



# WILDWOOD

## CITY COUNCIL WORK SESSION AGENDA

**COUNCIL CHAMBERS**

**6:45 to 7:20 P.M.**

**Monday, January 25, 2016**

### I. EXECUTIVE [CLOSED] SESSION

with regard to legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorneys [RSMO 610.021(1) 1994]; lease, purchase or sale of real estate [RSMO 610.021 (2) 1994]; hiring, firing, disciplining or promoting employees by a public governmental body [RSMO 610.021 (3) 1994]; bidding specification [RSMO 610.021 (11) 1994]; sealed bids and related documents, until the bids are opened and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected [RSMO 610.021 (12) 1994]; and/or individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment [RSMO 610.021 (13) 1994]

### II. MAYOR'S COMMENTS/ANNOUNCEMENTS/APPOINTMENTS

### III. CITY ADMINISTRATOR DISCUSSION ITEMS

#### III.I. Contract For City Hall Custodial Services (Ward Eight)

Documents: [WS - CONTRACT FOR CITY HALL CUSTODIAL SERVICES.PDF](#)

#### III.II. Contract For City Hall HVAC Services (Ward Eight)

Documents: [WS - CONTRACT FOR CITY HALL HVAC SERVICES.PDF](#)

#### III.III. Contract For Legislative Services – 2016 Legislative Session (Wards – All)

Documents: [WS - LEGISLATIVE LOBBYING SERVICES.PDF](#)

### IV. COMMITTEE ACTION ITEM(S)/RECOMMENDATION(S)

#### IV.I. Update On Rural Internet Access Project (Wards – All)

Documents: [WS - UPDATE ON RURAL INTERNET ACCESS PROJECT.PDF](#)

#### IV.II. Status Of The Master Plan Update Process – Public Input Session On January 20, 2016 (Wards – All)

Documents: [WS - STATUS OF THE MASTER PLAN UPDATE PROCESS-PUBLIC INPUT SES..PDF](#)

### V. ADJOURNMENT

**If you would like to submit a comment regarding an item on this meeting agenda, please visit the [Form Center](#).**

City Council Will Consider and Act upon the Matters Listed above and Such Others as May Be Presented at the Meeting and Determined to Be Appropriate for Discussion at That Time.

*Notice is hereby given that the City Council may also hold a closed meeting for the purpose of dealing with matters relating to one or more of the following: Legal Actions, Causes of Action, Litigation or Privileged Communications Between the City's Representatives and its Attorneys [RSMO 610.021(1) 1994]; Lease, Purchase or Sale of Real Estate [RSMO 610.021 (2) 1994]; hiring, firing, disciplining or promoting employees by a public governmental body [RSMO 610.021 (3) 1994]; bidding specification [RSMO 610.021 (11) 1994]; sealed bids and related documents, until the bids are opened' and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected [RSMO 610.021 (12) 1994]; and/or individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment [RSMO 610.021 (13) 1994]*

The City of Wildwood Is Working to Comply with the Americans with Disabilities Act Mandates. Individuals Who Require an Accommodation to Attend a Meeting Should Contact City Hall, (636) 458-0440 at Least 48 Hours in Advance.



## MEMORANDUM

To: Mayor Timothy Woerther and City Council Members

From: Ryan S. Thomas, City Administrator

Date: January 22, 2016

Re: Resolution #2016-04 – Contract for City Hall Custodial Services

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Resolution #2016-04 has been placed on the January 25, 2016 City Council Agenda for authorization of a new contract for custodial services at City Hall (including the Police Precinct) and Old Pond School. A total of seven (7) bid proposals were received, with Accord Building Services providing the lowest bid:

<b>Accord Building Services:</b>	<b>\$1,825/month</b>	<b>\$21,900/year</b>
Corvus Janitorial:	\$1,838/month	\$22,056/year
ISS Facility Services:	\$2,040/month	\$24,480/year
Building Stars:	\$2,133/month	\$25,596/year
Janitron Professional Maintenance:	\$2,155/month	\$25,860/year
C.E. Berry Janitorial Service:	\$2,287/month	\$27,444/year
Stratus Building Solutions:	\$2,355/month	\$28,260/year
<b>Current Contract (Stratus):</b>	<b>\$2,350/month</b>	<b>\$28,200/year</b>
<b>Cost Savings:</b>	<b>\$525/month</b>	<b>\$6,300/year</b>

### Recommendation:

Management is recommending a new contract with Accord Building Services for City custodial services, for an initial three (3) year term.

### Reasons for Recommendation:

1. Accord Building Services provided the lowest bid, which will result in annual savings of \$6,300/year.
2. References for Accord Building Services have been reviewed, and positive feedback was received from their current clients.

I will be available for any comments or questions at the January 25, 2016 City Council Work Session.

RST

*Planning Tomorrow Today™*



## MEMORANDUM

To: Mayor Timothy Woerther and City Council Members

From: Ryan S. Thomas, City Administrator

Date: January 22, 2016

Re: Resolution #2016-05 – Contract for City Hall HVAC Services

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Resolution #2016-05 has been placed on the January 25, 2016 City Council Agenda for authorization of a new contract for HVAC preventative maintenance services at City Hall (including the Police Precinct). A total of three (3) bid proposals were received, with Murphy Company providing the lowest bid:

<b>Murphy Company:</b>	<b>\$5,987/year</b>
Vogel Heating and Cooling:	\$6,060/year
Air Masters Corporation:	\$9,166/year
<b>Current Contract (Air Masters):</b>	<b>\$9,166/year</b>
<b>Cost Savings:</b>	<b>\$3,179/year</b>

### Recommendation:

Management is recommending a new contract with Murphy Company for City Hall HVAC Preventative Maintenance Services, for an initial one (1) year term.

### Reasons for Recommendation:

1. Murphy Company provided the lowest bid, which will result in annual savings of \$3,179/year.
2. References for Murphy Company have been reviewed, and positive feedback was received from their current clients.

I will be available for any comments or questions at the January 25, 2016 City Council Work Session.

RST

*Planning Tomorrow Today™*



## MEMORANDUM

To: Mayor Woerther and City Council Members

From: Ryan S. Thomas, City Administrator

Date: January 22, 2016

Re: Resolution 2016-03 - Legislative Lobbying Services

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Resolution 2016-03 has been prepared for January 25, 2016 City Council Meeting, which would authorize a joint agreement with the firm, R. J. Scherr & Associates, for lobbying services related to legislation which may impact the St. Louis County Sales Tax distribution under consideration during the current Missouri Legislative Session. Numerous municipalities have expressed interest in being a party to this agreement, which totals \$40,000 for the current legislative session, with the cost distributed between municipalities on a per capita basis. Depending on the ultimate number of municipal partners, the total cost to the City of Wildwood is estimated to be in the range of \$7,000 - \$10,000.

R. J. Scherr & Associates has been engaged in a similar manner over each of the past several years. I will be available for any questions or comments at the January 25, 2016 City Council Work Session.

RST

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## WILDWOOD

January 25, 2016

The Honorable City Council  
City of Wildwood, Missouri  
16860 Main Street  
Wildwood, Missouri 63040

Re: Update on the City's Rural Internet Access Project

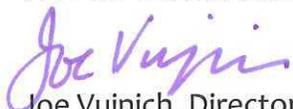
Council Members:

The three (3) new poles in the south half of the City went active on Friday, January 15, 2016, with the completion of the electrical connection to the facility on Allenton Road. The total cost of these installations, which includes the purchase of the three (3) poles, their installation, and the work by Ameren Missouri, is \$65,000.00. This work was funded through money set aside in the Capital Improvements Program for 2015.

The Department contacted Wisper ISP about the next steps in restarting efforts in the north half of the City, including the option of fiber optic service to the Wild Horse Creek Road Area. Given the efforts of Bays ET in the south half of the City, the Department is seeking to gain momentum within the north half of the City as well, since there are a number of residences not served at this time as well. This area now appears to be generating the greatest amount of contacts to the City regarding service.

As this update notes, the companies, residents, and the City continue to work very hard to find as many connection solutions for unserved households in Wildwood as possible. If any of the Council members should have questions or comments in this regard, please feel free to contact the Department of Planning at (636) 458-0440. A brief summary of this information is planned for tonight's Work Session. Thank you for your continued support of this project and the overall effort to bring high-speed internet to the rural areas of this community.

Respectfully submitted,  
CITY OF WILDWOOD

  
Joe Vujnich, Director  
Department of Planning

Cc: The Honorable Timothy Woerther, Mayor  
Ryan S. Thomas, P.E., City Administrator  
Rob Golterman, City Attorney  
Kathy Arnett, Assistant Director of Planning and Parks  
Chris Bay, Malinda Heuring, and Nathan Stooke, Service Providers - Bays ET and Wisper ISP



## WILDWOOD

January 25, 2016

The Honorable City Council  
City of Wildwood, Missouri  
16860 Main Street  
Wildwood, Missouri 63040

**Re: January 20, 2016 Public Input Session on 2016 Master Plan Update Process**

Council Members:

Last week, on January 20, 2016, the Master Plan Advisory Committee (MPAC) held a public input session on the Preliminary Draft of the 2016 Version of the Master Plan. This public input session is one (1) of the last steps in the update process and intended to provide any resident or property owner an opportunity to review the draft document, in its current form, and provide comments on it. Every property owner received a notice in the mail, so over 13,000 mailers were sent on this matter.

The meeting was held at the St. Louis Community College – Wildwood Campus and approximately thirty (30) participants were in attendance. The format of this input session is such that, after brief introductory remarks by the Mayor and the Department of Planning, these individuals were divided into two (2) groups and led to separate, smaller rooms to hold facilitated discussions regarding the updated plan. Members of the volunteer committee lead these small groups and they recorded all comments. After approximately seventy (70) minutes, the groups returned to the larger room and a report was provided on the recorded comments by one (1) of the participants from each of the respective groups. The format ensured everyone had a chance to speak and participate in the process. The comments from the two (2) small groups are provided below at the end of this letter.

If any of the City Council Members should have questions or comments regarding this information, please feel free to contact the Department of Planning at (636) 458-0440. A presentation is planned on this agenda item at tonight's meeting. Thank you for the opportunity to provide this information for the City Council's consideration.

Respectfully submitted,  
CITY OF WILDWOOD

Joe Vujnich, Director  
Department of Planning and Parks

Cc: The Honorable Timothy Woerther, Mayor  
 Ryan S. Thomas, P.E., City Administrator  
 Rob Golterman, City Attorney  
 Rick Brown, P.E. and P.T.O.E., Director of Public Works  
 Kathy Arnett, Assistant Director of Planning and Parks  
 Gary Crews, Superintendent of Parks and Recreation

Overlay Districts w/of 109 (PRD) ●●●●●

Caulks Creek Runoff +1 ●●●●●

Protect Town Center Concept ●

- Pedestrian oriented
- Design Standards Protected
- Quality Open Space

Life Cycle Housing ●●●●●

- Single Story Houses

Rural High Speed Internet ●

Expand Public Services to Private Developments

Validate Wildwood Gazette Distribution ●

Stoplights @ Pond  $\frac{1}{2}$  100 ●

Connection to Anniversary Park ●●●●●

Additional Park Purchases ●●●●●

Reconsider Payne Family Homes Properties ●●●●●

Enviro

- → FLOOD PLAINS MUST BE WIDE/BIG ENOUGH  
 Meramec → other TRIBES. MUST HAVE  
 ROOM TO EXPAND WHEN MISSISSIPPI/MISSOURI  
 FLOOD
- → NOTIFICATION OF LANDOWNERS  
 RE: FLOOD PLAIN/ AT PURCHASE  
 LAND USE.
- → DEADWOODING - MANAGEMENT /  
 TREE PRESERVATION
- → WATER/SEWER SERVICES  
 WEST OF 109/RURAL AREAS
- → CAULKS CREEK PRESERVATION/MAINTENANCE  
 + WILDHORSE CREEK

Group in Room 220 -

Room 224 - Page #1

Green Dots indicate support/immediate action.  
 Yellow Dots indicate neutral/not a high priority.  
 Red Dots indicate limited support/no action.

COMMUNITY SVE

- → CONTINUE RIAC PROGRAM  
- FILL IN POCKETS
- TRANSPORTATION
- MAINTAIN/EXPAND TRAILS
  - FOR MULTI-MODAL TRANSPORT USE
- ROAD/THRUWAY ENHANCEMENT
- → DISCOURAGE CUTTHRU'S (ESP. COMM PARK)
- → MAINTAIN TRAFFIC FLOW THROUGH TOWN CENTER/COMM. DISTRICT
- → SAFETY HAS TO BE A PRIORITY
- → PREVENT WIDENING OF 109/ENTERTAINMENT
- → MAINTAIN/IMPROVE BRIDGES

Room 224 - Page #2

OPEN SPACE/REC.

- PROMOTE/DEVELOP/MAINTAIN PARKS, TRAILS, ETC. → KEEP AN EYE ON MAINT. EXPENSE. ●
- WE HAVE ENOUGH PARKS (MIXED OPINION)
- THINGS UP ON REC PROGRAM CONCERTS, BISC BASH, ETC. ●●
- MORE KID/FAMILY FRIENDLY PROGRAMS/BUSINESSES → ICE CREAM!! ●
- CONSIDER SHAW PROPERTY (300+ ACRES) FOR PARK, EQUESTRIAN USE. ●●●
- ECONOMIC DEV. ●●●
- BRAND WW, PROMOTE RETAIL WITHIN TOWN CENTER + BEYOND ●●

Room 224 - Page #3

Green Dots indicate support/immediate action.  
 Yellow Dots indicate neutral/not a high priority.  
 Red Dots indicate limited support/no action.