this regard. If the City Council concurs with the Committee's recommendation, it would request the authorization for the Department of Planning and Parks to prepare the necessary legislation to engage Krupp Construction for this project, as defined in the bid documents and plans.

A motion was made by Council Member Cullinane, seconded by Council Member Dodwell, to approve the recommendation made by the Planning/Economic Development/Parks Committee and to authorize the Department of Planning and Parks to prepare legislation to engage Krupp Construction for this project. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Windsor Crest Retention Basin Easement Agreement and Transfer to City of Wildwood (Ward - One)

Director of Planning and Parks Vujnich noted the Planning/Economic Development/Parks Committee received the final agreement from the trustees of the Windsor Crest Homeowners Association relative to their retention facility that was constructed on the City's community park site, before Wildwood purchased it from the owner who had previously granted the easement for its development there. He added, this agreement transfers all the current responsibilities of the subdivision relative to this facility to the City, and allows it to assume its maintenance and upkeep. With the review and subsequent changes agreed upon by the parties, the document is now ready for review and action by the City Council, given the Committee has also endorsed this agreement and its content (vote of 6 to 0 for approval).

A motion was made by Council Member Baugus, seconded by Council Member Dodwell, to approve the recommendation made by the Planning/Economic Development/Parks Committee and to authorize the Department of Planning and Parks to prepare legislation regarding the easement agreement. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Historic Preservation Commission

Update on Historic Markers Program (Wards - All)

Director of Planning and Parks Vujnich provided an update on the Historic Community Markers Program. He noted the next three (3) communities that have been selected for installations are Centaur, Monarch, and Westland Acres, and that these markers are intended to be installed this month. He concluded by noting feedback has been positive regarding this project.

Administration/Public Works Committee

E-News/Social Media Policy (Wards - All)

City Administrator Thomas reviewed that at its September 15, 2015 Meeting, the Administration/Public Works Committee recommended adopting a Draft Policy for determining the type of content to include in the City's e-newsletter and social media pages. This Draft Policy was ready for consideration by the full City Council, until the Planning/Economic Development/Parks Committee recommended the addition of a new Instagram social media page, which led to further discussion regarding the need for additional policies regarding user content. Therefore, the previously recommended Draft Policy has been updated to include a section regarding user content as well. Thus, he noted the Committee (7-0) recommended that the City Council consider adopting the Policy on E-Newsletter/Social Media Content as presented.

A motion was made by Council Member Stine, seconded by Council Member Manton, to approve the recommendation made by the Administration/Public Works Committee and to authorize the preparation of a Resolution. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Construction Contract for Manchester Resurfacing and Road Bike Lanes (Ward - One)

Director of Public Works Brown stated the Department of Public Works is recommending awarding the contract to the low bidder, NB West Construction for the Manchester Road Resurfacing and Bike Lane project. He noted the project, which will improve Manchester Road from west of Route 109 to Route 100, is federally funded and has a construction budget of \$1.2M. He also noted that 80% of the project's construction cost, up to \$960,000, will be reimbursed by MoDOT. Director Brown noted this recommendation was approved at the February 2, 2016 meeting of the Administration/Public Works Committee and Bill #2153 has been placed on tonight's City Council agenda for authorization of the contract.

Construction Contract for 2016 Concrete Street and Sidewalk Replacement (Wards - All)

Director of Public Works Brown stated the Department of Public Works is recommending authorizing a contract with J.M. Marschuetz Construction for the 2016 Concrete Street and Sidewalk Replacement Contract, in the amount of \$908,100, with a \$75,000 contingency for additional work as identified by the Department. He added this recommendation was approved at the February 2, 2016 meeting of the Administration/Public Works Committee and Bill #2154 has been placed on tonight's City Council Agenda for authorization of the contract.

Supplemental Design Contract - Manchester Road Streetscape Phase 3 (Ward - Eight)

Director of Public Works Brown noted that the Department successfully obtained federal funding for the Manchester Road Streetscape Project, Phase 3. He noted that funding will allow the City to be reimbursed for 80% of eligible project costs up to a maximum amount of \$1.3M, which is about 50% of the estimated construction cost. He noted a disadvantage to federal

funding is that it results in project oversight from MoDOT and the Federal Highway Administration (FHWA), which creates additional project requirements not associated with a City funded Capital Improvement Project. Thus, he added, the City's design consultant, Thouvenot, Wade & Moerchen, Inc. (TWM) has requested a supplement to their existing agreement with the City and the Department of Public Works is recommending approving this supplemental agreement with TWM for the amount of \$10,869.05. Director of Public Works Brown concluded by noting this recommendation was approved at the February 2, 2016 meeting of the Administration/Public Works Committee and Bill #2155 has been placed on tonight's City Council Agenda for authorization of the supplemental agreement.

TIP (Transportation Improvement Program) Application for Route 109 Improvements (Wards - One and Eight)

Director of Public Works Brown noted the Department of Public Works is recommending the City provide a 20% local match, which would equate to about \$1,180,000 for Route 109 improvements. He also noted that the Department was notified that the recent TAP application for federal funding to construct a new pedestrian tunnel under Route 109, just south of Route 100, was tentatively approved by the East-West Gateway Council of Governments. Therefore, the STP-S application will assume that the TAP funding is already approved and thus the pedestrian tunnel would be constructed as a separate project planned in conjunction with these improvements. Thus, he noted, the remaining cost of the improvements to Route 109 has been estimated to be about \$5,900,000. Director of Public Works noted this recommendation was approved by the Administrative/Public Works Committee at the February 2, 2016 meeting and thus, to submit the TIP application, the Department of Public Works will be requesting approval of a Resolution in support of the application at the February 22, 2016 City Council meeting.

A motion was made by Council Member Stine, seconded by Council Member McGowen, to approve the recommendation made by the Administration/Public Works Committee and to authorize the preparation of a Resolution for the February 22, 2016 City Council Meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Other

~~Discussion was held among City Council Members regarding the following item: the belief that the Planning and Zoning Commission should not take any action on P.Z. 1 and 1a-99 Claymont Development (Strecker Forest) until the City receives and reviews the report from Dr. DeFur.~~

A motion was made by Council Member Stine, seconded by Council Member Manton, to request that the Planning and Zoning Commission postpone action on P.Z. 1 and 1a-99 Claymont Development (Strecker Forest) until the City receives and reviews the requested information and report from Dr. DeFur.

Work Session was adjourned at 7:12 p.m.