



WILDWOOD

Meeting of the
BOARD OF PUBLIC SAFETY
Thursday, December 1, 2016 at 6:30 p.m.
WILDWOOD CITY HALL
COMMUNITY ROOM
16860 Main Street

1. ROLL CALL

2. Approval Of Minutes

Documents:

[DRAFT BPS MEETING MINUTESS 11-10-16.PDF](#)

3. OLD BUSINESS

3.I. Proposed Traffic Restriction On Green Pines Drive

Documents:

[PROPOSED TRAFFIC RESTRICTIONS ON GREEN PINES DRIVE.PDF](#)

4. NEW BUSINESS

4.I. Proposed Parking Restrictions On Carriage View Drive And Court

Documents:

[PARKING RESTRICTIONS ON CARRIAGE VIEW DRIVE AND COURT.PDF](#)

4.II. Proposed Truck Restrictions On Old Fairway Drive

Documents:

[PROPOSED TRUCK RESTRICTIONS ON OLD FAIRWAY DRIVE.PDF](#)

5. BICYCLE ADVISORY COMMITTEE

5.I. No Items

6. NOT READY FOR ACTION

6.I. Bicycling Safety Education

7. Other

7.I. None

8. Adjournment

The Board of Public Safety Will Consider and Act upon the Matters Listed above and Such Others as May Be Presented at the Meeting and Determined to Be Appropriate for Discussion at That Time.

The City of Wildwood will provide reasonable accommodations for persons attending Board of Public Safety meetings. Requests for reasonable accommodations should be made by contacting Liz Weiss, City Clerk at 636-458-040 or email at liz@cityofwildwood.com at least 48 hours prior to the start of the meeting.

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WILDWOOD

Meeting of the

BOARD OF PUBLIC SAFETY

Thursday, November 10, 2016 at 6:30 pm

Wildwood City Hall Council Chambers

16860 Main Street

Committee Members in Attendance:

Marshal William Garrett
Council Member Dave Bertolino
John Gragnani
Walt Guller
Captain Tim Tanner (Wildwood Police)
Deputy Chief John Bradley (Metro West Fire Protection District)

Committee Member Absent:

Also Present:

Ryan Thomas, City Administrator
Rick Brown, Director of Public Works
Debra Smith McCutchen, Ward 5 Council Member

I. ROLL CALL

A roll call was taken at 6:30pm. With the above noted as present.

II. APPROVAL OF MINUTES

A motion was made by Board Member Gragnani seconded by Council Member Bertolino to approve the minutes from the September 8, 2016 meeting. All voted in favor and the motion was approved.

III. PUBLIC COMMENT

IV. NEW BUSINESS

A. Review of 2017 Police Budget

Ryan Thomas, City Administrator, presented the board with the proposed 2017 Budget for Police Services, as a component of the overall Wildwood Municipal Budget for 2017.

The largest component of the Police Services budget is the proposed 2017 Full Service Agreement with the St. Louis County Police Department to satisfy the City's anticipated policing needs for the upcoming year. The 2017 Full Service Agreement and Cost Sheet Analysis explaining elements of the proposal have been provided by Lt. John Blake, Commander of the Municipal Services Unit with the St. Louis County Police Department. These documents indicate a total increase of 2.42% above the 2016 Agreement costs. The 2017 Budget for Police Services assumes no change in the number of police personnel assigned to the Wildwood Precinct.

The board reviewed and discussed the budget. The increase was mentioned, but appears to be well below caps and is a reasonable increase from the past year. The budget is based on the assumption that no additional personnel are needed. However, Captain Tanner and City

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Administrator Thomas will potentially be reviewing police personnel staffing.

Mayor Bowlin mentioned that he suggested to City Administrator to contact a few municipalities to see how Wildwood's budget compares, as part of due diligence. City Administrator Thomas handed out a cost comparison sheet to the Board, and the City appeared to compare favorably and is cost effective.

Mayor Bowlin also mentioned that he met with Captain Tanner and asked him what the City can do to better the Police Department's service. Captain Tanner suggested adding another person, which the Mayor said he would support. Captain Tanner suggests that the particular added personnel would preferably be a commissioned desk officer, specifically for the evenings. It is preferred that the person is a commissioned office because of the expertise needed. Captain Tanner also noted that the peak call volume is between 2-10pm. Therefore, this would provide better customer service for after hours and someone would physically be at the station. This would leave more cars on the street, and as Main Street develops the businesses will increase. It was mentioned that the last staffing change occurred in 2008.

Another topic of discussion was regarding contact information for the police department, specifically the phone outside the Police Station counter. Currently it reads "pick up for emergency", therefore people are hesitant to use it, so it was requested that the language on the phone be changed from "emergency", to "police call box".

City Administrator Thomas supports the idea of adding a commissioned officer and that the idea should be explored. They will amend the budget as needed early next year.

A motion was made by Board Member Gragnani and seconded by Council Member Bertolino to accept the 2017 Municipal Budget for Police Services and recommend to the Wildwood City Council. All were in favor.

A motion was made by Board Member Gragnani and seconded by Council Member Walt Guller to explore adding a commissioned officer in the evenings. All were in favor.

B. Possible Traffic Calming Project

Mayor Bowlin thanked the board for letting him speak in regards to the Police Services Budget. He then requested to discuss speed bumps, in regards to possible traffic calming measures. He feels speed bumps are not a great idea. His reasoning for this is:

- 1) When we have issues it's important to look at what mechanisms we have in place to help solve the problem and to save money. For example, utilizing our outstanding police force.
- 2) The cost of speed bumps
- 3) Speed bumps are a positive short term solution, with a long term problem. Those that see speed bumps assume there is a problem, which devalues property in an area.

Due to the reasons mentioned, he would like the Board to be cautious.

Rick Brown, Director of Public Works, requested clarification from the Mayor if the Board should look into a traffic study at the proposed locations. The Mayor said he has no issue with studying any of this, he just wanted to point out his view on speed bumps.

Board Member Gragnani pointed out that Council Member Bertolino recently ran a subcommittee, some of that subcommittee's members were in attendance, and he suggested the

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Board listens to what they have to say. The consensus was that they do not like speed bumps.

Director Brown wanted to point out that the memo provided to the Board regarding Possible Traffic Calming Project for 2017 for Pond Grover Loop Road, Green Pines Drive, Forest Leaf Parkway, and Fullerton Meadows, was intended to provide information to the board to propose engaging with an expert consultant to look at Pond Grover Loop Road, Green Pines Drive, Forest Leaf Parkway, and Fullerton Meadows, regarding traffic calming measures.

Marshal Garrett asked the residents that were in attendance from Ward 5, if there has been an increase in volume and/or a speeding issue.

The residents in attendance do say there is a traffic problem and they notice the police are doing the best they can. They're hoping Council Member Bertolino's plan will help.

Council Member Smith McCutchen said she doesn't support a traffic study at this time. She pointed out that there has been two studies previously done, and the police do a traffic report. Majority of people are thrilled the Police Department is in their ward and are handing out tickets. She does not think financially the City should spend money on another traffic study. Council Member Smith McCutchen suggested that before the City implements anything they should seek out a concept plan first.

Council Member Bertolino wanted to bring the attention back to the original proposal from Director Brown, and asked if the board needs to approve, as a safety committee, for the Department of Public Works to follow through with a traffic study. Director Brown would like to take more of a systematic approach, look at traffic within the City entirely, and ultimately involve residents, Metro West Fire Department, and the Police Department. The finances of the traffic study were discussed among the Board Members and Council Member Smith McCutchen.

A motion was made by Council Member Bertolino and seconded by Board Member Gragnani to present Director Brown's Traffic Calming Project for 2017 proposal to the Admin/Public Works Committee. All were in favor.

C. Parking Restrictions on Babler View Drive

The Board discussed parking restrictions on Paradise Peak Circle at the last meeting in September. Parking restrictions are in place on Paradise Peak Circle to eliminate on street parking by students attending nearby Lafayette High School. At the September meeting, after discussion of this item, a motion was made and approved to amend the parking ordinance so that the restrictions Paradise Peak Circle north of Babler View Drive are consistent with that south of Babler View Drive. The recommended change would revise the restriction from "No Parking 10:00 A.M. - 2:00 PM School Days" to "3 Hour Parking from 8:00 AM – 4:00 PM School Days". However, during The Department of Public Works' field investigation into this matter, it was determined that the existing parking restrictions on Babler View Drive would now be inconsistent with those recommended for Paradise Peak Circle.

The Board discussed the inconsistencies between the streets. Board Member Gragnani supports changing all signs to reflect the same parking restrictions.

Council Member Bertolino mentioned that he recently attended a Babler HOA meeting and this item was discussed. He also passed out information regarding the parking stickers, which many residents were unaware of. Since Board Member Bertolino originated this item he is going to

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inquire as to which parking restriction the trustees and residents would recommend, and then he'll report the collected information back to the Board.

V. OLD BUSINESS

A. Cut Through Traffic – Proposed Education / PR Effort (Council Member Bertolino)

Due to the increase of volume and traffic, causing excessive traffic on residential streets in Ward Five, Council Member Bertolino has put together an Ad Hoc Committee. He provided a report from the Committee and presented it to the Board.

According to the report, the specific streets drivers are using as a “cut-through” are: Green Pines Dr., Forest Leaf Parkway, Fullerton Meadows Dr. and parts of West Glen Farms Dr. With the increase volume of traffic, there has been an increase in traffic speed and a lowering of the quality of life for residents on those streets. The above named streets have become the preferred “cut-through” streets for residents trying to access Manchester Rd./Rt. 100 to the south.

With the completion of the traffic improvements to Rt. 109, access to that route is much safer and efficient. Concerned residents on Green Pines Dr., Forest Leaf Parkway, and Fullerton Meadows Dr. are demanding some action be taken to finally reduce the volume of traffic on their streets. The following is a proposal from the Ad Hoc Committee and presented for consideration by the Safety Committee.

The Committee is proposing a multi-faceted approach to addressing this problem:

1. Restrict traffic on Green Pines Dr. to “permitted” vehicles except from 6:30 to 9:00 AM and 3:00 to 6:00 PM on school days.
2. Permitted vehicles would be for all residents on Green Pines Dr. between Pond Grover Loop Rd. and West Glen Farms Dr. plus all families of students at Green Pines Elementary School, plus all employees of Green Pines Elementary School, school buses, emergency vehicles, local delivery/service organizations, i.e. garbage pick-up, lawn maintenance companies, etc.
3. Conduct a traffic calming study for Green Pines Dr., Forest Leaf Parkway, and Fullerton Meadows Dr. to include possible inclusion of speed bumps which are continuous across the entire roadway.
4. Concurrent with the road restrictions, a media campaign will be implemented which will educate residents in the affected area about the value of using Rt. 109 instead of cutting through and it will encourage residents to support their neighbors and discontinue the habit of cutting through the other neighborhoods.

The Committee feels that restricting traffic on Green Pines Dr. would be the most effective way to stem the flow of traffic on the effected streets. However, communicating to the residents that there is a “better way” will help ease the transition for drivers to change their driving habits.

The Board discussed the proposal and looked at it from all different angles. Most importantly they asked if closing the street is legal, being that it is a public street.

The Board decided that prior to the next Board of Public Safety Meeting, they will ask the City Attorney the legality of restricting traffic on a public street. Captain Tanner will report back the

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statistics such as tickets and enforceability.

Marshal Garrett asked what the possible turnaround time would be for a traffic study, and Director Brown estimated approximately three to four months. This gives the engineers time to evaluate potential traffic calming options and involve the local residents. An example of a traffic calming device is the photo Council Member Smith McCutchen provided to the board, the photo was an example of a chicane, which is an artificial narrowing or turn on a road.

Council Member Smith McCutchen asked if a 4-way stop at the intersection of Paradise Peak Cir, Hickory Manor Dr., and Pond Grover Loop Rd. would be feasible. Director Brown said the Department could take a closer look at it and see if it warrants a stop sign. This would be an interim solution. If it works we would not need a RAB in the future.

A motion was made by Council Member Bertolino and seconded by Board Member Gragnani to install a 4-way stop sign at Pond Grover Loop Rd., Paradise Peak Cir, and Hickory Manor Dr. All were in favor.

VI. BICYCLE ADVISORY COMMITTEE

No agenda items

VII. NOT READY FOR ACTION

- A. Speed Cushions on Green Pines Drive**
- B. Bicycling Safety Education**

VIII. OTHER

A. CERT Class Update

Board Member Gragnani announced that there is a new CERT class scheduled for January 14, 2017.

IX. ADJOURNMENT

A motion was made by Board Member Gragnani and seconded by Board Member Walt Guller, to adjourn. All were in favor. The meeting adjourned at 8:01pm.

Respectfully Submitted,
Bree Kelchen
Administrative Assistant



Department of Public Works

MEMO

To: Board of Public Safety

From: Rick Brown, Director of Public Works/ City Engineer

Date: November 29, 2016

Re: Proposed Traffic Restrictions on Green Pines Drive

As you recall, at the November meeting of the Board of Public Safety, the Ad Hoc Committee on Excessive Traffic on Residential Streets in Ward Five presented their recommendations regarding proposed actions to reduce the volume of traffic on Green Pines Drive, Forest Leaf Parkway and Fullerton Meadows Drive. Among the actions proposed for implementation are traffic restrictions to be placed on Green Pines Drive as follows:

1. Restrict traffic on Green Pines Drive to “permitted” vehicles except from 6:30 to 9:00 AM and 3:00 to 6:00 PM on school days.
2. Permitted vehicles would be for all residents on Green Pines Drive between Pond Grover Loop Road and West Glen Farms Drive plus all families of students at Green Pines Elementary School, plus all employees of Green Pines Elementary School plus school buses, emergency vehicles and local delivery/service organizations, i.e. garbage pick-up, lawn maintenance companies, etc.

At the November meeting, the Board of Public Safety directed the Department to inquire with our City Attorney, John Young, as to whether the proposed restrictions on Green Pines Drive would be considered legal. In that regard, I am forwarding the following response that I received from Mr. Young. Mr. Young’s short answer is that the City likely has the legal authority to regulate traffic on Green Pines Drive as proposed.

I will be available for questions regarding this matter at our December 1, 2016 meeting.

RCB

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Rick Brown

From: John Young <jyoung@hamiltonweber.com>
Sent: Tuesday, November 29, 2016 3:11 PM
To: Rick Brown
Subject: RE: Green Pines Drive - Proposed Traffic Restrictions

Sent from Samsung tablet.

----- Original message -----

From: Rick Brown <rbrown@cityofwildwood.com>
Date: 11/29/2016 2:36 PM (GMT-06:00)
To: John Young <jyoung@hamiltonweber.com>
Subject: FW: Green Pines Drive - Proposed Traffic Restrictions

Rick:

The short answer to your question is that the City likely has the authority to regulate traffic in the manner described in your email below.

Under Section 304.120 RSMo., the city has the authority to make rules of the road and regulate traffic. As a general rule, residents of a city are entitled to reasonable access to the general system of streets, but this access is subject to reasonable restriction under police power in protecting the public and facilitating traffic and does not include the right to travel in any particular direction, or upon any particular part of the public highway right-of-way.

In a substantially similar situation, the Missouri Court of Appeals for the Eastern District upheld an ordinance of St. Louis County establishing no-turn restrictions at the intersection of Old Baxter Road and Highcroft Drive on weekdays from 6:00 am to 9:00 am and again from 3:30pm to 6:30 pm. Exempted from the regulation were residents, employees of residents, employees of a nearby school and owners of carpool vehicles serving residents of certain specified subdivisions. *St. Louis County v. Hanne*, 761 S.W.2d 697 (Mo. App. 1988).

Local residents and employees could purchase stickers for their cars which identified them as exempt from the regulations. The procedures for distribution of the stickers were as follows:

1. The County Department of Revenue designed the stickers, made arrangements for printing of the stickers and gave the Boards of Trustees of the area subdivisions a list of qualified persons.
2. The subdivision trustees arranged for the payment of the printing and distribution of the stickers, and collected money from area residents for the cost of the stickers.

3. The cost for each sticker was between \$1 and \$3, but the exact cost of each sticker was determined by the quantity of the stickers ordered.

4. All proceeds from the distribution of the stickers paid for the costs and distribution of the stickers. The County received no revenue from the sale of distribution of the stickers.

In light of the process established for distribution of the stickers, and the fact that the County received no revenue therefrom, the Court determined that the system did not violate the Missouri Hancock Amendment.

Accordingly, the City likely has the authority to regulate traffic in the manner described in your email below, and, if the City develops a sticker distribution system similar to the system developed in St. Louis County, it is likely that the system will be found to comply with the Missouri Hancock Amendment.

Please let me know if you have any questions or comments regarding the foregoing.

Very Truly Yours,

John

From: Rick Brown

Sent: Tuesday, November 22, 2016 10:22 AM

To: John Young

Subject: Green Pines Drive - Proposed Traffic Restrictions

John,

I need your opinion with regard a proposal to restrict traffic from Green Pines Drive, which is a public street.

In the aftermath of the decision not to extend Pond-Grover Loop Road, Council Member Bertolino has been working with residents of the adjacent neighborhoods to consider various options to address their traffic concerns, which are primarily cut through traffic on Green Pines Drive.

For your information, here is the location of Green Pines Drive: <https://goo.gl/maps/XexWKEt7G3U2>

Based on these discussions, Mr. Bertolino is requesting consideration of restricting traffic on Green Pines Drive to “permitted” vehicles only except from 6:30 to 9:00 AM and 3:00 to 6:00 PM on school days. Permitted vehicles would be all residents on Green Pines Drive between Pond Grover Loop Road and West Glen Farms Drive plus the following:

- All families of students at Green Pines Elementary School
- All employees of Green Pines Elementary School
- School buses
- Emergency vehicles
- Local delivery/service organizations

Aside from concerns with regard to enforcement, effectiveness and the viability of implementing and managing such a program, my question to you is can this be implemented on a public street from a legal perspective? I should note that this will be discussed at the December 1, 2016 meeting of the Board of Public Safety meeting, and thus, I need your opinion for that meeting.

Also, assuming this is allowable, are you familiar with any municipalities that have done something similar?

Let me know if there are any questions.

Thank you.

Rick C. Brown, PE, PTOE

Director of Public Works / City Engineer

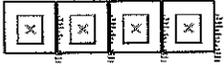
City of Wildwood

16860 Main Street

Wildwood, MO 63040

636-458-0440 Ext. 114

rbrown@cityofwildwood.com



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WILDWOOD
Department of Public Works

MEMO

To: Members of the Board of Public Safety

From: Rick Brown, Director of Public Works / City Engineer

Date: November 29, 2016

Re: No Parking Restrictions on Carriage View Drive and Carriage View Court

The Department of Public Works has been approached by Gwen Sheedy, Community Property Manager representing the Village at Carriage Crossing with regard to the implementation of additional no parking restrictions on Carriage View Drive and Carriage View Court. It should be noted that both Carriage View Drive and Carriage View Court are private streets.

Per the City of Wildwood Traffic Schedules, the current parking restrictions on Carriage View Drive and Court are shown in **Table 1** below, and graphically on **Exhibit 1**.

Table 1:		
CURRENT NO PARKING RESTRICTIONS		
<u>Location</u>	<u>Existing Restriction</u>	<u>Map Color Code</u>
Carriage View Drive, northeast side, from Victoria Crossing Drive to Carriage View Court	No Parking Any Time	
Carriage View Drive, southwest side, from Victoria Crossing Drive westwardly 165 feet	No Parking Any Time	
Carriage View Drive, west side, from sixty-five (65) feet south of Carriage View Court northwardly and westwardly onto the south side of Carriage View Court thirty-five (35) feet west of Carriage View Drive	No Parking Any Time	

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Carriage View Court, north side, from eighty (80) feet east of Carriage View Drive (beginning at the address 16533 Carriage View Court) westwardly and southwardly to terminus including cul-de-sac	No Parking Any Time	
Carriage View Court, south side, from Carriage View Drive, eastwardly and southwardly to terminus including cul-de-sac	No Parking Any Time	

So that the Wildwood Police can fully enforce the designated no parking areas on both streets, Carriage View Drive and Carriage View Court, the Village at Carriage Crossing HOA Board has requested that the City enact the following additional no parking restrictions as shown in **Table 2** below and graphically on **Exhibit 1**.

Table 2: PROPOSED NO PARKING RESTRICTIONS		
<u>Location</u>	<u>Proposed Restriction</u>	<u>Map Color Code</u>
Carriage View Drive, west side, from sixty-five (65) feet south of Carriage View Court to 165 feet north of Victoria Crossing Drive	No Parking Any Time	
Carriage View Court, south side, from thirty-five (35) feet west of Carriage View Drive to 105 feet west of Carriage View Drive	No Parking Any Time	
Carriage View Court, north side, from eighty (80) feet east of Carriage View Drive (beginning at the address 16533 Carriage View Court) east 190 feet to the private street.	No Parking Any Time	

Therefore, the Department is requesting your consideration and approval to enact the no parking restrictions shown in **Table 2** above.

I will be available for discussion of this item at the December 1, 2016, Board of Public Safety meeting.

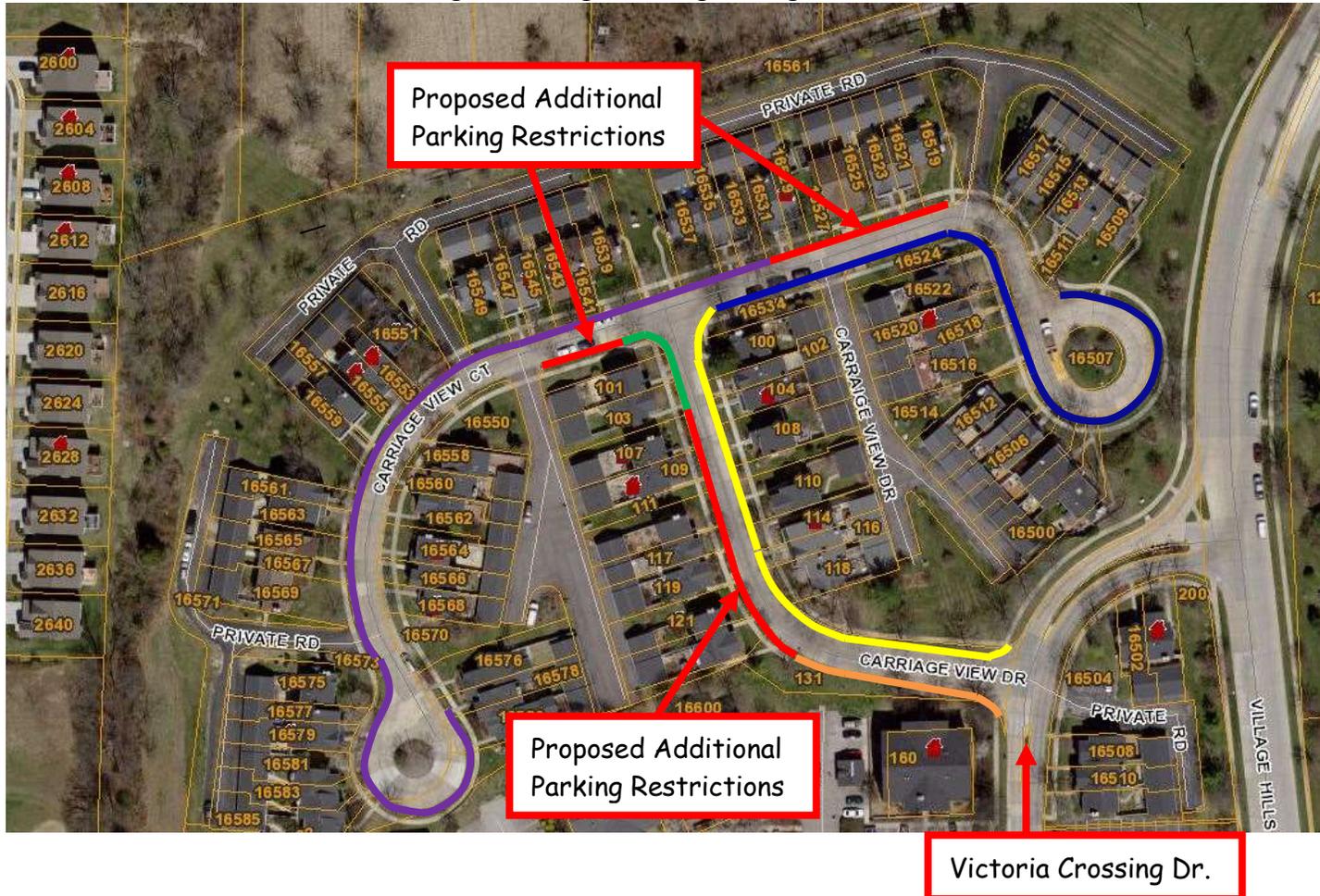
RCB



WILDWOOD Department of Public Works

Exhibit 1

Village of Carriage Crossing Parking Restrictions



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November 7, 2016

Board of Public Safety
City of Wildwood
16860 Main St.
Wildwood, MO 63040

Dear Public Safety Board Members:

The Village of Carriage Crossing HOA Board of Directors requests an ordinance be passed to prohibit parking on both sides of Carriage View Dr. and on the sides of Carriage View Ct. as marked on the attached map, including both sides of each cul-de-sac.

Parking has always been an issue in our small community (even with each of the 78 townhouses having a double garage) and we currently have No Parking signs in all the spaces marked on the map, except for a small section on the east side of Carriage View Dr.

There is a curve at the top of Carriage View Dr. with No Parking signs on it. Recently, this has been violated with great frequency causing near accidents since a driver simply cannot see around the curve with cars parked there. The Wildwood police have been called several times and the HOA Board has taken action to prohibit all parking on Carriage View Dr.

It would improve the safety of our residents and guests if there was a Wildwood ordinance pertaining to parking on Carriage View Dr. and Carriage View Ct. so that the Wildwood police could enforce our No Parking areas.

Thank you for considering this ordinance request.

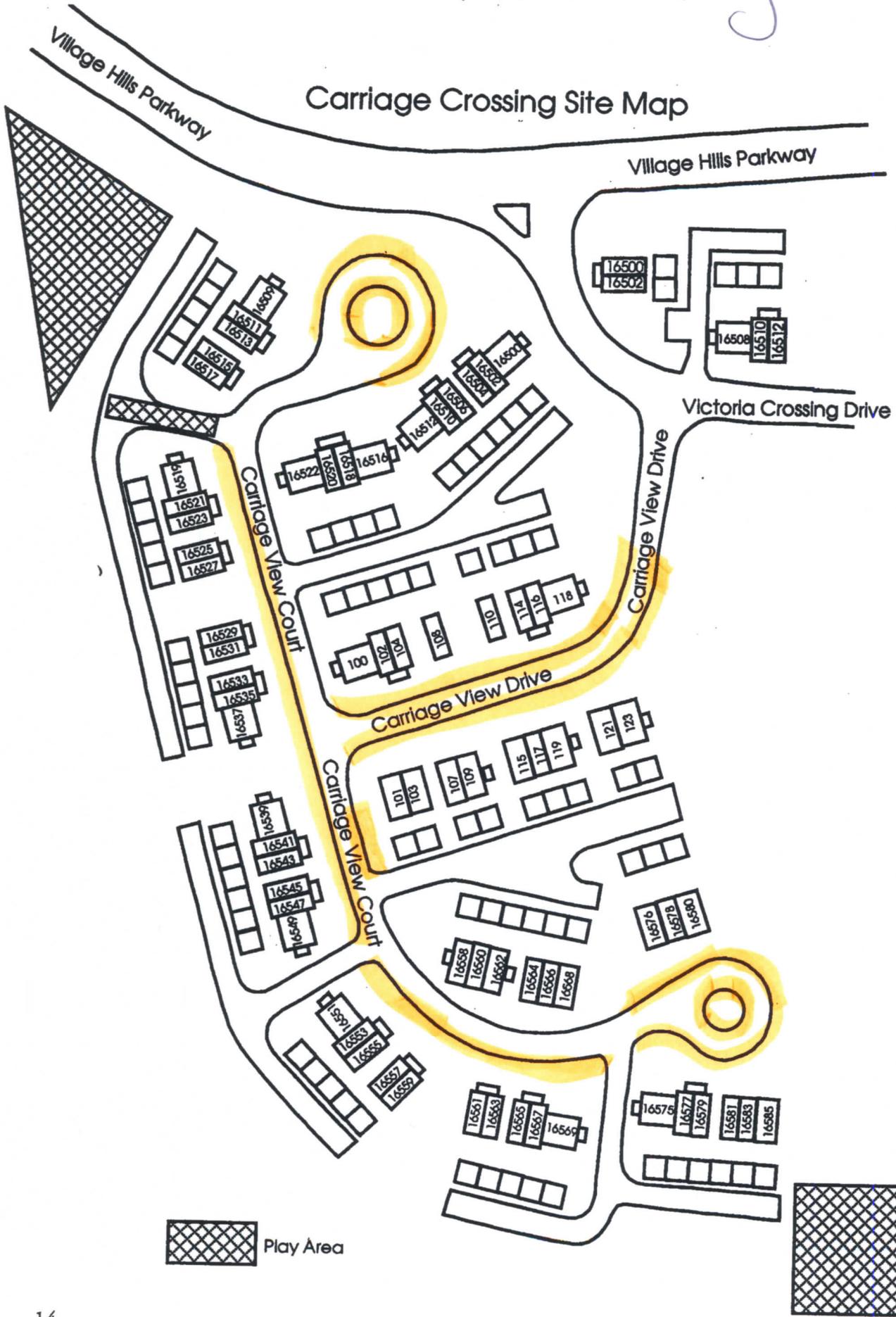
Sincerely,

A handwritten signature in black ink, appearing to read "Ruby S. Downs", with a long, sweeping underline.

Ruby S. Downs
President
Carriage Crossing Board of Directors

No Parking

Carriage Crossing Site Map





WILDWOOD
Department of Public Works

MEMO

To: Board of Public Safety

From: Rick Brown, Director of Public Works / City Engineer

Date: November 29, 2016

Re: Proposed Truck Restrictions on Old Fairway Drive

The Department of Public Works is experiencing problems with truck traffic entering Old Fairway Drive from Old State Road at Nantucket Island Drive. The problem that we experience is not a daily occurrence, much less an hourly occurrence. However, every few weeks we get a large tractor trailer from Southbound Old State Road that continues onto Old Fairway Drive, entering the residential neighborhood, rather than turning left and continuing on southbound Old State Road. (Please see **Exhibit 1** for a location map.) The driver then attempts to make a U-turn, typically at the mini-roundabout that we've installed at Nantucket Island Drive, which results in property damage. Please see **Exhibit 2** for photos of the most recent incident.

To help address the problem, the Department has requested signing and pavement marking changes be implemented along southbound Old State Road at Old Fairway Drive by the St. Louis County Department of Transportation. The County has expressed a willingness to install additional signage, in particular, restricting truck traffic on Old Fairway Drive; however, the City is lacking an official ordinance for that purpose.

Therefore, the Department is recommending restricting Old Fairway Drive to "No Through Trucks in Excess of 6 tons", between Old State Road to Manchester Road. Six (6) tons (or 12,000 lbs.) is halfway in the Class 3 commercial truck classification range. Commercial truck classification is determined based on the vehicle's gross vehicle weight rating (GVWR) (See **Table 1**). The classes range from 1–8. Using 6-tons as the cutoff ensures that we also prohibit box trucks, which typically start at GVWR of 12,500 lbs.

Table 1

CLASS 1 6,000 lbs or less				
CLASS 2 6,001 to 10,000 lbs				
CLASS 3 10,001 to 14,000 lbs				
CLASS 4 14,001 to 16,000 lbs				
CLASS 5 16,001 to 19,500 lbs				
CLASS 6 19,501 to 26,000 lbs				
CLASS 7 26,001 to 33,000 lbs				
CLASS 8 33,001 to REALLY HUGE				

I appreciate your consideration of this request, and will be available for questions or comments at the December 1, 2016 Board of Public Safety meeting.

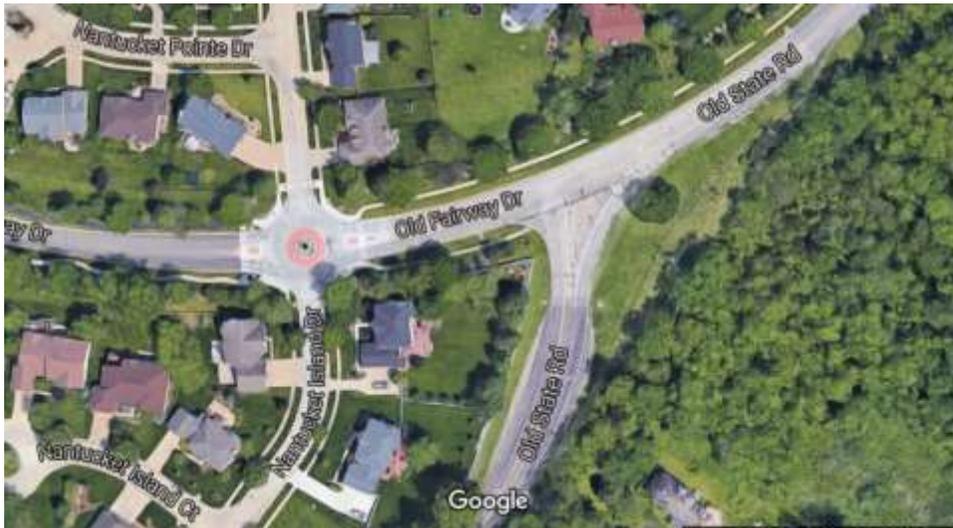
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Exhibit 1

Location Map



Intersection Detail



WILDWOOD Department of Public Works

Exhibit 2 - Photos

