



**HISTORIC PRESERVATION COMMISSION
AGENDA**

**for
Thursday, May 5, 2016
Wildwood City Hall - Community Room
16860 Main Street - Wildwood, Missouri**

REGULAR MEETING (7:00 p.m.)

- I. Welcome And Roll Call
- II. Opening Remarks And Chair Comments
- III. Approval Of Meeting Minutes Of The Historic Preservation Commission And Work Session

Documents: [DRAFT HPC MTG MINS 4-7-16.PDF](#), [DRAFT HPC WORK SESSION MINUTES_4-7-16.PDF](#)

IV. New Business

a. Ready For Action – Two (2) Items

- 1. An Offer From Mary Guise To Sell To The City Of Wildwood The Original Logs From The Heege-Boxwood Log Cabin. (Wards - All)

Documents: [LETTER ON HEGGE-BOXWOOD CABIN.PDF](#)

- 2. Services From Rosener Nursery & Landscaping, Inc. For Design And Fabrication Of New Sign Post For The Centaur Historic Marker. (Ward One)

Documents: [ROSENER NURSERY AND LNDSCP_PROPOSAL.PDF](#)

b. Ready For Action – No Items

V. Old Business

a. Ready For Action – No Items

b. Not Ready For Action – One (1) Item

- 1. Discussion Of The Following Items Relating To The Historic Community Markers Program: The Review Of The Proof For The Final Historic Community Marker – Fox Creek. (Wards - All) Pending Completed Research Regarding The Grist Mill.

VI. Review Of Proposed Zoning/Plats/Site Development Plans/Demolition Requests – One (1)

Item

- a. Demolition Request – Site Visit Summary: Discussion Of The Demolition Request For The Single-Family Dwelling Upon The Property Located At 17715 Mueller Road (Locator Number 23W430105), C/O Roger And Sandy Schwartz. The Detached Garage Was Constructed In 1939, According To St. Louis County Real Estate Records. (Ward One) This Site Visit Was Conducted At 5:00 P.m. On 4/7/2016 – ACTION POSTPONED.

Documents: [17715 MUELLER ROAD_SITE VISIT SUMMARY.PDF](#)

VII. Projects-Initiatives-Efforts Updates

Documents: [HPC UPDATE FOR 05-05-2016.PDF](#)

- a. Michael Phelan's Centaur Properties
- b. Historic Marker Program

Documents: [HISTORIC MARKER PROGRAM_EASEMENT LETTER OF REQUEST \[DRAFT\].PDF](#)

- c. Historic Preservation: CAMP Training Report From Senior Planner Gaston
- d. Other

VIII. Closing Remarks And Adjournment

If you would like to submit a comment regarding an item on this meeting agenda, please visit the [Form Center](#).

Note: The Historic Preservation Commission will consider and act upon these matters listed above and any such others as may be presented at the meeting and determined appropriate for discussion at that time.

**CITY OF WILDWOOD
RECORD OF PROCEEDINGS**

**MEETING OF THE HISTORIC PRESERVATION COMMISSION
CITY HALL – COUNCIL CHAMBERS
16860 MAIN STREET
WILDWOOD, MISSOURI 63040
April 7, 2016**

I. Welcome and Roll Call

Meeting: Thursday, 4/7/16, 7:15 p.m., City Hall, Community Room.

Attending: Vice-Chair Barth (Acting Chair), Commissioner Rosener, Commissioner Wojciechowski, Commissioner Jeter, Alternate Thompson, Council Member Liaison Cullinane, and Planning and Zoning Commission Liaison Gragnani.

Absent: Commissioner Sahm, Commissioner Long, and Council Member Liaison Manton.

Staff: Director of Planning Joe Vujnich and Senior Planner Terri Gaston.

Officials: Mayor Woerther

II. Opening Remarks and Chair Comments

Acting Chair Barth welcomed everyone in attendance to tonight’s meeting and thanked the Commissioners and Liaisons that were participating in the prior work session.

III. Approval of Meeting Minutes from the Historic Preservation Commission.

Meeting minutes from the January and February regular sessions remain postponed. A motion was made by Commissioner Rosener, seconded by Commissioner Wojciechowski, to approve the Commission’s February 25, 2016 Work Session minutes, as prepared by staff. Acting Chair Barth declared the motion approved by an affirmative and unanimous voice vote [5/0].

IV. New Business – No Items

V. Old Business

a.) Ready for Action – No Items

b.) Not Ready for Action – One (1) Item

- 1.) Discussion of the following item relating to the **Historic Community Markers Program**: the review of the proof for the final Historic Community Marker – Fox Creek. **(Wards - All)** *Pending completed research regarding the grist mill.*

This item was not ready for discussion, but staff included some background information from the Wildwood Historical Society regarding the past uses in the area for the benefit of the Commission.

VI. Review of Proposed Zoning/Plats/Site Development Plans/Demolition Requests

- 1.) **Demolition Request** – Discussion of the demolition request for the single-family dwelling upon the property located at 17715 Mueller Road (**Locator Number 23W430105**), c/o Roger and Sandy Schwartz. The detached garage was constructed in 1939, according to St. Louis County Real Estate Records. (**Ward One**) *This site visit was conducted at 5:00 p.m. on 4/7/2016.*

Chair Barth noted the petitioners/owners of the subject property, Mr. and Mrs. Schwartz, requested this item be postponed. Per the wishes of the current tenant, Doug Zick, who has lived there 25 years, the petitioners have reconsidered the demolition of the detached garage, after discussing alternative locations for a replacement garage with this long-standing resident. It was decided the garage could possibly be saved by implementing steel supports, etc., as discussed at the site visit.

- 2.) **4734 Fox Creek Demolition** – Site Visit Summary

Senior Planner Gaston noted the Fox Creek Demolition Site Visit Summary, an addition to the Commission's packet, advising them of staff procedures taken since the Commission's approval for demolition, conditioned upon taking proper care to ensure the protection of the mature white oak on site. Since the Director's letter and Zoning Authorization issued on March 1, 2016, she mentioned a more recent site visit indicated the tree still remains, but not completely undisturbed.

VII. **Projects-Initiatives-Efforts Updates**

Director Vujnich proceeded with the Updates on Projects-Initiatives-Efforts Report, beginning with the **Phelan Property on Centaur**. Director Vujnich provided a brief synopsis of this matter: the Planning and Zoning Commission formally acted upon the revocation of the LPA at its 4/4/16 meeting and it is scheduled for Public Hearing at City Council on 4/25/16. Discussion centered on the site issues, such as signage and not allowing on-going violations, given the revocation of the LPA, which were previously allowed to remain, if Mr. Phelan had followed through with it.

The Commission suggested providing a brochure to historic property owners, which outlines the possible incentives by having their structure listed on the City's registry. Director Vujnich mentioned a flyer had been drafted in the past; it would be restudied and discussed. The layout was suggested to include a bulleted list of incentives, i.e. lot size reduction below that of the underlying zoning district, waivers to certain development items; and a brief review of those properties that have been given such, for instance, a waiver to the City's streetscape requirements; the retention of a dwelling of 75+ years, authorizing a second dwelling; the retention of a 1-room school house/log cabin sites, w/addition of another home, to mention a few recent incentive actions. Also, River Craig – best, yet also worse, example of historic incentive: 4 lots were allowed by keeping the mansion, but on smaller site with a new home situated east of it, in line with the bluff view.

Celebrate Wildwood: this 21st anniversary event will be held the last weekend in August, with the 2nd Annual Plein Aire Event being a precursor to it, which participants meet at 7:00 a.m., paint or photograph all day, then present that evening and each are judged thereafter. Similar to last year's Celebration, this year's event will also begin with the U.S. Army Band and feature a wine-beer garden, fireworks on Friday night; Saturday has a parade, car show, art fair, WHS and Veterans displays [in the air conditioned tent!], with MO Vets history project. Please contact Sally Branson to interview vets and provided a DVD of it; also enriching, would be to highlight any female veterans. There will also be the Boy Scout Encampment, water slide and bounce house, another concert, and fireworks. Sunday's main emphasis is the art fair.

Historic Marker Program: Director Vujnich noted the Westland Acres Marker ceremony was well attended, with Council Liaison Manton inviting the Frazier Family. Ms. Frazier and several family members were at this unveiling, which was the 3rd of 7 fabricated signs in place; the Monarch Marker was the second ceremony and 4th of the fabricated signs now in place.

Historic Preservation Training: Director Vujnich noted that Chair Barth attended a recent presentation on *Economic Development through Historic Preservation* in Washington, Missouri. Chair Barth summarized the meeting for the Commission, mentioning it not being as applicable as anticipated, but highlighted the civil, social, and economic factors, all being common sense relative to history; not the presenter delivering it. The focused on depleted Main Street and bringing business back to the areas vacant building rather than new big-box sprawl. Several of Wildwood's buildings are being repurposed in the same manner, such as Butler Securities, which Director Vujnich noted to the Commission that a plaque will be provided and the City's maintenance company, Gaehle Contracting, will install it on the front of the building. Other historical buildings include Imogene's, The Black Sheep, Three French Hens, The Front Porch, which are all creating an 'organic' historical revival along Old Manchester Road. Sadly, Director Vujnich stated the Rufkahr building was not being utilized for the furniture shop, given it would cost the petitioner too much to address code considerations. He also thanked Chair Barth for his attendance, noting training is necessary for the City to retain its CLG certification.

Pond Inn: Director Vujnich referred to the Department's letter dated 3/2/16, which was sent to Dr. Mehard, after falling back into routine of doing nothing, and needs to maintain property continuously, rather than have it demolished, as was the Pond Hotel, after decades of neglect. It was reported that \$700,000 was spent on the wine and tapas bar; the owner has no more funds left for further improvements.

Essen Log Cabin: As supplied to the Department, the attorney's information proved to be more involved than anticipated, which made it not possible for the donation to be formalized for the 2015 tax year. Director Vujnich indicated this matter would now be budgeted for 2017, given the Kilby and Kelpé proposals ranged widely. Only the logs were salvaged from the thieves; no flooring, support timbers, or metal roof materials. The best approach for restoration and location are still being considered, with the Wildwood Historical Society's site being the priority location. This site links with the Hencken House; however, 501(c)3 criteria adds questions of sustainability, yet it remains an option, given its visibility; also being considered is the Community Park. Council Liaison Cullinane researched partnering with the DIY Network, but locations are already being booked for 2018. More to follow ...

Old Slave Cemetery: The Department made contact with the three (3) owners and discussed measures for the cemetery's protection and avoid further destruction of the site. Mrs. Branson suggested sending a letter to Board of Trustees, addressing the issue of stormwater degradation, the creek and headstone being in close proximity to each other. She stated having received a newsletter that did not identify such matters. Cemeteries are protected by the State, but are they truly? It was questioned if the cemetery was under auspices of the Army Corps of Engineers, given its proximity to the creek. A lot of time, effort, and cost are needed to keep it in the condition it is now.

Belleview Farms: Director Vujnich noted key components will be addressed in a proposal, which is in preparation and will be presented to the Commission at the month-end meeting.

OTHER: Commissioner Rosener provided a sketch of iron split-track railroad post and mount for the Centaur Historical Marker; he could provide an estimate of the forging cost. Caution was expressed with regard to criticism/conflict-of-interest with City money being spent towards a board/committee member's business. Mayor noted that consistency of the sign posts should be continued, since other signs have already been installed; Commission Liaison Gagnani agreed. Chair Barth asked what is planned for Kohn Park, which

Director Vujnich replied that it is being considered for a small parking area, given the high use of bicyclists, but the east side of Eatherton Road is not stable and nothing can be done at this time, until the retaining wall is installed to support the failed slope.

Training & workshops: Senior Planner Gaston reviewed the three (3) training opportunities coming up in the next couple of months and information was included in the Commission's packets. For those interested in attending any of them, please contact her regarding registration.

VIII. Closing Remarks and Adjournment

Director Vujnich noted that the Wildwood Historical Society is holding their classic car show on June 4, 2016. Please contact Dr. John Gagnani for further information.

Senior Planner Gaston noted a third Work Session will be held at 6:00 p.m., prior to the next meeting of the Commission, scheduled for Thursday, April 28, 2016, at 7:00 p.m. *[This meeting has since been rescheduled to May 5, 2016].*

Acting Chair Barth declared the meeting adjourned at 8:56 p.m.

HISTORIC PRESERVATION COMMISSION

WORK SESSION: 21ST Anniversary Wildwood Celebration Discussion (6:00 p.m.)

Wildwood City Hall – Community Room

Thursday, April 7, 2016

16860 Main Street

Wildwood, Missouri

I. Welcome and Roll Call:

Acting Chair Barth called the meeting to order at 6:30 p.m., subsequent to the demolition site visit and catered dinner earlier in the evening. He welcomed everyone in attendance and requested a roll call, with the following results:

Attending: Acting Chair Barth, Commissioner Rosener, Commissioner Wojciechowski, Commissioner Jeter, Alternate Thompson, Council Member Liaison Cullinane, and Planning and Zoning Commission Liaison Gragnani

Absent: Commissioner Sahm, Commissioner Long, and Council Member Liaison Manton

Staff: Director of Planning Joe Vujnich and Senior Planner Terri Gaston

II. Opening Remarks and Event Booklet Discussion:

Director Vujnich thanked the Commission for attending this work session, as well as the 5:00 p.m. site visit, hosted by Mr. and Mrs. Schwartz, for the demolition at 17715 Mueller Road. Per the initial discussion held in January, which outlined the eight (8) major elements for the History Section of the booklet, February's first Work Session detailed three (3) of them in depth. Since that session, staff met with Stacey Mincoff, the City's graphics consultant who prepares the booklet, and discussion continued, as follows:

1. Modify the cover of the booklet to include a photograph of one (1) of the more historically-significant buildings located in the City of Wildwood (i.e., what building or buildings?).

Similar to the previous year's booklet, tabulated cover pages will highlight the different sections:

- A) Opening/Introduction
- B) Artist component
- C) History component – updated timeline, new photographs
- D) Map - 11 communities, link to chapter of book, historic registry and puzzle

The front cover will incorporate 'Celebrate Wildwood' and the City's event logo as its focal point, but on the bind, instead of centered. Since past booklets didn't promote anything for kids, the photographs should be changed out, utilizing those that better represent the event, and include a children's item, such as the Old Pond School with kids playing.

It was suggested a winding border wrap both front and back covers, with a collage of photographs on the back. Ms. Mincoff preferred the watermark of old land survey maps be included on history pages, inside the booklet, and not on the cover. Director Vujnich noted that Ms. Mincoff has the aforementioned design underway and will provide a draft for the Commission's end-of-the month meeting [4/28/16, but later, rescheduled to 5/4/16].

2. **Consider selecting a period of history of this area and develop it into the story for inclusion in the booklet, such as the Civil War Years in Wildwood.**

Discussion moved onto content, specifically noting the Incorporation story should be toned down; it doesn't need to be redone, since it was already online. Mention can be made in the booklet briefly, re-directing anyone interested to the City's website.

Director Vujnich reiterated the eras identified during February's discussion: Prehistorical [native American influence of the area up to 1776]; Revolutionary War to the Civil War; Civil War to World War I; Industrial Era through the Depression; and World War II to 1995 [Incorporation of Wildwood].

Discussion ensued on the different eras, ranging from prehistorical items, such as burial mounds, archeological sites, the Missouri and Meramec Rivers history and the role each played in the settlement of this area; Joe Harl's book [UMSL] could provide a lot of historical information on Tavern Creek and Lewis and Clark's Expedition; and the State's commission from Jefferson City to St. Louis that mandated improvements to Manchester Road in the 1800's [Revolutionary War-Civil War Era].

Director Vujnich requested the Commission further define which era should be emphasized for this year's Celebration, which they concurred should start at the beginning, since last year's focus was on Wildwood's incorporation to the 20th Anniversary. A motion was made by Commissioner Rosener, seconded by Commissioner Jeter, to proceed with Prehistory to 1776 for this year's history section, which would also suffice as the first chapter in preparation of the overall book. Chair Barth declared the motion passed, with the affirmative and unanimous voice vote [5/0].

Director Vujnich noted that staff would specifically research Native American/Indian Culture beginning approximately 10,000 years ago, location of pathways utilized from coastal regions to the mid-west plains after the last significant Ice Age, up to the Mississippians [c. 1,100 years ago. An outline of major features and locational components would be provided for the next Work Session. Council Liaison Cullinane offered assistance with researching art/photographs, arrowheads, pottery, and locational photographs, which could be verified by the Wildwood Historical Society.

3. **Develop a new set of Points of Interest, including a corresponding map.**

With time running short and the need to proceed onto the regular Commission session, discussion on another set of *Points of Interest* [14] would be the priority at a future work session, along with Items 5 - 8, listed below.

4. **Include photographs of all of the historical properties on the City's Register in the booklet.**

Director Vujnich mentioned a collage of photos will include the eleven (11) buildings on the City's Historical Registry, as part of the back cover being prepared by Ms. Mincoff.

5. **Change out photographs from 2015 booklet, so all are new for 2016.**

6. **Engage re-enactors to participate in the event and highlight the period of history emphasized in the booklet.**

7. Engage storytellers to participate in the Saturday portion of the Celebrate Wildwood Event. These storytellers could highlight the selected timeframe from the area's history.
8. Highlight the Community Markers Program, with photographs of them and the text inscribed upon each of them to be included in the booklet as well. Other components associated with this program that were discussed by the Commission members included an automobile tour designed to highlight the eleven (11) communities and the markers located at each of them and hosting ribbon-cutting ceremonies at their newly-installed locations.

III. Closing Remarks and Adjournment

Director Vujnich requested the Commission consider another work session prior to the regular meeting scheduled for April 28th, beginning at 6:00 p.m. *[This work session was later rescheduled to May 5th]*

Acting Chair Barth adjourned the work session at 7:05 p.m. The Commission would take a short break, before reconvening for the regular meeting scheduled for this evening.



May 5, 2016

MEMORANDUM

To: The Historic Preservation Commission - City of Wildwood

From: Department of Planning

Re: Heege-Boxwood Log Cabin

Cc: The Honorable James R. Bowlin, Mayor
Ryan S. Thomas, P.E., City Administrator
Kathy Arnett, Assistant Director of Planning and Parks
Terri L. Gaston, Senior Planner

The Department of Planning was recently contacted by a Wildwood resident who had purchased an old log cabin many years ago about the City's interest in it. The cabin, called the Heege-Boxwood Cabin, had been located on a property in the vicinity of Carman Road and Weidman Road, in unincorporated St. Louis County. The logs have been numbered, disassembled, and stored with care. Many of these logs are over ten (10) feet in length and one (1) foot in width.

The owners have provided information and photographs of the logs for the Commission's review, which are attached to this letter. The logs appear that might be compatible with the Essen Log Cabin's materials and might prove to be helpful in its reconstruction or, if desired, the City could erect a second cabin on property under its ownership. The owners are seeking six thousand dollars (\$6,000.00) for this collection of logs.

Accordingly, the Department is seeking the direction of the Commission in this regard. If the Commission members would like to view the logs, the Department would be glad to contact the owners of them and set up a time for a visit. If the Commission is not interested in the purchase of the logs, the Department can contact the owners and advise them of the City's direction and thank them for the initial contact and offer. Again, the Department would like to gauge the Commission Members interest and proceed from there, in terms of its next action.

If you should have any questions or need more information, please feel free to contact the Department of Planning at (636) 458-0440. Thank you for your review of this information and direction on the same.

WILDWOOD



HISTORIC
CENTAUR

~1885~

James MacKay settled almost 4,000 acres in this area, at the mouth of Bonhomme Creek, in 1797, which was originally known as St. Andrews. It was under the control of the Spanish government, which granted MacKay land for his service in transporting soldiers up the Missouri River to remove British troops, mapping the river, and encouraging other settlers to the area from Kentucky and Tennessee, mainly of Scottish and Irish decent. German immigrants came to the area in the 1830s. Anton Leiwke founded the Centaur Lime Company in 1891 and the community became an area of commerce due to the rich resources and transportation options the Missouri River and the Rock Island Railroad provided. [Other settlers in this area included Alexander McCourtney, William Bellew, William Coleman, Robert Coleman, John Coleman, Henry Tyler, Theodore St. Onge, Adam Kesselring, Johann Sandfoss, and Henry Kelppe.]

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DESIGN BY:

RUSS ROSENER
NURSERY &
LANDSCAPING,
INC.

4/29/2016

WILDWOOD

HISTORIC
CENTAUR

~1885~

James MacKay settled almost 4,000 acres in this area, at the mouth of Bonhomme Creek, in 1797, which was originally known as St. Andrews. It was under the control of the Spanish government, which granted MacKay land for his service in transporting soldiers up the Missouri River to remove British troops, mapping the river, and encouraging other settlers to the area from Kentucky and Tennessee, mainly of Scottish and Irish decent. German immigrants came to the area in the 1830s. Anton Leuweke founded the Centaur Lime Company in 1891 and the community became an area of commerce due to the rich resources and transportation options the Missouri River and the Rock Island Railroad provided. [Other settlers in this area included Alexander McCourtney, William Bellew, William Coleman, Robert Coleman, John Coleman, Henry Tyler, Theodore St. Onge, Adam Kesselring, Johann Sandfoss, and Henry Kelpe.]

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37"

40"

62"

45"

52"

2 1/2"

22"

5 1/2"

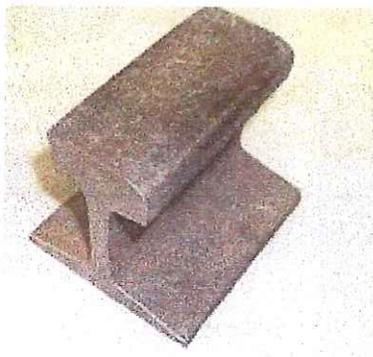
12"

5 1/2"

DESIGN BY:

RUSS ROSENER
NURSERY &
LANDSCAPING
INC.

4/29/2016



Demolition Request Site Visit - Summary

Date: April 7, 2016; 4:00 p.m.

Location: 17715 Mueller Road (Locator Number 23W430105)

Ward: One

Commission

Attendance: Acting Chair Barth [Vice Chair], Commissioner Wojciechowski, Alternate Thompson, Council Liaison Cullinane, and Planning and Zoning Commission Liaison Gragnani.

Staff

Attendance: Director Vujnich and Senior Planner Gaston

Discussion: The property owners, Mr. and Mrs. Schwartz, submitted a Zoning Authorization on March 17, 2016, that requested the demolition of a detached garage, c.-1939, which was damaged by storms in recent years, thus leaning to one side and may ultimately fall down.

The Schwartz's, Roger and Sandy, both welcomed the Commission, Liaisons, and staff to the site and gave a tour of it, noting the current tenant, Doug Zick, has lived there 25 years. With demolition of the derelict structure, a replacement garage, estimated at \$30,000, would be built, but situated in a different location. The alternative locations, which included moving it forward [south], towards the road and to be in line with the front of the dwelling; attaching it to the dwelling by means of a breezeway; or simply situating it slightly west from the current garage's location, making it closer to the home, yet still detached, were all discussed with the long-standing resident. The petitioners' preference was attaching it to the dwelling, thus insurance coverage would be less. However, per the wishes of this long-standing resident, he wants the new garage to be located at the same place, so as not to impede access to the rear of the property, where he has gardens and stores maintenance equipment.

Therefore, the petitioners have reconsidered the demolition of the detached garage and, with input from the Commission during this site visit, it was decided it could possibly be saved by implementing steel supports, etc.

The site visit ended with Chair Barth noting the change in the petitioners' request and stated that any action on it, scheduled to be considered at this evening's regular session, would be postponed. Upon a favorable evaluation by an inspector to remedy the existing garage, the petitioners would commence with such or request action on the demolition at a future meeting.



May 5, 2016

Historic Preservation Commission
City of Wildwood, Missouri
16860 Main Street
Wildwood, Missouri 63040

Re: Updates on Projects-Initiatives-Efforts of the Historic Preservation Commission

Commission Members:

The Department of Planning has undertaken a number of efforts relating to assignments made by the Commission and is providing updates relative to them. These updates are to ensure the direction of the Commission is met in these regards. The following updated items are provided for the Commission's consideration and discussion at tonight's meeting:

- A. **Phelan Property in Centaur** – The City Council introduced legislation to revoke the Landmark and Preservation Area (LPA) at its meeting on April 25, 2016. Final passage is planned on May 9, 2016. The Department of Planning will then begin the sign enforcement action against the property owner thereafter, given until the zoning is changed, an allowance for these signs could have been considered, within the allowances offered by this special overlay district. The option for these signs, via the overlay district for historic purposes, was a possibility, but not within the FPNU Floodplain Non-Urban Residence District.

- B. **Celebrate Wildwood 2016 Version** - As part of this month's activities, a Work Session was held before the regularly scheduled Commission meeting to discuss this event in greater detail and the role the members would like to have in it. Items that are/will to be discussed at the Work Session include the following:
 - 1. Modify the cover of the booklet to include a photograph of one (1) of the more historically significant buildings located in the City of Wildwood (i.e., what building?). **See attached.**
 - 2. Consider selecting a period of history of this area and develop it into the story for inclusion in the booklet, such as the **Pre-History to 1776.**
 - 3. Develop a new set of *Points of Interest*, including a corresponding map.
 - 4. Include photographs of all of the historical properties on the City's Register in the booklet.
 - 5. Change out photographs from 2015 booklet, so all are new for 2016.
 - 6. Engage re-enactors to participate in the event and highlight the period of history emphasized in the booklet.
 - 7. Engage storytellers to participate in the Saturday portion of the Celebrate Wildwood Event. These storytellers could highlight the selected timeframe from the area's history.
 - 8. Highlight the Community Markers Program, with photographs of them and the text inscribed upon each of them to be included in the booklet as well. Other components associated with this program that were discussed by the Commission members included an automobile tour designed to highlight the eleven (11) communities and the markers located at each of them and

hosting ribbon-cutting ceremonies at their newly-installed locations. Please refer to the detailed meeting minutes included in tonight’s packet for the members.

Historic Marker Programs – The Department has provided a draft of the final wording for the Fox Creek Community. The Kelpie Community text has been completed, the marker has been ordered, fabricated, and notified of its delivery to Gaehle Contracting for eventual installation. With the Commission’s favorable action on the Fox Creek Community text, the Department will be able to complete the eleventh of eleven (11) markers and finish this portion of the process.

Russ Rosener has provided more detailed drawings of the planned change to the support post for the Centaur Community Marker, which was introduced at last month’s meeting. These sketches have been provided as part of the packet of information on this matter. With a discussion on how to proceed with the support post, a tentative schedule for installation can be completed.

An update of the remaining markers for installation is provided below.

Community Name	Item Needed to Complete Installation
Centaur	A new design is being considered by the Historic Preservation Commission for this marker’s post and bracket and was initially discussed at its April 7 th meeting.
Fox Creek	The edge of Fox Creek Road right-of-way (City-owned) has been defined and the wording for this marker is being finalized, upon which it will be ordered for fabrication and installation shortly thereafter
Grover	The easement area has been defined on this private property and the Department will now provide this information to the private property owner – Imogene’s Tea Room - for consideration of its establishment and use of an area upon the site for this marker.
Hollow	The edge of State Route 100 right-of-way has been defined, along with a small easement area on the abutting private property, and the Department will now provide this information to the owner – Stovall’s Grove - for consideration of its establishment and use upon an area of the site for this marker.
Kelpie	The marker is in route to the City’s contractor soon, ready for installation.
Melrose	A plan for the use area has been developed, where the marker is to be situated, which would include adding asphalt to the existing shoulder, thereby creating a pull-off area for viewing. This plan is also needed for permit purposes.
Orrville	The redesign is still underway, given concerns about safety and stormwater drainage along edge of roadway (Eatherton Road). Permit will be needed as well.

- C. **Historic Preservation Training-** Senior Planner Gaston attended ‘CAMP;’ a Commission Assistance and Mentoring Program in Marshall, Missouri, and will be reporting on it at tonight’s meeting.
- D. **Essen Log Cabin** – The City Attorney has completed his review of the process for the Karst Family to donate the cabin to the City of Wildwood. This process is a little more complicated than had been hoped for by the Department of Planning, but it has begun work to complete such. The Department has attached the information from the City Attorney on this donation process for the Commission members review.

- E. **Others –Old Slave Cemetery Site, Belleview Farms Property, and Pond Inn Update** – No changes to these items from the update the Department provided at the February 25, 2016 and April 7, 2016 Commission meetings.

If any of the Commission members should have comments or questions on this information, please feel free to contact the Department of Planning and Parks at (636) 458-0440. A presentation is planned on this matter at tonight's meeting. Thank you for your consideration of this information and discussion of the same.

Respectfully submitted,
CITY OF WILDWOOD

Joe Vujnich, Director
Department of Planning and Parks

Cc: The Honorable Timothy Woerther, Mayor
The Honorable City Council of the City of Wildwood, Missouri
Ryan S. Thomas, P.E., City Administrator
Rob Golterman, City Attorney
Terri Gaston, Senior Planner
Lisa Kelpé, President – Wildwood Historical Society



WILDWOOD

May 9, 2016

Property Owners' Names
Property Owners' Addresses
Wildwood, Missouri Zip Codes

Re: Easement Request upon Your Property for the Installation of a Historical Marker

Dear Property Owners:

The City's Historic Preservation Commission has initiated a program of recognizing the historic communities that now form much of the current area of Wildwood. These communities were the early outposts of commerce and activity and formed the character that has become the trademark of Wildwood. This program consists of the fabrication of high-quality markers that provide a brief description of the community and then are installed at selected locations within the historic community. These markers are placed in prominent locations, within the core of the former historic communities. Also, in placing the markers, the Historic Preservation Commission attempts to locate them where it is safe for a viewer to park and read the information that are provided upon them.

One of the locations that have been selected for a historic marker installation is a site that is owned by you. Given the desire to place this marker in a prominent location within the core of the community, the Historic Preservation Commission would like to have you consider granting a small easement on your property for this purpose. This easement would allow the installation of the sign on your property and provide specifics on maintenance of it (the City would maintain the area around the historical marker, so as to assist in this regard) and create an allowance for public access to it for viewing. Included in this language of the deed establishing such, the easement would provide insurance and indemnification to you for the use of this property for this purpose.

The Department has attached a depiction of this easement to this letter for your review and consideration. The language of the deed for this easement is being finalized and can be provided to you in the next week or two. More importantly, the Historic Preservation Commission of the City of Wildwood would appreciate knowing if you would be interested in granting this easement to it, so as the location that represents the best spot for this historic marker could be used. Certainly, if you should choose not to allow it, the Historic Preservation Commission and City officials would certainly understand.

Please feel free to contact Joe Vujnich, of the Department of Planning, with any questions or comments regarding this matter at (636) 405-2030. The members of the Historic Preservation Commission appreciate your consideration of this request and will make every effort, if you are

agreeable to granting this easement, to make this installation of the historic marker a positive element upon your property and the area around it. Thank you for your consideration of this request.

Respectfully submitted,

CITY OF WILDWOOD HISTORIC PRESERVATION COMMISSION

Greg Barth, Acting Chair

Cc: The Honorable James R. Bowlin, Mayor
Ryan S. Thomas, P.E. City Administrator
Rob Golterman, City Attorney
Rick Brown, P.E. and P.T.O.E., Director of Public Works
Joe Vujnich, Director of Planning and Parks
Terri Gaston, Senior Planner

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